

**CITY OF NORTH KANSAS CITY, MISSOURI  
REGULAR COUNCIL MEETING AND MOTION  
TO CLOSE PART OF THE MEETING**

**July 6, 2021**

**7:00 p.m.**

- 1. Call to order**
- 2. Roll Call**
- 3. Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Approval of Agenda**
- 6. Comments from the Public**

**Consent Agenda**

All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted by one motion of the council with no separate discussion. If separate discussion is desired on any item by any member of the City Council or by any member of the audience who has spoken during *Comments From the Public*, that item will be removed from the Consent Agenda and placed on the Regular Agenda.

- 7. Approval of Work Session Minutes of June 15, 2021**
- 8. Approval of Regular Council Meeting Minutes of June 15, 2021**
- 9. Reappointment of Rebecca Welbern to the Hospital Board of Trustees**
- 10. Appointment of Bart German to the North Kansas City Library Board**
- 11. Appointment of Timothy "Nick" Dean to the North Kansas City Library Board**
- 12. City-Sponsored Tourism Grant Program Grant: RiverNorth – Spring Pint Path After Event Form**

On March 16, 2021, the City Council approved the City-Sponsored Tourism Grant Program application for the RiverNorth District Pint Path event held on April 10, 2021. As part of the funding agreement, a post-event form must be submitted before the final grant payment can be remitted.

Posted this 2<sup>nd</sup> day of July 2021 at 5:00 p.m.

## **Regular Items**

### **13. Blue Cross/Blue Shield Maximum Refund Discussion**

The City has been notified that we have received a Blue Cross Blue Shield Maximum Refund program reimbursement for the calendar year 2020 in the amount of \$248,029. In the past, the Maximum Refund funds received were returned to the City's General Fund. As the Maximum Refund amount reflects funds collected by both the City and the employee, staff would like to recommend that this year the refund be split proportionally between the City and employees. Staff recommends that the employee portion of the refund be applied to the employee contribution of the August 2021 insurance payment as a 'health holiday'. The 'health holiday' refund payment would fully cover participating employees' health insurance copays, allowing employees to retain more of their net pay for both paychecks in August. The balance of the Maximum Refund plan reimbursement would be remitted to the originating fund for future health insurance plan premiums. Staff seeks the City Council's thoughts on this proposed use of the Maximum Refund program reimbursement for the calendar year 2020.

### **14. RiverNorth Grant Funding Usage Change Request**

At its May 18, 2021, Regular Meeting, the City Council approved RiverNorth's Pre-Event Application Form for grant funding from April to September 2021. RiverNorth would like to request that a portion of the grant funding be utilized to provide shuttle service for RiverNorth businesses on the weekends. As this use of the grant funding was not mentioned in the Pre-Event Application Form, RiverNorth would like the City Council to consider this new request of the grant funding before implementing the new shuttle service.

### **15. Temporary License Agreement – 4Sight Construction Group, LLC {Bill No. 7609 (Ordinance No. 9406)}**

The general contractor for Gallery Lofts Investor Partner, LP – 4Sight Construction Group, LLC – has requested a license agreement with the City to accommodate the construction of the new Gallery Lofts apartment complex at 1007 Armour Road. The contractor is requesting temporary access to the City-owned property adjacent to the construction site.

**16. Establishing a Resident Preference in City Hiring (Resolution No. 21-053)**

Councilmember Graves has requested that the City's Personnel Manual be amended to provide that, all things being equal, if there are multiple applicants for a City position, then preference shall be given to a resident of the City. Addition of this section will not require the hiring of an individual not deemed to be qualified or suitable for a City position, and the City Administrator or their designee shall be the sole determiner as to the qualifications of any applicant for a City position other than specifically excepted in the City Code. A resolution adding this language has been prepared for City Council consideration.

**17. Elected Official Training Discussion**

Councilmember Clarke and Mayor DeLong have requested that the City Council discuss sensitivity training for elected officials. Staff has prepared a memo outlining the training City staff undergo and what training is available through the Mid-America Regional Council.

**18. Juneteenth Federal Holiday**

On June 17, 2021, President Biden signed into law a bill to make Juneteenth, or June 19, a federal holiday celebrating the end of slavery in the United States. Juneteenth commemorates June 19, 1865, when Union soldiers brought the news of freedom to enslaved Black people in Galveston, Texas – two months after the Confederacy had surrendered and approximately 2 1/2 years after the Emancipation Proclamation freed slaves. Staff is requesting Council direction if the City should observe the new Juneteenth Federal holiday.

**19. Resolution – Block Party Grants Rules and Procedure (Resolution No. 21-054)**

On June 19, 2018, via Resolution 18-042, attached, the City Council established a grant program to assist and encourage neighborhoods in North Kansas City in hosting block parties. At its meeting of June 15, 2021, the City Council discussed changes to the originally adopted rules. Now before the Council for approval is a resolution offering amended rules for the Neighborhood Block Party Grant Program. Staff recommends approval.

**20. Budget Amendment – Equity and Inclusion Committee (Resolution No. 21-052)**

Mayor DeLong has requested that the Equity and Inclusion Committee be given a \$2,000 budget for community outreach and program expenses. The mission of the North Kansas City Equity and Inclusion Committee is to uphold community values while promoting community involvement for all residents, especially those from historically underrepresented communities. Before the City Council is a budget amendment resolution for the requested amount of \$2,000. Staff recommends approval.

**21. Budget Amendment – Establishing the American Rescue Plan Fund (Resolution No. 21-055)**

The City is anticipating receiving \$922,361.85 in federal funds through two equal disbursements to address the COVID-19 pandemic and recovery efforts associated with the pandemic. As a non-entitlement unit, the City will be receiving these funds from the State of Missouri. Staff is recommending the establishment of a separate fund to track eligible uses covered through the American Rescue Plan Act of 2021. The attached resolution creates a new fund to track eligible uses, which will be determined by the Governing Body at a later date.

**22. Park Maintenance Building Addition Change Order #1**

At its meeting of April 7, 2021, the City Council approved a contract with MegaKC to construct a Parks Maintenance Building addition. The maintenance building addition was originally to have three coiling doors for vehicle entry. Due to height constraints to accommodate the Park Department's Kubota, only one would function efficiently. It therefore is recommended to change all three to sectional doors. This change order results in a cost savings to the project of \$7,380.26. Staff recommends approval of the change order.

**23. Review of North Kansas City Destination Developers Community Improvement District FY 2021-2022 Budget**

RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: "No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed

annual budget to the governing body for review.” Legal counsel for the CID has submitted the proposed FY 2021-2022 annual budget for the North Kansas City Destination Developers Community Improvement District for Council review. Staff has no comments to recommend. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment.

**24. Review of 18<sup>th</sup> & Swift Community Improvement District Budget**

RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: “No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed annual budget to the governing body for review.” Legal counsel for the CID has submitted the proposed FY 2021-2022 annual budget for the 18<sup>th</sup> & Swift Community Improvement District for Council review. (This CID will be disbanded soon, since its original purpose has been subsumed by other arrangements, but it continues to exist as a legal entity at this moment.) Staff has no comments to recommend. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment.

**25. Approving Accounts Due and Payable by the City through July 2, 2021. {Bill No. 7610 (Ordinance No. 9407)}.**

**26. Staff Comments**

- Upcoming City Items of Note
- Quarterly Status of City Projects and Purchases Report

**27. Councilmember Comments**

**28. Mayor’s Comments**

**29. Consideration of a Request to Hold and Recess Into an Executive Session, as Requested by the City Counselor, to be Held on this Date, on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2)**

**30. Consideration of a Request to Hold and Recess Into an Executive Session, as Requested by the Interim City Administrator, to be Held on this Date, on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2)**

- 31. Consideration of a Request to Hold and Recess Into an Executive Session, as Requested by the Interim City Administrator, to be Held on this Date, on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2)**
- 32. Consideration of a Request to Hold and Recess Into an Executive Session, as Requested by the City Counselor, to be Held on this Date, on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2)**
- 33. Consideration of a Request to Hold and Recess Into an Executive Session, as Requested by the Interim City Administrator, to be Held on this Date, on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2)**
- 34. Adjournment**

Copies of ordinances referred to above are available for inspection prior to the meeting in the office of the City Clerk. Note: Meetings of the City Council are being broadcast live and recorded.

**Minutes of the North Kansas City, Missouri City Council Work Session  
Meeting of June 15, 2021**

The City Council met in an open work session on Tuesday, June 15, 2021, in the North Kansas City Council Chambers at 6:00 PM.

The following were present:

Mayor: Bryant DeLong  
Councilmembers: Wesley Graves  
Anthony Saper  
Jesse Smith  
Lisa Tull  
Zachary Clevenger  
Adam Roberts  
Amie Clarke  
Ana Pellumbi

Staff Present: Eric Berlin, City Administrator  
Kim Nakahodo, Assistant City Administrator  
Stephen Roberts, IT Manager  
Tom Barzee, City Counselor

Mayor DeLong called the meeting to order at 6:00 p.m.

Mayor DeLong called the work session to order. He noted that as the first order of business, regarding the rules of conducting the meeting, that he would suggest the Council vote on the question of whether masks should be worn for the duration of the work session and the following regular Council meeting. Discussion ensued. C. Smith moved, seconded by C. Roberts, that CDC guidelines regarding the wearing of masks be followed. The vote was taken, with all members voting in favor. Mayor DeLong stated that those in the chamber who met the CDC guidelines could remove their masks.

Mask Wearing

Mayor DeLong asked City Administrator Berlin to introduce the topic of the work session. Mr. Berlin noted that in May, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial and Tribal governments. Treasury also released details on how these funds can be used. The City expects to receive

American Rescue Plan Act (ARPA)

\$922,361.25 when funds are distributed. In its memo, staff discusses eligible uses for the funds. Decisions do not need to be made immediately, but as the first tranche of funds will be received soon, staff seeks any guidance the Council may wish to provide at this time as to how it might wish to allocate these funds. Discussion ensued, with councilmembers offering suggestions for use of the funds. Mr. Berlin suggested that the Council conduct one or more further work sessions upon receipt of the funds to make final decisions.

The work session was adjourned at 6:23 p.m.

Council Adjourned

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Mayor

Attest:

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City Clerk

Approved this 6<sup>th</sup> Day of July 2021



**Minutes of the North Kansas City, Missouri Regular City Council Meeting of  
June 15, 2021**

The City Council met in regular session on Tuesday, June 15, 2021, in the North Kansas City Council Chambers at 7:00 p.m.

The following were present:

Mayor: Bryant DeLong  
Councilmembers: Wesley Graves  
Anthony Saper  
Lisa Tull  
Jesse Smith  
Zachary Clevenger  
Adam Roberts  
Ana Pellumbi  
Amie Clarke

Staff Present: Eric Berlin, City Administrator  
Kim Nakahodo, Assistant City Administrator  
Kevin Freeman, Police Chief  
Dave Hargis, Fire Chief  
Sara Copeland, Community Development Director  
Anthony Sands, Public Works Director  
Casey Campbell, Human Resources Manager  
Stephen Roberts, IT Manager  
Tom Barzee, City Counselor  
Crystal Doss, City Clerk

Mayor DeLong called the meeting to order at 7:00 p.m.

The roll was called. The following councilmembers were present: Lisa Tull, Jesse Smith, Zachary Clevenger, Adam Roberts, Amie Clarke, Ana Pellumbi, Wesley Graves, Anthony Saper.

The meeting opened with the Pledge of Allegiance.

Discussion regarding mask-wearing at City Council meetings. Mayor DeLong noted that this item was discussed and voted on at the 6:00 PM Work Session. It was decided that mask-wearing would follow the CDC guidelines.

Roll Call

Opening

Decision on Mask-wearing at City Council Meetings

C. Smith moved to approve the agenda, seconded by C. Clarke. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Approval of Agenda

Dr. Stephen Reintjes, CEO of North Kansas City Hospital, introduced himself to the Council.

Comments from the Public

Jolene Shaw and Yvonne Salinas of Ward 4 approached the Council about putting play equipment in the park located in River Forest. They stated there are a lot of children in Ward 4, and it would be nice to have a park within walking distance for their use.

The Consent Agenda contained the following items:

Consent Agenda

Approval of City Council Work Session Minutes from June 1, 2021

Approval of Regular Council Meeting Minutes from June 1, 2021

Reappointment of Jane Quick to the Library Board, term to expire on June 30, 2024

Realty ONE Group Encompass Block Party

Short-Term Conditional Use Permit – Big Rip Brewing Pride Pop-Up

Short-Term Conditional Use Permit – Alley Block Party, 613 E. 29<sup>th</sup> Avenue

C. Clevenger moved to approve the Consent Agenda as presented, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Mayor Bryant DeLong and Representative Wes Rogers presented Certificates of Appreciation to Assistant City Administrator Kim Nakahodo, Fire Chief Dave Hargis, and North Kansas City Hospital CEO Stephen Reintjes for participation in the Operation Safe program.

Operation Safe Recognition

Consideration of a Resolution Endorsing the Climate action KC Regional Climate Action Plan. Mayor DeLong requested that the City Council endorse the Climate Action KC Regional Climate Action Plan. Discussion

Resolution No. 21-050 – Resolution Endorsing the Climate Action KC

ensued. C. Smith moved to approve Resolution No. 21-050, seconded by C. Clarke. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, no – C. Saper, yes. Motion carried, 7-1.

Regional Climate Action Plan

Consideration of an Ordinance Adopting and Approving a Contract By and Between the City of North Kansas City, Missouri, and the Kansas City Area Transportation Authority for Public Transportation Services Within the City of North Kansas City, Missouri {Bill No. 7606 (Ordinance No. 9403)}. City Administrator Berlin asked Assistant City Administrator Kim Nakahodo to present this item to Council. Ms. Nakahodo stated that before Council is a 6-month renewal of the contract between the KCATA and the City for bus service (fixed-route through the city and flex service [point-to-point]) within North Kansas City.) This contract reflects the removal of Route 235. Aside from the contract amount adjustment and the removal of Route 235, the contract is virtually the same as previous contracts. Staff recommends approval of the service contract for the period July 1, 2021, to December 31, 2021. Discussion ensued. C. Clevenger moved that Bill No. 7606 be placed on first reading, seconded by C. Roberts. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7606 was read. C. Clarke moved that Bill No. 7606 be placed on second and final reading and passed as Ordinance No. 9403, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7606 was read. Thereupon Mayor DeLong declared the motion carried and the Bill duly passed. Said Bill was then numbered 9403, was signed and approved by the Mayor and attested by the City Clerk.

Ordinance No. 9403 – Six Month Renewal of Service Contract with KCATA – Fixed Route and Flex Service

Consideration of Endorsement of “NKC United” Pledge. C. Tull stated that the Equity and Inclusion Committee is requesting that the City Council endorse the “NKC United” pledge. Discussion ensued. C. Roberts moved to approve endorsement of “NKC United” Pledge with a change in the last line to read: “Go to our Web page to find a list of participating businesses, groups and organizations,” seconded by C. Clarke. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, no – C. Saper, yes. Motion carried, 7-1.

Endorsement of “NKC United” Pledge

Discussion Item – River Forest Park. Council Member Clarke has requested that the City Council discuss adding playground equipment to the City-owned River Forest Park. C. Clarke read a letter from Katie Shuper stating her support of the addition of playground equipment to River Forest Park. Discussion ensued. City staff will bring back suggestions and cost estimates at a future meeting for this project.

Consideration of Neighborhood Block Party Program Changes and Clarifications. City Administrator Berlin stated that on June 19, 2018 the City Council established a grant program to assist and encourage neighborhoods in North Kansas City in hosting block parties. Based upon some questions and suggestions that have come up recently, staff suggests adoption of a new Council resolution that includes some changes and clarifications outlined in the staff memo. Staff requests guidance from the City Council, after which staff will develop and submit a resolution for formal Council approval. Discussion ensued. Staff will bring forward a resolution with changes indicated at this Council meeting for formal Council approval at a future meeting.

Consideration of an Ordinance Adopting and Approving an Agreement By and Among Clay County, Missouri; the Clay County Collector; and the City of North Kansas City, Missouri for Collection of City Property Taxes {Bill No. 7605 (Ordinance No. 9402)}. City Administrator Berlin stated that the City has contracted with Clay County for collection of City taxes on County property tax bills since 2012. In March 2021, County Collector Lydia McEvoy informed the cities with which her office contracts that the Collector's Office had received a rating of "Good" from the State Auditor's office, which had performed an audit of that office pursuant to a citizen petition that mandated an audit of all County functions. She advised, however, that one of the State Auditor's recommendations was that the Collector's Office update all of its city contracts and provided notice that a new contract would need to be approved by July 1. In its memo, staff summarizes the substantive changes between the previous contract and the one before the City Council. Staff recommends approval of the contract. Discussion ensued. County Collector Lydia McEvoy was present at the meeting and answered Councilmembers' questions. C. Clarke moved that Bill No. 7605 be placed on first reading, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7605 was read. C. Clarke moved that Bill No. 7605 be placed on second and final reading and passed as Ordinance No. 9402, seconded by C. Smith.

Discussion Item – River Forest Park

Neighborhood Block Party Program Changes and Clarifications

Ordinance No. 9402 – Contract for Collection of City Taxes with County Collector

The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7605 was read. Thereupon Mayor DeLong declared the motion carried and the Bill duly passed. Said Bill was then numbered 9402, was signed and approved by the Mayor and attested by the City Clerk.

Consideration of a Resolution Approving Agreement and With Brycer, LLC for Use of the Compliance Engine for the Purpose of Maintaining Inspection Records (Resolution No. 21-049). City Administrator Berlin asked Fire Chief Hargis to present this item to Council. Chief Hargis stated that the 2018 International Fire Code allows jurisdictions to use third-party companies to maintain inspection records. The Fire Department would like to contract with Brycer to use The Compliance Engine (TCE) for this purpose. TCE is a simple, internet-based tool in which third party contractors that inspect, test, and maintain fire protections systems submit their reports via TCE web portal directly to the Fire Department. There will be no cost to the City of North Kansas City. Staff recommends approval. C. Smith moved to approve Resolution No. 21-049, seconded by C. Tull. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Resolution No. 21-049  
– Contract – Brycer  
Compliance Engine

Consideration of an Ordinance Amending Chapter 4.30, "Sidewalk Eating and Alcohol Consumption Licenses," of the Code of the City of North Kansas City, Missouri Regarding Temporary Parklet Licenses {Bill No. 7607 (Ordinance No. 9404)}. City Administrator Berlin asked Community Development Director Sara Copeland to present this item to Council. Ms. Copeland stated that at its June 1, 2021 meeting, the City Council directed staff to extend the expiration date for 2021 Temporary Parklet Licenses program to October 31, 2021. The proposed ordinance changes the expiration date of the Temporary Parklet Licenses from June 30 to October 31, 2021. The license program is open to all businesses who meet the conditions of Section 4.30.085 of the Municipal Code. Staff is prepared to assist any businesses wishing to establish a parklet under the terms of the ordinance. Discussion ensued. C. Clarke moved that Bill No. 7607 be placed on first reading, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, abstain – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 7-0-1. Bill No. 7607 was read. C. Clarke moved that Bill No. 7607 be placed on second and final reading

Ordinance No. 9404 –  
Extending Temporary  
Parklet Licenses

and passed as Ordinance No. 9404, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, abstain – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 7-0-1. Bill No. 7607 was read. Thereupon Mayor DeLong declared the motion carried and the Bill duly passed. Said Bill was then numbered 9404, was signed and approved by the Mayor and attested by the City Clerk.

