

CITY OF NORTH KANSAS CITY, MISSOURI
SPECIAL COUNCIL MEETING
AMENDED
January 2, 2019
7:00 p.m.

1. **Call to order**
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Comments from the Public**
(Please limit comments to five minutes)

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted by one motion of the council with no separate discussion. If separate discussion is desired on an item, from either the City Council or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.

5. **Approval of the minutes of the Work Session of December 18, 2018** 
6. **Approval of the minutes of the Regular Council Meeting of December 18, 2018** 

Regular Items

7. **Extension of Contract Services Agreement for Janitorial Services** 

The City entered into a contract services agreement for janitorial services with Hi-Gene's Janitorial Service on May 2, 2017. The contract contains a provision that the City may extend the term of this Agreement for up to two additional one-year periods. Staff is satisfied with the service provided by Hi-Gene's, and recommends extension of the contract for another one-year period. Staff requests a vote of the Council accordingly, so that the required ninety days' written notice of renewal may be sent.

8. **North Kansas City YMCA Capital Expenditure – Kids Zone Opening (Resolution No. 19-002)** 

According to the Facility Operating and Cooperative Agreement between the City

and the YMCA, the City is responsible for any cost, repair or replacement at the facility that is a Capitalized Asset Expenditure. A Capitalized Asset Expenditure is defined as any expenditure for over \$5,000 for which there is a useful life of at least two years. The YMCA has submitted a request for approval of a capitalized asset expense to construct an opening between the two Kids Zone areas at the facility. Staff concurs with the YMCA's recommendation of Herner Construction as the lowest and best bid for this work. Staff recommends approval of the resolution.

9. **Budget Amendment for Purchase of Police Vehicle (Resolution No. 19-003)** 





On November 23, 2018, one of the City's police vehicles was involved in a crash that ultimately led to a total loss of this vehicle. The police department has a patrol ready SUV in its administrative fleet that it plans on transferring to patrol service as soon as possible to cover for the loss of this vehicle. The Police Department is requesting a budget amendment of \$31,000 to cover the purchase of a new administrative vehicle and the costs associated with transferring police equipment from car to car. The city will recoup part of this cost from a settlement on the value of the crashed vehicle as determined by its insurance carrier.

10. **Approval of Purchase of Police Vehicle** 

The Police Department has received a bid from Shawnee Mission Ford, which holds the MACPP (Mid-America Council of Public Procurement) bid, in the amount of \$28,498 for the administrative vehicle with the department's preferred options. This purchase is for a non-pursuit rated Ford Explorer, currently available, to replace an administrative vehicle already in the department's fleet that will be transferred to patrol service. A vehicle currently assigned as an administrative vehicle will be transferred to patrol service to replace a patrol vehicle that was damaged beyond repair in a crash on November 23, 2018. Staff recommends approval of this purchase.

11. **Sign Ordinance Amendments - Reader Boards {Bill No. 7361 (Ordinance No. 9158)}** 

The City's sign regulations are contained in Chapter 15.44 of the Municipal Code. In her memo, the Community Development Director outlines some difficulties with the sign regulations related specifically to drive-thru signage, with franchise restaurants proposing signs that do not conform with our regulations. Staff recently discussed possible amendments for reader board signs with the Planning Commission. Based on their feedback, a number of proposed amendments that generally loosen some existing standards are recommended for Council consideration.

12. **Approving Accounts Due and Payable by the City through December 27, * 2018 {Bill No. 7362 (Ordinance No. 9159)}** 
13. **Staff Comments**
 - Upcoming City Items of Note 
 - YMCA Monthly Financial Report – November 2018 
 - Status of City Projects and Purchases - Quarterly Report 
14. **Councilmember Comments**
15. **Mayor's Comments**
16. **Consideration of a request to hold and recess into an executive session, as requested by the City Administrator, to be held on this date, on a real estate matter pursuant to Missouri Revised Statutes § 610.021(2).**
17. **Adjournment**

Copies of ordinances referred to above are available for inspection prior to the meeting in the office of the City Clerk.

Note: Meetings of the City Council are being broadcast live and recorded.

**Minutes of the North Kansas City, Missouri City Work Session Meeting of
December 18, 2018**

The City Council met in an open work session on Tuesday, December 18, 2018, in the North Kansas City Council Chambers at 6:00 p.m.

The following were present:

Mayor: Don Stielow
Councilmembers: Bryant DeLong
Rita Pearce
Valerie Pearman
Bill Sanders
Zachary Clevenger
Rick Stewart
Fred Steffen
Tom Farr

Staff Present: Eric Berlin, City Administrator
Kim Nakahodo, Assistant City Administrator
Steve Beamer, Police Chief
Dave Hargis, Fire Chief
Sara Copeland, Community Development Director
Stephen Roberts, IT Manager
Annamarie Weddle, Community Development Intern

Mayor Stielow called the meeting to order at 6:00 p.m.

City Administrator Eric Berlin stated that this work session is being held to discuss North Kansas City Housing Conditions and Potential Programs. Community Development Director Sara Copeland and Community Development Intern Annamarie Weddle presented information regarding what constitutes housing affordability and existing area housing conditions related to affordability. Discussion ensued.

Housing Conditions
and Potential
Programs.

Ms. Weddle then discussed the concept of residential property improvement programs that utilize Missouri Statutes Chapter 353 property tax abatement to incentivize property improvement. She outlined some pros and cons of establishing such a program. Discussion ensued. The Council consensus was not to pursue such a program further in North Kansas City.

Ms. Copeland discussed possibilities for government programs related to home development/rehabilitation, homebuyer assistance and home repair. The Council consensus was that staff should look further into possibilities for home repair programs that might be implemented in the city and report back.

C. Clevenger made a motion to adjourn at 6:51 p.m., seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Adjourn

The meeting adjourned at 6:51 p.m.

Council Adjourned

Mayor

Attest:

City Clerk

Approved this 2nd day of January 2019

Minutes of the North Kansas City, Missouri City Regular Council Meeting of December 18, 2018

The City Council met in regular session on Tuesday, December 18, 2018, in the North Kansas City Council Chambers at 7:00 p.m.

The following were present:

Mayor: Don Stielow
Councilmembers: Bryant DeLong
Rita Pearce
Valerie Pearman
Bill Sanders
Zachary Clevenger
Rick Stewart
Fred Steffen
Tom Farr

Staff Present: Eric Berlin, City Administrator
Kim Nakahodo, Assistant City Administrator
Steve Beamer, Police Chief
Dave Hargis, Fire Chief
Sara Copeland, Community Development Director
Stephen Roberts, IT
David Harris, Building Official
Tom Barzee, City Counselor
Crystal Doss, City Clerk

Mayor Stielow called the meeting to order at 7:00 p.m.

The meeting opened with a moment of silence and the Pledge of Allegiance.

Opening

Mr. Edward Collins, owner of Repeal 18th, spoke to the Council regarding parking issues and asked for Council support of Item 14 – Conditional Use Permit – Parking Lot at 1815 Burlington. Mr. Richard Lanning of NT Realty and Mr. Richard Groves of the North Kansas City Business Council also addressed the Council and asked for their support of the parking lot. In response to a question from a member of the City Council, Mr. David Bach, representing the ownership of the property, confirmed that the parking lot, if approved by the Council, will be a pay parking lot. Discussion ensued, with several councilmembers indicating their support of the proposal.

Comments from the Public

Consent agenda included the following items:

Approval of the minutes of the Work Session Meeting of December 4, 2018

Approval of the minutes of the Regular Council Meeting of December 4, 2018

Approval of the minutes of the Special Council Meeting of December 10, 2018

Appointment of Timothy Roberts to the City Planning Commission to fill the unexpired term of Zach Henderson

Resolution of Appreciation Honoring Zach Henderson for his Service on the City Planning Commission

C. Farr moved to approve the Consent Agenda as presented, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consideration of a Resolution Adopting the Recommendations of the Actuary for the Police and Fire Pension Plan for Fiscal Year 2019 (Resolution No. 18-078). City Administrator Berlin stated that on February 17, 2015, the City Council adopted Resolution 15-011, approving a funding policy for the North Kansas City Police Officers' and Firefighters' Pension Fund. The policy provides, essentially, that the City will strive to maintain adequate asset levels and make contributions thereto as recommended by the Plan's actuary. The 2018 actuarial report for the North Kansas City Police Officers and Firefighters Pension Fund has been completed. The report was completed by the firm of McCloud and Associates. Traci Christian of McCloud and Associates reviewed the Actuarial Report with the Council. She noted that due to strong revenues, no additional City contribution to the fund is forecast in the foreseeable future. Discussion ensued. C. Stewart moved to approve Resolution No. 18-078, seconded by C. DeLong. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consent Agenda

Resolution No. 18-078
– Acceptance of
Police/Fire Pension
Actuarial Report

Consideration of a Resolution Declaring the Official Intent of the City of North Kansas City, Missouri to Consider Chapter 100 Sales Tax Exemption on Construction Materials and Property Tax Abatement for an Apartment Project within One North (Resolution No. 18-074). City Administrator Berlin asked the City's Financial Advisor Matthew Webster of George K. Baum to present this item to Council. Mr. Webster stated that the Master Developer of One North is seeking benefits under the Chapter 100 statute and the Master Development Agreement for the parcel in the One North development for which an apartment complex is slated. This would include property tax abatement (which would substitute for previously approved tax increment financing property tax abatement) for a period of twenty years, as well as a sales tax exemption on construction materials. Staff recommends approval of the resolution initiating the Chapter 100 process. Discussion ensued. C. Farr moved to approve Resolution No. 18-074, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, absent – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. (C. Pearman left the room at 7:30 p.m. and returned at 7:32 p.m. but was not present for the vote.)

Consideration of an Ordinance Adopting and Approving a License Agreement By and Between the City of North Kansas City, Missouri and North Kansas City Destination Developers LLC Regarding Certain Authorized Uses on Real Property Owned by the City in the Armour Road Redevelopment Area ("One North") {Bill No. 7355 (Ordinance No. 9155)}. City Administrator Berlin stated the One North master developer is working with a golf entertainment facility operator to locate such a facility in the area designated for this use in the redevelopment area, currently owned by the City. Prior to the City's transfer of the property, the master developer has requested the ability to begin grading the property. A license agreement has been prepared that will allow for this to occur prior to transfer, at no risk to the City. Discussion ensued. Mr. RickWorner, developer of the property, was present and answered Councilmembers' questions. C. Farr moved that Bill No. 7355 be placed on first reading, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7355 was read. C. Farr moved that Bill No. 7355 be placed on second and final reading and passed as Ordinance No. 9155, seconded by C. Pearman. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen,

Resolution No. 18-074
– Chapter 100
Resolution of Intent –
Apartment Complex in
One North Area

Ordinance No. 9155 –
License Agreement –
Grading – Golf
Entertainment Center

yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7355 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9155, was signed and approved by the Mayor, and attested by the City Clerk.

Consideration of a Resolution Approving a Revised City Economic Development Incentive Policy (Resolution No. 18-073). City Administrator Berlin stated that On April 3, 2018, the City Council adopted an Economic Development Incentive Policy to provide guidance to property owners and developers in North Kansas City on the use of public economic incentive tools. This policy is designed to provide interested parties direction and an understanding of the City's expectations regarding the process, standards and policies that will be applied by the City to the use of economic development incentives. Since the time that the policy was adopted, staff has encountered situations which lead it to recommend a few modifications to the original policy. Staff recommends approval of the resolution adopting the revised policy. Discussion ensued. C. Sanders moved to approve Resolution No. 18-073, seconded by C. Farr. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Resolution No. 18-073
– Economic
Development Incentive
Policy

Consideration of an Ordinance Authorizing a Conditional Use Permit to Permit a Temporary Parking Area as a Conditional Use at 1815 Burlington, Subject to the Conditions Incorporated Herein {Bill No. 7353 (Ordinance No. 9150)}. City Administrator Berlin asked Community Development Director Sara Copeland to present this item to Council. Ms. Copeland stated that the parcel at 1815 Burlington, that was once occupied by a Safeway grocery store and later other retail uses, has been vacant for some time. The owner desires to develop the site as a paid parking facility to serve patrons of the entertainment and restaurant venues in the area. Temporary parking areas or structures as the primary use of a lot is a conditional use in most of the City, including the central area of the Burlington Corridor Overlay. Staff recommended against the conditional use permit when it was before the Planning Commission. The Planning Commission voted 3-2 to recommend approval of the permit to the City Council, with conditions as outlined in the ordinance that is before the Council for consideration. Discussion ensued. C. Farr moved that Bill No. 7353 be placed on first reading, seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C.

Ordinance No. 9150 –
Conditional Use Permit
– Parking Lot at 1815
Burlington

DeLong, yes. Motion carried. Bill No. 7353 was read. C. Farr moved that Bill No. 7353 be placed on its second and final reading and passed as Ordinance No. 9150, seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, no. Motion carried, 7-1. Bill No. 7353 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9150, was signed and approved by the Mayor, and attested by the City Clerk.

Consideration of an Ordinance Amending Chapter 10.48, "Stopping, Standing and Parking," of the Code of the City of North Kansas City, Missouri, as it Relates to Parking Tickets; and Fixing the Time When This Ordinance Shall Become Effective {Bill No. 7354 (Ordinance No. 9151)}. City Administrator Berlin asked Police Chief Steve Beamer to present this item to Council. Chief Beamer stated that at the November 20, 2018 meeting of the City Council, there was a consensus to move forward with the creation of city ordinances that would allow for the immobilization or towing of vehicles that had two or more unpaid parking tickets. City staff has prepared the necessary changes to the Municipal Code that will allow this to occur. Staff recommends approval of the ordinance. Discussion ensued. C. Pearman made a motion to amend the ordinance to raise the number of outstanding parking tickets to 4, seconded by C. Pearce. The roll was called and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, no – C. Clevenger, no – C. Stewart, no – C. Steffen, yes – C. Farr, no – C. DeLong, no. 5-3 motion failed. C. Pearce moved to amend the ordinance to raise the number of outstanding parking tickets to 3, seconded by C. Pearman. The roll was called and the was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, no – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, no – C. DeLong, no. 5-3 motion carried. C. Pearman moved to place Bill No. 7354 as amended on its first reading, seconded by C. Pearce. The roll was called and the was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, no – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, no – C. DeLong, no. 5-3 motion carried. C. Pearman moved that Bill No. 7354 as amended be placed on its second and final reading and passed as Ordinance No. 9151, seconded by C. Pearce. The roll was called and the was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, no – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, no – C. DeLong, no. 5-3 motion carried. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered

Ordinance No. 9151 –
Immobilization of
Vehicles for Unpaid
Parking Tickets

9151, was signed and approved by the Mayor, and attested by the City Clerk.

Consideration of an Ordinance Adopting and Approving Real Estate Purchase and Sale Agreement Between the City of North Kansas City, Missouri (As Buyer) and Camelrock Investments, LLC (As Seller), for Certain Real Property Generally Located South of 14th Avenue and East of Knox Street in the City of North Kansas City, Missouri {Bill No. 7360 (Ordinance No. 9157)}. City Administrator Berlin stated that on November 21, 2017, the City Council approved the submission of a project application to the Missouri Development Finance Board (MDFB) in support of The Rabbit hOle, an interactive museum and “exploratorium” devoted to children’s literature. The application stated, “[p]ending approval of the MDFB tax credits, the city of NKC (applicant) has pledged \$200,000 in cash and/or in-kind contributions to help secure proximal off-street visitor parking for the project.” The FY 2019 Convention and Tourism Fund budget includes \$200,000 for this purpose. The City and The Rabbit hOle have worked together to negotiate the purchase of property owned by Camelrock Investments, LLC, located in the vicinity of 13th & Knox, for the purchase price of \$180,000. Staff recommends approval of the ordinance authorizing the purchase of the property from Camelrock Investments, LLC. C. Farr moved that Bill No. 7360 be placed on first reading, seconded by C. Pearman. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7630 was read. C. Farr moved that Bill No. 7360 be placed on second and final reading and passed as Ordinance No. 9157, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7360 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9157, was signed and approved by the Mayor, and attested by the City Clerk.

Ordinance No. 9157 –
Purchase of Property
for Rabbit Hold Parking

Consideration of a Resolution Approving Task Order No. 2 with WSP USA Inc. for Certain Engineering Work Related to the City’s Armour Road Complete Street Plan (Resolution No. 18-075). City Administrator Berlin asked Community Development Director Copeland to present this item to Council. Ms. Copeland stated that On November 21, 2017, the City Council adopted the Armour Road Complete Street Plan, a plan for improvements to Armour Road to provide a safe travel environment for

Resolution No. 18-075
– Task Order #2 for
Armour Road Complete
Street Project

all users that is sustainable, visually appealing, and economically vibrant. The City entered into a contract with WSP in March 2018 for engineering services to prepare construction documents for two of the Plan's Implementation Steps. Unfortunately, when bids were opened in September 2018, all bid amounts were above both the engineer's estimate and the budgeted amount for the project, and so no contract was awarded. During the September 2018 budget workshops with the City Council, the Council indicated support for staff's recommendation that the Phase I improvements be re-bid in the spring of 2019. Now presented for Council consideration is a task order with WSP entailing work to revise the bid plans for planned re-bidding in February. Staff anticipates that a budget amendment would accompany a future award of contract for construction. Discussion ensued. C. Farr moved to approve Resolution No. 18-075, seconded by C. DeLong. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consideration of a Resolution Approving Professional Services Agreement with Midland GIS Solutions LLC for Certain Professional Services Related to Aerial Imagery and GIS Data (Resolution No. 18-080.) City Administrator Berlin asked Community Development Director Copeland to present this item to Council. Ms. Copeland stated that the City maintains a Geographic Information System (GIS) of aerial imagery and data files that provide geographic and spatial information about the City, including streets, water lines and hydrants, sanitary sewer pipes, streetlights, sidewalks, building footprints, and other assets. This data is heavily used by the Public Works and Community Development departments, as well as being shared with consultants and contractors as needed. The first phase of multi-year plan to update the GIS was not accomplished as budgeted in FY 2018. During the September 2018 budget workshops, the Council indicated support for staff's recommendation that the second phase be combined with the first, and a future budget amendment be brought forward to account for the funds not expended in 2018. Staff recommends award of contract to Midland GIS Solutions, LLC as the firm most qualified to conduct this update. Discussion ensued. C. Sanders moved to approve Resolution No. 18-080, seconded by C. Farr. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Resolution No. 18-080
– Award of Contract –
Professional Services
for GIS Update

Consideration of a Resolution Amending the Gaming Fund Budget for Fiscal Year 2018-2019 for GIS Updates in the Amount of \$56,000 (Resolution No. 18-079). In the item immediately preceding this one on the City Council agenda, the Council considered award of contract for the first two phases of multi-year project to update the City's Geographic Information System (GIS). Assuming this was approved, a budget amendment is now necessary. Presented for Council approval is a budget amendment in the rounded-up amount of \$56,000. C. Farr moved to approve Resolution No. 18-079, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consideration of an Ordinance Amending Chapter 17 of the Code of the City of North Kansas City, Missouri to Adopt Regulations Relating to Small Wireless Communications Facilities {Bill No. 7357 (Ordinance No. 9154)}. City Administrator Berlin asked Community Development Director Copeland to present this item to Council. Ms. Copeland stated that the City has retained outside legal counsel, the law firm of Cunningham, Vogel & Rost in St. Louis, to provide the City advice regarding regulations concerning small wireless communications, as the legal landscape continues to shift and technology continues to evolve. Our outside legal counsel has recommended that the City consider amendments to our zoning ordinance which they have drafted concerning small wireless communication facilities in response to the "Uniform Small Wireless Facility Deployment Act" that was enacted by the State of Missouri this year and has an effective date of January 1, 2019. The "Uniform Small Wireless Facility Deployment Act" limits the authority of local governments to regulate wireless facilities. The proposed amendments bring our regulations into compliance with state law and address the limited areas in which the City still has authority. The general goal is to encourage disguised and "fast track" installations that are generally smaller or less obtrusive by providing a faster administrative review for those types of applications. Conditional Use Permits are still required where the City has zoning control under state law and are prohibited in residential zoning districts. Staff recommends approval of the ordinance. Discussion ensued. C. Farr moved that Bill No. 7357 be placed on first reading, seconded by C. Pearman. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7357 was read. C. Farr moved that Bill No. 7357 be placed on second and final reading and passed as Ordinance No. 9154, seconded by C. Pearman.

Resolution No. 18-079
– Budget Amendment
– Professional Services
for GIS Update

Ordinance No. 9154 –
Ordinance
Amendments
Regarding Wireless
Facilities – Chapter
17.84, Conditional
Uses; Wireless
Communication
Facilities and Related
Structures and
Equipment

The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7357 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9154, was signed and approved by the Mayor, and attested by the City Clerk.

Consideration of an Ordinance Amending Chapter 12.08 of the Code of the City of North Kansas City Missouri Related to Regulations for Right-Of-Way Management {Bill No. 7356 (Ordinance No. 9153)}. The City has retained outside legal counsel, the law firm of Cunningham, Vogel & Rost in St. Louis, to provide the City advice regarding regulations concerning small wireless communications, as the legal landscape continues to shift and technology continues to evolve. Our outside legal counsel has recommended that the City consider amendments to our right-of-way ordinance which they have drafted concerning small wireless communication facilities in response to the "Uniform Small Wireless Facility Deployment Act" that was enacted by the State of Missouri this year and has an effective date of January 1, 2019. The proposed amendments in Section 12.08 limit the proliferation of utility poles in the City's right-of-way via spacing requirements and clarify requirements for the replacement of poles to facilitate colocation. The amendments also modify insurance, indemnification, and bonding requirements in accordance with changes in state law. Staff recommends approval of the ordinance. C. Farr moved that Bill No. 7356 be placed on first reading, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7356 was read. C. Farr moved that Bill No. 7356 be placed on second and final reading and passed as Ordinance No. 9153, seconded by C. Pearman. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7356 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9153, was signed and approved by the Mayor, and attested by the City Clerk.

Consideration of a Resolution Approving a Certain Capital Expense at the North Kansas City YMCA (Resolution No. 18-077). City Administrator Berlin stated that according to the Facility Operating and Cooperative Agreement between the City and the YMCA, the City is responsible for any cost, repair or replacement at the facility that is a

Ordinance No. 9153 –
Ordinance
Amendments
Regarding Wireless
Facilities – Chapter
12.08, Utility Facilities
and Excavations in City
Rights-of-Way

Resolution No. 18-077
– North Kansas City
YMCA Capital
Expenditure – Boiler
Repair

Capitalized Asset Expenditure. A Capitalized Asset Expenditure is defined as any expenditure for over \$5,000 for which there is a useful life of at least two years. The YMCA has submitted a request for approval of a capitalized asset expense for repair of one of the building's boilers. Staff concurs with the YMCA's recommendation of Design Mechanical, Inc. as the lowest and best bid for this work. Staff recommends approval of the resolution. Discussion ensued. C. Clevenger moved to approve Resolution No. 18-077, seconded by C. Pearman. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consideration of an Ordinance Adopting and Approving a License Agreement By and Between the City of North Kansas City, Missouri and QuikTrip Corporation Regarding the Installation and Use of Certain Groundwater Monitoring Wells in City Right-of-Way for Groundwater Sampling {Bill No. 7355 (Ordinance No. 9152)}. City Administrator Berlin asked City Counselor Tom Barzee to present this item to Council. Mr. Barzee stated The QuikTrip Corporation is proposing to install three groundwater monitoring wells within the City's street right-of-way south and east of their former site at East 23rd and Burlington. These pertain to monitoring contaminants from an underground fuel storage tank that leaked years ago. In its memo, staff describes the location appearance and circumstances of the monitoring wells. A license agreement is required for QuikTrip to locate the wells in the City right-of-way. Staff recommends approval. Discussion ensued. C. Pearman moved that Bill No. 7355 be placed on first reading, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7355 was read. C. Farr moved that Bill No. 7355 be placed on second and final reading and passed as Ordinance No. 9152, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7355 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbers 9152, was signed and approved by the Mayor, and attested by the City Clerk.