Consideration of an Ordinance Authorizing Payment for Certain Accounts Due and Payable by the City Through June 11, 2021 {Bill No. 7608 (Ordinance No. 9405)}. C. Clarke moved that Bill No. 7604 be placed on first reading, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7608 was read. C. Clarke moved that Bill No. 7608 be placed on second and final reading and passed as Ordinance No. 9405, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0. Bill No. 7608 was read. Thereupon Mayor DeLong declared the motion carried and the Bill duly passed. Said Bill was then numbered 9405, was signed and approved by the Mayor and attested by the City Clerk.

Fire Chief Hargis stated that two homebound residents were given their Covid vaccine by the Fire Department. Public Works Director Sands stated that he is working with Kansas City regarding the slip lane at Cherry Street near Waggin' Trail Park. He stated that trees and underbrush near the crosswalk have been trimmed by the property owner of that foliage, Hunt Midwest. Mr. Sands noted that Council discussion had taken place regarding a crosswalk across Armour at Clay. Staff's thought is to look at this as part of the Downtown Streetscape project that will begin soon. For the present time, the crosswalk will be painted to make it more visible to traffic. City Administrator Berlin stated the Upcoming City Items of Note, the Strategic Plan Quarterly Update, the Quarterly Economic Development Report, Communities for All Ages Report, and the May 2021 YMCA Monthly Financial Report were in the Council's agenda packet for review. Mr. Berlin noted that this was his last meeting prior to his retirement on July 2, and thanked the governing body for the opportunity to serve.

Ordinance No. 9405 –  
Approving Accounts  
Due and Payable by  
the City Through June  
11, 2021

Staff Comments

C. Tull congratulated Eric on his upcoming retirement. She thanked the Park Board and Park Director Victoria Ressler for the awesome Arts in the Park event. She also thanked the Police Department for their efforts with community engagement.

C. Smith thanked all of those involved with Operation Safe and the many hours they put in making this project a success. He thanked the Equity and Inclusion Committee for their efforts with the NKC United pledge. He stated Arts in the Park was a great even. C. Smith stated it had been a pleasure working with Eric.

C. Clevenger thanked Eric for his service and stated he had been a great communicator. He echoed C. Smith on his remarks regarding Operation Safe. He stated it was great to be back in person.

C. Roberts congratulated Eric on his upcoming retirement. He stated he enjoyed working with him in the past. He stated he had enjoyed Chief Hargis and the new Fire Department staff that was in his theater looking at ways to increase safety. He stated Parks and Recreation Department did a great job with Arts in the Parks. He reminded everyone that it is going to be super hot and sunny so remember to wear sunscreen.

C. Clarke also congratulated Eric on his upcoming retirement. She thanked everyone for their support of adding playground equipment to the River Forest Park.

C. Pellumbi also congratulated Eric on his retirement. She stated she had not worked a lot with him but his reputation precedes him. She stated she was looking forward to working with Kim Nakahodo in the interim. She also commended those who worked with Operation Safe and stated this is something the community will remember for some time. She thanked staff for all their work. She reached out to Ward IV constituents to contact her and/or C. Clarke with any issues they may have.

C. Graves congratulated Eric on his retirement. He stated Arts in the Park was wonderful. He stated he was excited about the possibility of playground equipment in River Forest Park in Ward IV. He stated he would like to see one of the playgrounds at Macken Park be converted to an all-inclusive park for those residents with special needs.

C. Saper asked all watching to contact their Councilmembers to discuss what they would like to see in the Master Plan for the City. He also encouraged Councilmembers to get out and talk with their constituents.

Mayor DeLong congratulated Eric on his upcoming retirement. He stated Eric is well respected around the state. Eric is leaving the City in great financial shape. He thanked all staff that was involved with Operation Safe. He stated Arts in the Park was a great event.

Mayor's Comments

Consideration of a Request to Hold and Recess Into an Executive Session as Requested by the City Administrator, to be Held on this Date on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2). C. Clevenger moved to go into Executive Session at 8:29 PM, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Executive Session

Consideration of a Request to Hold and Recess Into an Executive Session as Requested by the City Administrator, to be Held on this Date on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2). C. Clevenger moved to go into Executive Session at 8:29 PM, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Executive Session

Consideration of a Request to Hold and Recess Into an Executive Session as Requested by the City Counselor, to be Held on this Date on a Litigation Matter Pursuant to Missouri Revised Statutes §610.021(1). C. Clevenger moved to go into Executive Session at 8:29 PM, seconded by C. Smith. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Executive Session

C. Smith moved to go back into Regular Session and adjourn at 10:27 PM, seconded by C. Clevenger. The roll was called, and the vote was as follows: C. Tull, yes – C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 8-0.

Adjournment



Council Adjourned

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Mayor

Attest:

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City Clerk

Approved this 6<sup>th</sup> day of July 2021

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# MEMORANDUM

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**TO:** Honorable City Council  
**FROM:** Mayor Bryant DeLong  
**DATE:** June 15, 2021  
**RE:** Board Appointment

The following board reappointment and board appointments will be on the July 6, 2021, agenda for your consideration and approval:

North Kansas City Hospital Board of Trustees

Reappointment of Rebecca Welbern, term to expire July 13, 2025

North Kansas City Library Board

Appointment of Bart German, term to expire June 30, 2024

Appointment of Timothy "Nick" Dean, term to expire June 30, 2024

Please contact me with any questions.

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# MEMORANDUM

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**TO:** Honorable City Council  
**FROM:** Mayor Bryant DeLong  
**DATE:** June 15, 2021  
**RE:** Board Appointment

The following board reappointment and board appointments will be on the July 6, 2021, agenda for your consideration and approval:

North Kansas City Hospital Board of Trustees

Reappointment of Rebecca Welbern, term to expire July 13, 2025

North Kansas City Library Board

Appointment of Bart German, term to expire June 30, 2024

Appointment of Timothy "Nick" Dean, term to expire June 30, 2024

Please contact me with any questions.



## City of North Kansas City Boards and Commissions Application Form

Thank you for your interest in being a member of a board or commission for the City of North Kansas City. In order to be considered for an appointment, please complete the following form. For questions regarding the boards, or this form, please contact Crystal Doss, City Clerk, at (816) 412-7815.

Name: Bart German Date: 10 June 2021

Address: 2111 Gentry St.

City: North Kansas City State: MO Zip: 64116

Phone Number: 816-699-6878 E-Mail: gandalfbmg@gmail.com

Please mark each board or commission for which you are interested in serving:

- Hospital Board of Trustees (4-Year Term)
- Library Board (3-Year Term)
- Park & Recreation Board (3-Year Term)
- Board of Zoning Adjustment (4-Year Term)
- Police & Fire Personnel Board (4-Year Term)
- Liquor Control Board of Review (3-Year Term)
- City Planning Commission (4-Year Term)
- Tax Increment Financing (TIF) Commission (4-Year Term)
- Industrial Development Authority
- Equity and Inclusion Committee (2-Year Term)



Why are you interested in serving the City of North Kansas City on a board or commission? Do you have an interest in a particular board or commission and if so, why?

I'm interested in joining the NKC Library Board, because I'm a strong proponent of collective services like libraries, and want to support and encourage their use and growth. Also, I believe libraries can do more for communities than just provide free books and internet access; rather they should be a central hub of education and networking, in a fun and engaging way, for the whole community.

Do you have previous civic experience or particular qualifications that you believe you can bring to the board or commission? If so, please describe in the space below. If you have a current resume, please attach (*not required*).

I have a degree in English with a focus in Technical Communication, so I have education and working experience in concepts like literature, composition, and technology and how that interacts with communication and learning; and I've been practicing these concepts for nearly 20 years while working as a technical communicator for Cerner Corporation since graduating in 2001. I'm also a parent and come from a family full of teachers, so I've spend most of my life deeply invested in learning and teaching.

Please describe the days of the week, times of day, or evenings you are available.

I work Monday - Friday, 8 -5, but even that is often flexible if needed. Currently I have standing plans on Tuesday and Friday evenings, but those aren't permanent necessarily.

If there are no vacancies for the board you are interested in, we will contact you when a vacancy becomes available to determine if you are still willing and able to serve at that time.

Thank you for your interest in serving your community!

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## MEMORANDUM



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**TO:** Honorable City Council  
**FROM:** Mayor Bryant DeLong  
**DATE:** June 15, 2021  
**RE:** Board Appointment

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North Kansas City Library Board

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Appointment of Timothy "Nick" Dean, term to expire June 30, 2024

Please contact me with any questions.

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# MEMORANDUM

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**TO:** Honorable City Council  
**FROM:** Mayor Bryant DeLong  
**DATE:** June 15, 2021  
**RE:** Board Appointment

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Please contact me with any questions.



## City of North Kansas City Boards and Commissions Application Form

Thank you for your interest in being a member of a board or commission for the City of North Kansas City. In order to be considered for an appointment, please complete the following form. For questions regarding the boards, or this form, please contact Crystal Doss, City Clerk, at (816) 412-7815.

Name: Timothy "Nick" Dean Date: 10 June 2021

Address: 715 Armour Road, Apartment 808

City: North Kansas City State: Missouri Zip: 64116

Phone Number: 423-276-8809 E-Mail: nickdean1209@gmail.com

Please mark each board or commission for which you are interested in serving:

- Hospital Board of Trustees (4-Year Term)
- Library Board (3-Year Term)
- Park & Recreation Board (3-Year Term)
- Board of Zoning Adjustment (4-Year Term)
- Police & Fire Personnel Board (4-Year Term)
- Liquor Control Board of Review (3-Year Term)
- City Planning Commission (4-Year Term)
- Tax Increment Financing (TIF) Commission (4-Year Term)
- Industrial Development Authority
- Equity and Inclusion Committee (2-Year Term)





Why are you interested in serving the City of North Kansas City on a board or commission? Do you have an interest in a particular board or commission and if so, why?

Please see attached.

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Do you have previous civic experience or particular qualifications that you believe you can bring to the board or commission? If so, please describe in the space below. If you have a current resume, please attach *(not required)*.

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Please describe the days of the week, times of day, or evenings you are available.

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If there are no vacancies for the board you are interested in, we will contact you when a vacancy becomes available to determine if you are still willing and able to serve at that time.

Thank you for your interest in serving your community!

**Why are you interested in serving the City of North Kansas City on a board or commission? Do you have an interest in a particular board or commission and if so, why?**

As someone who recently moved to North Kansas City (I have been a resident for just over 2 years), I can see the power and potential of this amazing city and serving on a board would allow me to give back to the city that has given my husband and I a place to call home. Specifically, by serving on the Library Board I would have the opportunity to shape and guide an institution that I think is vital to our community's continued success.

**Do you have previous civic experience or particular qualifications that you believe you can bring to the board or commission? If so, please describe in the space below. If you have a current resume, please attach (not required).**

As you will see on my attached resume, I have a background focused on higher education. This passion for education would serve me well on the Library Board. Additionally, I graduated from Emporia State University in December 2020 with a Master of Library Science degree. This degree would help me understand not only the day-to-day workings of the North Kansas City library, but also the bigger picture of a library's role in society at large.

**Please describe the days of the week, times of day, or evenings you are available.**

Evenings work best for me, 6 PM or later would be ideal.

# Nick Dean

423-276-8809

nickdean1209@gmail.com

## Education

**Doctor of Education in Higher Education Administration** University of Missouri-Kansas City  
*In Progress*

**Master of Library Science** Emporia State University  
*Beta Phi Mu Honor Society Member*

**Master of Arts in Higher Education** University of Arkansas at Little Rock

**Bachelor of Arts in History** Randolph College

## Experience

**Faculty Affairs Specialist** February 2021-Present  
University of Missouri-Kansas City School of Medicine

**Education Team Coordinator** November 2018-January 2021  
University of Missouri-Kansas City School of Medicine

**Student Success Coach** November 2016-November 2018  
Kansas State University

**Academic Advisor** March 2014-November 2016  
Washburn University

## Awards, Certificates, & Honors

**Contributing Writer** April 2019-December 2020  
*Hack Library School Blog*

**Consumer Health Information Specialization: Level 2** August 2019  
Medical Library Association

**Best of KAAN: It's Not About the Nail...** September 2018  
Kansas Academic Advising Network's 2018 Annual State Conference

## Presentations & Teaching Experience

**Medical Librarians as Disaster Information Specialists** October 2019  
Midcontinental Chapter of the Medical Library Association's 2019 Annual Meeting

**Co-Instructor, Research & Writing Academic Elective**  
University of Missouri-Kansas City School of Medicine

April-May 2019

**It's Not About the Nail: Managing and Monitoring Change & Crisis**  
Kansas Academic Advising Network's 2018 Annual Conference

September 2018

### **Skills**

Adept in using Microsoft Office, specifically Word, PowerPoint, Outlook, and Excel

Proficient in online conference software, including Skype, Zoom, and Teams

Experienced in utilizing FileMaker, Oasis, TeamViewer Remote Desktop, Banner Student Information System, KSIS (a PeopleSoft Campus Solutions System), Talisma, POISE Database, and ImageNow

Knowledgeable of the Family Educational Rights and Privacy Act (FERPA)

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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** City-Sponsored Tourism Grant Program  
RiverNorth District Pint Path Event

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|  |         |
|--|---------|
| <u>Budget Authority:</u>                           |         |
| City-Sponsored Tourism Grant Program               | \$5,000 |
| RiverNorth District – Pint Path (Granted 3/16/21): | (\$500) |
| Remaining Budget Authority:                        | \$4,500 |

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As part of the FY 2020-21 Budget, the City Council authorized the renewal of the City-Sponsored Tourism Grant Program to enhance our local economy by sponsoring special events that attract visitors and promote a positive image of North Kansas City. This program is funded through the City’s Convention & Tourism Fund.

On March 16, 2021, the City Council approved the City-Sponsored Tourism Grant Program application for the RiverNorth District Pint Path event held on April 10, 2021. As part of the funding agreement, a post-event form must be submitted before the final grant payment can be remitted. Attached to this memo, please find the post-event form detailing event information.

**Attachments:**

- City-Sponsorship Tourism Grant Program – North District Pint Path After Event Event Form

Post-Event Information Form due 30 days after the event. date.

*Post-Event Information Form*

**APPLICANT & EVENT INFORMATION**

|   |                              |                                 |                               |
|---|------------------------------|---------------------------------|-------------------------------|
| RiverNorth District                       | Joe Gauer                    | Treasurer                       |                               |
| <small>Business/Organization Name</small> | <small>Contact Name</small>  | <small>Title</small>            |                               |
| Spring Pint Path 2021                     | 4/10/2021                    | Noon                            | 5pm                           |
| <small>Name of Event</small>              | <small>Event Date(s)</small> | <small>Event Start Time</small> | <small>Event End Time</small> |

Grant Amount Awarded Maximum of \$500 in grant funding in a fiscal budget year (Oct. 1 - Sept. 30): \$500

Evaluation of Overall Event:

The event had a surprising turnout given the rainy weather that transpired the day-of. Close to 200 people, spread out in between 24 different establishments, wound up stopping into (on average) 4 different locations over their day. Given that this was a brand new satellite event launched this year, we have high hopes for Fall of 2021.

Estimated economic impact of the event in North Kansas City (please include hotel information if known):

If an assumed average purchase at each location was \$3, that amounts to \$2,400 of event-related purchases alone; not including pre-event and post-event meals for the event that wrapped right around dinner time. A majority of the stops reported boosted Saturday crowds, with only a few seeing a bust (due largely to the rain in the case of Iron District, a 100% outdoor venue). That amounts to \$100 on average in extra sales that day to each participating location. This matched our Fall event for 2019 (pre-pandemic). Given the weather, our committee considers this event a complete success.


200 Unknown  
Event Attendance (per day if multi-day event) If known, percentage of attendees from outside of the KC metro?

Will this event return next year?  Yes  No

**ADDITIONAL REQUIREMENTS**

**Request For Additional Information** (Please submit additional attachments with the submitted application.)

- A detailed account of how the City-Sponsorship Tourism Grant Funds were used;
- A copy of the event marketing/advertising materials.

 06/30/2021  
Signature of Authorized Agent Printed Name Date

Applications due 45 days before the event date.  
Incomplete applications will not be considered.

*Pre-Event Application Form*

**APPLICANT INFORMATION**

|                            |  |                   |  |                              |  |
|----------------------------|--|-------------------|--|------------------------------|--|
| <b>RiverNorth District</b> |  | <b>Joe Gauer</b>  |  | <b>Treasurer</b>             |  |
| Business/Organization Name |  | Contact Name      |  | Title                        |  |
| <b>312 Armour Road</b>     |  | <b>NKC</b>        |  | <b>MO</b>                    |  |
| Address                    |  | City              |  | State                        |  |
|                            |  | <b>8165854046</b> |  | <b>info@rivernorthkc.com</b> |  |
| Office Phone               |  | Cell Phone        |  | Email                        |  |
|                            |  |                   |  | <b>64116</b>                 |  |
|                            |  |                   |  | ZIP Code                     |  |

**EVENT INFORMATION**

|   |  |                                |  |                  |  |                |  |
|---|--|--------------------------------|--|------------------|--|----------------|--|
| <b>2nd Saturdays Group Marketing (UPDATE)</b> |  | <b>April '21-September '21</b> |  | <b>8am</b>       |  | <b>11pm</b>    |  |
| Name of Event                                 |  | Event Date(s)                  |  | Event Start Time |  | Event End Time |  |
| <b>multiple</b>                               |  | <b>NKC</b>                     |  | <b>MO</b>        |  | <b>64116</b>   |  |
| Event Address                                 |  | City                           |  | State            |  | ZIP Code       |  |

Please list additional event address(es). If needed, please attach a comprehensive list.

**Event Description:**

2nd Saturday is a monthly promotion compelling Northlanders and nearby KCMO residents to #shoplocal and support small storefronts along our district area of Armour, Swift, and 18th Street (and any similar businesses just off of that corridor, extending now to the destinations in the east industrial area of town like Callsign Brewing, Iron District, RoKC Climbing Gym, and the Rabbit Hole (eventually)).

It was born out of the collaboration seen in the annual Pint Path event, and a desire to build up arts programming in NKC. **Each month now will be themed around a larger event**, with nearby businesses tying in and piggy-backing so as to expand the local economic benefit of that one central event, and give greater cohesiveness to our monthly efforts.

With the current climate, a majority of these funds from the first half of the grant went towards online and contactless marketing efforts, including our giftbox promo from last holiday season, our winter curbside to-go district-wide promo (done in conjunction with NKCGo) and other shared Facebook promos to advertise locally-owned food, drink and retail options in town.

They were all used to drive traffic to local storefronts at a time when consumer confidence and sense of public health safety were in doubt. As things continue to improve, we intend on this second half of the grant to pay for promotions driving traffic back to in-person collaboration events in NKC's downtown ~~every 2nd Saturday~~ on a monthly basis. For each major local event that falls on that month within NKC-- we will work to drive our promotions towards boosting that event even more and find ways for other local storefronts to collaborate and/or benefit.

\*\*\*Amendment: Adding to our collaborative efforts, we are looking to sponsor a district shuttle being provided by a member business, with the sponsorship coming from this pool of grant money and earning us printed brochures/maps to every venue for riders of the shuttle. We are asking that \$500 of the \$1500 goes toward this sponsorship.

|                                |   |
|--------------------------------|---|
| <b>rivernorthkc.com/events</b> | <b>100-200 people activated by our promotions dispersed around town</b> |
| Event Website (if applicable)  | Anticipated Attendance (per day if multi-day event)                     |

Is this a new event?  Yes  No      Is this a recurring event?  Yes  No

If this is a recurring event, what was last year's attendance? Unknown

Is this event open to the public (either ticketed or free)?  Yes  No

Is this a ticketed event?  Yes  No      If so, what is the ticket price? \_\_\_\_\_

# Pre-Event Application Form (cont.)

Grant Amount Requested (maximum of \$500 in grant funding in a fiscal budget year (Oct. 1 - Sept. 30): \$3000

Grant funding to be used for:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Advertising | <input type="checkbox"/> Insurance       | <input checked="" type="checkbox"/> Promotional material |
| <input type="checkbox"/> Entertainment          | <input type="checkbox"/> Office supplies | <input type="checkbox"/> Publicity                       |
| <input type="checkbox"/> Equipment rental       | <input type="checkbox"/> Postage         |  |
| <input type="checkbox"/> Exhibition rentals     | <input type="checkbox"/> Printing        |  |

Please describe how the City's sponsorship will be included on event materials:

City logo on event flyers and social media

## ADDITIONAL REQUIREMENTS

**Request For Additional Information** (Please submit additional attachments with the submitted application.)

- Please include a write up that includes event details and information as it relates to:
  - the extent to which the event would promote and provide exposure outside the metro area with regard to North Kansas City's appeal as a tourist/visitor destination;
  - if applicable, the number of North Kansas City hotel room nights anticipated to be generated and a list of all hotels/motels to be used;
  - the percentage of attendees from outside the greater Kansas City metropolitan area;
- A budget of anticipated revenues and expenses including details of how the City-Sponsorship Tourism Grant Funds are proposed to be used; and,
- A copy of the event marketing/advertising plan. Please provide details of all sponsorship packages (including all sponsor financial levels and sponsor benefits) made available to potential event sponsors.

  
Signature of Authorized Agent

Joseph A Gauer  
Printed Name

05/09/2021  
Date



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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Blue Cross Blue Shield of KC Insurance Premium Maximum Refund

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The City of North Kansas City through our partnership with Lockton Companies, contracts with Blue Cross Blue Shield of Kansas City (marketed as Blue KC) to provide health insurance plans to employees. The City offers health insurance plans to all full-time employees, but not all employees enroll in the City's plan as it may be advantageous for them to find coverage through other options. Multiple plans are offered to employees and the City and employees cost-share the premiums. Health care plan premiums are cost-shared by the City (80%) and employees (20%) in the aggregate for the workforce.

One of the advantages of the City's contract with Blue KC is the Large Group Funding Options, which includes the Maximum Refund Program, in which the City can receive a refund at the end of the contract year for a portion of the paid premium if our claims experience is lower than projected. (If the claims experience is higher than projected, Blue KC absorbs the loss.) Some years the City receives a Maximum Refund Program Reimbursement, and some years it does not. The City has been notified that we have received a Maximum Refund program reimbursement for the calendar year 2020 in the amount of \$248,029.

The City has received refunds through the Maximum Refund Program in the past:

| <b>Plan Year</b> | <b>Maximum Refund Program Reimbursement</b> |
|------------------|---|
| 2020             | \$248,029 (received in 2021)                |
| 2019             | \$0   |
| 2018             | \$0   |
| 2017             | \$251,124 (received in 2018)                |

|           |                              |
|-----------|------------------------------|
| 2015/2016 | \$0                          |
| 2014/2015 | \$97,123 (received in 2016)  |
| 2013/2014 | \$0                          |
| 2012/2013 | \$185,060 (received in 2014) |
| 2011/2012 | \$0                          |
| 2010/2011 | \$78,987 (received in 2012)  |
| 2009/2010 | \$96,165 (received in 2011)  |
| 2008/2009 | \$148,384 (received in 2010) |
| 2007/2008 | \$208,065 (received in 2009) |

In the past, the Maximum Refund funds received were returned to the City's General Fund. As the Maximum Refund amount reflects funds collected by both the City and the employee, staff would like to recommend that this year the refund be split proportionally between the City and employees.

|                                 |           |
|---------------------------------|-----------|
| City Portion of Maximum Refund  | \$207,178 |
| Staff Portion of Maximum Refund | \$40,851  |
| Maximum Refund Total            | \$248,029 |

Staff recommends that the employee portion of the refund be applied to the employee contribution of the August 2021 insurance payment as a 'health holiday'. The 'health holiday' refund payment would fully cover participating employees' health insurance copays, allowing employees to retain more of their net pay for both paychecks in August. One of the ideas behind the 'health holiday' is to reward participating employees for their wellness efforts to help manage the costs of the City's insurance plan premiums. The balance of the Maximum Refund plan reimbursement would be remitted to the originating fund for future health insurance plan premiums.

Staff seeks the City Council's thoughts on this proposed use of the Maximum Refund program reimbursement for the calendar year 2020.

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** RiverNorth Grant Funding Usage Request

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At its May 18, 2021, Regular Meeting, the City Council approved RiverNorth's Pre-Event Application Form for grant funding from April to September 2021. RiverNorth would like to request that a portion of the grant funding be utilized to provide shuttle service for RiverNorth businesses on the weekends. As this use of the grant funding was not mentioned in the Pre-Event Application Form, RiverNorth would like the City Council to consider this new request of the grant funding before implementing the new shuttle service.

A revised Pre-Event Application Form is attached to this memo detailing RiverNorth's request.

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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Assistant City Administrator

**DATE:** May 18, 2021

**RE:** City-Sponsored Tourism Grant Program  
RiverNorth District Second Saturdays Program

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Budget Authority:

|  |           |
|--|-----------|
| City-Sponsored Tourism Grant Program – Second Saturdays  | \$3,000   |
| RiverNorth District Funding (October 2020 – March 2021): | (\$1,500) |
| RiverNorth District Request (April – September 2021):    | (\$1,500) |
| Remaining Budget Authority:                              | \$0       |

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As part of the FY 2020-21 Budget, the City Council authorized the renewal of the City-Sponsored Tourism Grant Program to enhance our local economy by sponsoring special events that attract visitors and promote a positive image of North Kansas City. This program is funded through the City's Convention & Tourism Fund. The program is broken into two categories: RiverNorth's Second Saturdays Program (\$3,000), and North Kansas City Tourism Grant Fund (\$5,000), which offers up to a \$500 grant to businesses hosting special events that bring visitors to North Kansas City.

Staff has received an application from the RiverNorth District to support their Second Saturdays marketing efforts for April – September 2021. Attached to this memo, please find the application form which includes event information.

The City Council has the authority to approve or deny any grant funding application. Staff recommends approval. Applicants will be notified within 10 days as to the actions taken by the City Council.

Should the City Council approve the grant funding, staff will work with the applicant on payments and the post-event reporting requirements. Staff will provide the post-event information in the Staff Comments section of the City Council Agenda.

**Attachments:**

- City-Sponsorship Tourism Grant Program – Second Saturdays Grant Application

Applications due 45 days before the event date.  
Incomplete applications will not be considered.

## Pre-Event Application Form

### APPLICANT INFORMATION

|                            |              |                       |
|----------------------------|--------------|-----------------------|
| RiverNorth District        | Joe Gauer    | Treasurer             |
| Business/Organization Name | Contact Name | Title                 |
| 312 Armour Road            | NKC          | MO                    |
| Address                    | City         | State                 |
|                            |              | 64116                 |
|                            |              | ZIP Code              |
|                            | 8165854046   | info@rivernorthkc.com |
| Office Phone               | Cell Phone   | Email                 |

### EVENT INFORMATION

|                               |                         |                  |                |
|-------------------------------|-------------------------|------------------|----------------|
| 2nd Saturdays Group Marketing | April '21-September '21 | 8am              | 11pm           |
| Name of Event                 | Event Date(s)           | Event Start Time | Event End Time |
| multiple                      | NKC                     | MO               | 64116          |
| Event Address                 | City                    | State            | ZIP Code       |

Please list additional event address(es). If needed, please attach a comprehensive list.

#### Event Description:

2nd Saturday is a monthly promotion compelling Northlanders and nearby KCMO residents to #shoplocal and support small storefronts along our district area of Armour, Swift, and 18th Street (and any similar businesses just off of that corridor, extending now to the destinations in the east industrial area of town like Callsign Brewing, Iron District, RoKC Climbing Gym, and the Rabbit Hole (eventually)).

It was born out of the collaboration seen in the annual Pint Path event, and a desire to build up arts programming in NKCC, which we are looking at adding a virtual feature to. Each month now will be themed around a larger event, with nearby businesses tying in and piggy-backing so as to expand the local economic benefit of that one central event, and give greater cohesiveness to our monthly efforts.

With the current climate, a majority of these funds from the first half of the grant went towards online and contactless marketing efforts, including our giftbox promo from last holiday season, our winter curbside to-go district-wide promo (done in conjunction with NKCCGo) and other shared Facebook promos to advertise locally-owned food, drink and retail options in town.

They were all used to drive traffic to local storefronts at a time when consumer confidence and sense of public health safety were in doubt. If things continue to improve, we intend on this second half of the grant to pay for promotions driving traffic back to in-person arts and collaboration events in NKCC's downtown every 2nd Saturday. If there is a major local event that falls on a 2nd Saturday within NKCC-- we will work to drive our promotions towards boosting that event even more and find ways for other local storefronts to collaborate and/or benefit.

|                               |  |
|-------------------------------|--|
| rivernorthkc.com/events       | 100-200 people activated by our promotions dispersed around town |
| Event Website (if applicable) | Anticipated Attendance (per day if multi-day event)              |

Is this a new event?  Yes  No

Is this a recurring event?  Yes  No

If this is a recurring event, what was last year's attendance? Unknown

Is this event open to the public (either ticketed or free)?  Yes  No

Is this a ticketed event?  Yes  No

If so, what is the ticket price? \_\_\_\_\_

# Pre-Event Application Form (cont.)

Grant Amount Requested (maximum of \$500 in grant funding in a fiscal budget year (Oct. 1 - Sept. 30): \$3000

Grant funding to be used for:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Advertising | <input type="checkbox"/> Insurance       | <input checked="" type="checkbox"/> Promotional material |
| <input type="checkbox"/> Entertainment          | <input type="checkbox"/> Office supplies | <input type="checkbox"/> Publicity                       |
| <input type="checkbox"/> Equipment rental       | <input type="checkbox"/> Postage         |  |
| <input type="checkbox"/> Exhibition rentals     | <input type="checkbox"/> Printing        |  |

Please describe how the City's sponsorship will be included on event materials:

City logo on event flyers and social media

## ADDITIONAL REQUIREMENTS

**Request For Additional Information** (Please submit additional attachments with the submitted application.)

- Please include a write up that includes event details and information as it relates to:
  - the extent to which the event would promote and provide exposure outside the metro area with regard to North Kansas City's appeal as a tourist/visitor destination;
  - if applicable, the number of North Kansas City hotel room nights anticipated to be generated and a list of all hotels/motels to be used;
  - the percentage of attendees from outside the greater Kansas City metropolitan area;
- A budget of anticipated revenues and expenses including details of how the City-Sponsorship Tourism Grant Funds are proposed to be used; and,
- A copy of the event marketing/advertising plan. Please provide details of all sponsorship packages (including all sponsor financial levels and sponsor benefits) made available to potential event sponsors.

  
Signature of Authorized Agent

Joseph A Gauer  
Printed Name

05/09/2021  
Date

## MEMORANDUM

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**TO:** Mayor; City Councilmembers

**FROM:** Thomas E. Barzee, Jr., *City Counselor*

**RE:** *Request for License Agreement by 4Sight Group, LLC d/b/a 4Sight Construction Group—License Agreement Authorizing Use of Certain City Property adjacent to and abutting property upon which the Gallery Lofts Apartment Building is to be built at 1007 Armour Road*

**DATE:** July 6, 2021

**CC:** Kim Nakahodo, *Interim City Administrator*

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### **I. PURPOSE**

4Sight Group, LLC, a Missouri limited liability company, d/b/a 4Sight Construction Group (the “**Contractor**”) is the general contractor for Gallery Lofts Investor Partner, LP, (the “**Developer**”) and will be constructing the Gallery Lofts Apartment Building (the “**Project**”) to be located at 1007 Armour Road in North Kansas City (the “**Construction Site**”). In order to accommodate the necessary construction work on the Construction Site, the Contractor has requested to temporarily access, enter upon and use certain adjoining real property, approximately 24 feet in width, owned by the City (the “**Premises**”). The Premises would be fenced and have two gates for access purposes—one gate on the south side and one gate on the north side. The real property which is the subject of the proposed License Agreement is highlighted in yellow on the drawing attached as Exhibit “B” to the proposed License Agreement. The proposed License Agreement (the “**Agreement**”) is attached to this memorandum, together with an appropriate ordinance approving the Agreement.

What makes this particular request for a license agreement somewhat unusual are the following facts: (a) the City-owned property is subject to a certain Facility Operating and Cooperative Agreement dated December 1, 2014, between the City of North Kansas City, Missouri, and the Young Men’s Christian Association of Greater Kansas City (the “**YMCA**”); and (b) a significant portion of the Premises will be located over a fire lane—constructed by the City when it built the North Kansas City Community Center and which is now operated by the YMCA under the above identified operating and cooperative agreement.



The City has addressed both of these unusual factual matters in the proposed License Agreement. First, Eric Berlin contacted the YMCA and received their approval for the Contractor to use the property identified in the License Agreement. Moreover, in the event of some type of accident occurring on the Premises, the License Agreement requires that the Contractor maintain appropriate insurance to protect not only the City, but the YMCA as well. Second, with respect to the existence of the fire lane, neither the Contractor nor any subcontractors on the Project can leave any equipment, tools, vehicles or materials unattended on the Premises and cannot store anything upon the fire lane. The Fire Department must have access to the fire lane 24 hours per day, 7 days per week. Both the Community Development Department and the Fire Department has reviewed the request and each has established certain requirements for the use of the Premises. Assuming approval of the Agreement, City staff will be meeting with the Contractor to make sure that all requirements for using the Premises will be complied with at all times. If there are any problems or issues that arise and are not promptly and properly addressed, the City can terminate the Agreement and revoke the License by giving only two days' written notice.

## **II. BACKGROUND INFORMATION**

By way of background information regarding license agreements in general, from time to time, businesses or individuals request permission from the City to use or encroach upon City property or right-of-way for various reasons. For example, a property owner seeks to put a building into a higher use, but cannot do so since the code requires an additional exit from the building. In order to add another exit, the owner needs a landing and stairs (with a railing), which would encroach on existing City-owned right-of-way. The property owner realizes that it will need the permission of the City to enter upon the City's right-of-way. Without the City's permission to enter upon City right-of-way, the effective higher use of the building would not occur. In the present case, it is a temporary license to use certain City-owned property under certain conditions.

The question then becomes "how does a city address such a problem to allow the landowner to more effectively use the property and to expand its business?" Typically, the way this is handled is by the municipality considering the grant of some form of permission to legally enter upon city right-of-way or possibly some other city real property interest. The form of permission is generally referred to as a "License Agreement," an "Encroachment License Agreement" or an "Encroachment Agreement."