Ordinance No. 9152 –
License Agreement –
Installation of
Monitoring Wells on
City Right-of-Ways

Consideration of a Resolution Amending the Northgate Fund Budget for Fiscal Year 2018-2019 to Purchase Lot 2, Northgate Village Retail Center Second Plat for \$235,000 (Resolution No. 18-076). City

Resolution No. 18-076
– Budget Amendment
– Purchase of Lot 2,

Administrator Berlin stated that at its special meeting of December 10, 2018, the City Council approved an ordinance to enable the purchase of Lot 2, Northgate Village Retail Center Second Plat. This purchase was deemed to be in the City's interest as it will make it more likely that this area will be developed to its highest and best use in the future. The purchase price of the property is \$225,000. This item was not included in the FY 2019 City budget. Accordingly, a budget amendment resolution has been prepared for Council approval. There are a few additional incidental expenses that will occur at the closing of the property. Accordingly, staff has prepared a budget amendment in the amount of \$235,000, which will be more than sufficient to cover the additional incidental expenses. Discussion ensued. C. Farr moved to approve Resolution No. 18-076, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Northgate Village Retail
Center Second Plat

Consideration of a Resolution Approving a Contract Services Agreement for Library HVAC Rooftop Unit Replacement Project with Edwards McDowell, Incorporated (Resolution No. 18-082). City Administrator Berlin stated that the 2018-2019 Gaming budget includes funding for replacement of Rooftop HVAC Unit at the North Kansas City Library. In his memo, the Public Works Director reviews the results of procurement for this work and recommends award of contract to the lowest and best bidder on the project, Edwards McDowell, Inc. Discussion ensued. C. Farr moved to approve Resolution No. 18-082, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Resolution No. 18-082
– Approval of Contract
– Replacement of
HVAC Rooftop Unit

Consideration of a Resolution Authorizing the City to Enter into an Agreement with Mid America Regional Council for the Planning Sustainable Places Program (Resolution No. 18-081). City Administrator Berlin asked Community Development Director Copeland to present this item to Council. Ms. Copeland stated that last spring, the City applied to the Mid America Regional Council's (MARC) Planning Sustainable Places (PSP) program for grant funds to support the development of a Bicycle Master Plan. The goal of this project is to identify ways to strengthen the environment for biking as part of the overall transportation network by identifying and filling gaps in the bicycling network, identifying other supportive infrastructure needs, and developing a policy framework that guides ongoing decision-making regarding bicycling as a transportation mode. The City's

Resolution No. 18-081
– Planning Sustainable
Places Grant
Agreement

application scored well, and in September, the MARC Board approved the City's request for \$58,000 of grant funds, matched by \$25,000 in City funds that is included in the FY 2019 budget. The attached grant agreement permits City staff to move forward on this project with MARC. Staff recommends approval. C. Farr moved to approve Resolution No. 18-081, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Consideration of an Ordinance Authorizing Payment for Certain Accounts Due and Payable by the City Through December 14, 2018 {Bill No. 7359 (Ordinance No. 9156)}. C. Farr moved that Bill No. 7359 be placed on first reading, seconded by C. Sanders. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7359 was read. C. Farr moved that Bill No. 7359 be placed on its second and final reading and passed as Ordinance No. 9156, seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried. Bill No. 7359 was read. Thereupon Mayor Stielow declared the motion carried and the Bill duly passed. Said Bill was then numbered 9156, was signed and approved by the Mayor, and attested by the City Clerk.

Ordinance No. 9156–
Approving Accounts
Due and Payable by
the City Through
December 14, 2018

Mr. Berlin stated that the Upcoming City Items of Note was included in the Council packets for review. He reminded the Council that their next meeting would be on Wednesday, January 2, 2019. He also reminded them of a Special Meeting to be held on Tuesday, January 8, 2019, at 6:00 PM.

Staff Comments

C. Pearce thanked the Parks and Recreation Department for the Warmth Project with the scarves and gloves hanging on the fences around the park.

Councilmembers'
Comments

C. Pearman had no comments except that she would not be in attendance at the January 2, 2019, meeting.

C. Sanders had nothing at this time.

C. Clevenger thanked Tim Roberts for agreeing to serve on the Planning Commission. He stated he had a fun time at the Mayor's Birthday Party last Saturday at the Parks and Recreation Center.

C. Stewart also stated he enjoyed the Mayor's Birthday Party.

C. Steffen also stated he enjoyed the Mayor's Birthday Party. He discussed his observation of traffic at the intersection at 210 and Walker Road. He wished everyone a Merry Christmas.

C. Farr stated he also enjoyed the Mayor's Birthday Party and wished everyone a Merry Christmas.

C. DeLong congratulated C. Clevenger on his appointment to the National League of Cities 2019 Community and Economic Development (CED) federal advocacy committee.

Mayor Don Stielow wished everyone a Merry Christmas.

Mayor's Comments

Consideration of a request to hold and recess into an executive session, as requested by the City Administrator, to be held on this date, on a real estate matter pursuant to Missouri Revised Statutes § 610.021(2). C. Farr moved to recess into executive session at 8:28 p.m., seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Executive Session

C. Steffen moved to go back into regular session and adjourn at 8:38 p.m., seconded by C. Stewart. The roll was called, and the vote was as follows: C. Pearce, yes – C. Pearman, yes – C. Sanders, yes – C. Clevenger, yes – C. Stewart, yes – C. Steffen, yes – C. Farr, yes – C. DeLong, yes. Motion carried.

Adjournment

Council Adjourned

Mayor

Attest:

City Clerk

Approved this 2nd day of January 2019

MEMORANDUM



TO: Mayor and City Council

FROM: Eric Berlin, City Administrator

DATE: January 2, 2019

RE: Extension of Contract Services Agreement for Janitorial Services

The City entered into a contract services agreement for janitorial services with Hi-Gene's Janitorial Service on May 2, 2017. The contract contains a provision that the City may extend the term of this Agreement for up to two additional one-year periods. The contract also provides that "[b]y action of the City Council, the City may extend the term of this Agreement for up to two (2) additional (1) year periods. Not less than ninety (90) days prior to the expiration date of the initial term or any renewal term, the City shall notify the Contractor of its intent to exercise any renewal option or allow the Agreement to expire."

Staff is satisfied with the service provided by Hi-Gene's, and recommends extension of the contract for another one-year period. Staff requests a vote of the Council accordingly, so that the ninety days' notice might be sent.

CITY OF NORTH KANSAS CITY
CONTRACT SERVICES AGREEMENT FOR
JANITORIAL SERVICES

THIS CONTRACT SERVICES AGREEMENT (this "Agreement") is made and entered into this 2nd day of May, 2017, by and between the CITY OF NORTH KANSAS CITY, MISSOURI, a third class city and municipal corporation in the State of Missouri (the "City") and HI-GENE'S JANITORIAL SERVICE, INCORPORATED., a Missouri Corporation (the "Contractor").

WITNESSETH:

WHEREAS, the City is desirous of entering into an agreement with the Contractor, whereby the Contractor will provide certain services to the City, all as set forth hereinafter in this Agreement and the Contractor is desirous of entering in an agreement with the City.

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

1.0 SERVICES OF CONTRACTOR

1.1 **Scope of Services.** In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A", and incorporated herein by reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, the Contractor represents and warrants that the Contractor is a provider of first class work and services and the Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, the Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder. For the purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 **Contractor's Proposal.** The City accepts Contractor's proposal ("Proposal") to provide cleaning/janitorial services at the City's designated facilities as described in the request for proposals, and the Contractor agrees to perform the services described in the Contractor's Proposal as modified by the terms and conditions contained in this Agreement. The Scope of Services shall include the Contractor's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal or bid and this Agreement, the terms of this Agreement shall govern.

1.3 **Compliance with Law.** All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency of competent jurisdiction.

1.4 **Licenses, Permits, Fees and Assessments.** The Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. The Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless the City against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against the City hereunder.

1.5 **Familiarity with Work.** By executing this Agreement, the Contractor warrants that the Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has been on the premises where the work and services are to be performed and is thoroughly familiar with the premises and the structures thereon, (c) has carefully considered how the services should be performed, and (d) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services

involve work upon any site, the Contractor warrants that the Contractor has, or will, investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Contractor discover any latent or unknown conditions which will materially affect the performance of the services hereunder, the Contractor shall immediately inform the City of such fact and shall not proceed except at the Contractor's risk until written instructions are received from the City.

1.6 **Care of Work.** The Contractor shall adopt reasonable methods during the life of this Agreement to furnish appropriate protection to the work, and the equipment and materials used to perform and carry out the work shall be appropriate and proper, with the expressed intent of preventing losses or damages. The Contractor shall be responsible for all such damages, to persons or property, for the work performed and services provided to the City, except such losses or damages as may be caused by the City's own negligence.

1.7 **Further Responsibilities of Parties.** Both parties agree to use reasonable care and diligence to perform their respective obligations under the Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 **Additional Services.** The City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless written order is first given by the City to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform the Agreement, which said adjustments are subject to the written approval of the Contractor. It is expressly understood by the Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. The Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than the Contractor anticipates and that the Contractor shall not be entitled to additional compensation therefore.

1.9 **Special Requirements.** Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

1.10. **Presence of Hazardous Materials.** The Contractor acknowledges that the City stores and uses hazardous materials throughout the City's facilities. The Contractor assumes the risk of harm to its employees, their property or the property of the Contractor resulting from contact with hazardous materials while the Contractor's employees or property are on the City's property.

2.0 COMPENSATION

2.1 **Contract Sum.** For the services rendered pursuant to this Agreement, the Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of Forty-One Thousand Six Hundred Forty Dollars (\$ 41,640.00) ("Contract Sum").

2.2 **Method of Payment.** Provided that Contractor is not in default under the terms of this Agreement, the Contractor shall be paid as outlined in Exhibit "C" Schedule of Compensation.

3.0 COORDINATION OF WORK

3.1 **Representative of Contractor.** Gwen Thomasson is hereby designated as being the principal and representative of the Contractor authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith.

3.2 **Contract Officer.** The City's Public Works Director is hereby designated as being the representative of the City authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith ("Contract Officer"). The City Administrator of the City shall have the right to designate another Contract Officer by providing written notice to the Contractor. Unless otherwise specified herein, any amendment to this Agreement must be approved on behalf of the City by action of its City Council.

3.3 **Prohibition against Subcontracting or Assignment.** The Contractor shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the City. Any such prohibited assignment or transfer shall be void.

3.4 **Independent Contractor.** Neither the City nor any of its officials or employees shall have any control over the manner, mode or means by which the Contractor, its agents or employees, perform the services required herein, except as otherwise set forth. The Contractor shall perform all services required herein as an independent contractor of the City and shall remain under only such obligations as are consistent with that role. The Contractor shall not at any time or in any manner represent that it, or any of its agents or employees, are agents or employees of the City.

4.0 INSURANCE, INDEMNIFICATION AND BONDS

4.1 **Insurance.** The Contractor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to the City, during the entire term of this Agreement, including any extension thereof, the following policies of insurance:

(a) **Commercial General Liability Insurance.** A policy of commercial general liability insurance written on a per occurrence basis with a combined single limit of at least Two Million Dollars (\$2,000,000) bodily injury and property damage including coverages for contractual liability, personal injury, independent contractors, broad form property damage, products and completed operations. The Commercial General Liability Policy shall name the City of North Kansas City as an additional insured in accordance with standard additional insured endorsement ISO form CG 20 10 11 85 or equivalent language.

(b) **Workers' Compensation Insurance.** Contractor shall maintain a policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of Missouri and which shall indemnify, insure and provide legal defense for both the Contractor and the City against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Contractor in the course of carrying out the work or services contemplated in this Agreement.

(c) **Business Automobile Insurance.** A policy of business automobile liability insurance written on a per occurrence basis with a single limit liability in the amount of not less than Two Hundred Fifty Thousand Dollars (\$250,000) bodily injury and property damage. Said policy shall include coverage for owned, non-owned, leased and hired cars.

(d) **Additional Insurance.** Additional limits and coverages, which may include professional liability insurance, will be specified in Exhibit B.

All of the above policies of insurance shall be primary insurance. (Reference Section 4.4 regarding sufficiency.) The insurer shall waive all rights of subrogation and contribution it may have against the City, its officers, officials, employees and agents, and their respective insurers. In the event any of said policies of insurance are canceled, the Contractor shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement shall commence until the Contractor has provided the City with Certificates of Insurance, endorsements or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance, endorsements, or binders are approved by the City.

The Contractor agrees that the provisions of this Section 4.1 shall not be construed as limiting in any way the extent to which the Contractor may be held responsible for the payment of damages to any persons or property resulting from the Contractor's activities or the activities of any person or persons for which the Contractor is otherwise responsible. In the event the Contractor subcontracts any portion of the work in compliance with Section 3.3 of this Agreement, the contract between the Contractor and such subcontractor shall require the subcontractor to maintain the same polices of insurance that the Contractor is required to maintain pursuant to this Section.

4.2 **Indemnification.** The Contractor agrees to indemnify the City, its officers, officials, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities of the Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the negligent acts or omissions of the Contractor hereunder, or arising from the Contractor's negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, whether or not there is concurrent passive or active negligence on the part of the City, its officers, officials, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, its officers, agents or employees, who are directly responsible to the City, and in connection therewith:

(a) The Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) The Contractor will promptly pay any judgment rendered against the City, its officers, officials, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of the Contractor hereunder; and the Contractor agrees to save and hold the City, its officers, officials, agents, and employees harmless therefrom;

(c) In the event the City, its officers, officials, agents or employees is made a party to any action or proceeding filed or prosecuted against the Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of the Contractor hereunder, the Contractor agrees to pay to the City, its officers, officials, agents or employees, any and all costs and expenses incurred by the City, its officers, officials, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

4.3 **Janitorial Service Industry Bond.** The Contractor shall provide the City a "janitorial service industry bond" in the minimum amount of \$25,000 to protect the City of loss caused by dishonest acts of the Contractor's employees. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall survive the termination of this Agreement.

4.4 **Sufficiency of Insurer or Surety.** Insurance or bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in Missouri, rated "A" or better in the most recent edition of Best's Key Rating Guide or in the Federal Register, unless such requirements are waived by the City Council or designee of the City Council due to unique circumstances. In the event the City Administrator determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by this Section 4 may be changed accordingly upon receipt of written notice from the City Administrator or designee; provided that the Contractor shall have the right to appeal a determination of increased coverage by the City Administrator to the City Council of City within ten (10) days of receipt of notice from the City Administrator.

5.0 TERM AND ADDITIONAL PERIODS

5.1 **Initial Term.** The initial term of this Agreement shall begin on May 1, 2017, and shall end on April 30, 2018. The payment of any compensation due under this Agreement for any year within the initial

term provided for herein is contingent upon the annual appropriation of funds by the City Council of the City. The failure of the City Council to appropriate funds for this purpose shall relieve all parties from any responsibility under this Agreement.

5.2 **Renewal Terms.** By action of the City Council, the City may extend the term of this Agreement for up to two (2) additional (1) year periods. Not less than ninety (90) days prior to the expiration date of the initial term or any renewal term, the City shall notify the Contractor in writing of its intent to exercise any renewal option or allow the Agreement to expire.

5.3 **Transition Term.** Notwithstanding the expiration of the initial term or any subsequent term or all options to renew, the Contractor and the City shall continue performance under this Agreement until the City has a new contract in place with either the Contractor or another provider or until the City terminates the Agreement. In no event shall this transition term exceed ninety (90) calendar days unless the City and the Contractor mutually agree otherwise in writing.

5.4 **Termination Prior to Expiration of Term.** Either party may terminate this Agreement at any time, with or without cause, upon sixty (60) days' written notice to the other party. Upon receipt of the notice of termination, the Contractor shall immediately cease all work or services hereunder except as may be specifically approved by the Contract Officer. In the event of termination by the City, the Contractor shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Contract Officer and the City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

6.0 MISCELLANEOUS

6.1 **Covenant against Discrimination.** The Contractor covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. The Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

6.2 **Non-liability of City Officers and Employees.** No officer, official or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 **Conflict of Interest.** No officer, official or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his/her financial interest or the financial interest of any corporation, partnership or association in which he/she is, directly or indirectly interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

6.4 **Notice.** Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Administrator and to the attention of the Contract Officer, CITY OF NORTH KANSAS CITY, 2010 Howell, North Kansas City, Missouri 64116, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement.

6.5 **Interpretation.** The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

6.6 **Integration; Amendment.** It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous

negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

6.7 **Severability.** In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 **Waiver.** No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 **Attorneys' Fees.** If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

6.10 **Corporate Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

6.11 **Governing Law and Forum.** This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of Missouri. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Circuit Court of the County of Clay, State of Missouri, or any other appropriate court in such county. The Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

6.12 **Authorized Employees.** The Contractor acknowledges that § 285.530, MO. REV. STAT., prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the state of Missouri, where the contract is for an amount in excess of five thousand dollars. The Contractor therefore covenants that it is not knowingly in violation of subsection 1 of § 285.530, MO. REV. STAT., and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States. An appropriate officer or representative of the Contractor shall complete and properly execute the Affidavit attached hereto, marked Exhibit "D" and submit it to the City.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY OF NORTH KANSAS CITY, MISSOURI
a Missouri municipal corporation

ATTEST:

By: _____
City Clerk

By: _____
Mayor

**HI-GENE'S JANITORIAL SERVICE,
INCORPORATED**

By _____
Signature

Print Name and Title

Corporations require two signatures: one from each of the following: A. Chairman of Board, President, or any Vice President; and B. Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, or Chief Financial Officer.

By: _____
Signature

Print Name and Title

Mailing Address of Contractor:

EXHIBIT "A"
SCOPE OF WORK

**CITY OF NORTH KANSAS CITY
JANITORIAL SERVICES**

GENERAL INFORMATION:

1. The initial term of this contract is for one (1) year. Approximately 60 days prior to the end of the period, a review will be held for the purpose of conducting a performance review, consider changes to the scope of work, and other considerations. The contract may be changed and/or cancelled by the City and/or vendor for any reason with a thirty (30) day notice.
2. The contractor shall provide contact information of the company's designated representative in the form of the e-mail address and phone number. The representative will address all complaints, questions, and requests for services regarding janitorial services in a prompt manner.
3. All janitorial services performed will be completed under competent supervision with the working hours to be determined by City staff at each department or location. The hours will be scheduled, for each department or location. All work will be completed in a courteous and responsible manner in order to maintain the premises of the City's properties in high-quality condition at all times.
4. All work will be done in a responsible workmanlike manner in order to maintain the premises of the Police Station, City Hall, NKC Library and the NKC Parks & Recreation in first-class condition at all times.
5. All daily specifications will be performed for City Hall, Police Station, and Parks & Recreation on a Monday, Wednesday, and Friday schedule. The Library building daily specification will be performed on a Monday, Tuesday, Wednesday, Thursday, Friday schedule after closing.
6. The contractor shall provide proof of insurance to the City and be bonded. Insurance will include a minimum of \$2,000,000 in general liability, as well as Workman's Compensation, and an endorsement naming the City of North Kansas City, Missouri as insured.
7. A Form of Affidavit is required stating that the business entity does not knowingly employ any person who is an unauthorized alien, per requirements of the Missouri Code of State Regulations, 15 CSR 60-15.020 Form of Affidavit.
8. The City is a tax-free entity. There will be no sales tax on the projects. The proper Missouri Project Exemption Certificates will be provided to the successful contractors.
9. The janitorial company will provide eco-friendly cleaning supplies and disinfectants, mops, brooms, buffers, and all other products and equipment as needed along with products such as paper towels, toilet paper, trash can liners, and hand soap.

**Administration
2010 HOWELL**

ADMINISTRATION SPECIFIC INFORMATION:

1. All of the services provided will be done according to a schedule established by the Administration Department.
2. A system of communication will be set up by the Administration Department to enable the Administration staff and janitorial staff to communicate needs and concerns.
3. Employees working in the Administration Department must submit to a background check.
4. All janitorial services performed for the Administration Department will be completed after 9:00 p.m. on Monday, Wednesday, and Friday.
5. Administration Department includes Administration area, Council Chambers, Judges Chambers, IT Area (all on first floor), Public Works and Community Development (on second floor)

(Remainder of page intentionally left blank)

**JANITORIAL SERVICES FREQUENCY SCHEDULE FOR CITY HALL, 2010 HOWELL STREET,
NORTH KANSAS CITY, MISSOURI**

TASK	DAILY	WEEKLY	MONTHLY	AS REQUESTED
Vacuum and spot clean main area carpet and doormats	X			
Empty all wastebaskets, reline with new trash bags, and place all trash in outside trash dumpster	X			
Empty large recycling containers in lobby, kitchen, supply room, and IT area on the 1 st floor and in the printer room in Public Works. Place all recycling in outside recycling container	X			
Clean all water fountains with disinfectant	X			
All restrooms (public & staff) will be cleaned with disinfectant. All sinks, commodes, urinals, shall be cleaned inside and out. Dust mop & wet mop all floor surfaces. All surfaces will be wiped down. Mirrors will be cleaned with glass cleaners. Replenish all paper towels, toilet paper, and soap dispensers.	X			
Clean glass service windows on both sides with glass cleaner		X		
Clean glass doors with glass cleaners	X			
Dust mop & wet mop all hard floor surfaces in entryway, corridors, kitchens, stairwells, elevators, and common areas. Remove all scuff marks.	X			
Clean all tables and counter tops in the kitchen and break room areas	X			
Wipe down furniture in common areas		X		
Clean and disinfect stair handrails	X			
Dust all horizontal surfaces, windowsills, and desk sides and tops (only if cleared off)		X		
Dust all vents including ceiling vents and mini blinds			X	
Damp wipe and clean elevator walls, threshold, and tracks			X	
Clean upholstered chairs in office, council chambers, and other areas (separate bid)				X
Steam clean carpeted areas (separate bid)				X
Strip and wax tiled areas (separate bid)				X

BID SHEET
CITY HALL

Monthly Lump Sum: \$ 585.00

Bi-Annual Uphostery Cleaning: \$5.00 per chair per occurrence

Bi-Annual Carpet Cleaning: \$600.00 per occurrence

Bi-Annual Strip & Wax Tile Floors: \$650.00 per occurrence

Company Name: Hi-Gene's Janitorial Service

Company Address: 1836 Linn St., North Kansas City, MO 64116

Signature: 

Date: 4/11/17

**POLICE STATION
2020 HOWELL**

POLICE SPECIFIC INFORMATION:

1. All of the services provided will be done according to a schedule established by the Police Station.
2. A system of communication will be set up by the Police Station to enable the Police Station staff and janitorial staff to communicate needs and concerns.
3. Employees working in the Police Department must submit to a background check.
4. All janitorial services performed for the Police Department will be completed under competent supervision between the hours of 5:00 pm and 9:00 pm. A part-time day crew, which will work on Monday mornings, will be responsible for the weekly cleaning of the garage and emptying wastebaskets from 24/7 work areas.