## **III. THE LICENSE AGREEMENT**

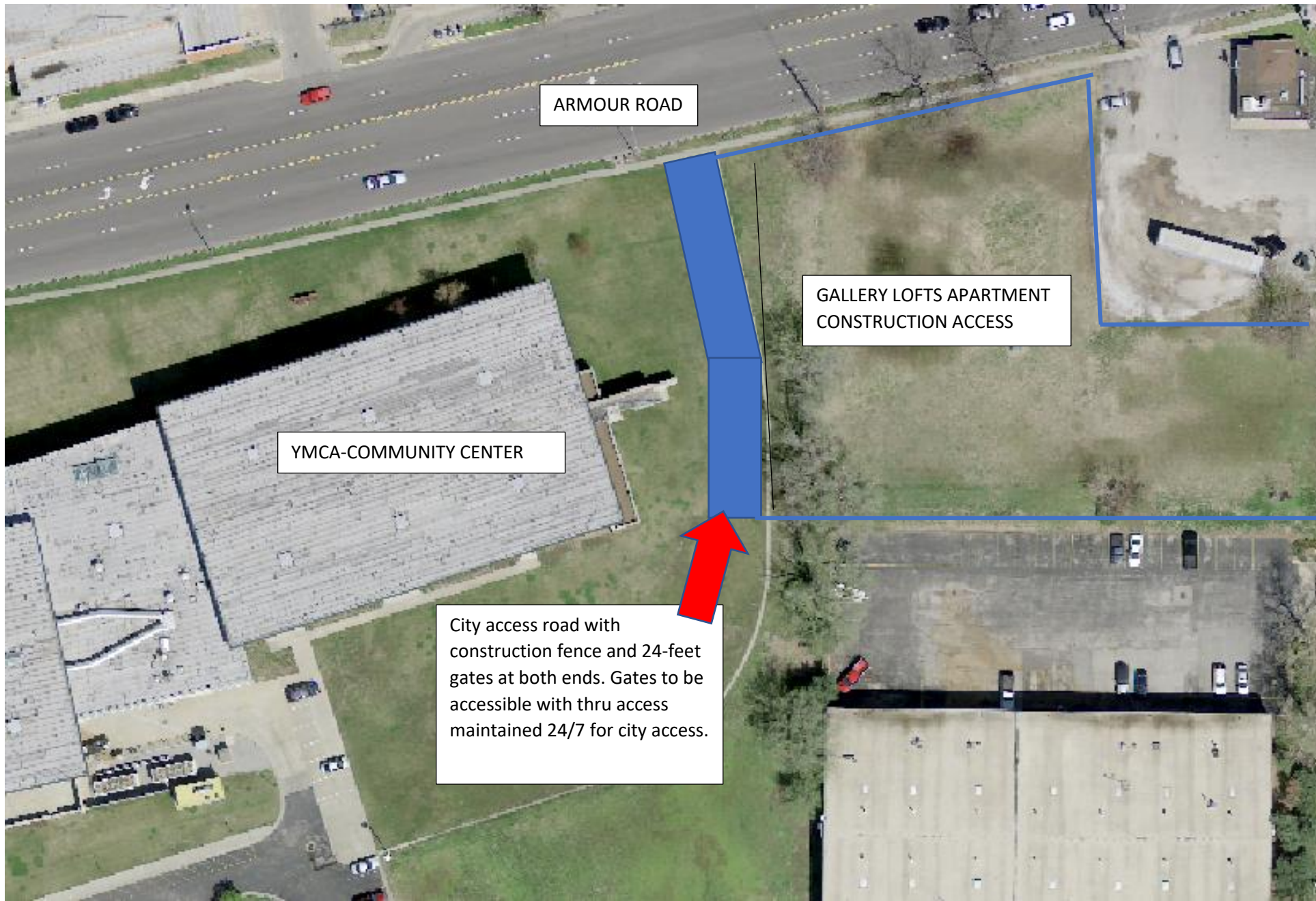
***What is a license agreement?*** In a broad sense, a license is simply an authority or permission to do what is otherwise wrongful or illegal and, in ordinary usage, it extends to the document certifying or recording that the appropriate permission has been given by the competent authority. A license is normally created where a person is granted the right to use premises without becoming entitled to exclusive possession of them—this is important to the City. If the agreement is merely for the use of the property in a certain way and on certain terms

MEMO TO MAYOR AND CITY COUNCIL  
RE: *License Agreement for 4Sight Construction Group*  
July 6, 2021

while the property remains in the City's possession and control, the agreement operates as a license. Significantly, a license does not create any estate or interest in the property to which it relates. It only makes an act lawful which otherwise would be unlawful. A license, with respect to real property, is the authority to do an act with respect to the land which would otherwise constitute a trespass. A license does not pass an interest in the property. Rather, it is only a personal privilege with respect to the land. In order to help avoid a misunderstanding of the parties, and with a desire to reduce the risk for litigation to determine the intent of the parties, it is advisable that any license granted by the City be reduced to writing.

**Why require a license agreement?** If the City grants a landowner a license to come upon and use or encroach upon the public right-of-way, the City needs a written license agreement, approved by the City Council, outlining the legal requirements of the licensee (the party being given permission to enter upon and use the City property or the public right-of-way in some manner) in being granted the license. For example, some significant aspects of a license agreement require (a) the licensee to indemnify and hold harmless the licensor (in this case, the City); and (b) the licensee to provide appropriate liability insurance naming the City as an additional named insured in the event some accident takes place within the public right-of-way where the license has been granted. There are, of course, other important requirements set out in the license agreement. The City needs protection and the ability to terminate the license at any time.

Hopefully, this memorandum has been helpful, but, of course, should you have any questions or comments, please do not hesitate to contact me.



ARMOUR ROAD

YMCA-COMMUNITY CENTER

GALLERY LOFTS APARTMENT  
CONSTRUCTION ACCESS

City access road with  
construction fence and 24-foot  
gates at both ends. Gates to be  
accessible with thru access  
maintained 24/7 for city access.

**AN ORDINANCE ADOPTING AND APPROVING A LICENSE AGREEMENT BY AND BETWEEN THE CITY OF NORTH KANSAS CITY, MISSOURI, AND 4SIGHT GROUP, LLC d/b/a 4 SIGHT CONSTRUCTION GROUP FOR THE TEMPORARY USE OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF NORTH KANSAS CITY, MISSOURI DURING CONSTRUCTION OF THE GALLERY LOFTS APARTMENT BUILDING.**

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**WHEREAS**, the City of North Kansas City, Missouri (the “**City**”) is a body corporate, a third class city and political subdivision of the State of Missouri, duly created, organized and validly existing under and by virtue of the Constitution and laws of the State of Missouri; and

**WHEREAS**, Gallery Lofts Investor Partner, LP, (the “**Developer**”) has hired 4Sight Group, LLC d/b/a 4Sight Construction Group (the “**Licensee**”) to construct a 49-unit Gallery Lofts Apartment Building (the “**Project**”) on certain real property legally described as Lot 1, NORTH KANSAS CITY GALLERY LOFTS, a subdivision in North Kansas City, Clay County, Missouri, according to the recorded plat thereof (the “**Construction Site**”), and, in order to construct the Project Licensee has requested that it be allowed to enter upon and, from time to time, occupy a strip of real property owned by the City immediately to the west of the Construction Site that is 24 feet in width and is shown on the drawing attached to the proposed License Agreement the “**Premises**”); and

**WHEREAS**, Licensee has requested permission of the City to enter onto the Premises for the purpose of installing fencing and two gates, as well as using and occupying the Premises during construction of the Project, all as described in the License Agreement (the “**Agreement**”), which is the subject of this ordinance; and

**WHEREAS**, Licensee desires a license to use the Premises as described in and for the purposes set forth in the Agreement.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS CITY, MISSOURI, AS FOLLOWS:**

**Section 1.** Approving License Agreement. The City Council does hereby find and determine that 4Sight Group, LLC, a Missouri limited liability company, d/b/a 4Sight Construction Group has requested permission to install a chain link fence and two gates around the Premises and to have access to, use and occupy the Premises as described more fully in the Agreement. A copy of said License Agreement is attached hereto.

**Section 2.** Authorization of Agreement. The City Council hereby authorizes the City to enter into the Agreement with 4Sight Group, LLC d/b/a 4Sight Construction Group regarding the license to use certain City real property, which Agreement shall be in substantially the form of “Exhibit 1”, attached hereto and incorporated herein by reference. The terms and provisions of the Agreement referred to in Section 1 hereof are hereby approved and adopted by the City Council of

the City of North Kansas City, Missouri, on behalf of said City. The Mayor and City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City of North Kansas City, Missouri.

**Section 3.** Further Authority. The City shall, and the mayor, city clerk, city officials and employees of the City are hereby authorized and directed to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

**Section 4.** Severability. The sections, paragraphs, sentences, clauses, and phrases of this Ordinance shall be severable. In the event that any such section, paragraph, sentence, clause, or phrase of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

**Section 5.** Governing Law. This Ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect, after compliance with all governing laws, rules, and regulations, upon passage by the City Council and approval by the Mayor.

**PASSED** this 6<sup>th</sup> day of July, 2021.

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Bryant DeLong, *Mayor*

ATTEST:

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Crystal, Doss, *City Clerk*

**APPROVED** this 6<sup>th</sup> day of July, 2021.

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Bryant DeLong, *Mayor*

**APPROVED AS TO FORM:**

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Anthony Bologna, *City Attorney*

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Thomas E. Barzee, Jr., *City Counselor*

# **EXHIBIT “1”**

## **LICENSE AGREEMENT**

**THIS LICENSE AGREEMENT** (this “**Agreement**”) made as of the \_\_\_\_ day of July, 2021 (the “**Effective Date**”), between the CITY OF NORTH KANSAS CITY, MISSOURI, a Missouri municipal corporation and political subdivision of the State of Missouri (the “**City**”), and 4SIGHT GROUP, LLC, a Missouri limited liability company, d/b/a 4Sight Construction Group (“**Licensee**”), whose address is 7920 Ward Parkway, Kansas City, Missouri 64114, with the Licensee and the City each referred to herein as a “**Party**” and collectively the “**Parties.**”

### **RECITALS**

THE PARTIES HERETO enter into this Agreement on the basis of the following facts, understandings, and intentions:

**WHEREAS**, Licensee, as the general contractor, has obtained a building permit from the City for the construction of the Gallery Lofts Apartment Building (the “**Project**”) located at 1007 Armour Road in North Kansas City, Missouri (the “**Construction Site**”); and

**WHEREAS**, by letter dated June 21, 2021, a copy of which is attached hereto as Exhibit “A,” Licensee has requested the City’s approval to temporarily enter upon and use a strip of City-owned real property, approximately 24 feet in width, located immediately to the west of the Construction Site, during construction of the Project; and

**WHEREAS**, the City-owned property adjacent to the Construction Site to be used by Licensee under this Agreement is shown on the drawing attached hereto, marked Exhibit “B” and highlighted in yellow (the “**Premises**”); and

**WHEREAS**, Licensee desires a license to use such real property owned by the City and presently operated by the Young Men’s Christian Association of Greater Kansas City, a Missouri nonprofit corporation (the “**YMCA**”), for access and construction-related purposes during construction of the Project.

### **AGREEMENT**

**NOW, THEREFORE**, for and in consideration of the foregoing recitals and the covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City hereby permits and grants to Licensee, insofar as the City has the right to do so, without warranty and subject to all encumbrances, covenants and easements to which the City’s title may be subject, the right to use and occupy the above-described real property for access to and various construction-related purposes during construction of the Project by Licensee (said property of the City being herein referred to as the “**Premises**”), upon the following terms and conditions:

1. License. The City hereby grants to Licensee a temporary and revocable license (the “**License**”) to maintain and use the Premises for (a) access to the Construction Site during

construction of the Project; (b) the installation of an appropriate chain link fence around the City-owned real property being used by Licensee, together with a north gate and a south gate for ingress and egress by Licensee, Licensee's contractors, and the City (including the City's employees, agents, representatives, and consultants) as shown on Exhibit "B"; and (c) construction-related purposes during construction of the Project by Licensee and its contractors. Nothing herein shall be deemed to allow the Licensee to expand the Premises or make any other use of the Premises without the express, written permission of the City.

2. Use and Condition of the Premises. The Premises is highlighted in yellow on the attached Exhibit "B". Licensee has been advised that within the Premises is a separately constructed fire lane to give first responders and their equipment access, including emergency access, to the City-owned property operated by the YMCA. Licensee understands and agrees that the City and the City's first responders must have access to and be able to use, travel upon and occupy any portion or all of the Premises that is the subject of this Agreement at any and all times. Neither Licensee nor any of Licensee's subcontractors shall leave unattended any equipment, tools, materials, vehicles or any other item at any time during the term of this Agreement. Licensee agrees that any equipment, tools, materials, vehicles and all other items shall be able to be moved off the Premises immediately to allow for the City's emergency use of its fire lane and abutting property.

The Premises shall be used by Licensee only under the terms and conditions set forth in the Agreement and for no other purpose without the prior written consent of the City, which consent may be withheld by the City at its sole discretion. Licensee accepts the Premises in their current "as is" condition, as suited for the purposes and uses of Licensee during construction, and without the benefit of any improvements to be constructed or provided by the City.

3. Installation of the Fencing; City Support. Licensee shall, at its expense, install and remove the north and south gates and the fencing that shall surround the Premises on a lien-free basis and in such a manner as will not otherwise interfere with any other operations of the City or any third party, or endanger any persons or property within the City. Such installation and removal of the fencing surrounding the Premises and the access to and use of the Premises shall be in accordance with (a) the terms, conditions and requirements of this Agreement; (b) the drawing attached to this Agreement and any other specifications prescribed by the City; (c) applicable laws, regulations, ordinances and other requirements of federal, state and local governmental authorities; (d) all requirements and regulations of the City, present and future; and (e) applicable specifications and requirements of the North Kansas City Community Development Department. Any change to the character, capacity or use of the Premises shall require execution of a new agreement or an appropriate amendment to this Agreement.

4. Term and Termination. The License shall commence on the Effective Date and shall remain in effect for a period of one (1) year from the Effective Date, subject to any other condition or provision of this Agreement. The License, this Agreement and the privilege it confers may be revoked and terminated at the option of either the City or the Licensee at any time by giving two (2) days' written notice to the other party, or by posting such notice in a conspicuous place on the Premises; and upon the expiration of said two (2) days after service of said notice, this License and the privilege hereby granted shall be absolutely terminated and



extinguished; and thereupon the Licensee shall remove any fencing and any equipment, materials, tools, vehicles or anything else on the Premises authorized or used under this Agreement, or on the failure of the Licensee so to do, the City may remove any fencing and gates together with any equipment, tools, vehicles, materials and all other items) from the Premises authorized under this Agreement at the expense of the Licensee, which expense said Licensee hereby covenants and expressly agrees to pay on demand.

It is expressly understood and agreed by the Parties that neither Party hereto shall be relieved by the termination or expiration of this Agreement of any obligation which shall have accrued thereunder prior to such termination.

5. Assumption of Risk. Unless caused solely by the negligence of the City or caused solely by the willful misconduct of the City, Licensee hereby assumes all risk of damage to the Premises and Licensee's, or its contractors', property relating to the use and occupation of the Premises or work done on the Premises and any defects to the Premises; and Licensee hereby indemnifies the City, its officers, officials, agents, consultants, and employees from and against any liability for such damage.

6. Entry Upon Premises. Licensee hereby grants to the City, its officials, employees, agents, consultants, and representatives the absolute right at any time to enter upon the Premises for any and all purposes, including, but not limited to, emergency use and inspection of the Premises.

7. Rules and Regulations. The Premises shall at all times be kept in good and safe condition and repair and comply with all requirements of this Agreement and with all applicable laws, statutes, regulations, and rules of federal, state and local authorities having jurisdiction. In the event of concurrent jurisdiction of any federal, state, and/or local authority(ies), the Premises shall comply with the more restrictive requirements.

8. City Requirements. The Premises and the use thereof shall, at a minimum: (a) not in any way adversely affect the City's fire lane, infrastructure, streets, sidewalks or any utility or sewer system; (b) not affect the property of any third parties, as well as other property of the City, including the YMCA; (c) not cause any erosion or sedimentation; (d) be maintained in a safe and secure condition; (e) not inhibit pedestrian movement along other property and right-of-way owned or controlled by the City; (f) not in any way adversely affect any underground line or utility; and (g) not be a threat or a hindrance to public safety or the City's ability to protect the public health, safety or welfare.

9. Liens; Taxes. Licensee will not permit any mechanic's liens or other liens to be placed upon the Premises or any portion thereof, and nothing in this Agreement shall be construed as constituting the consent or request of the City, express or implied, to any person for the performance of any labor or the furnishing of any materials to the Premises, nor as giving Licensee any right, power or authority to contract for or permit the rendering of any services or the furnishing of any materials that could give rise to any mechanic's liens or other liens against the Premises. In addition, Licensee shall be liable for all taxes levied or assessed against the Premises due to its use and any other equipment or other property placed by Licensee within the

Premises. In the event that any such lien shall attach to the Premises or Licensee shall fail to pay such taxes, then, in addition to any other right or remedy available to the City, the City may, but shall not be obligated to, discharge the same. Any amount paid by the City for any of the aforesaid purposes, together with related court costs, attorneys' fees, fines and penalties, shall be paid by Licensee to the City within ten (10) days after the City's demand therefore.

10. Indemnification. Licensee hereby agrees to indemnify, defend (with legal counsel reasonably acceptable to the City), and hold harmless the City, its officers, officials, agents and employees, from and against any and all liabilities, claims, losses, damages, expenses (including attorneys' fees) or costs for personal injuries (including death) and property damage to whomsoever or whatsoever occurring (hereinafter collectively called "**Losses**") that arise in any manner from (a) Licensee's access to, use or occupancy of the Premises under this Agreement; (b) Licensee's failure to give the City, its employees, agents, representatives and consultants immediate access to and use of the Premises; (c) the placement, use, installation, occupancy, maintenance, presence and/or removal of, or the failure to properly install, maintain, use or remove, the fencing and gates, as well as Licensee's equipment, vehicles, tools, materials or any other item on the Premises, whether placed there by Licensee or not; or (d) any act, omission or neglect of Licensee, its agents, servants, employees or contractors in connection therewith. Licensee's indemnity obligations under this Agreement shall survive the expiration or termination of this Agreement with respect to occurrences which shall have accrued prior to such expiration or termination of this Agreement.

11. Insurance.

(a) Without limiting in any manner the liabilities and obligations assumed by Licensee under any other provision of this Agreement, and as additional protection to the City and the YMCA, Licensee shall, at its expense, procure and maintain with insurance companies satisfactory to the City, the following insurance policies:

(i) Prior to the installation of the fencing and gates, and use of the Premises, and for the entire period of this Agreement, Licensee, and each of its contractors while performing work on the Premises, shall at its sole cost and expense procure and maintain for the course of the Agreement, a Commercial General Liability Insurance policy having minimum limits of Two Million Dollars (\$2,000,000) for the injury to or death of one person and Four Million Dollars (\$4,000,000) for injury to or death of two or more persons in any one accident and One Million Dollars (\$1,000,000) for damage to property. Licensee shall name the City and the YMCA as additional insureds in such policy and such policy shall be in a form acceptable to the City.

(b) A company authorized to write such insurance in Missouri shall write such policy of insurance. Licensee shall furnish the City with a certificate of such policy in a form satisfactory to the City on an annual basis. Licensee shall provide advance written notice to the City before the policy is cancelled, materially changed, or not renewed. The City reserves the right to reject insurance or insurers tendered by Licensee. In the event such insurance or insurer is rejected, reasonable additional time (in the City's sole discretion) will be granted to Licensee

to obtain alternative coverage acceptable to the City. All insurance required under the preceding subsection (a) shall be underwritten by insurers, and be of such form and content, as may be acceptable to the City.

(c) If an outside contractor is to install, maintain, repair, use, remove or relocate the fencing and/or use or occupy the Premises, then such contractor shall also provide to the City insurance in the same amounts and with the same requirements placed on Licensee for insurance in paragraph (a) of this Section 11, Insurance. The contractor shall not occupy the Premises until satisfactory proof of compliance of this provision shall have been furnished to and accepted by City.