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JANITORIAL SERVICES FREQUENCY SCHEDULE FOR POLICE STATION, 2020 HOWELL STREET

TASK	DAILY	WEEKLY	MONTHLY	AS REQUESTED
Vacuum and spot clean main area carpet, doormats, and main stairway	X			
Empty all large recycling containers	X			
Empty all wastebaskets, reline with new trash bags, and place all trash in outside trash dumpster	X			
Clean all water fountains with disinfectant	X			
All restrooms (public & staff) and locker rooms will be cleaned with disinfectant. All sinks, commodes, urinals, and showers shall be cleaned inside and out. Dust mop and wet mop all floor surfaces. All surfaces will be wiped down. Mirrors will be cleaned with glass cleaners. Replenish all paper towels, toilet paper, and soap dispensers.	X			
Clean all glass doors with glass cleaner	X			
Dust mop and wet mop all hard floor surfaces in entryway, lobbies, corridors, kitchens, stairwells, elevators, and common areas. Remove all scuff marks.	X			
Clean all tables, file cabinets, and countertops	X			
Dust all horizontal surfaces, windowsills, and desk sides and tops (only if cleared off)	X			
Wipe down furniture in common areas		X		
Clean and disinfect stair handrails	X			
Vacuum all upholstered chairs		X		
Damp wipe and clean elevator walls, threshold, and tracks		X		
Clean jail cells as directed by police officer on duty		X		
Push broom secure bays		X		
Sweep and hose down floor in garage area		X		
Dust mop and wet mop gym area and clean mirrors with glass cleaner, empty all wastebaskets, reline with new trash bags		X		
Dust all vents including ceiling vents and mini blinds			X	
Steam clean carpeted areas (separate bid)				X
Strip and wax tiled areas (separate bid)				X

BID SHEET
POLICE STATION

Monthly Lump Sum: \$ 1175.00

Bi-Annual Carpet Cleaning: \$800.00 per occurrence

Quarterly Strip & Wax Tile Floors: \$750.00 per occurrence

Company Name: Hi-Gené's Janitorial Service

Company Address: 1836 Linn St., North Kansas City, MO 64116

Signature: 

Date: 4/11/17

**Parks and Recreation
2251 HOWELL**

PARKS AND RECREATION SPECIFIC INFORMATION:

1. All of the services provided will be done according to a schedule established by Parks & Recreation.
2. A system of communication will be set up by Parks and Recreation to enable the Parks & Recreation staff and janitorial staff to communicate needs and concerns.
3. Employees working in the Parks and Recreation Department must submit to a background check.

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**JANITORIAL SERVICES FREQUENCY SCHEDULE FOR NKC PARKS & RECREATION
LOWER LEVEL ON NKC LIBRARY, 2251 HOWELL STREET**

TASK	DAILY	WEEKLY	MONTHLY	AS REQUESTED
Vacuum and spot clean main area carpet.	X			
Empty all wastebaskets, reline with new trash bags, and place all trash in outside trash dumpster	X			
Clean all water fountains with disinfectant	X			
All restrooms (public & staff) will be cleaned with disinfectant. All sinks, commodes, urinals, shall be cleaned inside and out. Dust mop and wet mop all floor surfaces. All surfaces will be wiped down. Mirrors will be cleaned with glass cleaners. Replenish all paper towels, toilet paper and soap dispensers.	X			
Clean all tables and counter tops		X		
Wipe down furniture in common areas		X		
Dust all horizontal surfaces, windowsills, and desk sides and tops (only if cleared off)		X		
Dust all vents including ceiling vents and mini blinds			X	
Steam clean carpeted areas (separate bid)				X
Strip & wax tiled areas (separate bid)				X
Clean upholstered lounge chairs (separate bid)				X

BID SHEET
NKC PARKS & RECREATION

Monthly Lump Sum: \$375.00

Bi-Annual Carpet Cleaning: \$300.00 per occurrence

Bi-Annual Strip & Wax Tile Floors: \$100.00 per occurrence

Bi-Annual Clean Upholstered Lounge Chairs: \$5.00 per chair per occurrence

Company Name: Hi-Gene's Janitorial Service

Company Address: 1836 Linn St., North Kansas City, MO 64116

Signature: 

Date: 4/11/17

**NKC Library
2251 HOWELL**

NKC LIBRARY SPECIFIC INFORMATION:

1. All of the services provided will be done according to a schedule established by the NKC Library.
2. A system of communication will be set up by the NKC Library to enable the NKC Library staff and janitorial staff to communicate needs and concerns.
3. Employees working in the NKC Library must submit to a background check.
4. All janitorial services performed for the NKC Library will be completed after 9:00 p.m. on Monday, Tuesday, Wednesday, Thursday, and after 6:00 p.m. on Friday.
5. **NKC Library includes entire upper level of the building, and the following areas on the lower level of the building: Administrative Office Area (including staff break room and staff restroom), Public Meeting Room and Computer Area in the NW corner.**

JANITORIAL SERVICES FREQUENCY SCHEDULE FOR NKC LIBRARY, 2251 HOWELL STREET

TASK	DAILY	WEEKLY	MONTHLY	AS REQUESTED
Vacuum and spot clean main area carpet, entryway and main stairway	X			
Vacuum and spot clean remaining areas-rotation basis*	X			
Empty all wastebaskets, reline with new trash bags (if needed), and place all trash in outside trash dumpster	X			
Clean all water fountains with disinfectant	X			
All restrooms (public & staff) will be cleaned with disinfectant. All sinks, commodes, urinals, shall be cleaned inside and out. Dust mop and wet mop all floor surfaces. All surfaces will be wiped down. Mirrors will be cleaned with glass cleaners. Replenish all paper towels, toilet paper and soap dispensers.	X			
Clean glass doors with glass cleaners	X			
Dust mop and wet mop all hard floor surfaces in entryway, kitchens, craft room, stairwells, dock. Remove all scuff marks.		X		
Clean all tables and counter tops		X		
Wipe down furniture in common areas		X		
Clean and disinfect stair handrails	X			
Dust all horizontal surfaces and windowsills		X		
Dust all vents including ceiling vents and mini blinds			X	
Damp wipe and clean elevator walls			X	
Steam clean carpeted areas (separate bid)				X
Strip and wax tiled areas (separate bid)				X
Clean upholstered lounge chairs (separate bid)				X

*Remaining areas to vacuum and spot clean on a rotation basis include: book shelving areas; upper level office areas; elevator; public meeting room; lower level office areas; board room.

BID SHEET
NKC LIBRARY

Monthly Lump Sum: \$1335.00

Annual Carpet Cleaning: \$1335.00 per occurrence

Annual Strip & Wax Tile Floors: \$400.00 per occurrence

Annual Clean Upholstered Lounge Chairs: \$5.00 per chair per occurrence

Company Name: Hi-Gene's Janitorial Service

Company Address: 1836 Linn St., North Kansas City, MO 64116

Signature: 

Date: 4/11/17

EXHIBIT "B"
SPECIAL REQUIREMENTS

B.1.1 **Violation of Terms.** In the event the Contractor shall violate any of the provisions of this Agreement, the City, at its sole option and discretion, may terminate this Agreement and employ any other person, firm or corporation to complete the work and services provided for under this Agreement and if the expense so incurred by the City, together with any damages sustained by the City by reason of the breach of this Agreement by the Contractor, shall exceed the amount of the Contract Sum as set forth in the Schedule of Compensation (Exhibit "C"), adjusted as above provided, then the Contractor shall pay the amount of such excess to the City.

B.1.2. **Mandatory Site Visit Meeting.** To ensure bidder has a complete understanding of the scope of work and to avoid any delays or performance issues that could have otherwise been prevented by attending the site visit meeting, attendance at the scheduled site visit meeting by an authorized bidder representative will be mandatory and failure to attend will disqualify the bidder from further consideration. This meeting will be held on Wednesday, April 5, 2017 at 9:00 a.m. starting at City Hall at 2010 Howell Street.

EXHIBIT "C"
SCHEDULE OF COMPENSATION

C.1.1. **Payments.** The Contractor shall prepare an invoice for payment and submit to the City for approval. Payment will be made within 30 days of the invoice on a monthly basis.

EXHIBIT "D"
AFFIDAVIT TO COMPLY WITH § 285.530, MO. REV. STAT.
[For Contracts Over \$5,000]

STATE OF Missouri }
COUNTY OF Clay } ss.

AFFIDAVIT
(as required by § 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

Employee: Any person performing work or service of any kind or character for hire within the State of Missouri.

Federal Work Authorization Program: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

Knowingly: A person acts knowingly or with knowledge, (a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

Unauthorized Alien: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared Gwen Thomasson, who, being duly sworn, states on his oath or affirmation as follows:

1. My name is Gwen Thomasson and I am currently the Director of H/Cenes Janitorial (hereinafter "Contractor"), whose business address is 1836 Lan, North Kansas City, MO, and I am authorized to make this Affidavit.

2. I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.


3. Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of North Kansas City, Missouri, a political subdivision of the State of Missouri:

[Describe generally the Work to be performed]. Janitorial Services

4. Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

5. Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Further, Affiant saith not.


Signature
Print Name: Gwen Thomasson

STATE OF Missouri }
COUNTY OF Clay } ss.

On this 11th day of April, 2017, before me personally appeared Garen Thomasson, to me known to be the person who executed the foregoing instrument, and acknowledged that he/she executed the same as his/her free act and deed.

WITNESS MY HAND and official seal in the county and state last aforesaid this 11th day of April, 2017.

Jade Stone
Notary Public

My Commission Expires:

February 27, 2018

JADE STONE
Notary Public - Notary Seal
STATE OF MISSOURI
Clay County
My Commission Expires February 27, 2018
Commission # 14586838

**City of North Kansas City
 Janitorial Service for City Hall, Police Station,
 NKC Library, and NKC Parks and Recreation**

Clarifications:

- Do NOT include supplies into your monthly lump sum for cleaning the different areas.
- Supplies will be billed separately from the monthly janitorial service according to the amount used.
- Please complete the price list of the following products which are currently used in the different areas.

CURRENT PRODUCT USED	COST PER CASE (INDICATE QTY)	LOCATION OF CURRENT USE
24X33 6 mic Natural Liners	\$30.-	Library and Parks & Rec.
38X58 1.25 mil Black Liners	\$22.50	Library and Parks & Rec.
2.0 Wave Urinal Screens	\$36.50	Library and Parks & Rec.
2 Ply Jr Jumbo Toilet Tissue	\$35.-	Library and Parks & Rec.
Brown Folded Paper Towels	\$40.-	Library and Parks & Rec.
Natural Roll Towel	\$31.50	Library and Parks & Rec.
VPG Jr Jumbo 2 Ply Toilet Tissue	\$48.60	Library and Parks & Rec.
ADX Foam Soap	\$53.69	Library and Parks & Rec.
Foam Hand Soap & Showerwash	\$58.-	City Hall and Police Dept.
Jumbo Center Pull Towels	\$45.-	City Hall and Police Dept.
White Multi Fold Paper Towels	\$33.-	City Hall and Police Dept.
32 Gallon Heavy Liners	\$42.-	City Hall and Police Dept.
60 Gallon Extra Heavy Liners	\$30.-	City Hall and Police Dept.
2 Ply Ecosoft Perforated Kitchen Towels	\$35.-	City Hall and Police Dept.
10 Gallon Liners	\$35.-	City Hall and Police Dept.
2 Ply Toilet Tissue [Average to above average quality]	\$52.35 (average)	City Hall and Police Dept.

\$67.- (above average)

MEMORANDUM



TO: Mayor and City Council
FROM: Eric Berlin, City Administrator
DATE: January 2, 2019
RE: North Kansas City YMCA Capital Expenditure – Kids Zone Opening

Budget Authority:	FY 2019 Community Center Fund,		
	Possible Equipment Repairs:	\$ 100,000	
Previous Expenditures:		(\$ 11,488)	-
This Expenditure:		<u>(\$ 9,734)</u>	
Remaining Balance:		\$ 78,778	

Section 4.3 of the Facility Operating and Cooperative Agreement between the City and the YMCA of Greater Kansas City provides in part: "The City shall be responsible for contracting for and directly paying any cost, repair or replacement at the Facility that is a Capitalized Asset Expenditure as defined in Exhibit E."

Exhibit E provides in part: "**Capitalized Improvements or Capitalized Asset Expenditures**" shall mean any expenditure for over \$5,000 for which there is a useful life of at least two years . . . "

The YMCA has submitted a request for approval of a capitalized asset expense, as that term is defined in the agreement. The Kids Zone at the YMCA encompasses what are currently two separated areas at the south end of the facility, on the left just as one enters the main entrance. The YMCA proposes to cut a 72" x 88" opening between the two rooms. The YMCA states that doing this will:

- Allow for a more efficient staffing structure as it will allow staff to float back and forth between rooms. This will help the Y meet standards for the ratio of staff to child as children are dropped off and/or picked up.
- Provide a safer environment for the children as staff can again float between rooms to address any incidents that take place and communicate any immediate needs to each other without having to leave the room for assistance.

- Allow for a simplified check-in procedure for members by having one centralized check in and check out point compared to the multiple check in/out locations currently being used based on a child's age.

The YMCA solicited and obtained four bids for this work, and recommends the proposal of Herner Construction as the lowest and best bid for this work. Staff has reviewed the proposals and concurs with the recommendation.

The YMCA seeks to have this item designated as a capitalized asset expense that will not count as an operating expense for the facility upon which the YMCA's management fee will be calculated.

Staff recommends agreeing to the designation of this item as a capital asset expense and paying the bill directly or reimbursing the YMCA for it. Attached for Council consideration is a resolution approving this capital asset expense.

RESOLUTION NO. 19-002

A RESOLUTION APPROVING A CERTAIN CAPITAL EXPENSE AT THE NORTH KANSAS CITY YMCA

WHEREAS, the City of North Kansas City, Missouri (the “City”) is a third class city and political subdivision duly organized and validly existing under the Constitution and laws of the State of Missouri; and

WHEREAS, by appropriate action on November 18, 2014, the City Council passed Ordinance No. 8787 approving a certain Facility Operating and Cooperative Agreement (the “Agreement”) between the City and the Young Men’s Christian Association of Greater Kansas City (the “YMCA”) for the operation of the former North Kansas City Community Center, now the North Kansas City YMCA; and

WHEREAS, the Agreement calls for capital investments to be accounted for apart from the operating expenditures for the facility upon which the YMCA’s management fee will be calculated; and

WHEREAS, the YMCA seeks to incur a one-time capital expense in the amount of \$9,734 to cut an opening into a wall that currently separates the Kids Zone area of the facility; and

WHEREAS, the YMCA seeks to have this item designated as a capitalized asset expenditure that will not count as an operating expenditure for the facility upon which the YMCA’s management fee will be calculated;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS CITY, MISSOURI, AS FOLLOWS:

Section 1. The proposed structural work at the facility is deemed a capitalized asset expenditure that will not count as an operating expenditure for the facility upon which the YMCA’s management fee will be calculated.

Section 2. **Further Authority.** The City shall, and the mayor, city clerk, city officials and employees of the City are hereby authorized and directed to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 3. **Severability.** The sections, paragraphs, sentences, clauses and phrases of this Resolution shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 4. **Governing Law.** This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 5. **Effective Date.** This Resolution shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

DONE this 2nd day of January, 2019.

CITY OF NORTH KANSAS CITY, MISSOURI

Don Stielow, *Mayor*

ATTEST:

Crystal Doss, *City Clerk*

MEMORANDUM



TO: Honorable Mayor Stielow and City Council members

FROM: Major Kevin Freeman, Patrol Commander

DATE: January 2, 2019

RE: Budget Amendment – Police Vehicles

FY 2019 Original Police Vehicles Budget:	\$124,000
Budget Amendment, 11/06/2018:	\$ 63,000
This Proposed Budget Amendment, 1/2/2019:	<u>\$ 31,000</u>
Proposed Revised Police Vehicles Budget:	\$ 218,000

The original FY 2019 budget for police vehicles was \$124,000. On November 6, 2018, staff reported to the City Council on an issue with 2018 Ford Police Interceptor SUV's models not being available and the additional cost for 2019 models; and of the crash and total loss of the Commercial Vehicle Inspection van. The Council approved a budget amendment to the Police Vehicles line item in the amount of \$63,000.

Staff now advises the Council that on November 23, 2018, another of the City's police vehicles was involved in a crash that ultimately led to a total loss of this vehicle. The police department has a patrol ready SUV in our administrative fleet that it plans on transferring to patrol service as soon as possible to cover for the loss of this vehicle.

The Police Department is requesting a budget amendment of \$31,000 to cover the purchase of a new administrative vehicle and the costs associated with transferring police equipment from car to car.¹ The city will recoup part of this cost from a settlement on the value of the crashed vehicle as determined by our insurance carrier.

¹ The City expects to recoup \$23,438 of this amount through an insurance settlement. This amount will be deposited as revenue into the Gaming Fund once it is received.

RESOLUTION NO. 19-003

**A RESOLUTION AMENDING THE GAMING FUND BUDGET FOR FISCAL YEAR
2019 IN THE AMOUNT OF \$31,000 TO REPLACE A PATROL CAR**

WHEREAS, the City of North Kansas City, Missouri adopted Fiscal Year 2019 Budget on September 19, 2018, Resolution No. 18-057, using estimates of income and expenditures established at that time; and

WHEREAS, on November 23, 2018 a motor vehicle crash occurred that resulted in a total loss of one vehicle from the police fleet causing the need to replace this vehicle; and

WHEREAS, the funds originally appropriated for police vehicles and switchover of equipment are insufficient to complete the project; and

WHEREAS, the City Council does hereby find and determine that it is in the best interest of the City of North Kansas City, Missouri to approve the appropriation of \$31,000 from the Gaming Fund balance to replace a patrol car.

NOW, THEREFORE, BE IT RESOLVED that the following amendment shall be made to the Fiscal Year 2019 Budget as follows:

	<u>GAMING FUND</u>	
	<u>Increase</u>	<u>Decrease</u>
Revenues		
Fund Balance Appropriation	25-4999	\$31,000
Expenditures		
Equipment	25-535-8750	\$31,000

DONE this 2nd day of January, 2019

Don Stielow, *Mayor*

ATTEST:

Crystal Doss, *City Clerk*

MEMORANDUM



TO: Honorable Mayor Stielow & City Council Members
FROM: Major Kevin Freeman, Patrol Commander
DATE: January 2, 2019
RE: Approval of Purchase – Administrative Police Vehicle

Budget Authority: FY 2019 Gaming Fund:	\$218,000*
Previously allocated for CMV Van:	(\$ 27,768)
Previously allocated for patrol vehicles	(\$135,322)
This proposed purchase:	<u>(\$ 28,498)</u>
Remaining Budget Authority:	\$ 26,412

*This amount assumes Council approval of the previous agenda item, a budget amendment, on the 1/2/19 Council agenda.

The FY 2019 budget includes \$218,000 for the purchase of four patrol cars, one van for use for the Commercial Motor Vehicle Inspection officer and one Ford Explorer for an administrative vehicle.

The department has received a bid from Shawnee Mission Ford, which holds the MACPP (Mid-America Council of Public Procurement) bid, in the amount of \$28,498 for the administrative vehicle with the department's preferred options. This purchase is for a non-pursuit rated Ford Explorer, currently available, to replace an administrative vehicle already in the department's fleet that will be transferred to patrol service. A vehicle currently assigned as an administrative vehicle will be transferred to patrol service to replace a patrol vehicle that was damaged beyond repair in a crash on November 23, 2018.

Staff recommends approval of this purchase.

MEMORANDUM



TO: Mayor and City Council
City Administrator

FROM: Sara Copeland, AICP, Community Development Director

DATE: January 2, 2019

RE: Sign Ordinance Amendments

The City's sign regulations are contained in Chapter 15.44 of the Municipal Code. Similar to the Zoning Ordinance, the sign ordinance divides the city into Sign Districts and establishes requirements for each sign type allowed in each sign district. The Sign Ordinance refers to the drive-thru menu board signage using the sign type "Reader Board," defined as "A sign designed in conjunction with drive-in services to give information relative to the business where it is located and which information may change frequently."

Staff has recently encountered some difficulties with the sign regulations related specifically to drive-thru signage, with franchise restaurants proposing signs that do not conform with our regulations. Franchise restaurants are constantly working to improve their operations and drive-through operations make up a significant portion of their revenue. Signage is an area in which the City's regulations are not keeping up with changes in sign technology and design.

Staff recently discussed possible amendments for reader board signs with the Planning Commission. Based on their feedback, the proposed amendments make changes to related to these issues:

- **Drive-Thru restaurants are requesting more reader board signs.** These businesses are increasingly interested in erecting "pre-order" signs to provide information to customers prior to their stop at the ordering point, where the main reader board sign is located. The existing regulations do not allow pre-order signs.
- **The cumulative 50 square feet does not provide much flexibility for corporate sign design.** Currently, McDonalds is the only location with a CUP for additional reader board square footage (something allowed only in the Armour Road sign district). Ordinance 8822, approved in 2015, allowed two reader board signs of 31.23 square feet each, a cumulative total of 62.46 square feet. Franchise establishments are often

provided with a corporate design with rigid specifications. If the City were to allow pre-order signs, the cumulative 50 square feet may become even more challenging to meet.

- **The 30 foot setback is challenging on narrow or irregularly shaped lots.** Burger King has submitted a site plan with reader boards as close as 21 feet to the property line. Due to the size and shape of their new location, they will be unable to meet this setback requirement.
- **Digital signage is proliferating.** Fast food restaurants are starting to install fully digital reader board signs. Fully digital screens don't comply with the existing limit on digital signs of only 25 percent of the sign area, and stores with more than one ordering point would conflict with the one digital sign per lot limitation.

The purpose of the sign ordinance is to preserve the character of the city, enhance the visual quality of the community, ensure safety, provide for effective communication by businesses, minimize adverse effects of signs, and limit sign clutter. Staff is concerned that our existing regulations are creating a barrier to effective communication by businesses without offsetting benefits for city character or visual quality. The Planning Commission felt making changes to address these issues was reasonable and so staff presents these amendments to the City Council for consideration.

The proposed amendments are located in two main portions of the Sign Ordinance. The amendments specific to Reader Board are proposed in each sign district allowing reader board signage: the Armour Road, Downtown Business, General Business, Manufacturing, South Burlington, and Redevelopment Area districts. Currently, the Armour Road sign district allows for sign area exceptions pursuant to a Conditional Use Permit. The proposed amendments remove this exception. The text below illustrates the proposed changes, with **additions in bold underline** and deletions in strikethrough.

Sign Type	Allowances
Reader Board	No more than 2 ± reader board signs may be erected at for each drive-in service location.
	Sign area shall not exceed more than 3250 square feet per sign cumulative among all signs. For parcels with more than one drive-in service location, exceptions to the maximum sign area may be approved through a Conditional Use Permit, approved pursuant to the procedural requirements of section 17.96.020 of the Zoning Ordinance. <i>[Note: this exception is contained in the Armour Road sign district only.]</i>
	<u>The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.</u>
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 30 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

The ordinance also proposes amendments to Subsection 15.44.300.D, which contains regulations for all digital signs citywide. Amendments in this subsection are solely to allow for digital reader board signs in addition to one other sign that may not have more than 25 percent of its area as a digital sign. The text below illustrates the proposed changes, with **additions in bold underline** and ~~deletions in strikethrough~~.

15.44.300.D. Digital Signs

1. Digital signs are allowed in all sign districts except the residential sign district. In residential sign districts, digital signs are only allowed for permitted institutional uses (i.e., church or school).
2. No lot may have more than one digital sign **in addition to any digital reader board signs.**
3. Digital signs shall not exceed twenty-five (25) percent of the total sign area allowance for the selected sign type (i.e., twenty-five (25) percent of the total allowance for wall signs, or ground signs), ~~except that~~ **with the exception of** off-premise signs in the manufacturing sign district, ~~that~~ **may allocate up to six hundred seventy-two (672) square feet for digital signs, and reader board signs.**
4. Sign messages shall remain static for at least eight seconds and take no longer than two seconds to change to a new display.
5. Signs shall not include:
 - a. Audio messages, tones or music.
 - b. Display animated messages, including flashing, blinking, fading, scrolling, shading, dissolving, or any other effect that gives the appearance of movement.
 - c. Exception. Any digital sign less than twelve (12) square feet may be used for single color scrolling messages.
6. Brightness. Signs shall utilize automatic dimming technology to adjust the brightness of the sign relative to ambient light so that at no time shall a sign exceed a brightness level of three-tenths footcandle above ambient light, as measured using a footcandle (lux) meter. An ambient light measurement shall be taken using a footcandle meter at some point between the period of time between thirty (30) minutes past sunset and thirty (30) minutes before sunrise with the sign turned off to a black screen. An operating sign light measurement shall be taken with the sign turned on to full white copy. The difference between the ambient light measurement and the operating sign light measurement is three-tenths footcandle or less.
7. Default Mechanism. Signs shall contain a default mechanism that will cause the sign to turn off or display a black screen if the sign malfunctions.

AN ORDINANCE AMENDING CHAPTER 15.44, “SIGNS, BILLBOARDS, AWNINGS AND STREET CLOCKS” OF THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI REGARDING READER BOARD SIGNS.