12. Environmental Matters. Licensee assumes all responsibility for any environmental obligations imposed under applicable laws, regulations, ordinances or other requirements of federal, state and local governmental authorities relating to (a) the use or occupancy of the Premises by Licensee and its contractors; (b) installation, maintenance, use, or removal of the fencing and gates on the Premises, including notification and reporting of any releases; and (c) any contamination of any property, water, air or groundwater arising or resulting, in whole or in part, from Licensee's operation or use of the Premises pursuant to this Agreement, including Licensee's contractors. In addition, Licensee shall obtain any necessary permits to install, construct, maintain, operate or remove the facilities contemplated under this Agreement. Licensee agrees to indemnify and hold harmless the City from and against any and all fines, penalties, demands or other Losses (including attorneys' fees) incurred by the City or claimed by any person, company or governmental entity relating to (a) any contamination of any property, water, air or groundwater due to the use or presence of the fencing, gates, equipment, tools, vehicles and/or materials on the Premises; (b) Licensee's violation of any laws, regulations or other requirements of federal, state or local governmental authorities in connection with the use or occupancy of the Premises, including the fencing, gates equipment, tools, materials, vehicles, and/or any other item on the Premises; or (c) any violation of Licensee's obligations imposed under this paragraph. Without limitation, this indemnity provision shall extend to any cleanup and investigative costs relating to any contamination of the Premises arising or resulting from, in whole or in part, Licensee's use of the Premises or any other activities by or on behalf of Licensee occurring on or about the Premises. Licensee further agrees not to dispose of any trash, debris or wastes, including hazardous waste, on the Premises and will not conduct any activities on the Premises which would require a hazardous waste treatment, storage or disposal permit. Licensee shall not be responsible for any contamination of the Premises existing prior to Licensee's use of the Premises under this Agreement.

13. Assignments and Other Transfers.

(a) Licensee shall not assign, transfer, sell, mortgage, encumber, sublease or otherwise convey (whether voluntarily, involuntarily or by operation of law) this Agreement or any interest therein, nor license, mortgage, encumber or otherwise grant to any other person or entity (whether voluntarily, involuntarily or by operation of law) any right or privilege in or to the Premises (or any interest therein), in whole or in part, without the prior written consent of the City, which consent will be at the discretion of the City. Any such assignment or other transfer

made without the City's prior written consent shall be null and void and, at the City's option, shall constitute an immediate default of this Agreement.

(b) The City shall have the right to transfer and assign, in whole or in part, all its rights and obligations hereunder and in or to the Premises. From and after the Effective Date of any such assignment or transfer, the City shall be released from any further obligations hereunder; and Licensee shall look solely to such successor-in-interest of the City for the performance of the obligations of "the City" hereunder.

14. Meaning of "City". The word "City" as used herein shall include any other company or entity whose property at the aforesaid location may be leased or operated by the City. Said term also shall include the City's officers, officials, agents and employees.

15. Default; Remedies.

(a) The following events shall be deemed to be events of default by Licensee under this Agreement:

(i) Licensee shall fail to pay any sum of money due hereunder and such failure shall continue for a period of twenty (20) days after the due date thereof;

(ii) Licensee shall fail to comply with any provision of this Agreement not requiring the payment of money, all of which terms, provisions and covenants shall be deemed material, and such failure shall continue for a period of twenty (20) days after written notice of such default is delivered to Licensee;

(iii) Licensee shall become insolvent or unable to pay its debts as they become due, or Licensee notifies the City that it anticipates either condition;

(iv) Licensee takes any action to, or notifies the City that Licensee intends to file a petition under any section or chapter of the United States Bankruptcy Code, as amended from time to time, or under any similar law or statute of the United States or any State thereof; or a petition shall be filed against Licensee under any such statute; or

(v) A receiver or trustee shall be appointed for Licensee's license interest hereunder or for all or a substantial part of the assets of Licensee, and such receiver or trustee is not dismissed within sixty (60) days of the appointment.

(b) Upon the occurrence of any event or events of default by Licensee, whether enumerated in this Section 15 or not, the City shall have the option to pursue any remedies available to it at law or in equity without any additional notices to Licensee. The City's remedies shall include, but not be limited to, the following: (i) termination of this Agreement, in which event Licensee shall immediately surrender the Premises to the City; (ii) entry into or upon the Premises to do whatever Licensee is obligated to do under the terms of this License, in

which event Licensee shall reimburse the City on demand for any expenses which the City may incur in effecting compliance with Licensee's obligations under this License, but without rendering the City liable for any damages resulting to Licensee or the Facilities from such action; and (iii) pursuit of all other remedies available to the City at law or in equity, including, without limitation, injunctive relief of all varieties.

16. Right of City to Use. City excepts and reserves the right, to be exercised by the City and any other parties who may obtain written permission or authority from City:

(a) to maintain, renew, use, operate, change, modify and relocate any existing pipe, water line, sewer line, fiber optic line, power, communication lines and appurtenances and other facilities or structures of like character upon, over, under or across the Premises;

(b) to construct, maintain, renew, use, operate, change, modify and relocate any street, sidewalk, alley, road, fire lane, utility or additional facilities or structures upon, over, under or across the Premises; or

(c) to use the Premises in any manner as the City in its sole discretion deems appropriate, provided the City uses all commercially reasonable efforts to avoid material interference with the use of the Premises by Licensee for the purpose specified herein.

Except for the emergency use of the Premises by the City's first responders, the City shall otherwise exercise its rights under this Section 16 in such fashion as to minimize interference with Licensee's access to and use of the Premises.

It is expressly understood and agreed by Licensee that notwithstanding any other provision of this Agreement, including, but not limited to the provisions of this Section 16 and any subsection thereof, the City's emergency use of its fire lane or any portion or all of the Premises is absolute and Licensee hereby approves and authorizes all such emergency use or occupancy of the Premises by the City during the entire term of this Agreement.

17. The City Termination Right. Notwithstanding anything to the contrary in this Agreement, the City shall have the right to terminate this Agreement, the License and the rights granted hereunder, after delivering to Licensee written notice of such termination no less than thirty (30) days prior to the effective date thereof, upon the occurrence of anyone or more of the following events:

(a) If Licensee shall discontinue the use or occupancy of the Premises; or

(b) If Licensee shall complete all work for the construction of the Gallery Lofts Apartment Building such that Licensee no longer needs the use of the Premises; or

(c) If the City shall be required by any governmental authority having jurisdiction over the Premises to remove, relocate, reconstruct or discontinue operation of any sewer or water system on or about the Premises; or

(d) If the City, in the good faith judgment of its City Council, shall require a change in the location of other City operations on or about the location of the Premises that might effectively prohibit the use of the Premises; or

(e) If the City, in the good faith judgment of its City Council, determines that the use of the Premises by Licensee unduly interferes with the operation and maintenance of the facilities of the City, or with the present or future use of such property by the City, its lessees, affiliates, successors or assigns, for their respective purposes;

(f) If the City sells or otherwise transfers the Premises to a third party who requires immediate use of the Premises for said third party's purposes.

Neither Party hereto shall be relieved by the termination of this Agreement of any obligation which shall have accrued thereunder prior to such termination.

18. Condemnation. If the Premises or any portion thereof shall be taken or condemned in whole or in part for public purposes, or sold in lieu of condemnation, then this Agreement and the rights granted to Licensee hereunder shall, at the sole option of the City, forthwith cease and terminate. All compensation awarded for any taking (or sale proceeds in lieu thereof) shall be the property of the City, and Licensee shall have no claim thereto, the same being hereby expressly waived by Licensee.

19. Incorporation. Each and all of the recitals set forth at the beginning of this instrument are hereby incorporated herein by reference. Each exhibit referenced herein and attached hereto is hereby incorporated herein by this reference.

20. Removal of Materials and Property; Survival. The fencing and the gates, as well as any equipment, tools, materials, and vehicles on the Premises are and shall remain the property of Licensee. Upon the expiration or termination of this Agreement, Licensee shall remove any fencing, the gates, as well as the equipment, tools, materials, vehicles, and other items used under this Agreement from the Premises within thirty (30) days after the effective date thereof, unless Licensee is given the two-day notice of termination of this Agreement under Section 4 hereof, in which case Licensee agrees to immediately remove all such equipment, tools, materials, fencing, gates, vehicles and other items from the Premises. In performing such removal, unless otherwise directed by the City, Licensee shall restore the Premises to the same condition as existed prior to the installation of the fencing and the gates on the Premises or prior to the use or occupancy of the Premises as authorized under this Agreement. In the event Licensee shall fail to so remove the fencing and/or the gates under this Agreement or anything else, such fencing, gates, equipment, tools, vehicles, materials, and all other items remaining on the Premises shall be deemed to have been abandoned by Licensee, and the same shall become the property of the City for the City to use, remove, destroy or otherwise dispose of at its discretion and without responsibility for accounting to Licensee therefore; provided, however, in the event the City elects to remove such fencing, gates, and/or the equipment, tools, materials, vehicles and/or other items, the City, in addition to any other legal remedy it may have, shall have the right to recover from Licensee all costs incurred in connection with such removal and the restoration of the Premises. Notwithstanding anything to the contrary contained in this

Agreement, the expiration or termination of this Agreement, whether by lapse of time or otherwise, shall not relieve Licensee from Licensee's obligations accruing prior to the expiration or termination date, and such obligations shall survive any such expiration or other termination of this Agreement.

21. Nuisance. Licensee shall not create or permit to be created or to exist in or about said Facility any nuisance, public or private, during the continuance of this Agreement, and Licensee hereby agrees to save and keep harmless the City, its officers, agents, servants, officials, and employees and the YMCA, from any suit or claim growing out of any nuisance arising from the installation, placement or use of the fence, gates and anything else or other use of the Premises or Licensee's violation of any applicable laws, ordinances or governmental regulations, including, without limitation, laws, ordinances and governmental regulations controlling air, water, noise, solid waste and other pollution.

22. [Intentionally deleted].

23. Entire Agreement. This Agreement contains the entire agreement of the City and Licensee and supersedes any prior understanding or agreement between the City and Licensee respecting the specific subject matter hereof; and no representations, warranties, inducements, promises or agreements, oral or otherwise, between the parties not embodied in this Agreement shall be of any force or effect.

24. Attorneys' Fees. If suit is brought to interpret or enforce the Agreement, the prevailing party in such action shall be entitled to recover its litigation expenses, including its reasonable attorneys' fees.

25. Severability. If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby; and it is also the intention of the Parties to this Agreement that in lieu of each clause or provision of this Agreement that is illegal, invalid or unenforceable, there be added as a part of this Agreement a clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible and be legal, valid and enforceable.

26. Modifications; Waiver; Successors and Assigns. This Agreement may not be altered, changed or amended, except by instrument in writing signed by both Parties hereto. No provision of this Agreement shall be deemed to have been waived by the City unless such waiver shall be in a writing signed by the City and addressed to Licensee, nor shall any custom or practice that may evolve between the Parties in the administration of the terms hereof be construed to waive or lessen the right of the City to insist upon the performance by Licensee in strict accordance with the terms hereof. The terms and conditions contained in this Agreement shall apply to, inure to the benefit of, and be binding upon the Parties hereto, and upon their respective successors in interest and legal representatives, except as otherwise herein expressly provided. If there shall be more than one Licensee, the obligations hereunder imposed upon Licensee shall be joint and several.

27. Notice. Any and all other notices, demands or requests by or from the City to Licensee, or Licensee to the City, shall be in writing and shall be sent by (a) postage paid, certified mail, return receipt requested, or (b) a reputable national overnight courier service with receipt therefore, or (c) personal delivery, and addressed in each case as follows:

*If to the City:*

CITY OF NORTH KANSAS CITY  
2010 Howell  
North Kansas City, Missouri 64116  
Attn: *City Administrator*

With a copy to:

Thomas E. Barzee, Jr.  
*City Counselor*  
2010 Howell  
North Kansas City, Missouri 64116

*If to Licensee:*

4Sight Group, LLC d/b/a 4Sight Construction Group  
7920 Ward Parkway  
Kansas City, MO 64114  
Attn: *Managing Member*

Either Party may, by notice in writing, direct that future notices or demands be sent to a different address. All notices hereunder shall be deemed given upon receipt (or, if rejected, upon rejection).

28. Limitations of Grant. Licensee acknowledges that the license granted hereunder is a quitclaim grant, made without covenants, representations or warranties with respect to the City's (a) right to make the grant, (b) title in the Premises, or (c) right to use or make available to others the Premises for the purposes contemplated herein. Subject to the rights of the YMCA under a certain Facility Operating and Cooperative Agreement dated December 1, 2014, the City is the owner and/or holder of the Premises subject to the terms and limitations under which it is owned or held, including without limitation conditions, covenants, restrictions, easements (including any pre-existing easements or licenses), rights-of-way, encroachments, leases, licenses, permits, mortgages, indentures, reversionary interests, fee interests, development agreements, zoning restrictions and other burdens and limitations, of record and not of record, and to rights of tenants and licensees in possession, and Licensee agrees that the rights licensed hereunder are subject and subordinate to each and all of the foregoing. Licensee accepts this grant knowing that others may claim that the City has no right to make it, and Licensee agrees to release, hold harmless and indemnify (and, at the City's election, defend, at Licensee's sole expense, with counsel approved by the City) the City, its officers, officials, agents and employees, from and against any detriments to, or liabilities of, any type or nature arising from such claims, including punitive damages (if allowed by law against municipalities) and any forfeitures declared or occurring as a result of this grant.



29. Limitations Upon Damages. Notwithstanding any other provision of this Agreement, the City shall not be liable for breach of this Agreement or under this Agreement for any consequential, incidental, exemplary, punitive, special, business damages or lost profits, as well as any claims for death, personal injury, and property loss and damage which occurs by reason of, or arises out of, or is incidental to the interruption in or usage of the Premises by Licensee, including without limitation any damages under such claims that might be considered consequential, incidental, exemplary, punitive, special, business damages or lost profits.

30. No Warranties. The City's duties and warranties are limited to those expressly stated in this Agreement and shall not include any implied duties or implied warranties, now or in the future, no representations or warranties have been made by the City other than those contained in this Agreement. Licensee hereby waives any and all warranties, express or implied, with respect to the Premises or which may exist by operation of law or in equity, including, without limitation, any warranty of merchantability, habitability or fitness for a particular purpose.

31. Personal Property Waiver. All personal property, including, but not limited to, fixtures, equipment, tools, or related materials upon the Premises will be at the risk of Licensee only, and no indemnitee will be liable for any damage thereto or theft thereof, whether or not due in whole or in part to the negligence of any indemnitee.

32. Governing Law and Forum. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of Missouri. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Circuit Court of the County of Clay, State of Missouri. Licensee covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

33. Recordation. It is understood and agreed that this License shall not be recorded with the county recorder of deeds.

34. Miscellaneous. All exhibits, attachments, riders and addenda referred to in this License are incorporated into this Agreement and made a part hereof for all intents and purposes. Time is of the essence with regard to each provision of this Agreement. Each covenant of the City and Licensee under this Agreement is independent of each other covenant under this Agreement. No default in performance of any covenant by a party shall excuse the other party from the performance of any other covenant.

**IN WITNESS WHEREOF**, the parties hereto have duly executed this instrument, in duplicate, as of the day and year first above written.

(Signatures on following page)

4SIGHT GROUP, LLC, a Missouri limited liability company, d/b/a 4SIGHT CONSTRUCTION GROUP

By: \_\_\_\_\_  
Managing Member

CITY OF NORTH KANSAS CITY, MISSOURI

By \_\_\_\_\_  
Bryant DeLong, *Mayor*

ATTEST:

\_\_\_\_\_  
Crystal Doss, *City Clerk*

**ACKNOWLEDGEMENTS**

STATE OF MISSOURI }  
COUNTY OF \_\_\_\_\_ } ss.

On this \_\_\_\_ day of July, 2021, before me, the undersigned, a Notary Public in and for the County and State aforesaid, personally appeared \_\_\_\_\_, Managing Member, to me personally known, who being by me duly sworn, did say that he is the managing member or designated agent of 4Sight Group, LLC, a limited liability company, doing business as 4Sight Construction Group, and acknowledged that he executed the within instrument as the free act and deed of said limited liability company and is acting for and on behalf of and as managing member or designated agent of the said limited liability company.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

STATE OF MISSOURI }  
COUNTY OF CLAY } ss.

On this \_\_\_\_ day of July, 2021, before me, the undersigned, a notary public in and for said County and State, appeared Bryant DeLong, who being by me duly sworn did say that he is the Mayor of the City of North Kansas City, Missouri, that the seal affixed hereto is the corporate seal of said City, and that this instrument was signed and sealed on behalf of the City by authority of its City Council and Bryant DeLong acknowledges the instrument to be the free act and deed of the City.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

**EXHIBIT "A"**



# 4SIGHT

CONSTRUCTION GROUP

7920 Ward Parkway  
Kansas City, MO 64114  
Phone: 816.802.8400

June 21, 2021

City of North Kansas City, MO  
2010 Howell Street  
North Kansas City, MO 64116

RE: Temporary Construction Easement Request

4Sight Construction is the general contractor building the Gallery Lofts at 1007 Armour Rd., North Kansas City, Mo.