WHEREAS, the City of North Kansas City, Missouri (the “**City**”) is a body corporate, a third class city and political subdivision of the State of Missouri, duly created, organized and validly existing under and by virtue of the Constitution and laws of the State of Missouri; and

WHEREAS, the City regulates signage for the purposes of preserving the unique character of the City, enhancing the visual quality of the community, promoting economic viability, providing for effective communication for businesses, protecting property values, and promoting civic beauty; and

WHEREAS, the City’s Sign Ordinance defines Reader Board/Drive-Through signs as a distinct sign type; and

WHEREAS, the City desires to amend its existing code to clarify regulations regarding Reader Board signs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS CITY, MISSOURI, AS FOLLOWS:

Section 1. Section 15.44.210, “Armour Road District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-2, “Armour Road District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.210 and Table 15-2, “Armour Road District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 2. Section 15.44.220, “Downtown Business District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-3, “Downtown Business District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.220 and Table 15-3, “Downtown Business District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 3. Section 15.44.230, “General Business District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-4, “General Business District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.230 and Table 15-4, “General Business District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 4. Section 15.44.240, “Manufacturing District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-5, “Manufacturing District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.240 and Table 15-5, “Manufacturing District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 5. Section 15.44.250, “South Burlington Corridor District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-6, “South Burlington Corridor District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.250 and Table 15-6, “South Burlington Corridor District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 6. Section 15.44.257, “Redevelopment Area District,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby amended at Table 15-8, “Redevelopment Area

District Sign Allowances”, by amending subparts thereof entitled “Reader Board,” which subparts shall hereafter read as follows:

Sign Type	Allowances
Reader Board	No more than 2 reader board signs may be erected at each drive-in service location.
	Sign area shall not exceed more than 32 square feet per sign.
	The sign area of each reader board sign may be 100 percent digital. Digital reader boards signs shall comply with all other requirements of Section 15.44.300.D.
	No sign shall be more than 7 feet high.
	Free-standing reader board signs shall be set back at least 20 feet from any property line.
	Reader board signs mounted on a building shall follow any applicable building setback.

Other than as specifically set forth hereinabove, § 15.44.257 and Table 15-8, “Redevelopment Area District Sign Allowances,” shall be unaffected by this amendment and shall remain in full force and effect.

Section 7. Subsection 15.44.300.D, “Digital Signs,” of THE CODE OF THE CITY OF NORTH KANSAS CITY, MISSOURI is hereby repealed in its entirety and enacted in lieu thereof is a new Subsection 15.44.300.D, “Digital Signs,” which shall hereafter read as follows:

15.44.300 Standards Applicable to All Signs

D. Digital Signs.

1. Digital signs are allowed in all sign districts except the residential sign district. In residential sign districts, digital signs are only allowed for permitted institutional uses (i.e., church or school).

2. No lot may have more than one digital sign in addition to any digital reader board signs.

3. Digital signs shall not exceed twenty-five (25) percent of the total sign area allowance for the selected sign type (i.e., twenty-five (25) percent of the total allowance for wall signs, or ground signs), with the exception of off-premise signs in the manufacturing sign district, that may allocate up to six hundred seventy-two (672) square feet for digital signs, and reader board signs.

4. Sign messages shall remain static for at least eight seconds and take no longer than two seconds to change to a new display.

5. Signs shall not include:
 - a. Audio messages, tones or music.
 - b. Display animated messages, including flashing, blinking, fading, scrolling, shading, dissolving, or any other effect that gives the appearance of movement.
 - c. Exception. Any digital sign less than twelve (12) square feet may be used for single color scrolling messages.

6. Brightness. Signs shall utilize automatic dimming technology to adjust the brightness of the sign relative to ambient light so that at no time shall a sign exceed a brightness level of three-tenths footcandle above ambient light, as measured using a footcandle (lux) meter. An ambient light measurement shall be taken using a footcandle meter at some point between the period of time between thirty (30) minutes past sunset and thirty (30) minutes before sunrise with the sign turned off to a black screen. An operating sign light measurement shall be taken with the sign turned on to full white copy. The difference between the ambient light measurement and the operating sign light measurement is three-tenths footcandle or less.

7. Default Mechanism. Signs shall contain a default mechanism that will cause the sign to turn off or display a black screen if the sign malfunctions.

Section 8. **Severability.** The sections, paragraphs, sentences, clauses and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 9. **Governing Law.** This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 10. **Effective Date.** This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED this 2nd day of January, 2019.

Don Stielow, *Mayor*

ATTEST:

Crystal Doss, *City Clerk*

APPROVED this 2nd day of January, 2019.

Don Stielow, *Mayor*

APPROVED AS TO FORM:

Anthony Bologna, *City Attorney*

Thomas E. Barzee, Jr., *City Counselor*

BILL NO. 7362

ORDINANCE NO. 9159

**AN ORDINANCE AUTHORIZING PAYMENT FOR CERTAIN ACCOUNTS
DUE AND PAYABLE BY THE CITY THROUGH DECEMBER 28, 2018**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS
CITY, MISSOURI, AS FOLLOWS:**

SECTION 1. The City Council hereby authorizes payment from the funds of the City of North Kansas City, Missouri, the following sums:

A. General Fund	174,261.61
B. Payroll Transfers	375,741.09
C. Transportation Sales Tax	19,651.07
D. Convention & Tourism	1,919.70
E. Gaming Fund	113,648.05
F. Community Center	—
G. Water Fund	161,262.62
H. Sewerage System Fund	27,529.79
I. Pension Fund	—
J. Northgate Capital Project	5,120.25
K. Health Fund	—
L. Communications Fund	—
	<hr/>
	\$ 879,134.18
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SECTION 2. The City Clerk is hereby authorized and directed to draw checks on the City Treasury to pay the above payments.

PASSED this 2nd day of January, 2018

Mayor

APPROVED this 2nd day of January, 2018

Mayor

ATTEST:

City Clerk

Treasurer

PAYMENT ORDINANCE DETAIL FOR DECEMBER 28, 2018

	VISA WIRE	CHECK/DRAFT	TOTAL
GENERAL FUND	\$ 41,368.30	132,893.31	174,261.61
PARKS & RECREATION	-	9,109.64	9,109.64
LIBRARY	850.64	13,875.21	14,725.85
TRANSPORTATION	-	19,651.07	19,651.07
CONVENTION & TOURISM	1,919.70	—	1,919.70
GAMING FUND	161.24	113,486.81	113,648.05
NORTHGATE CAPITAL PROJECT	-	5,120.25	5,120.25
HEALTH FUND	-	—	—
WATER	1,499.00	159,763.62	161,262.62
SEWER	-	27,529.79	27,529.79
COMMUNITY CENTER	-	0.00	—
COMMUNICATIONS FUND	-	0.00	—
PENSION	-	—	—
REPORT SUB-TOTAL	\$ 45,798.88	\$ 481,429.70	\$ 527,228.58

PAYROLL TRANSFERS THROUGH DECEMBER 28, 2018	375,741.09
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Total Payments	\$ 902,969.67
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Less Parks & Library	(23,835.49)
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ORDINANCE TOTAL	\$ 879,134.18
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North Kansas City, MO

Expense Approval Report

By Segment (Select Below)

Payment Dates 12/19/2018 - 01/03/2019

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
WHITE, DONALD TRUST	114416	11/29/2018	WHITE, DONALD TRUST	60-2054	6.97
BRIAH HOWARD	114399	12/12/2018	HOLIDAY BAKING CLASS CANG	20-4663	20.00
KATHY CARNEY	114402	12/12/2018	12/20/18 UNION STATION TRI	20-4664	75.00
SHELLY PINTO	114411	12/15/2018	BUILDING RENTAL DEPOSIT R	20-4660	100.00
LINDA DEAN	114478	12/18/2018	Refund Patient L. Dean	10-4620	67.92
CIGNA	114458	12/18/2018	Patient Refund - George Kopp	10-4620	391.49
COVENTRY HEALTHCARE OF K	114460	12/18/2018	Patient Refund David E. Dibler	10-4620	299.09
JOHNSON COUNTY CIRCUIT C	114401	12/18/2018	SMITH, RODNEISHA 16SOCRO	10-2101	700.00
COUNTY OF LINN	114400	12/18/2018	NGUYEN, BILL D 18LIARW258	10-2101	222.00
JOHNSON COUNTY CIRCUIT C	114401	12/18/2018	HERR, ELIJAH 702640304,305,	10-2101	1,050.00
VISION SERVICE PLAN INSURA	114414	12/18/2018	COBRA PREMIUM	10-1106	15.84
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	10-2255	2,349.97
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	20-2255	41.18
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	21-2255	67.05
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	22-2255	124.07
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	60-2255	156.28
VISION SERVICE PLAN INSURA	114414	12/18/2018	VSP PREMIUM	61-2255	98.73
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	COBRA DENTAL	10-1106	39.07
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	10-2245	1,659.88
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	20-2245	52.00
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	21-2245	63.40
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	22-2245	75.20
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	60-2245	91.62
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	EE DENTAL	61-2245	71.50
KINNETT, KORY	114422	12/20/2018	KINNETT, KORY	60-2054	22.07
LONG, TAMERA	114423	12/20/2018	LONG, TAMERA	60-2054	10.21
RUXLOW, REGINA	114426	12/20/2018	RUXLOW, REGINA	60-2054	23.69
MAILHOT, ERIC P	114424	12/20/2018	MAILHOT, ERIC P	60-2054	48.98
HANEY, WILLIAM	114420	12/20/2018	HANEY, WILLIAM	60-2054	18.14
PENNINGTON, GEORGE R	114425	12/20/2018	PENNINGTON, GEORGE R	60-2054	175.41
BRITTAİN, CHELSEA	114418	12/20/2018	BRITTAİN, CHELSEA	60-2054	34.29
HOWE, CARL	114421	12/20/2018	HOWE, CARL	60-2054	48.91
CARBONDALE APARTMENT G	114419	12/20/2018	CARBONDALE APARTMENT G	60-2054	47.74
WASHER EQUIPMENT COMPA	114428	12/20/2018	WASHER EQUIPMENT COMPA	60-2054	9.50
BARBARA COSGROVE LAMPS	114417	12/20/2018	BARBARA COSGROVE LAMPS	60-2054	59.25
UNIFIED SERVICES OF TEXAS	114427	12/20/2018	UNIFIED SERVICES OF TEXAS	60-2054	54.64
JACKSON COUNTY CIRCUIT CO	114437	12/24/2018	LOWE, JONATHAN 1716-CR02	10-2101	250.00
CLAY COUNTY CIRCUIT CLERK	114432	12/24/2018	MORES, MARIO 16CYFTA2758	10-2101	250.00
GRANDVIEW MUNICIPAL COU	114434	12/24/2018	PETTIFORD, KASHIRA D 15000	10-2101	69.00
BELTON MUNICIPAL COURT	114430	12/24/2018	JENKINS, WHITNEY 18B03747	10-2101	30.00
CLAY COUNTY CIRCUIT CLERK	114431	12/24/2018	KEITH, DENNIS 18CYFTA3911	10-2101	250.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	10-2243	3,337.86
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	20-2243	35.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	21-2243	0.50
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	22-2243	403.10
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	60-2243	62.90
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - EE	61-2243	105.20
I.A.F.F. LOCAL 42	114436	12/26/2018	PR DEDUCT	10-2268	4,473.04
I.A.F.F. LOCAL 42 PAC	114435	12/26/2018	IAFF, LOCAL 42, PAC	10-2268	85.00
WEST CENTRAL MO REG LOD	114445	12/26/2018	PR DEDUCTS	10-2268	1,400.94
NKC FIRE FIGHTERS COMMUN	114441	12/26/2018	N.K.C. FIRE DEPT POP FUND	10-2265	570.00
UNITED WAY OF GREATER KA	114443	12/26/2018	PR DEDUCTS	10-2260	20.00
CONTINENTAL AMERICAN INS	114433	12/26/2018	CI PREMIUM	10-2257	274.38
CONTINENTAL AMERICAN INS	114433	12/26/2018	CI PREMIUM	20-2257	28.38

Expense Approval Report

Payment Dates: 12/19/2018 - 01/03/2019

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
CONTINENTAL AMERICAN INS	114433	12/26/2018	CI PREMIUM	22-2257	35.40
USBANK - INSTITUTIONAL T	114521	12/31/2018	P&F PENSION POLICE-EE	10-2251	2,804.38
USBANK - INSTITUTIONAL T	114521	12/31/2018	P&F PENSION FIRE-EE	10-2251	3,919.68
CITY OF NORTH KANSAS CITY	114519	12/31/2018	FLEX DC	10-2266	380.51
CITY OF NORTH KANSAS CITY	114519	12/31/2018	FLEX MEDICAL	10-2267	775.08
CITY OF NORTH KANSAS CITY	114519	12/31/2018	FLEX MEDICAL	20-2267	95.00
CITY OF NORTH KANSAS CITY	114519	12/31/2018	FLEX MEDICAL	22-2267	30.77
CITY OF NORTH KANSAS CITY	114519	12/31/2018	FLEX MEDICAL	60-2267	150.00
					28,227.21

Department: 505 - ADMINISTRATION

WEST PUBLISHING CORP	114516	12/13/2018	ENCUMBER FUNDS -- MONTH	10-505-6030	128.67
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-505-6735	325.57
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-505-5310	940.05
CYPRESS MEDIA, LLC	114463	12/19/2018	NOTICE OF ELECTION PUBLI	10-505-6325	533.45
PRO PRINT INC	114495	12/19/2018	BUSINESS CARDS	10-505-7001	33.00
NECCO COFFEE INC	114489	12/19/2018	COFFEE	10-505-7001	229.20
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-505-5310	68.63
Department 505 - ADMINISTRATION Total:					2,258.57

Department: 506 - MUNICIPAL COURT

THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-506-5310	111.76
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-506-5310	14.00
Department 506 - MUNICIPAL COURT Total:					125.76

Department: 510 - FIRE

VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-510-6735	42.98
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-510-7125	320.10
DECKER PRINTING	114464	12/14/2018	Fire Prevention Book Marks	10-510-7013	112.35
LYNN CARD COMPANY	114479	12/14/2018	NKCFD Christmas Cards	10-510-6050	91.45
ZOLL MEDICAL CORP	114518	12/14/2018	AED units for CH, & Library	10-510-7210	4,461.31
BREATHING AIR SERVICES INC	114451	12/14/2018	compressor inspection QTR 2	10-510-7120	275.00
DIAMOND MANUFACTURING	114465	12/14/2018	Hat pin	10-510-7050	18.50
DIAMOND MANUFACTURING	114465	12/14/2018	name bar for robbins	10-510-7050	13.99
CONRAD FIRE EQUIPMENT IN	114459	12/14/2018	Foam Drum	10-510-7010	100.00
CONRAD FIRE EQUIPMENT IN	114459	12/14/2018	MSA- 10161816	10-510-7010	287.16
CONRAD FIRE EQUIPMENT IN	114459	12/14/2018	Kit, Retainer, screws	10-510-7120	783.18
CONRAD FIRE EQUIPMENT IN	114459	12/14/2018	CAFS compressor	10-510-7140	286.98
THOROUGHbred FORD INC	114511	12/14/2018	2014 Ford Explorer oil change	10-510-7140	70.28
BOUND TREE MEDICAL LLC	114450	12/14/2018	single limb circuit	10-510-7011	111.40
ROYAL PAPERS INC	114499	12/14/2018	Paper products - TP, towels	10-510-7014	53.47
CENTRAL JACKSON CO FPD	114456	12/14/2018	Pre-Courses Anatomy & Physi	10-510-5426	2,100.00
GOODYEAR AUTO SERV CTR, I	114470	12/17/2018	Ford Truck R&M work	10-510-7140	690.84
STRYKER SALES CORP	114505	12/18/2018	Labor in EMS QTR hrs	10-510-7011	168.75
STRYKER SALES CORP	114505	12/18/2018	Bearing half shell	10-510-7011	70.08
STRYKER SALES CORP	114505	12/18/2018	Labor in EMS qtr hours	10-510-7011	168.75
STRYKER SALES CORP	114505	12/18/2018	Hose Assembly - Bearing half	10-510-7011	189.31
STRYKER SALES CORP	114505	12/18/2018	Labor - EMS in QTR hours	10-510-7011	236.25
STRYKER SALES CORP	114505	12/18/2018	Labor in QTR hours - EMS	10-510-7011	168.75
STRYKER SALES CORP	114505	12/18/2018	Gas Cylinder, hose assembly,	10-510-7011	648.71
STRYKER SALES CORP	114505	12/18/2018	Extension Spring - & Labor	10-510-7011	384.17
STRYKER SALES CORP	114505	12/18/2018	Extension Spring & Labor EMS	10-510-7011	384.17
STRYKER SALES CORP	114505	12/17/2018	SMRT Battery Pack	10-510-8750	2,400.00
BLUE CROSS BLUE SHIELD OF	114398	12/18/2018	PCA INVOICE	10-510-5310	266.60
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	4422.26ER DENTAL	10-510-5310	4,122.40
THE GOODYEAR TIRE & RUBB	114508	12/19/2018	Replaced tire on the ambulan	10-510-7140	507.10
HEARTLAND TIRES & TREADS	114472	12/19/2018	Flat repair-chrome valve stem	10-510-7140	29.05
SAM'S CLUB	114500	12/19/2018	Coffee, bottled water, febrez	10-510-7014	138.38
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-510-5310	406.01
DR STEVEN L RUSSELL	114467	12/27/2018	SERVICES OF MEDICAL DIRECT	10-510-5480	1,000.00
USBANK - INSTITUTIONAL T	114521	12/31/2018	P&F PENSION FIRE-ER	10-510-5220	8,724.48
Department 510 - FIRE Total:					29,831.95

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Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Department: 515 - POLICE					
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-515-6060	520.13
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-515-6735	552.78
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-515-7018	40.01
SOLI'S PRINTING INC	114503	12/18/2018	DAILY ACTIVITY LOGS	10-515-7001	137.00
SOLI'S PRINTING INC	114503	12/18/2018	EVIDENCE LABELS	10-515-7018	140.00
SOLI'S PRINTING INC	114503	12/18/2018	PRISONER'S PROPERTY FORM	10-515-7020	170.00
KUNKEL ENTERPRISES INC	114476	12/18/2018	30 GAL DRUM CARWASH SOA	10-515-7120	223.20
911 CUSTOM LLC	114446	12/18/2018	REMOTE START UNIT 602	10-515-7140	200.00
THE MEDICAL LAUNDRY SERVI	114509	12/18/2018	JAIL LAUNDRY 10.31.18	10-515-7020	34.20
THE MEDICAL LAUNDRY SERVI	114509	12/18/2018	JAIL LAUNDRY 11.07.18	10-515-7020	34.20
THE MEDICAL LAUNDRY SERVI	114509	12/18/2018	JAIL LAUNDRY 11.14.18	10-515-7020	34.20
THE MEDICAL LAUNDRY SERVI	114509	12/18/2018	JAIL LAUNDRY 11.21.18	10-515-7020	34.20
NECCO COFFEE INC	114489	12/18/2018	COFFEE ORDER	10-515-6395	63.00
M.A.R.C.	114480	12/18/2018	DISPATCHER TRAINING CONS	10-515-5426	1,950.00
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-515-5310	3,911.97
MERITAS HEALTH CORP	114410	12/18/2018	KEETON	10-515-5440	440.00
BOARD OF POLICE COMMISSI	114449	12/21/2018	POLICE ACADEMY TUITION C.	10-515-5428	5,290.57
MSHP - CRIMINAL RECORDS F	114486	12/21/2018	CRIMINAL RECORDS CHECK M	10-515-7018	32.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-515-5310	356.98
USBANK - INSTITUTIONAL T	114521	12/31/2018	P&F PENSION POLICE-ER	10-515-5220	6,242.13
Department 515 - POLICE Total:					20,406.57
Department: 521 - BUILDINGS & GROUNDS					
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-521-6735	85.96
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-521-5310	447.04
WALKER TOWEL & UNIFORM	114515	12/19/2018	biweekly service ranges from	10-521-7110	52.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-521-5310	35.00
Department 521 - BUILDINGS & GROUNDS Total:					620.00
Department: 525 - PUBLIC WORKS ADMIN					
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-525-6735	138.94
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-525-5310	181.89
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-525-5310	21.00
Department 525 - PUBLIC WORKS ADMIN Total:					341.83
Department: 526 - COMMUNITY DEVELOPMENT					
SPRINT SPECTRUM LP	114412	12/10/2018	11/7-12/6/18 SERVICES ACCT	10-526-6735	99.98
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	10-526-6735	314.14
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	10-526-5310	475.54
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	10-526-5310	34.99
Department 526 - COMMUNITY DEVELOPMENT Total:					924.65
Department: 533 - INTERDEPARTMENTAL					
WINDSTREAM CORPORATION	114415	12/08/2018	11/9-12/8/18 SERVICES ACCT	10-533-6730	698.55
KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	10-533-6710	19,700.70
KCPL	114409	12/11/2018	11/7-12/10/18 SERVICES VARI	10-533-6710	93.14
KCPL	114404	12/12/2018	11/8-12/11/18 SERVICES VARI	10-533-6710	855.13
AT&T	114429	12/13/2018	12/13/18-1/12/19 SERVICES A	10-533-6730	84.57
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	POWER CORDS FOR ADMIN	10-533-7120	59.94
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	KEVIN FREEMAN - CREDIT FO	10-533-7120	-100.00
MALLORY BROWN	114439	12/14/2018	PUBLIC AFFAIRS CONCEPTS &	10-533-5420	1,290.80
SHI INTERNATIONAL CORP	114502	12/14/2018	SER ADOBE FOR MALLORY	10-533-6115	603.86
MERITAS HEALTH CORP	114410	12/18/2018	DRUG TEST	10-533-5440	34.00
RELIANCE COMMUNICATIONS	114497	12/19/2018	WEBSITE ANNUAL MAINTENA	10-533-6450	5,000.00
NORTHTOWN DEVCO	114492	12/27/2018	18TH & ARMOUR PARKING LO	10-533-6130	350.00
CLAY COUNTY COLLECTOR	114520	12/31/2018	2018 CLAY COUNTY REAL ESTA	10-533-6326	24,028.16
Department 533 - INTERDEPARTMENTAL Total:					52,698.85
Department: 535 - GAMING					
GEORGE K BAUM & COMPAN	114469	12/13/2018	18TH & SWIFT	25-535-6090	3,006.25
GEORGE K BAUM & COMPAN	114469	12/13/2018	GROCERY STORE	25-535-6090	268.75
GEORGE K BAUM & COMPAN	114469	12/13/2018	ONE NORTH -- LEGAL WORK	25-535-8700	16,093.75
TYLER TECHNOLOGIES INC	114512	12/17/2018	INCODE UPGRADE	25-535-8760	6,420.77

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Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
OLSSON ASSOCIATES	114494	12/17/2018	WORK ORDER 15	25-535-8700	1,152.31
OLSSON ASSOCIATES	114494	12/17/2018	Olsson Armour Road Redevel	25-535-8700	94.48
OLSSON ASSOCIATES	114494	12/17/2018	ENCUMBER - BURLINGTON E	25-535-8770	33,833.90
GEORGE K BAUM & COMPAN	114469	12/19/2018	GROCERY	25-535-6090	3,906.25
GEORGE K BAUM & COMPAN	114469	12/19/2018	18TH AND SWIFT	25-535-6090	1,350.00
GEORGE K BAUM & COMPAN	114469	12/19/2018	CHAPTER 100	25-535-6090	2,643.75
GEORGE K BAUM & COMPAN	114469	12/19/2018	ONE NORTH	25-535-8700	7,367.25
NKC LEVEE DISTRICT	114490	12/20/2018	26th Ave pump station engine	25-535-6390	20,514.18
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	SUNFLOWER DEV GROUP -- 1	25-535-6030	11,356.50
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	ARRA -- APARTMENTS -- COM	25-535-8700	586.25
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	MODOT ROW AND RIGHT OF	25-535-8700	167.50
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	ARRA -- MEDICAL OFFICE BUIL	25-535-8700	67.00
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	ARRA -- GOLF ENTERTAINMEN	25-535-8700	1,691.75
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	I-35 AND ARMOUR -- BROWN	25-535-8700	201.00
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	ONE NORTH -- KCPL ISSUES A	25-535-8700	536.00
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	ARRA - MASTER DEVELOPME	25-535-8700	485.75
BRYAN CAVE LEIGHTON PAISN	114452	12/21/2018	GROCERY STORE	25-535-6030	117.25
CUNNINGHAM VOGEL & ROS	114461	12/21/2018	RIGHT OF WAY AND TELECOM	25-535-6030	69.13
OLSSON ASSOCIATES	114494	12/28/2018	work order 6	25-535-8700	1,557.04
Department 535 - GAMING Total:					113,486.81

Department: 536 - NORTHGATE

GEORGE K BAUM & COMPAN	114469	12/19/2018	NORTHGATE	44-536-6030	1,270.25
STEARNS CONRAD & SCHMID	114504	12/19/2018	PHASE I ENVIRONMENTAL SIT	44-536-8700	3,500.00
THOMSON AFFINITY TITLE LLC	114510	12/21/2018	NORTHGATE LOT 2	44-536-8700	350.00
Department 536 - NORTHGATE Total:					5,120.25

Department: 540 - PARKS & RECREATION

AT&T	114397	12/03/2018	12/03/18-01/2/19 SERVICES A	20-540-6730	66.78
WINDSTREAM CORPORATION	114415	12/08/2018	11/9-12/8/18 SERVICES ACCT	20-540-6730	26.61
KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	20-540-6710	3,927.24
KCPL	114409	12/11/2018	11/7-12/10/18 SERVICES VARI	20-540-6710	69.17
AT&T	114394	12/11/2018	12/11/18-1/10/19 SERVICES A	20-540-6730	164.95
KCPL	114404	12/12/2018	11/8-12/11/18 SERVICES VARI	20-540-6710	18.92
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	20-540-6735	328.16
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	DANNY OCONNOR - CREDIT F	20-540-7120	-100.00
KCPL	114408	12/17/2018	11/14-12/16/18 SERVICES AC	20-540-6710	534.55
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	20-540-5310	319.20
SOLI'S PRINTING INC	114503	12/19/2018	Letterhead and envelopes	20-540-7006	319.00
EXECUTIVE LIMOUSINES	114468	12/19/2018	Senior Trip Transportation-St.	20-540-6630	669.50
MAC'S SCREENPRINTING & SP	114481	12/19/2018	Bitty Basketball Shirts	20-540-7090	72.00
HI-GENE'S JANITORIAL SVC IN	114473	12/19/2018	Monthly Cleaning Service for	20-540-6330	1,190.00
VAN'S FENCE CONTRACTORS,	114513	12/19/2018	Cut of latches/grinded & weld	20-540-7190	75.00
SHANNON GAMMON	114442	12/20/2018	NOV 25-DEC 3 SOCIAL MEDIA,	20-540-7006	940.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	20-540-5310	42.00
Department 540 - PARKS & RECREATION Total:					8,663.08

Department: 550 - LIBRARY

KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	21-550-6710	8,454.17
AT&T	114395	12/11/2018	12/11/18-1/10/19 SERVICES A	21-550-6730	135.45
AT&T	114393	12/11/2018	12/11/18-1/10/19 SERVICES A	21-550-6730	164.95
SUMNERONE INC	114506	12/18/2018	maint agreement	21-550-6110	58.60
INGRAM LIBRARY SERVICES	114474	12/18/2018	books	21-550-7370	323.93
SAM'S CLUB	114500	12/18/2018	adult program	21-550-7325	8.68
WORLD WIDE TECHNOLOGY H	114517	12/18/2018	computer supplies	21-550-7002	1,967.60
NORTH KANSAS CITY BUS CO	114491	12/18/2018	dus	21-550-6220	250.00
CENGAGE LEARNING INC	114455	12/18/2018	books	21-550-7370	46.88
CENGAGE LEARNING INC	114455	12/18/2018	books	21-550-7370	44.08
CENGAGE LEARNING INC	114455	12/18/2018	books	21-550-7370	42.68
CENGAGE LEARNING INC	114455	12/18/2018	books	21-550-7370	114.05
SAM'S CLUB	114500	12/18/2018	training	21-550-5426	63.30
RECORDED BOOKS LLC	114496	12/18/2018	audiovisual	21-550-7340	170.98

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Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
RECORDED BOOKS LLC	114496	12/18/2018	audiovisual	21-550-7340	147.60
RECORDED BOOKS LLC	114496	12/18/2018	audiovisual	21-550-7340	22.49
SAM'S CLUB	114500	12/18/2018	adult program	21-550-7325	209.60
MIDWEST TAPE LLC	114483	12/18/2018	audiovisual	21-550-7340	45.73
MIDWEST TAPE LLC	114483	12/18/2018	audiovisual	21-550-7340	41.23
MIDWEST TAPE LLC	114483	12/18/2018	audiovisual	21-550-7340	8.99
MIDWEST TAPE LLC	114483	12/18/2018	audiovisual	21-550-7340	39.73
BARBARA ANN LEA	114447	12/18/2018	adult program	21-550-7325	125.00
CAAN T LEE	114454	12/18/2018	security	21-550-6355	96.00
LENORA REMMERT	114477	12/18/2018	adult program	21-550-7325	131.25
Shannon Rachele Wheeler	114501	12/18/2018	adult program	21-550-7325	600.00
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	21-550-5310	389.29
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	21-550-5310	42.00

Department 550 - LIBRARY Total: 13,744.26

Department: 560 - WATER

KC WATER SERVICE DEPT	114403	12/03/2018	10/26-11/26/18 SERVICES AC	60-560-6740	339.97
KC WATER SERVICE DEPT	114403	12/03/2018	10/26-11/26/18 SERVICES AC	60-560-6740	456.73
WINDSTREAM CORPORATION	114415	12/08/2018	11/9-12/8/18 SERVICES ACCT	60-560-6730	53.22
KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	60-560-6710	15,248.55
KCPL	114404	12/12/2018	11/8-12/11/18 SERVICES VARI	60-560-6710	779.29
BURNS & MCDONNELL ENGR	114453	12/13/2018	WATER PLANT REPAIRS	60-560-8730	118,624.13
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	60-560-6735	520.13
KCPL	114405	12/18/2018	11/15-12/17/18 SERVICES VA	60-560-6710	64.30
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	60-560-5310	562.29
DOT'S OFFICE PRODUCTS INC	114466	12/24/2018	Office Calendars water plant	60-560-7001	106.50
MISSISSIPPI LIME CO	114484	12/24/2018	Lime for water plant 4 loads	60-560-7005	4,724.81
MISSISSIPPI LIME CO	114484	12/24/2018	Lime for water plant 4 loads	60-560-7005	4,764.97
MISSISSIPPI LIME CO	114484	12/24/2018	Lime for water plant 4 loads	60-560-7005	4,778.35
MISSISSIPPI LIME CO	114484	12/24/2018	Lime for water plant 4 loads	60-560-7005	4,795.56
HAWKINS INC	114471	12/24/2018	CL2 for water plant & Hydroch	60-560-7005	1,446.92
ROYAL PAPERS INC	114499	12/24/2018	paper products for water plan	60-560-7090	177.90
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	60-560-5310	70.00
MYERS BROTHERS OF KC, INC.	114488	12/28/2018	Maintenance	60-560-7190	825.00
MISSOURI ONE CALL SYSTEM I	114485	12/28/2018	Professional Services - Mo On	60-560-6090	224.40
KCMO WATER SERVICES DEPT	114475	12/28/2018	Laboratory fees bac-t samplin	60-560-6430	140.00
TYLER TECHNOLOGIES INC	114512	12/31/2018	UTILITY BILLING ONLINE COM	60-560-6345	40.00

Department 560 - WATER Total: 158,743.02

Department: 570 - WATER POLLUTION CONTROL

AT&T	114396	12/03/2018	12/3-18-1/2/19 SERVICES AC	61-570-6730	164.95
WINDSTREAM CORPORATION	114415	12/08/2018	11/9-12/8/18 SERVICES ACCT	61-570-6730	19.96
KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	61-570-6710	5,479.58
KCPL	114409	12/11/2018	11/7-12/10/18 SERVICES VARI	61-570-6710	2,029.09
KCPL	114404	12/12/2018	11/8-12/11/18 SERVICES VARI	61-570-6710	9,349.04
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	61-570-6735	42.98
KCPL	114405	12/18/2018	11/15-12/17/18 SERVICES VA	61-570-6710	407.11
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	61-570-5310	439.00
KCPL	114438	12/19/2018	11/15-12/17/18 SERVICES AC	61-570-6710	5,741.00
MTS CONTRACTING INC	114487	12/20/2018	joint cleaned and backer rods	61-570-7110	1,980.00
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	61-570-5310	35.00
RL YATES ELECTRIC CO INC	114498	12/26/2018	Storm Water Pump Station Re	61-570-7152	1,067.07
RL YATES ELECTRIC CO INC	114498	12/26/2018	Equipment	61-570-7120	332.83
RL YATES ELECTRIC CO INC	114498	12/26/2018	Equipment	61-570-7120	126.75
TYLER TECHNOLOGIES INC	114512	12/31/2018	UTILITY BILLING ONLINE COM	61-570-6345	40.00

Department 570 - WATER POLLUTION CONTROL Total: 27,254.36

Department: 580 - TRANSPORTATION

KCPL	114407	12/06/2018	11/4-12/05/18 SERVICES ACC	22-580-6710	39.09
WINDSTREAM CORPORATION	114415	12/08/2018	11/9-12/8/18 SERVICES ACCT	22-580-6730	26.61
KCPL	114406	12/10/2018	11/6-12/9/18 SERVICES VARI	22-580-6710	1,603.94
KCPL	114404	12/12/2018	11/8-12/11/18 SERVICES VARI	22-580-6710	96.64

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Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
MCCONNELL & ASSOCIATES C	114482	12/13/2018	pallet of asphalt in a bucket	22-580-7183	1,259.64
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	SERVICE FROM 11/14-12/13/	22-580-6735	396.82
VERIZON WIRELESS SVCS LLC	114444	12/13/2018	HERSCHELL ZIMMERMAN - NE	22-580-7210	29.99
THE GUARDIAN LIFE INSURAN	114413	12/18/2018	ER DENTAL	22-580-5310	461.56
CUSTOM TREE CARE INC	114462	12/19/2018	Tree trimming and removals	22-580-7181	1,775.00
CUSTOM TREE CARE INC	114462	12/19/2018	Tree trimming and removals	22-580-7181	717.50
Berry Companies Inc	114448	12/20/2018	seal hopper bottom & top, ru	22-580-7183	1,656.38
Berry Companies Inc	114448	12/20/2018	seal hopper bottom & top, ru	22-580-7183	126.80
THE BERRY COMPANIES INC	114507	12/20/2018	bobcat equipment	22-580-7210	446.12
VICTOR L PHILLIPS HOLDING C	114514	12/20/2018	minor equipment for bobcat	22-580-7210	475.66
VICTOR L PHILLIPS HOLDING C	114514	12/20/2018	minor equipment for bobcat	22-580-7210	90.00
CUSTOM TREE CARE INC	114462	12/24/2018	Tree trimming and removals	22-580-7181	1,360.00
CUSTOM TREE CARE INC	114462	12/24/2018	Tree trimming and removals	22-580-7181	1,220.00
CENTRAL SALT LLC	114457	12/24/2018	4-SEMI truckloads 100 tons of	22-580-7040	6,729.46
MUTUAL OF OMAHA INSURA	114440	12/24/2018	LIFE INSURANCE - ER	22-580-5310	51.12
NORTHTOWN DEVCO	114493	12/26/2018	SALT BARN PROPERTY RENT	22-580-6130	420.20
Department 580 - TRANSPORTATION Total:					18,982.53
Grand Total:					481,429.70

Report Summary

Fund Summary

Fund	Payment Amount
10 - GENERAL FUND	132,893.31
20 - PARKS & RECREATION	9,109.64
21 - LIBRARY	13,875.21
22 - TRANSPORTATION	19,651.07
25 - GAMING	113,486.81
44 - NORTHGATE PROJECT	5,120.25
60 - WATER FUND	159,763.62
61 - WATER POLLUTION CONTROL	27,529.79
Grand Total:	481,429.70

Account Summary

Account Number	Account Name	Payment Amount
10-1106	RETIREE BC/BS RECEIVA	54.91
10-2101	MUNICIPAL COURT BON	2,821.00
10-2243	AFTER TAX HEALTH	3,337.86
10-2245	DENTAL PRETAX	1,659.88
10-2251	FIRE & POLICE PENSION	6,724.06
10-2255	VISION DEDUCTION	2,349.97
10-2257	CRITICAL HEALTH INS	274.38
10-2260	UNITED FUND	20.00
10-2265	COKE PLAN	570.00
10-2266	DEPENDENT CARE	380.51
10-2267	MEDICAL REIMBURSEM	775.08
10-2268	UNION DUES	5,958.98
10-4620	AMBULANCE SERVICE BI	758.50
10-505-5310	HEALTH, DENTAL & LIFE I	1,008.68
10-505-6030	OTHER LEGAL COSTS	128.67
10-505-6325	ELECTION EXPENSE	533.45
10-505-6735	PAGERS & CELL PHONES	325.57
10-505-7001	OFFICE SUPPLIES	262.20
10-506-5310	HEALTH, DENTAL & LIFE I	125.76
10-510-5220	PENSION EXPENSE	8,724.48
10-510-5310	HEALTH, DENTAL & LIFE I	4,795.01
10-510-5426	TRAINING/TRAVEL APPO	2,100.00
10-510-5480	PHYSICIAN FEES	1,000.00
10-510-6050	PUBLIC RELATIONS	91.45
10-510-6735	PAGERS & CELL PHONES	42.98
10-510-7010	FIREFIGHTING SUPPLIES	387.16
10-510-7011	FIRST AID SUPPLIES	2,530.34
10-510-7013	FIRE PREVENTION	112.35
10-510-7014	QUARTERS MAINTENAN	191.85
10-510-7050	UNIFORMS	32.49
10-510-7120	EQUIPMENT MAINTENA	1,058.18
10-510-7125	SOFTWARE MAINT & SE	320.10
10-510-7140	VEHICLE MAINTENANCE	1,584.25
10-510-7210	MINOR EQUIPMENT	4,461.31
10-510-8750	EQUIPMENT	2,400.00
10-515-5220	PENSION EXPENSE	6,242.13
10-515-5310	HEALTH, DENTAL & LIFE I	4,268.95
10-515-5426	TRAINING/TRAVEL APPO	1,950.00
10-515-5428	POST TRAINING	5,290.57
10-515-5440	PHYSICALS & DRUG TEST	440.00
10-515-6060	COMPUTER OPERATION	520.13
10-515-6395	OTHER SERVICES	63.00
10-515-6735	PAGERS & CELL PHONES	552.78
10-515-7001	OFFICE SUPPLIES	137.00
10-515-7018	INVESTIGATIVE OPERATI	212.01

Account Summary

Account Number	Account Name	Payment Amount
10-515-7020	DETENTION SUPPLIES	306.80
10-515-7120	EQUIPMENT MAINTENA	223.20
10-515-7140	VEHICLE MAINTENANCE	200.00
10-521-5310	HEALTH, DENTAL & LIFE I	482.04
10-521-6735	PAGERS & CELL PHONES	85.96
10-521-7110	BUILDING MAINTENANC	52.00
10-525-5310	HEALTH, DENTAL & LIFE I	202.89
10-525-6735	PAGERS & CELL PHONES	138.94
10-526-5310	HEALTH, DENTAL & LIFE I	510.53
10-526-6735	PAGERS & CELL PHONES	414.12
10-533-5420	TUITION REIMBURSEME	1,290.80
10-533-5440	PHYSICALS & DRUG TEST	34.00
10-533-6115	SOFTWARE MAINT & SE	603.86
10-533-6130	RENTAL - PARKING 2011	350.00
10-533-6326	REAL ESTATE TAXES	24,028.16
10-533-6450	WEB SITE HOSTING	5,000.00
10-533-6710	ELECTRICITY	20,648.97
10-533-6730	TELEPHONE	783.12
10-533-7120	MINOR EQUIPMENT	-40.06
20-2243	AFTER TAX HEALTH	35.00
20-2245	DENTAL PRETAX	52.00
20-2255	VISION DEDUCTION	41.18
20-2257	CRITICAL HEALTH INS	28.38
20-2267	MEDICAL REIMBURSEM	95.00
20-4660	SPACE RENTALS	100.00
20-4663	PROGRAM FEES	20.00
20-4664	SENIOR CITIZEN TRIPS	75.00
20-540-5310	HEALTH, DENTAL & LIFE I	361.20
20-540-6330	CUSTODIAL	1,190.00
20-540-6630	SENIOR TRIPS	669.50
20-540-6710	ELECTRICITY	4,549.88
20-540-6730	TELEPHONE	258.34
20-540-6735	PAGERS & CELL PHONES	328.16
20-540-7006	BUSINESS FORMS	1,259.00
20-540-7090	OTHER SUPPLIES	72.00
20-540-7120	EQUIPMENT MAINTENA	-100.00
20-540-7190	OTHER MAINTENANCE	75.00
21-2243	AFTER TAX HEALTH	0.50
21-2245	DENTAL PRETAX	63.40
21-2255	VISION DEDUCTION	67.05
21-550-5310	HEALTH, DENTAL & LIFE I	431.29
21-550-5426	TRAINING/TRAVEL APPO	63.30
21-550-6110	MAINTENANCE AGREEM	58.60
21-550-6220	DUES & MEMBERSHIPS	250.00
21-550-6355	OTHER SERVICES	96.00
21-550-6710	ELECTRICITY	8,454.17
21-550-6730	TELEPHONE	300.40
21-550-7002	COMPUTER SUPPLIES	1,967.60
21-550-7325	ADULT PROGRAMMING	1,074.53
21-550-7340	AUDIOVISUAL	476.75
21-550-7370	BOOKS	571.62
22-2243	AFTER TAX HEALTH	403.10
22-2245	DENTAL PRETAX	75.20
22-2255	VISION DEDUCTION	124.07
22-2257	CRITICAL HEALTH INS	35.40
22-2267	MEDICAL REIMBURSEM	30.77
22-580-5310	HEALTH, DENTAL & LIFE I	512.68
22-580-6130	LEASE/RENTAL AGREEM	420.20

Account Summary

Account Number	Account Name	Payment Amount
22-580-6710	ELECTRICITY	1,739.67
22-580-6730	TELEPHONE	26.61
22-580-6735	PAGERS & CELL PHONES	396.82
22-580-7040	ICE CONTROL MATERIAL	6,729.46
22-580-7181	TREE MAINTENANCE	5,072.50
22-580-7183	STREET REPAIR MATERIA	3,042.82
22-580-7210	MINOR EQUIPMENT	1,041.77
25-535-6030	OTHER LEGAL FEES	11,542.88
25-535-6090	OTHER PROFESSIONAL S	11,175.00
25-535-6390	CONTINGENCIES	20,514.18
25-535-8700	LAND ACQUISITION	30,000.08
25-535-8760	INFORMATION TECHNOL	6,420.77
25-535-8770	INFRASTRUCTURE	33,833.90
44-536-6030	OTHER LEGAL FEES	1,270.25
44-536-8700	LAND ACQUISITION	3,850.00
60-2054	UTILITY REFUNDS PAYAB	559.80
60-2243	AFTER TAX HEALTH	62.90
60-2245	DENTAL PRETAX	91.62
60-2255	VISION DEDUCTION	156.28
60-2267	MEDICAL REIMBURSEM	150.00
60-560-5310	HEALTH, DENTAL & LIFE I	632.29
60-560-6090	OTHER PROFESSIONAL S	224.40
60-560-6345	BANK FEES	40.00
60-560-6430	LABORATORY FEES	140.00
60-560-6710	ELECTRICITY	16,092.14
60-560-6730	TELEPHONE	53.22
60-560-6735	PAGERS & CELL PHONES	520.13
60-560-6740	NKC UTILITY FEES	796.70
60-560-7001	OFFICE SUPPLIES	106.50
60-560-7005	CHEMICALS	20,510.61
60-560-7090	OTHER SUPPLIES	177.90
60-560-7190	MAINTENANCE OTHER	825.00
60-560-8730	BUILDING IMPROVEME	118,624.13
61-2243	AFTER TAX HEALTH	105.20
61-2245	DENTAL PRETAX	71.50
61-2255	VISION DEDUCTION	98.73
61-570-5310	HEALTH, DENTAL & LIFE I	474.00
61-570-6345	BANK FEES	40.00
61-570-6710	ELECTRICITY	23,005.82
61-570-6730	TELEPHONE	184.91
61-570-6735	PAGERS & CELL PHONES	42.98
61-570-7110	BUILDING MAINTENANC	1,980.00
61-570-7120	EQUIPMENT MAINTENA	459.58
61-570-7152	STORM SEWER MAINTE	1,067.07
	Grand Total:	481,429.70

Project Account Summary

Project Account Key	Payment Amount	
None	286,300.82	
1474	6,420.77	
2551	118,624.13	
6001	33,833.90	
7651	28,847.77	
7653	1,152.31	
7682	2,400.00	
992	3,850.00	
	Grand Total:	481,429.70



North Kansas City, MO

Journal Entry Register

Packet: GLPKT02159 - NOV 2018 VISA IMPORT

Journal: 7135 Controlling Fund: 99 Posting Date: 12/24/2018 Accrual Date: Added Date: 12/31/2018
 Description: Dec Visa Import Adjusting Entry: N

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>99-1001</u>	CONSOLIDATED CASH	December 2018 Visa			-45,798.88
	Cash Type: Bank Draft	Number: DFT0000543	Check Stock:		
<u>10-515-7050</u>	UNIFORMS	Galls			330.00
<u>10-515-7050</u>	UNIFORMS	Galls			129.25
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			382.34
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			145.34
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			118.90
<u>10-515-7050</u>	UNIFORMS	E Edwards Work Wear Kan			304.54
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			61.88
<u>10-515-7050</u>	UNIFORMS	The Home Depot 3008			280.00
<u>10-515-7050</u>	UNIFORMS	The Mop Bucket			279.85
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			19.96
<u>10-515-7050</u>	UNIFORMS	Sq kevins Fast Lu			62.26
<u>10-515-7050</u>	UNIFORMS	The Home Depot 3008			200.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			49.98
<u>10-515-7050</u>	UNIFORMS	Galls			32.99
<u>10-515-7050</u>	UNIFORMS	Parkville Animal Wellnes			262.62
<u>10-515-7050</u>	UNIFORMS	Amazon Com m89133u22			21.06
<u>10-515-7050</u>	UNIFORMS	River City Ts			19.96
<u>10-515-7050</u>	UNIFORMS	Fbi Leeda Inc			50.00
<u>10-515-7050</u>	UNIFORMS	Iacp			190.00
<u>10-515-7050</u>	UNIFORMS	Starbucks Store 13222			9.40
<u>10-515-7050</u>	UNIFORMS	Marriott Jw L A Live			26.90
<u>10-515-7050</u>	UNIFORMS	Uber Trip Ats5d			6.80
<u>10-515-7050</u>	UNIFORMS	The Counter Downtown			25.35
<u>10-515-7050</u>	UNIFORMS	Uber Trip Awa7y			30.05
<u>10-515-7050</u>	UNIFORMS	Pick Up Stix 2211			16.41
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			607.88
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			7.99
<u>10-515-7050</u>	UNIFORMS	Galls			80.00
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			8.29
<u>10-515-7050</u>	UNIFORMS	Galls			39.99
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			152.52
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			64.69
<u>10-515-7050</u>	UNIFORMS	Epic Bike And Sport			40.00
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Clarks Tool Equipment			29.42
<u>10-515-7050</u>	UNIFORMS	Midwayusa Com			83.99
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			47.70
<u>10-515-7022</u>	RANGE SUPPLIES	Praxair Dist Inc 70304			40.30
<u>21-550-7325</u>	ADULT PROGRAMMING	Joann Stores 2091			76.50
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			34.17
<u>21-550-7325</u>	ADULT PROGRAMMING	Joann Stores 2091			35.22
<u>21-550-7325</u>	ADULT PROGRAMMING	Wal Mart 2857			66.09
<u>10-525-7001</u>	OFFICE SUPPLIES	Michaels Stores 1085			14.99
<u>10-515-7050</u>	UNIFORMS	Amazon Com m07kd3t21			9.39
<u>10-515-7050</u>	UNIFORMS	Galls			176.91
<u>10-515-7050</u>	UNIFORMS	Galls			176.91
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	Lowes 02767			303.64
<u>10-515-7050</u>	UNIFORMS	Hobby Lobby 0029			19.94