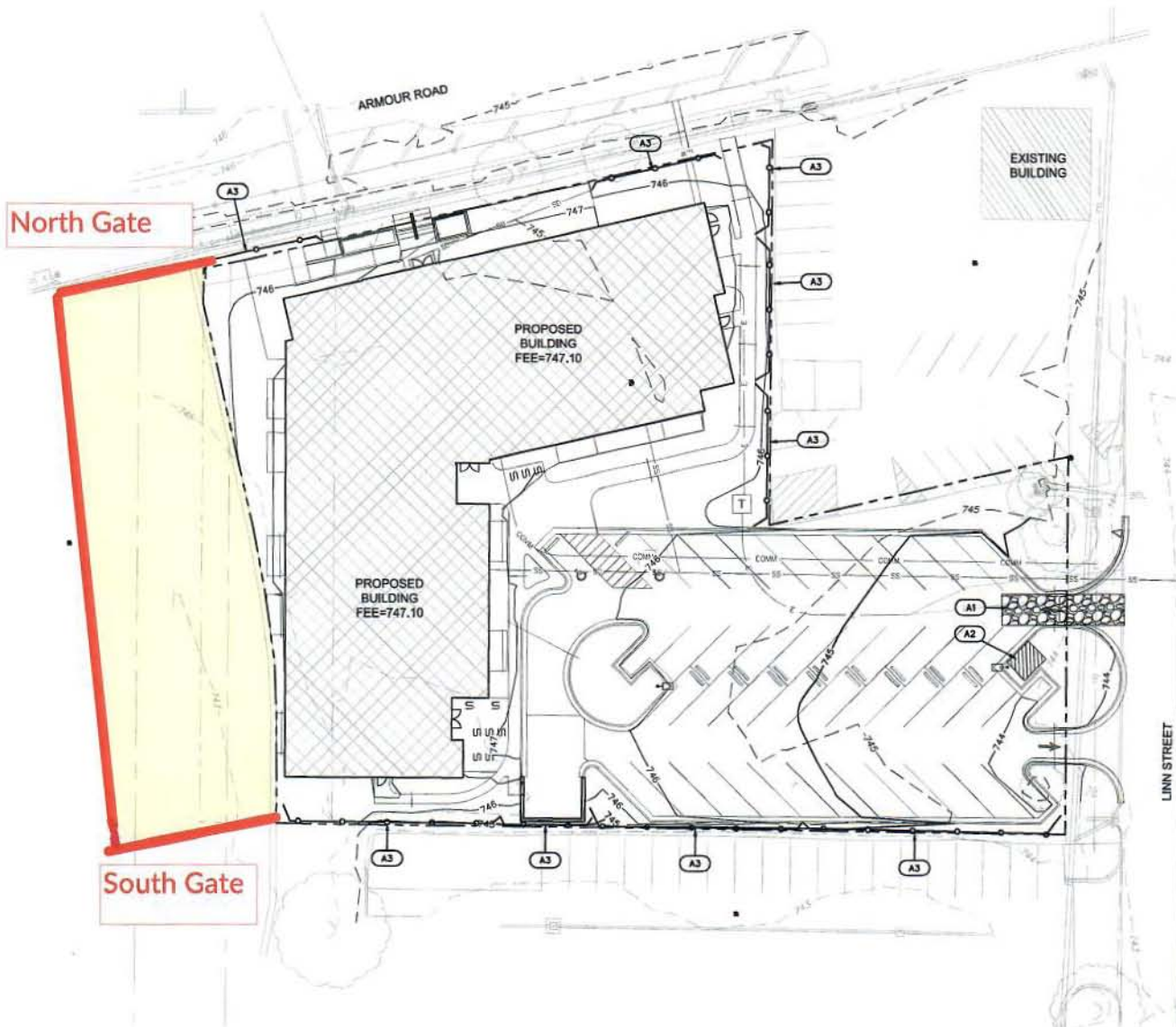
We request the access to the east side of YMCA and west side of the project extending approximately 24 feet with gates on the north and south for fire access. 4Sight agrees to hold the city harmless of liability while using the property; keep the area clear; provide city access when necessary; maintain the area and restore the site to its original condition once finished.

Please let us know if you have any questions or concerns with this request.

Sincerely,

Allen Helt  
VP of Operations

**EXHIBIT "B"**



EROSION CONTROL STAGING CHART

| PROJECT STAGE                  | EROSION CONTROL BMP REFERENCE NO. | BMP DESCRIPTION   | REMOVE AFTER STAGE | NOTES:  |
|--------------------------------|-----------------------------------|---|--------------------|---|
| A - PRE-CONSTRUCTION & INTERIM | A1                                | TEMPORARY CONSTRUCTION ENTRANCE   | B                  | INSTALL PER APWA DETAIL ESC-01 ON SHEET C7.00 |
|                                | A2                                | CONCRETE WASHOUT  | B                  | INSTALL PER APWA DETAIL ESC-01 ON SHEET C7.00 |
|                                | A3                                | SILT FENCE  | B                  | INSTALL PER APWA DETAIL ESC-03 ON SHEET C7.00 |
| B - FINAL STABILIZATION        | N/A                               | SEED, SOO AND STABILIZE ALL DISTURBED AREAS AND INSTALL ALL PLANTINGS PER LANDSCAPE PLANS | N/A                | SEE LANDSCAPE PLANS FOR DETAILS ON PLANTINGS  |
| TOTAL DISTURBED AREA =         |                                   | 1.08 AC   |                    |   |

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Resident Preference in Hiring

---

Councilmember Graves has requested that the City's Personnel Manual be amended to add a sub-section to Section 2.02 Hiring Process for General Employees, as follows:

**2.02.10: Resident Preference** – All things being equal, if there are multiple applicants for a City position, then preference shall be given to a resident of the City. Nothing in this section shall require the hiring of an individual not deemed to be qualified or suitable for a City position. The City Administrator or their designee shall be the sole determiner as to the qualifications of any applicant for a City position other than specifically excepted in the City Code.

Staff has no objections to the addition of this language. A resolution adding this language has been prepared for City Council consideration.



## RESOLUTION NO. 21-053

### RESOLUTION AMENDING THE CITY'S PERSONNEL MANUAL TO PROVIDE FOR CITY RESIDENTS TO RECEIVE PREFERENCE IN HIRING IF THEY ARE EQUALLY QUALIFIED WITH NON-RESIDENT CANDIDATES

**WHEREAS,** the City of North Kansas City, Missouri (the "City") is a third class city and political subdivision duly organized and validly existing under the Constitution and laws of the State of Missouri; and

**WHEREAS,** the City's Personnel Manual lays out the hiring process for prospective City employees; and

**WHEREAS,** the City Council deems it in the best interests of the City to hire residents of the City when they are at least equally qualified with other candidates;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of North Kansas City, Missouri, as follows:

**Section 1.** A new Section 2.02.10 shall be added to the City's Personnel Manual, as follows:

**2.02.10: Resident Preference** – All things being equal, if there are multiple applicants for a City position, then preference shall be given to a resident of the City. Nothing in this section shall require the hiring of an individual not deemed to be qualified or suitable for a City position. The City Administrator or their designee shall be the sole determiner as to the qualifications of any applicant for a City position other than specifically excepted in the City Code.

**Section 2.** Former Section 2.02.10 of the Personnel Manual shall be renumbered as Section 2.02.11.

**Section 3.** **Further Authority.** The City shall, and the mayor, city clerk, city officials and employees of the City are hereby authorized and directed to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**Section 4.** **Severability.** The sections, paragraphs, sentences, clauses and phrases of this Resolution shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void

ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

**Section 5.** Governing Law. This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

**Section 6.** Effective Date. This Resolution shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

**DONE** this 6th day of July, 2021.

---

Bryant DeLong, *Mayor*

ATTEST:

---

Crystal Doss, *City Clerk*

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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Training for Elected Officials

---

Councilmember Clarke and Mayor Delong have requested that the City Council discuss sensitivity training for elected officials. For background information, staff is providing information on the training requirements for City staff and training options provided by the Mid-America Regional Council (MARC).

### **City Staff Training**

On an annual basis, City staff is required to complete harassment training. Training is broken down into two categories, all city employees and management training. Attached please find information on both training sessions. These training sessions are on-demand and employees are required to complete their assigned training on an annual basis. Should the City Council wish to access this training, staff can make this resource available to elected officials at no additional cost.

### **MARC's Diversity, Equity, and Inclusion Training**

In 2021, MARC's Government Training Institute began offering a new [Equity, Equality, and Inclusion Training series](#). The Diversity, Equity, and Inclusion (DEI) series enables participants to gain awareness of fundamental diversity, equity, and inclusion concepts, terminology, and application. Participants are introduced to strategies that support them in their on-going learning and cultivation of inclusive workplace environments. The DEI series consists of four classes, each approximately 1.5 to 2-hours. Classes include: What is Diversity, Equity & Inclusion; How to be an Inclusive Team Player; Expanding your Cultural Competency; and Implicit Bias.

The City's Human Resources Manager has been attending this course to evaluate the potential of inclusion in the City's employee training curriculum. Staff has inquired if

MARC could offer this course to elected officials. MARC indicated if the City Council was interested, they could provide a proposal to the Governing Body for their consideration.

KANTOLA  
TRAINING SOLUTIONS

# Harassment Prevention:

A Commonsense Approach  
For Managers



MANAGER  
VERSION  
Study Guide

# **Harassment Prevention A Commonsense Approach**

## **Study Guide Manager Version**

Produced by  
**Kantola Training Solutions**

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Version 30 March 2020

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## Introduction

The opening scene in the course, *Harassment Prevention: A Commonsense Approach for Managers*, shows an example of inappropriate conduct that involves two colleagues playing a game that is not suitable for the workplace. They continue until they are interrupted by their boss and realize they've crossed a line.



*"Name three people..."*

While our example might seem relatively harmless, this kind of behavior tends to lower workplace standards and lead to even worse behavior over time. It could also be considered harassment if others learn after the fact that they were targeted by the game, or are otherwise exposed to it and find it to be unwelcome.

This study guide covers laws that protect our rights as individuals in the workplace. But rather than limiting our focus to purely legal issues, we'll also emphasize civility and respect. We'll talk about how you as a manager can become more proactive about maintaining a respectful workplace and protecting your subordinates.

### **It's your responsibility to know and follow employer policies**

In fact, it is your responsibility to apply your employer's policies and keep your workplace free from unlawful conduct like discrimination and harassment. Therefore, the main goal of this course is to review what is necessary for creating an environment where everyone is free to do their best work without the threat of unwelcome behavior.

Remember: If coworkers get along and treat each other with respect, your workplace will be more pleasant for everyone, and your job will be easier and more successful.

## Quid Pro Quo

There are two types of unlawful workplace harassment. The first type is “quid pro quo” sexual harassment.

This occurs when someone in a position of power or influence in the workplace takes a tangible employment action for or against an employee who either agrees, or refuses, to go along with a request for sex or romantic activity.

Quid pro quo is a legal phrase taken from Latin. It translates as “this for that” or “this in exchange for that.” In many areas of business and law, quid pro quo can be used as a fairly neutral term describing an even exchange.

### **Quid pro quo = this for that**

In the context of harassment, it’s not an even exchange. When sexual favors are demanded in return for workplace benefits, or to avoid negative consequences, there is an increased likelihood of a claim of quid pro quo harassment.



*“What about your sister?”*

In this scene from the course, the supervisor crossed the line. Threatening to make schedule changes after his subordinate refused to go along with his sexual advances is clearly quid pro quo harassment. We will discuss the consequences this supervisor faced later in the course.

But what about behavior that is not as obvious?



In this scene, a manager pressured her subordinate to socialize after work, mentioning that they could discuss his upcoming review while having a meal together. Was this request appropriate? Did it cross the line? This manager's motivations may have been innocent. But then again, maybe not.

*"Just one beer..."*

When an incident of quid pro quo harassment is found to have occurred in the workplace, it is not unusual to discover a prior pattern of the wrongdoer having engaged in "testing" behaviors that started with small, but escalating requests.

Anti-harassment laws protect individuals in situations like this, whether or not they are comfortable speaking up. In her position as the manager, she is the one with the responsibility to keep things professional and notice her subordinate's discomfort. She should have backed off immediately when he first declined her invitation.

Remember: If you can determine or influence an individual's compensation, job duties, schedule, advancement, prestige, or other benefits at work, this gives you power over them. You are required by law and employer policies not to use this power for harassment or discrimination.

## Hostile Work Environment

The second type of unlawful sexual harassment is called “hostile work environment” harassment. Hostile work environment harassment is defined as unwelcome behavior, related to a legally protected characteristic, that is ongoing, pervasive or severe, or unreasonably interferes with an individual’s ability to do their job.

### **Hostile work environment harassment includes unwelcome behavior, tied to a protected characteristic**



*“In your dreams...”*

The “harasser” could be a supervisor, a coworker, or someone who is not an employee, such as a client or customer. The “victim” could be the target of the behavior or an observer. In our example, a couple of coworkers offend another with their “joking around” that includes sexual innuendos.

Harassment does not depend on the gender of the parties involved, nor must it be motivated by sexual desire. Harassers can be of the same or different gender of the recipients of the unwanted behavior.

Harassment can take the form of conduct that is visual, such as offensive images or cartoons; verbal, such as offensive jokes, epithets or slurs; or physical, such as unwelcome touching or blocking someone’s path.

As someone with supervisory responsibilities, you represent your employer. If you know about inappropriate behavior, you must take prompt, corrective action.

Remember: Early intervention is critical — as is educating your team about what kind of behavior is acceptable and what is not in your particular workgroup.

## Welcome vs Unwelcome

What qualifies as “unwelcome” conduct? Unwelcome conduct is behavior that is not wanted, not requested and/or not willingly reciprocated.

### Unwelcome conduct is behavior that is:

- **Not wanted**
- **Not requested and/or**
- **Not willingly reciprocated**

This means that a person doesn’t like it, didn’t ask for it, and is not freely participating in it.

Notice that the focus is on the recipient or observer of the behavior, not on the person who is doing it. It is the recipient or observer who determines whether conduct is welcome or unwelcome.

It might be obvious to recognize who is the recipient or target of unwelcome behavior. But observers can also be subject to harassment if they witness behavior they find to be unwelcome, whether or not the behavior is directed at them. This is true even when others are willingly joining in on the offensive behavior, and the instigator genuinely did not intend any harm.



*“I don’t want to look at this garbage...”*

In this example from the course, the IT Technician was exposed to pornography downloaded by a coworker. He found it highly unwelcome and offensive.

Unlike accidental exposure to an offensive message that sneaks past a spam filter, having to deal with pornography accessed or downloaded by another employee is clearly not an expected part of his workday.

The following types of unwelcome behavior may qualify as unlawful sexual harassment:

- *Physical assaults of a sexual nature, such as:*
  - *Rape, sexual battery, molestation, or attempts to commit these assaults.*
  - *Intentional or unintentional physical conduct which is sexual in nature, such as touching, pinching, patting, grabbing, brushing against another employee's body, or poking another employee's body.*
- *Unwanted sexual advances, propositions, or other sexual comments, such as:*
  - *Requests for sexual favors accompanied by implied or overt threats concerning the victim's job performance evaluation, a promotion, or other job benefits or detriments;*
  - *Subtle or obvious pressure for unwelcome sexual activities;*
  - *Sexually oriented gestures, noises, remarks, jokes, or comments about a person's sexuality or sexual experience which ... create a hostile work environment.*
- *Sexual or discriminatory displays or publications anywhere in the workplace, such as:*
  - *Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials, or other materials that are sexually demeaning, pornographic.*

Remember: If the recipient or observer of a certain behavior finds it unwelcome, and if a "reasonable person" in their same situation would agree, then the behavior needs to stop.

## Social Media

Managing a workforce has always included the challenge of dealing with potentially inappropriate materials brought in from the outside world. Managers and supervisors have had to address t-shirts, calendars, mugs, greeting cards, and other items carrying borderline or even obviously offensive messages or images. But now the near universal presence of mobile devices has made this challenge even more difficult.

### **Tweets, texts, photos, recordings, and messages appear just about everywhere**

It doesn't matter if inappropriate content is initiated outside of the workplace or on personal devices. Once it enters the workplace, it must be addressed.



*"What is that?"*

Most employees spend a lot of time online and may regularly witness offensive behavior there. This can lead to a lack of awareness of what is appropriate at work.

Since bad behavior has become so commonplace online, some recipients of unwelcome online behavior may feel intimidated about speaking up. Yet, #MeToo and other movements have raised awareness of individual rights. Therefore, the opposite is also true: some workers are even more likely to recognize offensive behavior in the workplace and raise a concern or bring complaints.

Either way, you need to be prepared to use your position as a supervisor to educate workers about what's OK or not OK in your workgroup. It's better to be proactive rather than simply waiting to intervene when online activities have already gotten out of hand.

Offending employees may ask, "What about my First Amendment right to free speech?"

The First Amendment right to freedom of speech applies specifically to individuals and their government. However, in the workplace, this right



becomes predominantly subordinate to an employer's responsibility to maintain a discrimination- and harassment-free environment.

In general, employers can regulate personal expression in the workplace, especially if such expression makes anyone in the workplace reasonably feel that they are being harassed.

Make sure you understand organizational policies that apply to electronic communications in your workplace. Familiarize yourself with these policies to such an extent that you are able to reference them and enforce them in a manner that is clearly understood and thereby effective. We call this "socializing" your policies.

Remember: It's your responsibility to stay informed, watch for warning signs, and respond promptly to obviously inappropriate use of social media.

## Compliments

Workplace compliments can be another area that gets tricky. When compliments are gender-based or too personal, they can feel demeaning to recipients, even if the individuals paying the compliments mean well.

But before giving up on compliments completely, remember that most of us know how to recognize respectful behavior. When we're addressing our parents, teachers, or religious leaders, we know how to act. We just need to apply those same standards of civility when we're at work.

### **Compliments can show our appreciation, and help us make connections with others**

In fact, polite, sincere, and tactful compliments seldom cause offense. But some compliments in the workplace can come across as being sexually loaded or otherwise intrusive or offensive. You have to consider the context of the remark and whether or not it has a positive effect, both on the recipient and on the workgroup culture as a whole.



*"You're looking great!"*

If there is a close relationship between certain coworkers, compliments may be welcome.

But coming from relative strangers, or when there is a power difference involved, comments about someone's looks or clothing choices may not be professional and can easily cross the line into potential harassment.

Comments that refer to a person's attractiveness can have the effect of diminishing their status in a professional setting, especially when stated in a group setting or under more formal circumstances. Since most of us at work want to be acknowledged for our contribution to the team rather than for our physical appearance, any comment that changes the focus away from our skills and accomplishments can undermine our credibility. Such comments are therefore not always appreciated, even when relatively mild and perhaps even well intended.

Remember: Your business relationships with colleagues and subordinates in the workplace are qualitatively different from your social and personal relationships with friends and family at home. Compliments at work are best when they take context into account.

## Unwanted Romantic Attention

Most of us spend a large part of our waking hours at work. And workplaces often provide opportunities for meeting others. We can even make lasting friendships there.

But asking for dates or otherwise trying to create personal or romantic relationships at work can be problematic. These activities may even be discouraged or against policy in some workplaces.

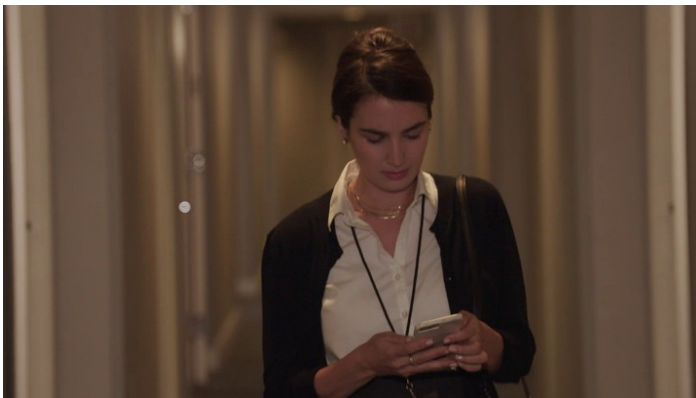
Workplace relationships are complicated by the fact that we all have jobs to do, and the need to work together to get things done adds an extra pressure that doesn't apply to non-work relationships.