Journal Entry Register

Packet: GLPKT02159 - NOV 2018 VISA IMPORT

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	The Home Depot 3024			119.88
<u>10-515-7050</u>	UNIFORMS	Hobby Lobby 0100			31.96
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	The Lighting Source LI			558.00
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	Lowes 01098			388.18
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	Wal Mart 0184			20.00
<u>10-515-7050</u>	UNIFORMS	Party City 1109			25.00
<u>10-515-7050</u>	UNIFORMS	Wal Mart 0184			14.00
<u>10-515-7050</u>	UNIFORMS	Poll Everywhere Inc			19.00
<u>10-515-7050</u>	UNIFORMS	Officesignc Office Sign			15.84
<u>10-515-7050</u>	UNIFORMS	Northland Regional Chamb			25.00
<u>10-515-7050</u>	UNIFORMS	Missouri Municipal League			270.00
<u>10-515-7050</u>	UNIFORMS	Missouri Municipal League			405.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			59.49
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			725.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			37.82
<u>10-515-7050</u>	UNIFORMS	Marc			20.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			484.39
<u>10-515-7050</u>	UNIFORMS	National League Of			605.00
<u>10-515-7050</u>	UNIFORMS	Fedex			26.67
<u>10-515-7050</u>	UNIFORMS	The Work Zone			465.00
<u>10-515-7050</u>	UNIFORMS	Hanna Rubber Co			118.48
<u>10-515-7050</u>	UNIFORMS	Metal By The Foot			94.99
<u>10-515-7050</u>	UNIFORMS	Hanna Rubber Co			184.00
<u>10-515-7050</u>	UNIFORMS	American Equipment Co			304.07
<u>10-515-7050</u>	UNIFORMS	Austin Trailers Moto			646.35
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			64.97
<u>10-515-7050</u>	UNIFORMS	Marc			20.00
<u>10-515-7050</u>	UNIFORMS	Missouri Municipal League			100.00
<u>10-515-7050</u>	UNIFORMS	Tompkins Industries Inc			65.40
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			105.40
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			-34.98
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			41.88
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			13.40
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			18.96
<u>10-515-7050</u>	UNIFORMS	Cvs pharmacy 08543			11.49
<u>10-515-7050</u>	UNIFORMS	Oreilly Auto 1661			14.69
<u>10-515-7050</u>	UNIFORMS	Firehouse Subs 79			10.11
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Pizza Hut 471100047118			47.94
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			79.96
<u>10-515-7050</u>	UNIFORMS	Amazon Com m04127tt2			6.29
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			6.99
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			13.36
<u>10-515-7050</u>	UNIFORMS	Fbi Leeda Inc			50.00
<u>10-515-7050</u>	UNIFORMS	lacc			150.00
<u>10-515-7050</u>	UNIFORMS	Police Executive Research			200.00
<u>10-533-5470</u>	EMPLOYEE RECRUITMENT	Indeed			159.39
<u>10-533-5470</u>	EMPLOYEE RECRUITMENT	Sq ipma Hr Kansas City			50.00
<u>10-533-5470</u>	EMPLOYEE RECRUITMENT	Indeed			75.00
<u>10-515-7050</u>	UNIFORMS	Fultz Pumps Inc			257.76
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			88.86
<u>10-515-7050</u>	UNIFORMS	Amazon Com m80525bk0			78.38
<u>10-515-7050</u>	UNIFORMS	Amazon Com m82mj6850			39.98
<u>10-515-7050</u>	UNIFORMS	Get Official			373.20
<u>10-515-7050</u>	UNIFORMS	American Textile Mills			183.50
<u>10-515-7050</u>	UNIFORMS	Missouri Rural Water Asso			30.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			158.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			111.00
<u>10-515-7050</u>	UNIFORMS	Amazon Com m80uy8yw2			57.96
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			9.99

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			151.20
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			51.99
<u>10-515-7050</u>	UNIFORMS	State Chemic			243.09
<u>10-515-7050</u>	UNIFORMS	Amazon Com m002a35z1			83.20
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			50.86
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			50.86
<u>10-515-7050</u>	UNIFORMS	Galls			200.00
<u>10-515-7050</u>	UNIFORMS	Burlington Auto Repair			20.00
<u>10-510-6050</u>	PUBLIC RELATIONS	Michaels Stores 1085			20.00
<u>10-515-7050</u>	UNIFORMS	Best Buy 00007682			479.98
<u>10-515-7050</u>	UNIFORMS	Best Buy 00015016			479.98
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Intl Code Council Inc			85.00
<u>60-560-8730</u>	BUILDING IMPROVEMENTS	Samsclub Com	5871		1,499.00
<u>10-515-7050</u>	UNIFORMS	E Edwards Work Wear Kan			148.96
<u>10-510-6050</u>	PUBLIC RELATIONS	4imprint			162.76
<u>10-510-6050</u>	PUBLIC RELATIONS	Price Chopper 11			29.72
<u>10-515-7050</u>	UNIFORMS	Mo Dept Of Nat Resorc			46.25
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Camden On The Lake Resort			416.55
<u>10-515-7050</u>	UNIFORMS	Camden On The Lake Resort			261.50
<u>10-515-7050</u>	UNIFORMS	Camden On The Lake Resort			-24.30
<u>10-515-7050</u>	UNIFORMS	Ruthie Ds			33.82
<u>10-515-7050</u>	UNIFORMS	Camden On The Lake Resort			-15.75
<u>10-515-7050</u>	UNIFORMS	Center For Public Safety			400.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			29.97
<u>10-515-7050</u>	UNIFORMS	Galls			230.00
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			150.50
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Qt 153 02001535			6.18
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Petco 1694 63516942			153.45
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			55.60
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			31.98
<u>10-515-7050</u>	UNIFORMS	Galls			200.00
<u>10-515-7050</u>	UNIFORMS	John E Reid And Assoc			445.00
<u>10-515-7050</u>	UNIFORMS	Galls			200.00
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			165.03
<u>25-535-8760</u>	INFORMATION TECHNOLOGY	Amzn Mktp Us	6551		134.26
<u>25-535-8760</u>	INFORMATION TECHNOLOGY	Amzn Mktp Us	6551		26.98
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Oreilly Auto 1661			61.71
<u>21-550-7325</u>	ADULT PROGRAMMING	Lowes 02943			15.00
<u>10-515-7050</u>	UNIFORMS	Paypal			61.66
<u>10-515-7050</u>	UNIFORMS	Demco Inc			164.97
<u>10-515-7050</u>	UNIFORMS	Hosted Payment Page			8.25
<u>21-550-7325</u>	ADULT PROGRAMMING	Hy Vee 1261			20.32
<u>10-515-7050</u>	UNIFORMS	Lowes 02943			19.97
<u>10-515-7050</u>	UNIFORMS	Cvs pharmacy 08543			28.99
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			53.75
<u>10-515-7050</u>	UNIFORMS	Showcases			366.12
<u>10-515-7050</u>	UNIFORMS	Amazon Com m84pz6wa1			11.56
<u>10-515-7050</u>	UNIFORMS	Amazon Com m84pz6wa1			16.16
<u>21-550-7325</u>	ADULT PROGRAMMING	Costco Whse 0373			29.77
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			6.99
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			4.99
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			46.91
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			24.98
<u>21-550-7325</u>	ADULT PROGRAMMING	Old Time Pottery 0027			109.04
<u>10-515-7050</u>	UNIFORMS	Sutherlands 1214			567.00

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>10-515-7050</u>	UNIFORMS	Paypal			1,539.96
<u>10-515-7050</u>	UNIFORMS	In The News Wall Plaques			252.00
<u>10-515-7050</u>	UNIFORMS	Eig			90.25
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			39.96
<u>10-515-7050</u>	UNIFORMS	Amazon Com m00jo3m91			15.99
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			15.49
<u>21-550-7325</u>	ADULT PROGRAMMING	Amzn Mktp Us			65.31
<u>21-550-7325</u>	ADULT PROGRAMMING	Old Time Pottery 0027			67.85
<u>10-515-7050</u>	UNIFORMS	Costco Whse 0373			61.96
<u>21-550-7325</u>	ADULT PROGRAMMING	Sunbelt Rentals 748			64.00
<u>21-550-7325</u>	ADULT PROGRAMMING	Sunbelt Rentals 121			-4.78
<u>21-550-7325</u>	ADULT PROGRAMMING	Price Chopper 11			175.00
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			214.91
<u>10-515-7050</u>	UNIFORMS	Vintage Stock 25			48.47
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			408.30
<u>10-515-7050</u>	UNIFORMS	Officemax Depot 6869			225.14
<u>21-550-7325</u>	ADULT PROGRAMMING	Sunbelt Rentals 748			4.78
<u>10-515-7050</u>	UNIFORMS	Target 00013888			13.13
<u>10-515-7050</u>	UNIFORMS	Identitymarketinggroup			149.03
<u>10-515-7050</u>	UNIFORMS	Identitymarketinggroup			123.92
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			51.88
<u>10-515-7050</u>	UNIFORMS	Feldmans Farm And Home			109.38
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			17.94
<u>10-515-7050</u>	UNIFORMS	Sherwin Williams 707484			-189.55
<u>10-515-7050</u>	UNIFORMS	Sherwin Williams 707484			189.55
<u>10-515-7050</u>	UNIFORMS	Sherwin Williams 707484			164.07
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			4.48
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			177.03
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			3.98
<u>10-515-7050</u>	UNIFORMS	Kansas City Winwaterwr			50.00
<u>10-515-7050</u>	UNIFORMS	Burlington Auto Repair			347.24
<u>10-515-7050</u>	UNIFORMS	Hach Company			640.51
<u>10-515-7050</u>	UNIFORMS	Day Star Corporation			178.90
<u>10-515-7050</u>	UNIFORMS	Hach Company			182.36
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			668.33
<u>10-515-7050</u>	UNIFORMS	Goodyear Auto Svs Ct 4352			469.41
<u>10-515-7050</u>	UNIFORMS	E Edwards Work Wear Kan			150.00
<u>10-515-7050</u>	UNIFORMS	Get Official			402.20
<u>10-515-7050</u>	UNIFORMS	Get Official			402.20
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			395.89
<u>10-533-5420</u>	TUITION REIMBURSEMENT	Indeed			25.11
<u>10-515-7050</u>	UNIFORMS	Missouri Municipal League			100.00
<u>10-515-7050</u>	UNIFORMS	Marc			40.00
<u>10-533-5420</u>	TUITION REIMBURSEMENT	Indeed			29.89
<u>10-515-7050</u>	UNIFORMS	Truck Works North			139.72
<u>10-515-7050</u>	UNIFORMS	Knapheide Kansas City			186.00
<u>10-515-7050</u>	UNIFORMS	Homedepot Com			108.98
<u>10-515-7050</u>	UNIFORMS	The Work Zone			688.90
<u>10-515-7050</u>	UNIFORMS	Grainger			-85.25
<u>10-515-7050</u>	UNIFORMS	Knapheide Kansas City			99.25
<u>10-515-7050</u>	UNIFORMS	Grainger			85.25
<u>10-515-7050</u>	UNIFORMS	American Equipment Co			630.06
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Key Refrigeration Spy 6			51.30
<u>10-515-7050</u>	UNIFORMS	Lowe's 02767			59.96
<u>10-515-7050</u>	UNIFORMS	Fastenal Company01			119.47
<u>10-515-7050</u>	UNIFORMS	Amazon Com m83om88y1			84.95
<u>10-515-7050</u>	UNIFORMS	Cvs pharmacy 08543			30.49
<u>10-515-7050</u>	UNIFORMS	Nkc Auto Trim			72.00
<u>10-515-7050</u>	UNIFORMS	Amazon Com m04u28tg0			84.95
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			14.97

Journal Entry Register

Packet: GLPKT02159 - NOV 2018 VISA IMPORT

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>10-515-7050</u>	UNIFORMS	Digicert Inc			358.00
<u>10-515-7050</u>	UNIFORMS	Blue Microphones			8.79
<u>10-515-7050</u>	UNIFORMS	Web			119.97
<u>10-515-7050</u>	UNIFORMS	Fbi Leeda Inc			50.00
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			20.97
<u>10-515-7050</u>	UNIFORMS	S s Worldwide Online			25.82
<u>10-515-7050</u>	UNIFORMS	First Team Sports			486.90
<u>10-515-7050</u>	UNIFORMS	Wm Supercenter 1120			39.31
<u>10-515-7050</u>	UNIFORMS	Pizza Hut 472600047266			55.93
<u>10-515-7050</u>	UNIFORMS	Samsclub 8207			94.78
<u>10-515-7050</u>	UNIFORMS	Wm Supercenter 1120			60.06
<u>10-515-7050</u>	UNIFORMS	Hobby Lobby 0100			60.42
<u>10-515-7050</u>	UNIFORMS	Burlington Auto Repair			371.56
<u>10-515-7050</u>	UNIFORMS	Feldmans Farm And Home			270.63
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			12.98
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			157.33
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			-117.94
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			48.13
<u>10-515-7050</u>	UNIFORMS	Burlington Auto Repair			328.62
<u>10-515-7050</u>	UNIFORMS	Advance Auto Parts 7562			21.00
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			20.99
<u>10-515-7050</u>	UNIFORMS	Galls			150.00
<u>10-515-7050</u>	UNIFORMS	Galls			104.95
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Kustom Signals			228.00
<u>10-515-7050</u>	UNIFORMS	Kustom Signals			-38.00
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			84.68
<u>10-515-7050</u>	UNIFORMS	American Textile Mills			324.55
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			207.22
<u>10-515-7050</u>	UNIFORMS	Officemax Officedept 6874			32.17
<u>10-515-7050</u>	UNIFORMS	Officemax Depot 6869			194.76
<u>10-515-7050</u>	UNIFORMS	Officemax Depot 6306			93.93
<u>10-515-7050</u>	UNIFORMS	E Edwards Work Wear Kan			150.00
<u>10-515-7050</u>	UNIFORMS	Galls			-50.00
<u>10-515-7050</u>	UNIFORMS	Galls			64.00
<u>10-515-7050</u>	UNIFORMS	Galls			-64.00
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			4.99
<u>10-515-7050</u>	UNIFORMS	J And R Shoes Inc			246.23
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			27.99
<u>10-515-7050</u>	UNIFORMS	Cvs pharmacy 08543			17.99
<u>10-515-7050</u>	UNIFORMS	The Mop Bucket			51.23
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			72.55
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			29.40
<u>10-515-7050</u>	UNIFORMS	Apl Itunes Com bill			4.99
<u>10-515-7050</u>	UNIFORMS	Apl Itunes Com bill			4.99
<u>10-515-7050</u>	UNIFORMS	Apl Itunes Com bill			4.99
<u>10-515-7050</u>	UNIFORMS	Apl Itunes Com bill			4.99
<u>10-515-7050</u>	UNIFORMS	Apl Itunes Com bill			4.99
<u>10-515-7050</u>	UNIFORMS	Diamond Mfg Hot Fire			120.00
<u>10-515-7050</u>	UNIFORMS	Target 00019778			28.76
<u>10-515-7050</u>	UNIFORMS	Wal Mart 0169			131.79
<u>10-515-7050</u>	UNIFORMS	Burger King 24712			5.05
<u>10-515-7050</u>	UNIFORMS	Wm Supercenter 169			27.67
<u>10-515-7050</u>	UNIFORMS	Overnightprints			117.05
<u>10-515-7050</u>	UNIFORMS	Galls			50.00
<u>10-515-7050</u>	UNIFORMS	Galls			280.00
<u>10-515-7050</u>	UNIFORMS	Feldmans Farm And Home			324.95
<u>10-515-7050</u>	UNIFORMS	In creative Displays In			260.00
<u>10-515-7050</u>	UNIFORMS	Netflix Com			10.99
<u>10-515-7050</u>	UNIFORMS	Directv now			40.00

Journal Entry Register

Packet: GLPKT02159 - NOV 2018 VISA IMPORT

Account	Account Name	Description	Project Account Key	IFT	Amount
<u>10-515-7050</u>	UNIFORMS	Hobby Lobby 697			24.99
<u>10-515-7050</u>	UNIFORMS	Get Official			845.20
<u>10-515-7050</u>	UNIFORMS	Mailchimp			50.00
<u>10-515-7050</u>	UNIFORMS	Price Chopper 11			345.96
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICE	Connies Cookies			530.00
<u>10-515-7050</u>	UNIFORMS	Issuu			19.00
<u>10-515-7050</u>	UNIFORMS	Sq gosq Com Heathe			368.00
<u>10-515-7050</u>	UNIFORMS	First Watch Restaurants 3			45.40
<u>10-515-7050</u>	UNIFORMS	Missouri Park Recreatio			650.00
<u>10-515-7050</u>	UNIFORMS	5 11 Tactical Com Ecomm			44.46
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			16.98
<u>10-515-7050</u>	UNIFORMS	Midland Scientific Inc			44.33
<u>10-515-7050</u>	UNIFORMS	Midland Scientific Inc			369.01
<u>10-515-7050</u>	UNIFORMS	Midland Scientific Inc			322.97
<u>10-515-7050</u>	UNIFORMS	Galls			140.00
<u>10-515-7050</u>	UNIFORMS	Galls			100.00
<u>10-515-7050</u>	UNIFORMS	Key Refrigeration Spy 6			50.20
<u>10-515-7050</u>	UNIFORMS	Glen Jims Discount Tire			25.00
<u>10-515-7050</u>	UNIFORMS	Select Marketing And Dist			18.14
<u>10-515-7050</u>	UNIFORMS	Lowes 02767			28.94
<u>10-515-7050</u>	UNIFORMS	Voss Lighting Kansa			151.20
<u>10-515-7050</u>	UNIFORMS	Western Extralite Company			649.06
<u>10-515-7050</u>	UNIFORMS	Western Extralite Company			268.80
<u>10-515-7050</u>	UNIFORMS	Western Extralite Company			391.40
<u>10-515-7050</u>	UNIFORMS	Western Extralite Company			-274.08
<u>10-515-7050</u>	UNIFORMS	McGuire Lock Safe Llc			12.00
<u>10-515-7050</u>	UNIFORMS	Western Extralite Company			30.06
<u>10-515-7050</u>	UNIFORMS	Cvs pharmacy 08543			34.98
<u>10-515-7050</u>	UNIFORMS	Day Star Corporation			36.00
<u>10-515-7050</u>	UNIFORMS	Voss Lighting Kansa			170.40
<u>10-515-7050</u>	UNIFORMS	Dollar General 2493			14.75
<u>10-515-7050</u>	UNIFORMS	Fedex			42.45
<u>10-515-7050</u>	UNIFORMS	A N Hdwe			19.98
<u>10-515-7050</u>	UNIFORMS	Wpsg Inc			477.12
<u>10-515-7050</u>	UNIFORMS	Fedex			16.88
<u>10-515-7050</u>	UNIFORMS	Amzn Mktp Us			35.98
<u>10-515-7050</u>	UNIFORMS	Hach Company			230.62
<u>10-515-7050</u>	UNIFORMS	Hach Company			186.00
<u>10-1001</u>	CASH	Dec Visa Import		Y	-41,368.30
<u>21-1001</u>	CASH	Dec Visa Import		Y	-850.64
<u>24-1001</u>	CASH	Dec Visa Import		Y	-1,919.70
<u>25-1001</u>	CASH	Dec Visa Import		Y	-161.24
<u>60-1001</u>	CASH	Dec Visa Import		Y	-1,499.00
<u>99-2999</u>	DUE TO OTHER FUNDS	Dec Visa Import		Y	161.24
<u>99-2999</u>	DUE TO OTHER FUNDS	Dec Visa Import		Y	850.64
<u>99-2999</u>	DUE TO OTHER FUNDS	Dec Visa Import		Y	1,499.00
<u>99-2999</u>	DUE TO OTHER FUNDS	Dec Visa Import		Y	1,919.70
<u>99-2999</u>	DUE TO OTHER FUNDS	Dec Visa Import		Y	41,368.30

Account Summary

Account	Account Name	Debits	Credits	Amount
<u>10-1001</u>	CASH	0.00	41,368.30	-41,368.30
<u>10-510-6050</u>	PUBLIC RELATIONS	212.48	0.00	212.48
<u>10-515-7022</u>	RANGE SUPPLIES	40.30	0.00	40.30
<u>10-515-7050</u>	UNIFORMS	41,654.99	893.85	40,761.14
<u>10-525-7001</u>	OFFICE SUPPLIES	14.99	0.00	14.99
<u>10-533-5420</u>	TUITION REIMBURSEMENT	55.00	0.00	55.00
<u>10-533-5470</u>	EMPLOYEE RECRUITMENT	284.39	0.00	284.39
<u>21-1001</u>	CASH	0.00	850.64	-850.64
<u>21-550-7325</u>	ADULT PROGRAMMING	855.42	4.78	850.64
<u>24-1001</u>	CASH	0.00	1,919.70	-1,919.70
<u>24-524-6090</u>	OTHER PROFESSIONAL SERVICES	1,919.70	0.00	1,919.70
<u>25-1001</u>	CASH	0.00	161.24	-161.24
<u>25-535-8760</u>	INFORMATION TECHNOLOGY	161.24	0.00	161.24
<u>60-1001</u>	CASH	0.00	1,499.00	-1,499.00
<u>60-560-8730</u>	BUILDING IMPROVEMENTS	1,499.00	0.00	1,499.00
<u>99-1001</u>	CONSOLIDATED CASH	0.00	45,798.88	-45,798.88
<u>99-2999</u>	DUE TO OTHER FUNDS	45,798.88	0.00	45,798.88

Journal Summary

Journal Count:	1
Entry Count:	343
Debits:	92,496.39
Credits:	-92,496.39

Project Account Summary

Account Key	Debits	Credits	Amount
5871	1,499.00	0.00	1,499.00
6551	161.24	0.00	161.24
Total Project Account Distribution:	1,660.24	0.00	1,660.24

Upcoming City Items of Note

Dates Below Are Subject to Change

Items in red are Parks & Recreation Events

January 8, 2019, 6:00 p.m.	Special Council Work Session – Harrah’s Charitable Fund Allocations
January 15, 2019	Last Day of Candidate Filing
January 17, 2019, 2:00 p.m.	Blind Lottery Drawing for Names on Election Ballot – City Council Chambers
January 25, 2019 6:30 p.m.	Winter Princess Formal, Parks and Recreation Center
April 6, 2019, 1:30 p.m.	Bone-Anza, Waggin’ Trail Park
April 12-14, 2019, 9:00 a.m.	Bib Libbey Pickleball Tournament, Macken Park
June 14-15, 2019, 5:00 p.m.	Arts in the Park, Macken Park
June 14, 2019, 7:00 p.m.	Friday Night Concert, Macken Park
June 28, 2019 6:00 p.m.	A Night Out, Macken Park
June 28, 2019, Dusk	Movie in the Park, Macken Park
July 12, 2019, 7:00 p.m.	Friday Night Concert, Macken Park
July 26, 2019, Dusk	Movie in the Park, Macken Park
August 9, 2019, 7:00 p.m.	Friday Night Concert, Macken Park
September 14, 2019, 6:30 p.m.	Back to School Bash, Macken Park
September 14, 2019, Dusk	Movie in the Park, Macken Park
October 12, 2019, 1:30 p.m.	Howl-O-Ween, Waggin’ Trail Park
October 26, 2019, 11:00 a.m.	Spooktacular, Macken Park
November 9, 2019	Veteran’s Day Commemoration, Memorial Park
November 15, 2019, 10:00 a.m.	Mistletoe Market, Parks and Recreation Center
November 15, 2019, 6:00 p.m.	Mayor’s Tree Lighting, City Hall
November 21, 2019, 7:00 p.m.	Fire Dept. Recognition Ceremony, Fire Station #1
November 23, 2019, 10:00 a.m.	Mistletoe Market – Parks and Recreation Center
November 24, 2019, 10:00 a.m.	Mistletoe Market – Parks and Recreation Center

MEMORANDUM



TO: Mayor and City Council
FROM: Eric Berlin, City Administrator
DATE: January 2, 2019
RE: YMCA November 2018 Financial Report

Highlights of the monthly report for this month include:

Income:

- Total income for the month was \$209,562.36.

Expense:

- Total expense for the month was \$204,546.79.
- The line item labeled "Intra-YMCA Expense Allocation" is where the monthly management fee paid to the YMCA of Greater Kansas City is allocated.

Surplus/Deficit:

- For the month, the facility experienced a surplus of \$5,015.

Surplus/(Deficit):

	<u>2016</u>	<u>2017</u>	<u>2018 YTD</u>
January	\$ 15,976	\$110,377	\$ 92,283
February	\$ 99,484	\$ 3,672	(\$ 3,454)
March	\$ 3,721	(\$88,612)	(\$ 76,565)
April	(\$53,135)	(\$ 473)	\$ 15,771
May	(\$ 7,849)	(\$16,587)	(\$ 3,794)
June	(\$27,054)	(\$14,919)	(\$ 13,162)
July	(\$41,872)	(\$18,669)	\$ 4,911
August	(\$61,290)	(\$36,437)	(\$ 63,620)
September	(\$70,852)	(\$74,133)	\$ 3,007
October	(\$ 1,734)	(\$20,267)	\$ 27,940
November	(\$36,115)	(\$ 5,821)	\$ 5,015
December	(\$28,977)	(\$ 59,652)	
Total	(\$217,139)	(\$221,521)	(\$11,666)*

* Note: Per the terms of the City's Facility Operating and Cooperative Agreement with the YMCA of Greater Kansas City for the operation of the NKC facility, the YMCA is entitled to a one-time bonus of \$100,000 the first time the facility runs an operating deficit of less than \$200,000, and a one-time bonus of \$75,000 the first time the facility breaks even or runs an operating surplus.

YMCA of Greater Kansas City
NKC Partnership Inc Stmt W/O Subsidy Rolled Up

as of November 2018

YMCA of Greater Kansas City As of November	Nov 2018 Actual	Nov 2018 Budget	\$ Var Actual to Budget	Nov 2017 Actual	YTD 2018 Actual	YTD 2018 Budget	\$ Var YTD Act to Budget	YTD 2017 Actual
401 Contributions	715.14	4,425.00	(3,710)	4,840.70	56,146.12	38,075.00	18,071	41,585.00
410 Government Fees & Grants					11,456.96		11,457	
411 Membership Dues Income	194,035.17	189,879.00	4,156	176,325.71	2,145,206.55	2,118,279.00	26,928	1,994,707.36
413 Program Service Fee	5,070.30	16,654.00	(11,584)	12,442.84	242,909.37	267,758.00	(24,849)	247,766.06
414 Facilities Rental	9,741.75	7,900.00	1,842	7,728.00	83,686.66	83,050.00	637	94,665.50
416 Miscellaneous Revenue								
Revenue	209,562.36	218,858.00	(9,296)	201,337.25	2,539,405.66	2,507,162.00	32,244	2,378,723.92
521 Salaries and Wages	92,167.84	110,179.66	18,012	100,940.81	1,172,511.55	1,299,932.34	127,421	1,242,975.86
522 Employee Benefits	10,699.29	9,079.48	(1,620)	8,817.76	118,199.49	103,212.30	(14,987)	103,015.83
523 Payroll Taxes	11,387.08	13,386.84	2,000	12,395.00	145,574.03	157,941.92	12,368	151,474.31
524 Purchased, Contract, or Donate	4,969.78	3,963.00	(1,007)	3,695.24	51,047.21	42,704.00	(8,343)	41,716.67
525 Supplies	15,698.63	11,202.00	(4,497)	8,647.57	123,528.20	121,009.90	(2,518)	107,942.67
526 Telecommunications	1,900.61	1,266.38	(634)	1,467.29	20,344.57	13,930.23	(6,414)	11,941.36
527 Postage and Shipping	126.00	235.00	109	126.00	2,178.55	1,735.00	(444)	3,326.77
528 Occupancy	43,660.50	69,729.43	26,069	53,245.25	668,889.49	706,621.72	37,732	648,244.37
529 Equipment Cost	2,118.13	1,948.87	(169)	1,682.08	20,083.37	24,447.56	4,364	22,675.99
531 Promotion and Publications	2,737.02	1,368.92	(1,368)	1,383.13	27,164.75	28,474.56	1,310	28,431.99
532 Travel and Transportation	835.87	346.25	(490)	866.54	7,586.62	3,668.75	(3,918)	4,874.90
533 Conferences and Meetings	559.32	867.00	308	512.87	11,351.75	9,347.00	(2,005)	8,090.92
535 Membership Dues Expense	1,745.58	1,788.11	43	1,894.75	20,156.38	25,184.22	5,028	25,018.23
539 Miscellaneous Expense	26.56	21.00	(6)	0.45	-12.10	231.00	243	260.12
548 Intra-YMCA Expense Allocation	12,058.58	12,059.25	1	11,484.00	132,644.38	132,641.25	(3)	126,336.05
553 Capital	3,856.00	3,856.00			29,823.62	28,501.62	(1,322)	14,265.99
Expense	204,546.79	241,297.19	36,750	207,158.74	2,551,071.86	2,699,583.37	148,512	2,540,592.03
YMCA of Greater Kansas City	5,015.57	-22,439.19	27,455	-5,821.49	-11,666.20	-192,421.37	180,755	-161,868.11

Status of City Projects and Purchases - January 2, 2019

Items in Black Type: Ongoing

Items in Red Type: Completed

Administration

- **Business Licensing Software** **\$35,000**

Currently the business licensing renewal, tracking and reporting process is handled through the Incode Accounting Software. EnerGov is used by the Community Development department for permitting purposes and is compatible with the Incode software. EnerGov offers on-line payment and renewal options that would be more customer friendly for the business community. In addition, this new software has better reporting functions.

Responsibility: Shirley Land

Status: This project will begin in February, after the final three modules of the City's Incode system are converted to Incode 10 in January.

Buildings and Grounds

- **Police Department Grinding Pump and Alarm** **\$9,000**

There is a floor drain in the Police garage that is below the elevation of the sewer main, which requires two pumps to remove the water, leaves and debris that comes from police cars. The drain clogs frequently, requiring a plumbing company to respond and clear the drain pipes. In 2018, a pump went out, and it was replaced by a grinding pump which grinds up debris before it is released to the drain pipe, much like a garbage disposal. It is now budgeted to replace the other pump, and also obtain an alarm system that will activate if the grinder pumps fail, which will prevent drains from backing up.

Responsibility: Pat Hawver

Status: The grinder pump was installed in November, and the alarm is scheduled to be installed in late January.

- **Replace Fire Extinguishers** **\$5,500**

This project is to replace the fire extinguishers in all City-owned buildings. The City Fire Marshal has determined that all of the City fire extinguishers are old and in non-compliance with the current Fire Code.

Responsibility: Pat Hawver

Status: Completed

- **Replace Trash Can Lids** **\$7,500**

The City owns and empties approximately 100 55-gallon trash cans for public use throughout the City. This project would replace the lids on 55 of those trash cans. The lids to be replaced are dented, broken and/or missing pieces.

Responsibility: Pat Hawver

Status: These have been ordered. We are awaiting delivery.

- **City Hall “Face Lift” – Lobby Bathrooms** **\$100,000**

The City Hall “Face Lift” is a multi-year approach to cleaning, neatening, refurbishing and upgrading the appearance of City Hall. Items include the most basic and simple tasks from simple clean-up and repairs such as painting, replacing ceiling tiles, plantings and interior signage, to consideration of larger and longer term projects including carpet replacement, exterior signage replacement and other potential remodeling. The expenditure in FY 2019 will focus on the remodeling of the City Hall lobby restrooms.

Responsibility: Kim Nakahodo

Status: Engineering of the restrooms is underway. We hope to have bid documents complete in January.

- **Replace Rooftop HVAC Units** **\$108,000**

The City is in the middle of a multi-year process to replace the HVAC rooftop units (RTUs) on City buildings. The average life of an RTU is 12-15 years. All of the City's units are reaching the end of their useful lives. In FY 2019, the units to be replaced are in the area serving Information Technology and at the North Kansas City Library (one large unit).

Responsibility: Pat Hawver

Status: A contract with Edwards McDowell, Incorporated (EMI) for the installation of the 10-ton RTU was approved by Council on December 18, 2018. EMI has ordered the unit, and it is expected to take 8-10 weeks for delivery. The project is anticipated to begin in April.

- **Replace Diesel Truck** **\$68,000**

The current 4-door, ¾ ton diesel truck is old, unreliable, has ongoing transmission problems and is rusting. The truck is used for hauling asphalt, street striping and pulling the leaf vacuum machine. The new truck will be used for similar purposes as the old one, but it will have a lift gate.

Responsibility: Pat Hawver

Status: The truck was ordered in November, and is scheduled to be delivered in February. The lift gate is anticipated to be installed in March.

- **Van Replacement** **\$40,000**

There are multiple mechanical problems with the current 1997 van used for building maintenance. The transmission is slipping, the front-end suspension is in bad condition, the power steering pump needs to be replaced, and the engine leaks oil.

Responsibility: Pat Hawver

Status: The van was ordered in November, and is scheduled to be delivered in February. The shelving and bulkhead are anticipated to be installed in March.

- **Replace City Hall Concrete Drives** **\$117,000**

The concrete driveways along the west side of the Police Station and the parking area on the north side were built during the construction of the Police Department in 2006. The 8” reinforced concrete in both areas has deteriorated significantly in recent years, and needs to be removed and replaced.

Responsibility: Pat Hawver

Status: No progress to date.

Community Development

- **Burlington Corridor Improvements Phase 1 (FY 2017)** **\$1,389,000**

In FY 2016, the City Council adopted the Burlington Corridor Complete Street Plan. This plan recommends a variety of improvements to Burlington to make it a more attractive, green and complete street, with improved pedestrian and bicycle facilities and new medians designed to better handle stormwater runoff. Implementation of this plan is projected over a multi-year period. In FY 2017, the City engaged Olsson Associates to develop preliminary plans for the entire corridor and construction documents for the first phase of construction. The City is programmed to receive \$3.8 million in federal transportation funds to assist with the cost of phase one improvements in FY 2020.

Responsibility: Sara Copeland

Status: Olsson has completed preliminary plans, which were presented to the City Council in a work session on October 23, 2018. Staff and consultants continue to work with MoDOT on developing final plans for the first phase of construction, which is expected to occur in FY 2020.

- **ARRA - Railroad Avenue Construction (FY 2017)** **\$269,162**

This project is to construct a new Railroad Avenue from the intersection of Vernon/Mill/Railroad east to Armour Road. The beginning of development within the Armour Road Redevelopment Area (ARRA) necessitates the construction of public improvements required to serve the new development. The new Railroad Avenue will replace the existing road, which will be removed during the final

environmental remediation of the former Habco site. The new street will have an improved intersection with Armour Road, as well as a new intersection with Vernon and Mill Streets. The street will maintain access to the Norfolk Southern railyard.

Responsibility: Sara Copeland

Status: This project was incorporated into the Vernon & Mill Street improvements (see below).

- **ARRA – Vernon & Mill Street Improvements (FY 2017) \$2,585,088**

This project is for the extension of Vernon Street south of Armour Road and extension of Mill Street east from Taney. The beginning of development within the Armour Road Redevelopment Area (ARRA) necessitates the construction of public improvements required to serve new development. Interior street improvements within the ARRA will eventually include the extension of Vernon Road south from the existing intersection with Armour and an extension of the interior main street to connect to Vernon.

Responsibility: Sara Copeland

Status: Council approved the contract for this phase of improvements on June 6, 2017. The project was delayed by environmental concerns that were not known at the time of bidding and were the subject of a change order approved by Council on October 17, 2017. Construction is reaching completion. Staff is working with the contractor on final punch list items.

- **ARRA – Mill Street Extension (FY 2017) \$192,720**

This project is for the extension of Mill Street south to complete the interior street connection to 16th Avenue. The development agreement with North Kansas City Destination Developers, LLC provides that the City will reimburse the developer for the cost of road construction. Costs in FY 2017 are associated with road design and preparation of construction documents.

Responsibility: Sara Copeland

Status: The design work for this street extension is being performed by the engineer for NKC Destination Developers LLC, the master developer for the ARRA, as part

of the development agreement for the ARRA. Construction is reaching completion. Staff is working with the contractor on punch list items.

- **Armour Road Complete Street Phase I**

FY 2018 Budgeted Amount:	\$ 480,000
Less: Design Costs	(\$113,850)
Remaining FY 2018 Amount (unencumbered/unspent):	\$ 366,150
Budgeted FY 2019 Amount	\$ 73,000
Expected Requested Additional Allocation:	<u>\$ 377,000</u>
Total Hoped-For Amount of Spring 2019 Project:	\$ 450,000

Traffic modeling has shown that Armour Road has excess roadway capacity between Fayette and Ozark Streets and could support a reduction in total lanes without a significant impact on overall traffic operation. East of downtown, Armour Road transitions from a two-lane roadway to a six-lane expressway in less than three-quarters of a mile. This rapid transition results in an inefficient use of lanes through much of this corridor. Some lanes carry a significant amount of traffic while other lanes are largely left vacant. This project would add bicycle lanes on Armour Road by removing a vehicular traffic lane, consistent with the City’s adopted Armour Road Complete Street Implementation Plan. Improvements would include new pavement marking and updated traffic signals and signage.

Responsibility: Sara Copeland

Status: The City Council awarded a contract for engineering services for improvements from Fayette to Ozark to WSP on March 6, 2018. Bids for construction came in higher than the remaining budget authority. Staff intends to work with WSP on rebidding the project in February 2019, as discussed with the Council during the budget workshop on September 11, 2018. A task order for WSP’s additional work was approved by the Council on December 18, 2018.

- **Zoning Ordinance Update (FY 2017) \$125,000**

The new Master Plan included an analysis of the City’s zoning ordinance and numerous recommendations for updating the ordinance to better align with the City’s long-term goals for development. This project entails the drafting and adoption of a new Zoning Ordinance and Official Zoning Map, and will include outreach to property owners in order to gather input and feedback. The new ordinance will include development of new zoning district regulations, modernization of existing district regulations and processes, and a shift from

conventional use-based regulations to a form-based approach for downtown and the Burlington corridor, consistent with the Master Plan recommendations. Updating and modernizing the City's regulations will streamline processes and requirements for property owners and ensure that the City is paving the way for high-quality development. The existing ordinance is outdated and has technical problems that create difficulties for City staff and applicants.

Responsibility: Sara Copeland

Status: A contract with Gould Evans for this project was approved by the City Council on September 19, 2017. The consultant team has been working with the technical staff committee and the advisory committee on this work. Adoption is expected in spring 2019.

- **Wayfinding Signage** **\$265,517**

Existing wayfinding signage around the city, directing people to key destinations, landmarks and public parking, is beginning to show its age and obsolescence. This project is to remove the existing signs and replace them with new ones that are consistent with the City's new brand standards and graphic design and will clearly direct visitors to key destinations throughout the city. The City Council adopted a plan for wayfinding signage in 2017. The wayfinding signage plan calls for phased installation of new signs over 2018 and 2019; Sign installation in 2018 is to include eight wayfinding pole signs and two parking lot monument signs.

Phase I was not accomplished in FY 2018. The staff recommendation, approved by the City Council on September 19th with adoption of the FY 2019 Budget, is to combine the FY 2018 of \$146,016 with FY 2019 funding of \$119,501 and accomplish Phases I and II (the entire project) in FY 2019.

Responsibility: Sara Copeland

Status: Staff released an RFP for this project in October, with proposals due on November 6. The submittals are under review.

- **GIS Updates** **\$100,000**

North Kansas City maintains a Geographic Information System of data that provides mapping, analysis, and field data used primarily by the Public Works and Community Development departments, but also by other City staff. This

information was last updated in 2013 and is now out-of-date due to age and the completion of larger projects such as the new entrance into North Kansas City Hospital and the Armour Road Redevelopment Area.

Phase I of this project, budgeted in FY 2018, is an update to the City’s planimetrics, including street centerlines, curbs, bridges and bike routes. Phase II includes updating water system shapefiles, including verifying approximately 1,800 features and digitizing as-built plans. It will update water files, including verifying approximately 1,800 features and digitizing as-built plans.

Phase I of this multi-year project was not accomplished in FY 2018. The staff recommendation at the September 2018 work session on the Proposed FY 2019 Budget was to combine the FY 2018 funding (\$60,000) and the proposed funding in the FY 2019 Proposed Budget (\$40,000) and accomplish Phases I and II in FY 2019.

Responsibility: Sara Copeland

Status: Award of contract for this item was approved by the City Council on December 18, 2018.

• **Gateway Signage** **\$150,000**

The City Council adopted a Signage Master Plan in May 2016 that established a design for new gateway signage and locations for new signage at major entrances into the city. The goal of the new gateway signage is to increase the visibility of North Kansas City. The Plan established a schedule for the phased installation of new signage. The next scheduled phase is for a sign at I-35 and Armour Road.

Responsibility: Sara Copeland

Status: Staff is working to coordinate this project with potential development near the preferred location for this sign. At this time, we are waiting to hear further from the engineer working on the private development project.

• **Rabbit hOle Parking** **\$200,000**

The Rabbit hOle, the world’s first “explor-a-storium” will open in 2019 at 919 E. 14th Avenue. It will be a major new cultural institution - a visionary center for the children’s book, national in scope, that will preserve, advance and transmit the art

and history of children’s literature to children, parents and educators. Its mission is to create a living culture around literature that will nourish, empower and inspire the reading lives of children. It will be a new kind of museum experience where children’s books come to life and visitors become explorers in a multi-sensory narrative landscape filled with radically immersive, discoverable environments. In 2017, the City applied for, and received, \$2 million in tax credits through the Missouri Development Finance Board (MDFB) to assist the Rabbit hOle in raising the funding to locate in North Kansas City. A condition of the funding was that the City commit to some level of City assistance for the project. The City has committed to assist by funding \$200,000 in assistance for the purpose of purchasing and/or developing off-street parking for The Rabbit hOle.

Responsibility: Eric Berlin

Status: Council approval of a property purchase for land in the vicinity of 13th and Knox occurred on December 18, 2018. This is expected to result in the construction of approximately 60 off-street parking spaces. This property is currently gravel, and will need to be improved to City parking lot standards. Following approval of this purchase by the City Council, City staff will commence the steps necessary to design and construct the parking lot, with the goal of completion by the time the Rabbit hOle opens its doors, currently planned for the fall of 2019. Funds for the improvement of the parking lot have not yet been budgeted and will require a future budget amendment. It is intended that the City will recover its costs to design and construct the parking lot by means of a long-term lease-purchase arrangement with the Rabbit hOle, which staff and the Rabbit hOle will begin to negotiate immediately after approval of this purchase by the City Council.

• **16th Avenue Bicycle Lanes** **\$90,000**

This project is to install bicycle lanes on 16th Avenue from Diamond Parkway to Burlington Street. This will connect the Diamond Parkway cycletrack to the future Burlington corridor cycletrack as well as existing sharrows on Linn, Howell and Swift.

Responsibility: Sara Copeland

Status: Staff obtained bids for design and is working with the engineer determined to be lowest and best to prepare plans for this work.

- **ARRA – Burger King Property Purchase** **\$1,286,710**

On August 2, 2016, the City Council approved the sale of the former HABCO site to K.C. Beaton and the purchase of the site currently occupied by Burger King. A partial payment was made to K.C. Beaton at that time. The remainder of the amount agreed to is budgeted in FY 2019. It is due when Burger King takes possession of the HABCO site.

Responsibility: Eric Berlin

Status: The City awaits word from Burger King that it is ready to proceed.

- **ARRA – Burger King Demolition** **\$165,000**

This is for demolition of the existing Burger King building post-acquisition. Removal of the building is required to complete the redevelopment project.

Responsibility: Eric Berlin

Status: The City awaits word from Burger King that it is ready to proceed.

- **ARRA – Phase 2B Improvements** **\$250,000**

Subsequent to the acquisition of the Burger King at 1911 Armour Road, the City plans to make final infrastructure improvements that will impact that property, including construction of the median on Taney Street, water line extension, completion of the right turn lane taper, driveway removal, sidewalk extension, and landscaping. In FY 2018, the entirety of this project was budgeted in the amount of \$570,000. An estimated \$78,000 will be spent in FY 2018, primarily on design. It is now believed that this project will be accomplished for well below the originally budgeted amount.

Responsibility: Sara Copeland

Status: The City Council approved a task order with Olsson Associates on June 5, 2018 for preparation of construction plans for this work. Work cannot move forward until after the City has acquired the Burger King property.

- **ARRA – Walker Intersection Improvements** **\$357,552**

This project is for geometric improvements to the Armour Road and Walker Road intersection. This project includes realigning eastbound left turn lanes and the westbound right turn lane, and adding a second southbound Walker right turn lane onto Armour Road. These improvements address an existing lane utilization issue at this intersection and include measures suggested in the ARRA Traffic Impact Study to improve the level of service at the intersection.

Responsibility: Sara Copeland

Status: At its 12/4/18 meeting, the City Council approved Phase I of a design contract with McClure Engineering.

- **City-Initiated Demolition Fund** **\$10,000**

Occasionally, damage or decay of a property will be severe enough to prompt action from the City, either to board up a property to prevent access or, in very rare situations, to abate a nuisance or dangerous structure, in the absence of action by the property owner. In the past, Community Development has dealt with these situations by finding excess funds in other sections of the department budget, but that is not always possible. This item creates an ongoing budget for boarding, abatement or demolition of dangerous or unsafe structures. The hope would be that the City would eventually recover the costs spent on any property by filing of a lien against the property that would allow for recovery upon the property's sale.

Responsibility: Sara Copeland

Status: The City has not had reason to access this fund to date.

- **Downtown Streetscape Improvements** **\$ 567,000**

This project is a multi-year update to the downtown streetscape on Armour between Buchanan and Fayette and on Swift from 18th to 21st Avenue. Improvements will eventually include replacement of: sidewalk pavers, landscaping, irrigation, street trees, existing lighting and installation of other amenities. The existing streetscape elements, including pavers and street trees, are reaching the end of their life expectancies and the existing irrigation lines have required extensive ongoing maintenance to keep them in working order. In FY 2019, work will include

development of design documents, choosing of a construction team to work with the city through a design/build process, and a first phase of construction.

Responsibility: Sara Copeland

Status: An RFP to engage a design firm to work with the City on this project will be released later this winter.

• **Hillside Litigation** **\$50,000**

The City is in the middle of litigation involving the desired acquisition of property in the vicinity of the City’s water reservoir and counterclaims by the owner of the property. This amount is budgeted for continuing costs to litigate and acquire the property.

Responsibility: Tom Barzee

Status: Competing claims are currently being litigated. The court has entered a preliminary injunction in favor of the City and against the landowner regarding the City’s access to its water reservoir. The City’s claim is to ensure the City has access to and can properly secure the water reservoir. The property owner has filed a multi-count counterclaim against the City claiming, among other things, trespass and inverse condemnation by the City of its property. The City’s insurance carrier has declined coverage of the counterclaim against the City. The property owner also claims that the City’s grubbing and levee protection ordinance is illegal, asserting that it believes the ordinance improperly forbids it from clearing the property of vegetation. This case was delayed by more than a year due to the property owner’s bankruptcy. This case has been set for jury trial to commence in February 2019.

• **Bicycle Master Plan** **\$25,000**

This is for preparation of a Bicycle Master Plan as an appendix to the Master Plan. The preparation of a bicycle plan brings together NKC’s significant efforts to improve various corridors with bicycle facilities into a citywide plan that includes linkages, supportive infrastructure, plans for future improvements, as well as public outreach and performance measures. The City was awarded a MARC Planning Sustainable Places grant, with these funds as the required matching funds.