Besides, things can go wrong, and misunderstandings can occur that cross the line into harassment.

Just because someone is being sociable and responding conversationally, that should not be interpreted as a green light to persist with romantic attentions.

**“No” means no. “Maybe” means no.**

Persisting after being turned down is not OK. If a coworker tells another that they aren't interested in a personal relationship—or otherwise indicates disinterest through body language or other non-verbal signals—that refusal must be honored.



*“Then he sent me a text...”*

Unwanted romantic interest can be a form of harassment if it persists when someone is clearly not interested or has asked for it to stop.

Whether it happens on the job or off-site, the same protections and standards for proper conduct apply if the setting can be considered “related to the workplace.”

Remember: Your employees do have a right to ask you, as a supervisor, for your support if they experience unwanted romantic attention in the workplace or any work-related setting.

## Other Protections

Harassment is a form of discrimination because it can lead to a work environment that makes getting a job and keeping it more difficult, unpleasant, or downright unhealthy for certain individuals.

The federal law that underlies the workplace protection against discrimination is Title VII of the Civil Rights Act of 1964. In this legislation, the government prohibited discrimination based on race, color, sex, religion, and national origin.

Enacting the Civil Rights Act of 1964 did not change workplaces overnight. But there has been gradual change. And, as society's awareness has continued to evolve, additional laws have been passed, protecting additional characteristics.

**Today, the list of federally protected characteristics includes:**

**Race**

**Color**

**Religion**

**National Origin**

**Disability**

**Sex (including pregnancy)**

**Age (40 and over)**

**Veteran Status**

**Citizenship Status**

**And More**



Harassment of an individual may fall under any of these "protected characteristics," or more than one characteristic.

*"I came here when I was little..."*

You might wonder how you can keep track of these characteristics, especially because they can change over time. Here are a few simple guidelines:

- Understand that both discrimination and harassment based on protected characteristics are illegal.
- Center all workplace interactions on principles of fairness, basing all employment decisions on job requirements and job qualifications.
- Understand your personal biases and work to overcome them, dealing with each employee as an individual rather than as a member of a group.

Remember: If you treat every employee with a consistent level of courtesy and fairness, it is very unlikely that you will find yourself in a situation of causing offense or being accused of workplace harassment.

## Bystander Intervention

While it is ultimately your job and your responsibility to prevent harassment, one of the best ways to protect your workgroup is to encourage team members to stick up for each other and intervene if they see a coworker being targeted. This is called "bystander intervention."



*"Does that stuff bother you?"*

When coworkers stand up to defend each other, they no longer feel so alone. And the individual who behaves badly is no longer able to pick on an isolated person, but faces peer pressure to do better.

As a supervisor or manager, active encouragement is needed on your part because subordinates may otherwise be hesitant to step in when they see potentially harassing behavior. They may be reluctant to get involved for a number of different reasons. But most of all, they may be unsure whether you will back them up if they take action.

### **Encourage your team to end harassment, as a team**

When you talk to your team, tell them that their efforts will be appreciated and will ultimately make the environment more pleasant for everyone. Let them know that intervening doesn't have to involve directly confronting the harasser. Other options they can try include: changing the subject; making supportive statements to their coworker who is being targeted; or coming to you, other managers, Human Resources, or any other individual designated by your organization to help.

Tell subordinates that a useful framework for remembering these different ways of intervening would be to think about the Four D's:

1. **Distract:** If a conversation is heading in the wrong direction, they could try striking up an unrelated conversation to change topics.



2. **Delayed support:** If they're not sure whether the behavior was unwelcome, they could wait for the offending party to leave and then check in with their coworker, asking how they feel and offering support.
3. **Delegate:** They could get help from you or others with authority, like other managers, HR, or designated resources in your organization.
4. **Direct intervention:** They could ask the individual directly to refrain from their unwanted behavior, if they feel comfortable and safe doing so.

Remember: Bystander intervention does NOT mean putting all the responsibility for harassment prevention onto your team. Make sure they know that, while you expect them to have each other's back, you also expect them to inform you of behavior that crosses the line so you can take prompt, appropriate action.

## If You've Been Targeted

What if you are the recipient of harassing behavior? What can you do to stop harassment if you feel that you are a victim of it?

If you are comfortable doing so, speak up. Ask for the behavior to stop.

As you learned earlier, it doesn't matter what the harasser thinks. What matters is how a reasonable person might think. It matters what YOU think.

Here are some things you could say

- *"I find this topic to be inappropriate. Let's change the subject."*
- *"I don't like it when you use that kind of language."*
- *"Why do you think it's OK to say that to me?"*
- *"I'm sure that you don't mean to make me uncomfortable, but you do. Can you please not refer to how I look or dress?" (after unwelcome compliments)*

Sometimes, you need to be even more clear.

- *You're out of line — let's keep this professional*
- *I am not OK with this*
- *I do not consent to this*
- *Do not touch me!*



*"I really have to go home..."*

You do not have to tolerate unwelcome behavior. If you are caught by surprise or don't know what to say, especially if help is not close at hand, consider getting away from the situation until you have time to think about your response and get help.

Even though speaking up is always advised, you are not obligated to warn someone that their behavior is making you uncomfortable. Your employer has resources in place, ready to help.

**>Get help if you want help**

**>Get help if you feel that your wishes are being disregarded**

If you have concerns or need help, don't wait. Speak up or reach out. Go to your boss or your boss's boss or anyone else in your chain of command who can help. Go to HR or others designated by your organization to receive complaints and resolve problems. You can find more information in your organization's policies about the internal complaint process for you to follow.

Remember: Reporting something doesn't suddenly make it a bigger issue; it just means that senior management or HR can help you rectify a situation that is making you feel uncomfortable.

## Complaints

Supervisors and managers are required to report any harassment reported to them or which they observe. Once a complaint is filed, an investigation will take place to establish the facts, and then a determination will be made.

Therefore, if someone comes to you with a harassment complaint, always take it seriously. Don't minimize it or suggest that the person making the complaint imagined it. Don't make judgments or jump to conclusions. At this point, what is needed is that the organization gather the facts.

### Complaints of harassment require a serious response

Keep in mind, employees coming to you with a complaint are giving credit to you and your organization. They are showing a belief that you will support them and make the situation better.

It is your responsibility to prevent further harm. Tell the person that you appreciate their bringing the matter to you. Let them know that you will do your best to stop any unwelcome behavior that might be going on and that they are protected from retaliation. (We will talk more about retaliation following this section.)



*"Tell me what happened..."*

Your next step will depend on the policies in your organization. If it is up to you to gather more information, ask the person to give you the details. Take notes, but be sure to stick to the facts when you record any aspect of an employee complaint: who, what, where, when, and how.

Do not express opinions or judgments about what you hear. Do not draw conclusions about the validity of the complaint. If they ask you not to say anything about their complaint, explain that complete confidentiality cannot be promised – others with a "need to know" may be informed of certain details.

Policies for conducting investigations will vary from organization to organization. Specific steps will need to be followed by a person qualified to conduct investigations. Further information will need to be gathered, including interviews with those involved and possible witnesses.

Remember: In addition to internal complaint processes offered by employers, individuals also have the right to file a complaint with government agencies such as those listed at the end of this study guide. They can also pursue a civil claim in the courts.

## Retaliation

Almost half of the complaints about harassment or discrimination received by the Equal Employment Opportunity Commission (EEOC) include charges of retaliation. Such charges can result in consequences for those who engage in retaliation, even if the initial complaint is not found to have met the threshold of unlawful harassment

### Retaliation is unlawful and brings consequences of its own

Retaliation is unlawful because it can have the effect of discouraging people from exercising their rights to object to harassing behavior in their workplace.



*“What a shame...”*

The example provided in the course was relatively mild, but even subtle forms of retaliation, such as refusing to work or cooperate with a coworker, must be addressed. If not stopped early on, such conduct can escalate and lead to even worse behavior.

Those protected from retaliation include individuals who have filed a complaint, participated in an investigation (whether willingly or unwillingly), or reported or opposed harassing behavior.

It is not only coworkers who can participate in retaliation. Employers must avoid retaliatory actions, as well.

For example, it could be retaliation for an employer to:

- Reprimand an employee for complaining
- Give a performance evaluation that is lower than it should be after a complaint
- Transfer the employee to a less desirable position
- Engage in verbal or physical abuse
- Threaten to make, or actually make reports to authorities (such as reporting immigration status or contacting the police)
- Increase scrutiny
- Spread false rumors

It would also be considered retaliation to intentionally take action that makes the person's work more difficult (for example, punishing employees for a complaint by purposely changing their work schedule to conflict with family responsibilities).

Does this mean that an employer can't discipline an employee for poor performance or violating company policies after a complaint? No. Filing a complaint does not shield an employee from discipline or even discharge, if warranted.

But after a claim is filed, any negative actions will be closely scrutinized for hints of retaliation. It is critical to avoid the impression that the discipline is undeserved or discriminatory.

Therefore, you must take extra care to ensure that the discipline is truly deserved and applied fairly, consistent with how similarly situated employees have been treated in the past. Be sure to work closely with HR, your legal department or outside experts when applying discipline after a complaint has been made.

Remember: Actionable retaliation by an employer can occur after the individual is no longer employed by that employer. This can include giving an unwarranted negative reference for a former employee.

## Remedies

Whenever discrimination is found, the goal of the law is to put the victim of discrimination in the same position (or nearly the same) that he or she would have been if the discrimination had never occurred.

**“Remedies” are steps that are intended to make things better after a harassment incident or complaint**

Depending on location or situation, remedies may include economic damages, compensatory damages, punitive damages, equitable relief, and attorneys’ fees.

The types of relief will depend upon the discriminatory action and the effect it had on the victim. For example, if someone is not selected for a job or does not receive a promotion because of discrimination, the remedy may include placement in the job and/or back pay and benefits the person would have received if they had been hired or promoted.



The employer will also likely be required to stop any discriminatory practices and take steps to prevent discrimination and harassment in the future.

*“He is gone for good...”*

A victim of discrimination or harassment may be able to recover attorney's fees, expert witness fees, and court costs. Compensatory and punitive damages may also be awarded in cases involving intentional discrimination or harassment based on a protected characteristic.

- "Compensatory damages" can cover victims' out-of-pocket expenses (for example, costs associated with a job search or medical expenses) or compensate for emotional or physical harm suffered.
- "Punitive damages" can happen in response to malicious or reckless acts of discrimination or harassment, either to apply consequences or serve as a deterrent for others.



Remember: Internal remedies are actions taken by an employer to “make things right,” or changes to an employer’s policies or practices in order to prevent discrimination or harassment from recurring. External remedies can be imposed by government agencies, or result from lawsuits brought by individuals or entities.

## Conclusion

We've covered a lot of material, all focused on supporting a workplace environment where unwelcome and harassing behavior is not acceptable, and where everyone can thrive and contribute to the success of your organization.



While it's important to know the legal definitions of the various forms of discrimination and harassment that we've covered, it's even more important to think about the practical examples you've seen... How harassment can creep into a workplace... And what you need to do to prevent or stop it.

*"Be the person who makes a positive impact..."*

**Workplaces that tolerate harassment have more of it.  
Workplaces that do not tolerate harassment have less of it.**

Your response to improper behavior sends an important message — that you take harassment prevention seriously. Responding promptly and appropriately establishes a culture of openness and respect.

Be sure to utilize the resources available to you – management, HR, legal – if you're not sure how to handle a situation. Your employer will want to help!

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**KANTOLA**  
TRAINING SOLUTIONS

# Harassment Prevention:

A Commonsense Approach  
For Employees



**EMPLOYEE**  
**VERSION**  
Study Guide

# **Harassment Prevention A Commonsense Approach**

## **Study Guide Employee Version**

Produced by  
**Kantola Training Solutions**

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Version: 30 March 2020

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## Introduction

The opening scene in the course, *Harassment Prevention: A Commonsense Approach for Employees*, shows an example of inappropriate conduct that involves two colleagues playing a game that is not suitable for the workplace. They continue until they are interrupted by their boss and realize they've crossed a line.



*"Name three people..."*

While our example might seem relatively harmless, this kind of behavior tends to lower workplace standards and lead to even worse behavior over time. It could also be considered harassment if others learn after the fact that they were targeted by the game, or are otherwise exposed to it and find it to be unwelcome.

This study guide covers laws that protect our rights as individuals in the workplace. But we'll also talk about civility and respect. We'll show how you can become more sensitive to these issues, help safeguard your coworkers from exposure to unwelcome behavior, and contribute to maintaining a respectful workplace.

### **It is your responsibility to follow employer policies**

In fact, it is your responsibility to follow your employer's policies and do your part in keeping your workplace free from unlawful conduct like discrimination and harassment.

Remember: If coworkers get along and treat each other with respect, your workplace will be more pleasant for everyone, and your job will be easier and more successful.



## Quid Pro Quo

There are two types of unlawful workplace harassment. The first type is “quid pro quo” sexual harassment.

This occurs when someone in a position of power or influence in the workplace takes a tangible employment action for or against an employee who either agrees, or refuses, to go along with a request for sex or romantic activity.

Quid pro quo is a legal phrase taken from Latin. It translates as “this for that” or “this in exchange for that.” In many areas of business and law, quid pro quo can be used as a fairly neutral term describing an even exchange.

### **Quid pro quo = this for that**

In the context of harassment, it’s not an even exchange. When sexual favors are demanded in return for workplace benefits, or to avoid negative consequences, there is an increased likelihood of a claim of quid pro quo harassment.



*“What about your sister?”*

In this scene from the course, it is quite clear that the supervisor has crossed the line. Quid pro quo harassment is considered to be so serious that even one occurrence is unlawful, and the consequences can be quite costly for both harassers and their employers.

But what about behavior that is not this obvious?



In this scene, a manager pressured her subordinate to socialize, mentioning that they could discuss his upcoming review while having a meal together after hours. Was this request appropriate? Did it cross the line?

*“Just one beer...”*

This manager’s motivations may have been innocent. But then again, maybe not. In her position as the manager, she is the one with the responsibility to keep things professional and notice her subordinate’s discomfort. She should have backed off immediately when he first declined her invitation.

Remember: You have a right to express your personal boundaries. Just like the subordinate in this scene, you do NOT have to go along with suggestions or requests that make you feel uncomfortable. We’ll talk more about how to speak up and where to go for help as we continue through the course.

## Hostile Work Environment

The second type of unlawful sexual harassment is called “hostile work environment” harassment. Hostile work environment harassment is defined as unwelcome behavior, related to a legally protected characteristic, that is ongoing, pervasive or severe, or unreasonably interferes with an individual’s ability to do their job.

**Hostile work environment harassment includes unwelcome behavior tied to a protected characteristic**



*“In your dreams...”*

The “harasser” could be a supervisor, a coworker, or someone who is not an employee, such as a client or customer. In our example, a couple of coworkers offended another with their “joking around” that included sexual innuendos.

Harassment does not depend on the gender of the parties involved, nor must it be motivated by sexual desire. Harassers can be of the same or different gender of the recipients of the unwanted behavior.

Harassment can take the form of conduct that is visual, such as offensive images or cartoons; verbal, such as offensive jokes, epithets or slurs; or physical, such as unwelcome touching or blocking someone’s path.

Remember: Behavior that offends even one coworker, especially if it would offend a “reasonable person” in that coworker’s situation, should stop.

## Welcome vs Unwelcome

What is “unwelcome conduct”? Unwelcome conduct is behavior that is not wanted, not requested, and/or not willingly reciprocated.

### **Unwelcome conduct is behavior that is:**

- **Not wanted**
- **Not requested and/or**
- **Not willingly reciprocated**

This means that a person doesn't like it, didn't ask for it, and is not freely participating in it.

Notice that the focus is on the recipient or observer of the behavior, not on the person who is doing it. It is the recipient or observer who determines whether conduct is welcome or unwelcome.

It may be obvious to recognize who is the recipient or target of unwelcome behavior. But observers can also be subject to harassment if they witness behavior they find to be unwelcome, whether or not the behavior is directed at them. This is true even when others are willingly joining in on the offensive behavior, and the instigator genuinely did not intend any harm.



In this example from the course, the IT Technician was exposed to pornography downloaded by a coworker. He found it highly unwelcome and offensive.

*“I don't want to look at this garbage...”*

Unlike accidental exposure to an offensive message that sneaks past a spam filter, having to deal with pornography accessed or downloaded by another employee is clearly not an expected part of his workday.

The following types of unwelcome behavior may qualify as unlawful sexual harassment:

- *Physical assaults of a sexual nature, such as:*
  - *Rape, sexual battery, molestation, or attempts to commit these assaults.*
  - *Intentional or unintentional physical conduct which is sexual in nature, such as touching, pinching, patting, grabbing, brushing against another employee's body, or poking another employee's body.*
- *Unwanted sexual advances, propositions or other sexual comments, such as:*
  - *Requests for sexual favors accompanied by implied or overt threats concerning the victim's job performance evaluation, a promotion, or other job benefits or detriments;*
  - *Subtle or obvious pressure for unwelcome sexual activities;*
  - *Sexually oriented gestures, noises, remarks, jokes, or comments about a person's sexuality or sexual experience which ... create a hostile work environment.*
- *Sexual or discriminatory displays or publications anywhere in the workplace, such as:*
  - *Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials, or other materials that are sexually demeaning, pornographic.*

Remember: If the recipient or observer of a certain behavior finds it unwelcome, and if a "reasonable person" in their same situation would agree, then the behavior needs to stop.

## Unwanted Romantic Attention

Most of us spend a large part of our waking hours at work. And workplaces often provide opportunities for meeting others. We can even make lasting friendships there.

But asking for dates or otherwise trying to create personal or romantic relationships at work can be problematic. These activities may even be discouraged or against policy in some workplaces.