Responsibility: Sara Copeland

Status: The procurement process, overseen by MARC, is underway, with the selection of a consultant expected to occur by the end of the year and the project to commence in January.

- **Purina Mill Demolition** **\$4,000,000**

Over the course of several years, the Purina Mill has been falling into a continuing and increasing state of disrepair. It has been cited for a number of code violations. The owner of the property lacks the financial resources to address the condition of the property. The City is currently seeking legal redress. An amount is budgeted in the event that the City must condemn the property and initiate the demolition of some or all of the facility.

Responsibility: Eric Berlin

Status: Litigation on this project continues.

- **Northgate Village Redevelopment Infrastructure** **\$1,649,467**

In 1999, the City undertook the redevelopment of a nine-block area known as the Northgate Village Apartments. The new development, also called Northgate, includes apartments, single family homes, senior housing and some retail. Redevelopment activities are ongoing. Tax Increment Financing (TIF) was used to finance the project. Rather than issue bonds to finance the work, the City used Gaming Fund revenues to fund the development costs of the project. The Northgate Fund serves as the special allocation fund for TIF revenues (PILOTs and EATs) being generated. The monies in this fund are used to reimburse the developers the City has been working for infrastructure to complete the project, and to reimburse the Gaming Fund as repayment for that Fund's initial expenditure. There is one last remaining phase of the redevelopment, for apartments, that will require public infrastructure funding. The City budgets the entire amount necessary to complete the infrastructure for the Northgate project in each budget year.

Responsibility: Eric Berlin

Status: Redevelopment activities are ongoing.

Fire

- **Command Training Software** **\$6,000**

This project is for the purchase of a professional software tool that allows for creation of simulations for fire, hazmat and other emergency simulations on existing training center computer laptops.

Responsibility: Dave Hargis

Status:

- **EMS Batteries** **\$7,700**

This is to purchase 12 replacement batteries for cardiac monitors and six replacement batteries for power-lift cots in the EMS Division, which will reach the end of their usable life in this budget cycle.

Responsibility: Dave Hargis

Status: Purchase completed.

- **Knox Narcotics Security Boxes** **\$7,000**

This is for the purchase of three Knox Narcotics Security boxes. The Fire Department is responsible for control and tracking of the Department's narcotics. The Knox Narcotics Security Boxes provide a secure area to store narcotics and individually track access, delivering a complete audit trail. This item was budgeted in FY 2018 but purchase was delayed due to a pending upgrade in the Knox security software. This upgrade is now available. It will allow the department to use one system to track both narcotics and Knox Box keys.

Responsibility: Dave Hargis

Status: The department is still considering the viability of boxes. One has been purchased.

- **Treadmill** **\$5,200**

The Fire Department has aerobic and anaerobic exercise machines at its stations to help keep firefighters physically fit. This project will replace a treadmill that is ten years old and heavily used.

Responsibility: Dave Hargis

Status: No progress to date.

- **Personal Protective Equipment** **\$40,000**

This expenditure was planned in FY 2021 in last year's five-year CIP, but is proposed now to be accelerated to FY 2019. The expenditure is for replacement of approximately 20 sets of firefighter personal protective equipment (PPE). The department has been issuing new hires used gear and the purchase of new gear for these hires is necessary. This purchase will allow the department to keep gear rotation within the NFPA-recommended seven-year service life, ensuring firefighter safety.

Responsibility: Dave Hargis

Status: The draft RFP is in the City Counselor's hands for review.

- **Public Safety Drone** **\$18,000**

The City purchased a drone for the joint use of various City departments in FY 2016. The drone has been used on multiple occasions. It has become apparent, at least from a Fire perspective, that a drone with greater capabilities would be more valuable to the City. For example, a camera with thermal imaging capability would have allowed for use of the drone both during and after the fire that occurred in 2018 at Armour & Swift. It could also assist the police department in such activities

as tactical team deployments, suspect location, and crime/crash scene photo and video documentation.

Responsibility: Dave Hargis

Status: The purchase order for this item is in process.

- **Training Facility Feasibility Study** **\$20,000**

This project would be for the exploratory phase of a training facility in the Paseo Industrial District near the Water Pollution Control/Animal Control facility. The fire department does not have a suitable apparatus and fire training site available within the city limits. A first construction phase of this project might be for installation of a concrete surface suitable for apparatus training, and a later phase might be for construction of training structure that could be used for both police and fire training.

Responsibility: Dave Hargis

Status: No progress to date.

- **Battalion Chief Command Vehicle** **\$61,182**

This project is to replace the 2009 Ford Expedition that currently functions as the Battalion Chief command vehicle. The SUV will be replaced with a pick-up truck with a topper and a slide-out bed unit. This new configuration will allow loose equipment, SCBA and bunker gear to be secured in the bed while remaining accessible, creating a safer and healthier environment for the battalion chief.

Responsibility: Dave Hargis

Status: This purchase was approved at the 10/2/18 council meeting. The vehicle is on order and delivery is expected in January, 2019.

- **Water Softener for Station #1** **\$22,000**

This project would install a water softener at Station #1. The Public Works Department recommends this, stating that it would help decrease calcium build-up in the plumbing and appliances, reducing replacement and repair costs.

Responsibility: Pat Hawver

Status: Bidding is in process.

- **Bi-directional Radio Repeaters** **\$26,000**

This item has been budgeted for several years but has not been fully accomplished. The project is to address the issue of “dead spots” where City radios will not transmit or receive radio communications. Issues at North Kansas City Hospital and Harrah’s Casino have been addressed. Issues remain at Cerner Corporation facilities. Installation of radio amplifiers would boost the radio signals and allow communications between resources.

Responsibility: Dave Hargis

Status: Awaiting schedule from Cerner for implementation. This is expected to occur in early 2019.

Interdepartmental

- **Incode Upgrade (FY 2018)** **\$40,000**

This project is to upgrade the Incode system from Version 9 to Version 10. Incode is the application system that the City uses for accounting, cashiering, permitting, ticketing, business licensing and municipal court management. The current version of the Incode software system is outdated and nearing the end of its life. It is based on the original mainframe system design which is outdated and cumbersome to use. The new version uses a modern SQL database system which has better integration with the eTicket system and the new Energov system being used in Community Development, has robust reporting features, has better backup and restore capabilities, and is compatible with current and future versions of Microsoft Windows. The new version is also much more user friendly. The General Ledger, Purchasing, Project Management and Accounts Payable modules were upgraded in June 2018. The Court module update is scheduled for December 2018 and the Utility module update is scheduled for January 2019. The Business Licensing module software is not yet available, and staff is considering using the Energov system used by Community Development for Permitting. The Cashiering module must wait until all conversions are done.

Responsibility: Shirley Land

Status: Encumbered and ongoing.

- **Server Replacements (FY 2018) \$40,000**

Two of the virtual host servers which run all the individual servers were purchased in 2011. The servers have a useful life of five to seven years and need to be replaced to keep up with current technology standards and performance requirements.

Responsibility: Stephen Roberts

Status: Complete.

- **Server Clustering Software \$24,000**

Clustering is a component of Microsoft's server software that binds two or more physical servers together so that they run in a redundant mode. If one of the servers experiences a hardware failure, the second system automatically takes over with virtually no downtime. Clustering will add an important layer of protection for the City's critical server systems. In order to configure and operate a server cluster, the City's software licensing for the servers must be upgraded to Microsoft Server Datacenter edition.

Responsibility: Stephen Roberts

Status: Complete

Library

- **Ductwork Cleaning \$17,000**

The heating and air conditioning ducts throughout the Library are dirty and blowing out black dust onto the ceiling, furniture, and books. Air duct cleaning by a professional duct cleaning company is recommended.

Responsibility: Pat Hawver

Status: No progress to date.

Parks & Recreation

- **Renovation to Diamond #1** **\$375,000**

The Parks & Recreation Board has requested that the City fund a project to renovate Baseball Diamond #1 at Macken Park. This field has been used by North Kansas City High School for over six decades. Outside of NKCHS Baseball, Diamond #1 is rented and used by the North Kansas City [Baseball] Association, Ban Johnson, Men’s Senior Baseball League and other organizations for practice and league games. The field is becoming an eye sore. The warning track is being taken over by weeds, the outfield grass is dying, there is pitting, and uneven and unsafe playing surface all over. This renovation would upgrade Diamond #1 to be a quality and equitable field of play for all users.

Responsibility: Kelli Votypka

Status: No action to date.

Police

- **Dispatcher Chairs** **\$5,000**

This project is to replace three chairs that are located at the workstations in the Communications Unit. These chairs have multiple ergonomic adjustments and are designed for 24/7 operations. The existing chairs have become very worn and are difficult to adjust.

Responsibility: Steve Beamer

Status: Research is being conducted on the appropriate chairs to purchase.

- **Computer Cradles for Police Vehicles** **\$5,000**

This project is to replace the docking stations mounted inside each marked police vehicle. Ten cradles need to be replaced. The existing stations were obtained when the department transitioned to an SUV fleet, and the fittings are not securing the laptop computers effectively.

Responsibility: Steve Beamer

Status: No action to this point.

- **Personal Body Armor** **\$8,000**

This is for replacement of personal body armor for officers and members of the tactical team.

Responsibility: No action to this point.

Status: Steve Beamer

- **Hand-Held Electronic Ticket Writers** **\$18,000**

This expenditure would replace seven Motorola hand-held electronic ticket writers with a new Android platform model. The cost includes all associated hardware and software development. The new devices come with a five-year warranty. This project was originally slated for FY 2021, but is being accelerated due to the department purchasing three new devices in FY 2018 that run on an Android platform, whereas the old devices run on a Windows platform. The City's vendor is no longer supporting the old devices. It is in the best interest of the City to minimize the time staff is operating the devices on two different operating systems.

Responsibility: Steve Beamer

Status: Devices have been ordered and delivered. Configuration is ongoing, and the devices will be in service soon.

- **In-Car Camera Systems Replacement** **\$72,000**

In order to maintain a reliable in-car camera system and keep maintenance costs reasonable, the police department replaces electronic systems every five to six years. This expenditure will replace ten in-car camera systems with new ones compatible with the body camera system purchased last year.

Responsibility: Steve Beamer

Status: The units have been ordered and delivered. We are awaiting the delivery of the new police patrol vehicles before installing them.

- **Additional External Cameras** **\$11,000**

This project will add two new cameras to the City's external camera network, increasing the number from eleven to thirteen. It will complete the view of Armour Road and provide additional coverage of the south end of Swift at a location to be determined later.

Responsibility: Steve Beamer

Status: No action to this point.

- **In-Car Computer (MDT) Replacement** **\$50,000**

The in-car computers that the Police Department use are over six years old and are beginning to fail on a regular basis, putting a strain on the I.T. Department's resources as well as reducing the efficiency of the patrol staff. The computers are also beyond their warranty period, so repairs are costly and time consuming. This project will replace all the in-car computers with new ruggedized computers that will last another five years.

Responsibility: Stephen Roberts

Status: Staff has determined the appropriate computers to order. Authorization to purchase will be on a council agenda in the near future.

- **Police Vehicles** **\$124,000**

This expenditure continues the replacement program for vehicles in the Police Department fleet. Four Police Interceptor SUV's will be purchased and outfitted for service as patrol vehicles. Older vehicles in the fleet with high mileage or maintenance issues will be taken out of service and sold at auction. This budget item includes the costs of transferring all of the equipment from the old to the new vehicles.

Responsibility: Steve Beamer

Status: The vehicles have been ordered and we are awaiting delivery.

- **Public Safety Robot** **\$187,000**

This project is to purchase a remote-controlled robot that is track driven and capable of moving through different terrains and environments, including stairs. The device has an extendable arm with a set of manipulator jaws that can open doors or move objects. The unit has a standard camera, an infrared camera and a thermal imaging camera. It also has two-way audio capability. This budgetary estimate includes all necessary equipment and training, plus a one-year extended warranty. Also included is funding for a small trailer to store and transport the unit.

This device will allow both Police and Fire first responders to access areas that are difficult or dangerous to enter. In police tactical operations, the robot can search for suspects without endangering officers. In HazMat situations, the robot can gather information for firefighters that may not be visible without significant risk. This device would be made available to police and fire departments in the Northland.

Responsibility: Steve Beamer

Status: The robot has been ordered and we are awaiting delivery.

Transportation

- **Curb/Sidewalk/Drainage Improvements** **\$300,000**

This project is to perform miscellaneous curb, sidewalk and storm water facility repairs throughout the City, including catch basin repairs, grade adjustments and new installations.

Responsibility: Pat Hawver

Status: Ongoing.

- **Replace Leaf Vacuum Machine** **\$70,000**

One of the two leaf vacuum machines has broken down and been sent to a repair shop several times during the period the leaves are vacuumed, which limits the crews to one machine. The 17-year-old vacuum machine will be replaced with a new, more efficient model.

Responsibility: Pat Hawver

Status: Ordered on November 2, 2018. The anticipated delivery date is March 25, 2019.

- **Northgate Alley Repairs** **\$50,000**

The concrete alleys within the Northgate area that were built beginning in 2003 do not drain well. Pockets of standing water hold salt during the winter, which has deteriorated concrete in several areas. Installation of slot drains and extension of storm sewers will improve the situation. It is recommended that the City phase this drainage and concrete project over a three-year period to minimize disruption and inconvenience to residents.

Responsibility: Pat Hawver

Status: No action to date.

- **Salt Dome and Siding Repairs** **\$8,000**

The salt dome has developed leaks due to shingles that have fallen off, and repairs are needed to prevent rain and moisture from entering the dome and ruining the salt supply.

Responsibility: Pat Hawver

Status: Obtainment of quotes is in progress.

- **Replace Snow Plow and Salt Spreader** **\$15,000**

The purchase and installation of a new snow plow, salt spreader, and the associated hydraulic equipment is needed to equip a flatbed truck for snow and ice removal operations.

Responsibility: Pat Hawver

Status: Completed.

- **Streetscape Grant Program** **\$16,000**

This program created in 2007 gives local business owners in commercial and industrial districts an incentive to improve landscaping within the right-of-way alongside their businesses through dollar-for-dollar matching grants of up to \$5,000. Improvements installed are maintained by the property owners.

Responsibility: Pat Hawver

Status: Applications for the grant program will be published in mid-January.

- **Annual Tree Planting and Replacement Program** **\$26,000**

The City has an annual tree planting program. Each year dozens of new trees are planted as infill from areas where trees have been removed or in areas along the street right of way that can benefit from shade. In 2019, it is planned to replace over 35 trees that were removed in 2018. An additional amount is included to replace 40 ash trees that are scheduled to be removed due to emerald ash borer infestation.

Responsibility: Pat Hawver

Status: Eighty-five trees were planted this fall, and the ten remaining trees will be planted in late March or early April.

- **Street Drainage Repair Project – 1100 Block of Gentry** **\$80,000**

The 1100 block of Gentry has been overlaid several times throughout the years without being milled first, resulting in the asphalt surface completely covering the curbs in this area. There are drainage problems that require removal and replacement of a portion of the street, installation of new curbs, and extension of the storm sewer line to eliminate areas that hold water.

Responsibility: Pat Hawver

Status: Staff is working with the City's consulting engineer on plans for the project.

- **Street Drainage Repair Project – West 12th Avenue** **\$30,000**

Along West 12th Avenue, just west of Burlington, there are street drainage problems that require removal and replacement of a portion of the street and installation of new curbs. Standing water along the curbs has undermined the asphalt pavement, causing it to deteriorate.

Responsibility: Pat Hawver

Status: Engineering is underway for this project, which is anticipated to begin in March.

Water

- **Maintenance Shop Improvements** **\$115,000**

This project is to renovate the maintenance shop at the Water Treatment Plant, to include renovations to offices, the break room, the restroom and the shower, and replacement of certain appliances.

This project was not accomplished in FY 2019. In approving the FY 2019 Budget, the City Council agreed to combine the FY 2018 funding of \$75,000 with \$40,000 in FY 2019 funding.

Responsibility: Pat Hawver

Status: Completed.

- **Water Treatment Plant Rehabilitation** **\$6,828,938**

The City is engaged in a major upgrade to its water treatment plant. The City contracted with Burns and McDonnell for the engineering of the Water Plant Renovations on December 20, 2017 in the amount of \$2,394,124. It is estimated that approximately 49.5% of this fee (\$1,185,310) will be paid out in FY 2018. It is estimated that approximately 43% of this fee (\$1,026,000) will be paid out in FY 2019. It is budgeted for 50% of the construction project cost (\$5,802,938) to be paid out in FY 2019. This results in an estimated expenditure in FY 2019 of \$6,828,938.

Responsibility: Pat Hawver

Status: The engineering team from Burns and McDonnell continues working on the design. It is anticipated the engineering phase will be completed in February, 2019.

- **Inspect and Clean Water Reservoir** **\$15,000**

The Department of Natural Resources recommends inspecting and cleaning clear wells water reservoirs every five years. This maintenance item was included in comments from the DNR's annual inspection of the City's water system in 2017. The reservoir was last cleaned in 2013.

Responsibility: Pat Hawver

Status: A contractor has been selected, and the project is scheduled for May, 2019.

- **Water Pump Station Maintenance** **\$ 16,000**

The water pump stations at Sunny Hills and on Vernon Street are essential for continuous water service to the Hospital. Both pump stations are old, and continued maintenance is essential to assure they function properly.

Responsibility: Pat Hawver

Status: Ongoing.

- **Purchase of Fire Hydrants** **\$10,000**

There are no fire hydrants left in stock, and it is essential to have several in stock to replace hydrants in emergency situations. In addition, there are certain fire hydrants over sixty years old that are planned for replacement in 2019.

Responsibility: Pat Hawver

Status: No action to date.

- **Replace Diesel Truck** **\$60,000**

The current $\frac{3}{4}$ ton diesel utility truck is old, and frequently in the repair shop. It needs to be replaced. The proposed purchase is also a $\frac{3}{4}$ ton diesel truck, but will have an extended cab for use when four-man crews mobilize to a work site, and for use of the rear seat for plans, maps, and equipment.

Responsibility: Pat Hawver

Status: The truck has been ordered and is anticipated to be delivered in mid-January.

- **Replace Riding Lawnmower** **\$15,000**

Two zero radius riding lawnmowers are used to mow the property surrounding the water and stormwater pump stations. One of the mowers needs to be replaced because it is old, unreliable, and frequently needs repairs.

Responsibility: Pat Hawver

Status: Completed.

- **Replace Spectrophotometer** **\$9,000**

Spectrophotometers are used for measuring specific wavelengths, which helps to classify properties of chemical components found in water during the treatment process. The current spectrophotometer is outdated, and maintenance and repairs can no longer be performed because replacement parts are no longer available.

Responsibility: Pat Hawver

Status: Completed.

- **Water Treatment Plant Maintenance Shop Tuck Pointing** **\$15,000**

Repairs are needed to the interior and exterior of the Water Treatment Plant Maintenance Shop brick building, which has chipped and missing concrete mortar and large vertical cracks on the walls. It is necessary to have a contractor tuck point the areas where there are cracks and repair the mortar damage.

Responsibility: Pat Hawver

Status: No action to date.

- **Valve Exercising and Repairs** **\$50,000**

This program involves locating water valves, including those that are below the surface, adjusting the valve boxes to grade, and assuring that the location shown for these valves on the water map is accurate. During the course of exercising valves, there will be many that will not open or close properly; those will be excavated and replaced.

Responsibility: Pat Hawver

Status: Ongoing.

- **Water Plant Maintenance and Repairs** **\$ 30,000**

This is an amount for maintenance and repairs that may become necessary during the course of the year at the City's water treatment plant.

Responsibility: Pat Hawver

Status: Ongoing.

- **Well Cleaning and Maintenance** **\$ 50,000**

The City's water supply wells lose capacity due to sand/gravel that infiltrates the wells over time. In order to maintain proper pumping capacity, the wells need to be cleaned and inspected periodically. This project is to perform as-needed maintenance/repairs to wells and appurtenances to ensure the proper operation of the raw water deliveries to the water treatment facility. One or two wells are cleaned each year.

Responsibility: Pat Hawver

Status: Ongoing and as needed.

Water Pollution Control

- **Repair Pump at Bedford Pump Station** **\$50,000**

Pump #1 at the Bedford Sewage Pump Station has electrical problems, which causes it to trip off frequently. The pump has been evaluated by an electrician who has determined the motor is wound too tight, which overloads the motor and causes fuses to blow. This project is to address this issue.

Responsibility: Pat Hawver

Status: No action to date.

- **Facility Maintenance and Repairs** **\$ 12,000**

The WPC building, which includes the Animal Control facility, is very old and unanticipated repairs are common. This item provides funding for repairs that may arise during the year.

Responsibility: Pat Hawver

Status: Ongoing.

- **Construct Concrete Approach to Morton Building** **\$5,000**

Heavy equipment enters and exits the Morton Building from the north and the south at the WPC facility. The south side has a concrete drive approach, but one is needed on the north side.

Responsibility: Pat Hawver

Status: No action to date.

- **Crane Testing and Maintenance** **\$10,000**

Stationary cranes are utilized to lift and remove pumps and motors servicing pump stations for emergency repairs. The cranes were last tested in 2012 and were listed as an inspection item by the U.S. Army Corps of Engineers during its annual inspection of pump station inspections for the North Kansas City Levee District.

Responsibility: Pat Hawver

Status: Completed.

- **Redevelop Landfill Monitoring Wells** **\$30,000**

In 1987, the City closed and capped a sewage treatment sludge landfill it operated. Since then, the site has been monitored to determine if the site is discharging contaminants into the waters of Missouri. The required measures for the five-year extension of the State operating permit to be taken include: redevelopment of existing monitoring wells to adequately monitor the site (the existing monitoring wells are showing their age because they were installed in 1996 and were anticipated to be monitored for 20 years); rebuilding of the monitoring wells and continuation of submittal of quarterly results; drilling and installation of two new

monitoring wells upgradient from the site; performance of a hydrogeologic site characterization to establish groundwater gradients; and provision of elevations of the top of monitoring wells.

Responsibility: Pat Hawver

Status: No action to date.

- **SCADA Control Additions** **\$18,000**

The installation of additional Supervisory Control and Data Acquisition (SCADA) equipment at the Atlantic-Erie and Burlington Pump Stations will include an auto-dialer to add additional input and output on the motor control center. This will provide connections to the computers that monitor stormwater levels at the pump site and allow staff to start and stop pumps to avoid electrical spikes.

Responsibility: Pat Hawver

Status: This project is in progress.

MEMORANDUM



TO: Honorable Mayor Stielow and City Council members

FROM: Major Kevin Freeman, Patrol Commander

DATE: January 2, 2019

RE: Budget Amendment – Police Vehicles

FY 2019 Original Police Vehicles Budget:	\$124,000
Budget Amendment, 11/06/2018:	\$ 63,000
This Proposed Budget Amendment, 1/2/2019:	<u>\$ 31,000</u>
Proposed Revised Police Vehicles Budget:	\$ 218,000

The original FY 2019 budget for police vehicles was \$124,000. On November 6, 2018, staff reported to the City Council on an issue with 2018 Ford Police Interceptor SUV's models not being available and the additional cost for 2019 models; and of the crash and total loss of the Commercial Vehicle Inspection van. The Council approved a budget amendment to the Police Vehicles line item in the amount of \$63,000.

Staff now advises the Council that on November 23, 2018, another of the City's police vehicles was involved in a crash that ultimately led to a total loss of this vehicle. The police department has a patrol ready SUV in our administrative fleet that it plans on transferring to patrol service as soon as possible to cover for the loss of this vehicle.

The Police Department is requesting a budget amendment of \$31,000 to cover the purchase of a new administrative vehicle and the costs associated with transferring police equipment from car to car.¹ The city will recoup part of this cost from a settlement on the value of the crashed vehicle as determined by our insurance carrier.

¹ The City expects to recoup \$23,438 of this amount through an insurance settlement. This amount will be deposited as revenue into the Gaming Fund once it is received.