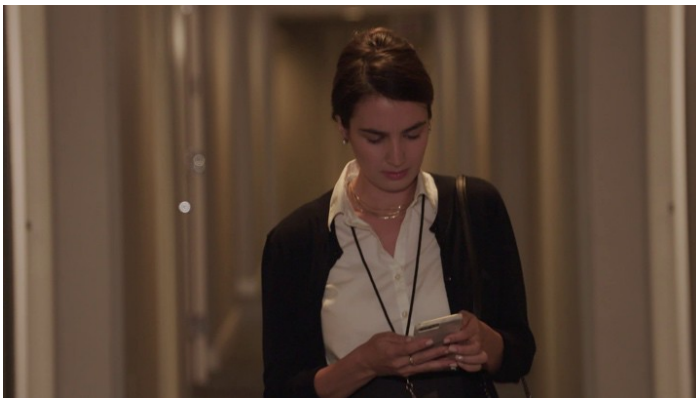
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Besides, things can go wrong, and misunderstandings can occur that cross the line into harassment.

Just because someone is being sociable and responding conversationally, that should not be interpreted as a green light to persist with romantic attentions.

**“No” means no. “Maybe” means no.**

Persisting after being turned down is not OK. If a coworker tells another that they aren't interested in a personal relationship—or otherwise indicates disinterest through body language or other non-verbal signals—that refusal must be honored.



*“Then he sent me a text...”*

Unwanted romantic interest can be a form of harassment if it persists when someone is clearly not interested or has asked for it to stop.

Whether it happens on the job or off-site, the same protections and standards for proper conduct apply if the setting can be considered “related to the workplace.”

Remember: You have a right to ask for your employer's support if you experience unwanted romantic attention in the workplace or any work-related setting.

## **Other Protections**

Harassment is a form of discrimination because it can lead to a work environment that makes getting a job and keeping it more difficult, unpleasant, or downright unhealthy for certain individuals.

The federal law that underlies the workplace protection against discrimination is Title VII of the Civil Rights Act of 1964. In this legislation, the government prohibited discrimination based on race, color, sex, religion, and national origin.

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**And More**





Harassment of an individual may fall under any of these "protected characteristics," or more than one characteristic.

*"I came here when I was little..."*

You might wonder how you can keep track of these characteristics, especially because they can change over time. Here are a few simple guidelines:

- Understand that both discrimination and harassment based on protected characteristics are illegal.
- Understand your personal biases and work to overcome them, dealing with each coworker as an individual rather than as a member of a group.

Remember: If you treat every coworker with a consistent level of courtesy and respect, it is very unlikely that you will find yourself in a situation of causing offense or being accused of workplace harassment.

## Bystander Intervention

One of the best ways to stop harassment is for fellow employees to stick up for each other and intervene if they see a coworker being harassed. This is called "bystander intervention."

**Bystander Intervention happens  
when coworkers stick up for each other**



*"Does that stuff bother you?"*

When you stand up to defend a coworker, your coworker is no longer facing the harassment alone. And the harasser is no longer able to pick on an isolated person.

Sure, it can be difficult to speak up. And it's understandable if you hesitate to get involved. You may not like the idea of confrontation. You might worry that you will be seen negatively by others on the team. You might feel like you are too busy.

However, helping your coworkers can have an important effect, especially if you act early. And it doesn't have to involve directly confronting the harasser—there are other options.

A useful framework for remembering some different ways of intervening would be to think about the Four D's:

1. **Distract:** If a conversation is heading in the wrong direction, try striking up an unrelated conversation to change topics.
2. **Delayed support:** Consider waiting for the offending party to leave and then check in with your coworker, ask how they feel, and offer support.
3. **Delegate:** Get help from others with authority, like your boss, or your boss's boss, or HR or other designated resources in your organization.
4. **Direct intervention:** Ask the individual directly to refrain from their unwanted behavior, if you feel comfortable and safe doing so.

Whatever method you decide to use, bystander intervention is not just about one event. It's about "having someone's back." It's about letting them know they're not alone and you are there to help them. Listen to your coworker if they want to talk. Accompany them to HR if they want the support. Be the friend that you would want to have if you were in their situation.

Remember: If you are not comfortable taking action on your own, you have an alternative: Delegate. That is, get help. Your employer will want to know what is going on so they can step in and fix the situation before it gets worse.

## If You've Been Targeted

While it is always the responsibility of the harasser not to harass, it can be helpful to think about strategies to use if you become the recipient of harassing behavior. What can you do to stop harassment if you feel that you are a victim of it?

Often, the most efficient first step is to speak up if you feel comfortable doing so. Ask for the behavior to stop.

As you learned earlier, it doesn't matter what the harasser thinks. What matters is how a reasonable person might think. It matters what YOU think.

Here are some things you could say

- *"I find this topic to be inappropriate. Let's change the subject."*
- *"I don't like it when you use that kind of language."*
- *"Why do you think it's OK to say that to me?"*
- *"I'm sure that you don't mean to make me uncomfortable, but you do. Can you please not refer to how I look or dress?"*  
(after unwelcome compliments)

Sometimes, you need to be even more clear.

- *You're out of line — let's keep this professional*
- *I am not OK with this*
- *I do not consent to this*
- *Do not touch me!*



*"I'm going on my break..."*

You do not have to tolerate unwelcome behavior. If you are caught by surprise or don't know what to say, especially if help is not close at hand, consider getting away from the situation until you have time to think about your response and get help.

Even though speaking up is always advised, you are not obligated to warn someone that their behavior is making you uncomfortable. Your employer has resources in place, ready to help.

**>Get help if you want help**

**>Get help if you feel that your wishes are being disregarded**

If you have concerns or need help, don't wait. Speak up or reach out. Go to your boss or your boss's boss or anyone else in your chain of command who can help. Go to HR or others designated by your organization to receive complaints and resolve problems. You can find more information in your organization's policies about the internal complaint process for you to follow.

Remember: Reporting something doesn't suddenly make it a bigger issue; it just means that management or HR can help you rectify a situation that is making you feel uncomfortable.

## Complaints / Remedies / Retaliation

Your employer will appreciate your bringing any concerns to their attention. They will want to fix anything bad that may have happened and do their best to make sure it doesn't happen again.

What happens if you file a complaint?

- Supervisors and managers are required to report any harassment reported to them or which they observe.
- Those receiving and investigating your complaint may not be able to promise confidentiality, but will attempt to be as discreet as possible.
- After an investigation establishes the facts, a determination will be made.

Depending location and situation, remedies may include economic damages, compensatory damages, punitive damages, equitable relief, and attorneys' fees.



In addition to internal complaint processes offered by your employer, you also have the right to file a complaint with government agencies that can take steps on your behalf. You can also pursue a civil claim in the courts.

*"Thank you for bringing this to my attention..."*

In any case, your employer will want to protect you from retaliation for objecting to unwelcome behavior.

### **Retaliation is against the law**

Retaliation is unlawful because it can discourage people from exercising their rights to object to harassing behavior in their workplace. So be sure to let your employer know about any retaliation you believe you are experiencing.

Those protected generally include individuals who have filed a complaint, participated in an investigation, or reported or opposed harassing behavior.

Don't participate in any form of retaliation yourself, even if someone complains about you. That includes obvious forms of retaliation as well as subtle forms, such as shunning coworkers who have complained, or refusing to speak to them. You don't have to be "best friends" after a complaint, but you do have to treat each other with common courtesy. Focus on your work and cooperate with any investigation so that your employer can take care of the problem and make things right again.

Remember: Retaliation is unlawful and brings consequences of its own, even if the initial complaint is not found to have met the threshold of unlawful harassment.

## Conclusion

We've covered a lot of material, all focused on supporting a workplace environment where unwelcome and harassing behavior is not acceptable. And where everyone can thrive and contribute to the success of your organization.



While it's important to know the legal definitions of the various forms of discrimination and harassment, it's even more important to think about the practical examples you've seen... How harassment can creep into a workplace... And what you need to do to prevent or stop it.

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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Juneteenth Federal Holiday

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On June 17, 2021, President Biden signed into law a bill to make Juneteenth, or June 19, a Federal holiday celebrating the end of slavery in the United States. Juneteenth commemorates June 19, 1865, when Union soldiers brought the news of freedom to enslaved Black people in Galveston, Texas – two months after the Confederacy had surrendered and approximately 2 1/2 years after the Emancipation Proclamation freed slaves. Similar to other Federal holidays, should June 19 fall on a Saturday or Sunday, it will be observed on either Friday or Monday respectively.

With this new law, there are now twelve Federal holidays. Previous to recent actions, the City observed eight of the eleven Federal holidays, and the Friday after Thanksgiving.

|                                 | Federal Observed | City Observed |
|---------------------------------|------------------|---------------|
| New Year's Day                  | x                | x             |
| Dr. Martin Luther King, Jr. Day | x                | x             |
| Inauguration Day                | x                |               |
| President's Day                 | x                | x             |
| Memorial Day                    | x                | x             |
| Juneteenth Day                  | x                | x             |
| Independence Day                | x                | x             |
| Labor Day                       | x                | x             |
| Columbus Day                    | x                |               |
| Veterans Day                    | x                |               |
| Thanksgiving Day                | x                | x             |

|                           |   |   |
|---------------------------|---|---|
| Friday After Thanksgiving |   | x |
| Christmas Day             | x | x |

Staff is requesting Council direction if the City Council would like the City to observe the new Juneteenth Federal holiday. Staff estimates that the fiscal impact of adding this new holiday would cost the City between \$5,000-10,000. This cost is associated with holiday and overtime pay associated with the closure of City offices for other observed holidays.

Should the Council wish to observe Juneteenth, staff will bring forward a Resolution for consideration at its next meeting.

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# MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Neighborhood Block Party Grant Program

On June 19, 2018, via Resolution 18-042, attached, the City Council established a grant program to assist and encourage neighborhoods in North Kansas City in hosting block parties. At its meeting of June 15, 2021, the City Council discussed changes to the originally adopted rules. Now before the Council for approval is a revised resolution adopting rules for the Neighborhood Block Party Grant Program.

The changes from the originally adopted language are shown below (new language in **bold**; deleted language in ~~overstrike~~). Staff recommends approval of the resolution.

**Section 2.** The following rules are established for the block party program:

- a. Block parties ~~must be approved by the City Council by means of a short-term conditional use permit~~ **may be approved by the City Administrator.**
- b. **For purposes of this policy, a "block" shall be identified as a street segment located in between two cross streets or between a street segment and the end of a dead-end street or cul-de-sac.**
- c. The City will reimburse eligible expenses up to \$200 per event. Neighborhoods may receive the block party grant once per year.
- d. **Block parties that receive City grant funds shall be free of charge.**
- e. **Everyone who lives on a block that receives City grant funds for a block party must be notified of the party and be allowed to attend. Notifications may be accomplished**

**through means such as the distribution of flyers to all households on the block.**

- f. Eligible expenses for reimbursement may include, but are not limited to:
  - 1. Food
  - 2. Paper goods
  - 3. Entertainment/performers
- g. Ineligible expenses for reimbursement include:
  - 1. Alcohol
  - 2. Tent rental
  - 3. Stages and/or risers
- h. To receive reimbursement, the block party host listed on the approved short-term conditional use permit shall submit itemized receipts to the City Clerk, who shall review the receipts and authorize them for payment.
- i. The City Administrator may establish further administrative rules to implement this program as may be determined necessary.

## RESOLUTION NO. 21-054

### A RESOLUTION AMENDING RULES FOR THE NEIGHBORHOOD BLOCK PARTY GRANT PROGRAM

**WHEREAS,** the City of North Kansas City, Missouri (the “City”) is a third class city and political subdivision duly organized and validly existing under the Constitution and laws of the State of Missouri; and

**WHEREAS,** on June 19, 2018, via Resolution 18-042, the City Council established a grant program to assist and encourage neighborhoods in North Kansas City in hosting block parties; and

**WHEREAS,** strong neighborhoods in which neighbors know one another, look out for each other and socialize are beneficial to the overall character of the city; and

**WHEREAS,** neighborhood block parties are a good way to strengthen the social fabric of a neighborhood; and

**WHEREAS,** the City Council wishes to encourage the hosting of neighborhood block parties by creating a grant program that can offset expenses that occur in holding such parties; and

**WHEREAS,** the City Council wishes to amend the rules originally established for the program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS CITY, MISSOURI, AS FOLLOWS:**

**Section 1.** The City Council does hereby create a grant program to assist neighborhoods that host neighborhood block parties.

**Section 2.** The following rules are established for the block party program:

- a. Short Term Conditional Use Permits for neighborhood block parties may be approved by the City Administrator.
- b. For purposes of this policy, a “block” shall be identified as a street segment located in between two cross streets or between a street segment and the end of a dead-end street or cul-de-sac.
- c. The City will reimburse eligible expenses up to \$200 per event. Neighborhoods may receive the block party grant once per year.
- d. Block parties that receive City grant funds shall be free of charge.
- e. Everyone who lives on a block that receives City grant funds for a block party must be notified of the party and be allowed to attend. Notifications may be accomplished through means such as the distribution of flyers to all households on the block.
- f. Eligible expenses for reimbursement may include, but are not limited to:
  1. Food
  2. Paper goods
  3. Entertainment/performers

- g. Ineligible expenses for reimbursement include:
  - 1. Alcohol
  - 2. Tent rental
  - 3. Stages and/or risers
- h. To receive reimbursement, the block party host listed on the approved short-term conditional use permit shall submit itemized receipts to the City Clerk, who shall review the receipts and authorize them for payment.
- i. The City Administrator may establish further administrative rules to implement this program as may be determined necessary.

**Section 3.**      **Further Authority.** The City shall, and the mayor, city clerk, city officials and employees of the City are hereby authorized and directed to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**Section 4.**      **Severability.** The sections, paragraphs, sentences, clauses and phrases of this Resolution shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

**Section 5.**      **Governing Law.** This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

**Section 6.**      **Effective Date.** This Resolution shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

DONE this 6th day of July, 2021.

CITY OF NORTH KANSAS CITY, MISSOURI

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Bryant DeLong, *Mayor*

/ATTEST:

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Crystal Doss, *City Clerk*

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Budget Amendment -- Equity and Inclusion Committee

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Mayor DeLong has requested that the Equity and Inclusion Committee be given a \$2,000 budget for community outreach and program expenses.

The mission of the North Kansas City Equity and Inclusion Committee is to uphold community values while promoting community involvement for all residents, especially those from historically underrepresented communities.

Before the City Council is a budget amendment resolution for the requested amount of \$2,000. Staff recommends approval.



**RESOLUTION NO. 21-052**

**A RESOLUTION AMENDING THE GENERAL FUND BUDGET FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF \$2,000 FOR THE EQUITY AND INCLUSION COMMITTEE**

**WHEREAS**, the City of North Kansas City, Missouri adopted the fiscal year 2020-2021 Budget on September 15, 2020, Resolution No. 20-062, using estimates of income and expenditures established at that time; and

**WHEREAS**, the City established the North Kansas City Equity and Inclusion Committee to assist the Governing Body in creating a more diverse and inclusive community in the City of North Kansas City, Missouri on October 6, 2020 by Ordinance 9344; and

**WHEREAS**, the mission of the North Kansas City Equity and Inclusion Committee is to uphold community values while promoting community involvement for all residents, especially those from historically underrepresented communities; and

**WHEREAS**, the City Council seeks to ensure that North Kansas City is a community committed to sharing values of diversity and inclusion in order to achieve and sustain excellence and valued growth and improvement of the City; and

**WHEREAS**, a budget amendment appropriating \$2,000 from the General Fund Fund is required to cover the potential cost of this program;

**NOW, THEREFORE, BE IT RESOLVED** that the following amendment shall be made to the fiscal year 2020-2021 Budget as follows:

**GENERAL FUND**

|                            |             | <u>Increase</u> | <u>Decrease</u> |
|----------------------------|-------------|-----------------|-----------------|
| <b><u>Revenues</u></b>     |             |                 |                 |
| Balance Appropriation      | 10-4999     | \$2,000         |                 |
| <b><u>Expenditures</u></b> |             |                 |                 |
| Boards and Commissions     | 10-505-6324 | \$2,000         |                 |

**DONE** this 6<sup>th</sup> of July, 2021

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Bryant DeLong, Mayor

Attest: \_\_\_\_\_  
Crystal Doss, City Clerk

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Nick Hawkins, Finance Manager

**DATE:** July 6, 2021

**RE:** Budget Amendment – Establishing the American Rescue Plan Fund

The City is anticipating receiving \$922,361.85 in federal funds through two equal disbursements to address the COVID-19 pandemic and recovery efforts associated with the pandemic. As a non-entitlement unit, the City will be receiving these funds from the State of Missouri. Staff is recommending the establishment of a separate fund to track eligible uses covered through the American Rescue Plan Act of 2021. The attached resolution creates a new fund to track eligible uses, which will be determined by the Governing Body at a later date.

Staff recommends approval.

**RESOLUTION NO. 21-055**

**A RESOLUTION ADOPTING AND AMENDING THE AMERICAN RESCUE PLAN FUND BUDGET FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF \$461,180.93 FOR ELIGIBLE USES RELATED TO THE COVID19 PANDEMIC**

**WHEREAS**, The City of North Kansas City will be disbursed approximately \$922,361.85 through the State of Missouri for eligible uses related to addressing and recovery efforts related to the COVID-19 pandemic; and

**WHEREAS**, the funds will be distributed in two equal disbursements no less than twelve months apart; and

**WHEREAS**, eligible uses and documentation will be tracked by the City; and

**WHEREAS**, the City Council will provide direction on the use of American Rescue Plan funds; and

**WHEREAS**, staff recommends American Rescue Plan funds be deposited and budgeted in the American Rescue Plan Fund;

**NOW, THEREFORE, BE IT RESOLVED** that the following amendment shall be made to the fiscal year 2020-2021 Budget as follows:

|                                  |         | <u>Increase</u> | <u>Decrease</u> |
|----------------------------------|---------|-----------------|-----------------|
| <b>AMERICAN RESCUE PLAN FUND</b> |         |                 |                 |
| <b><u>Revenues</u></b>           |         |                 |                 |
| FEDERAL PASS THRU STATE          | 18-4464 | \$461,180.93    |                 |

**DONE** this 6th day of July 2021

\_\_\_\_\_  
Bryant DeLong, *Mayor*

ATTEST:

\_\_\_\_\_  
Crystal Doss, *City Clerk*

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# MEMORANDUM

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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Change Order #1- Parks Maintenance Building Addition

At its meeting of April 7, 2021, the City Council approved a contract with MegaKC to construct a Parks Maintenance Building addition. The maintenance building addition was originally to have three coiling doors for vehicle entry. Due to height constraints to accommodate the Park Department's Kubota, only one would function efficiently. It therefore is recommended to change all three to sectional doors. This change order results in a cost savings to the project of \$7,380.26. Staff recommends approval of the change order.



June 18<sup>th</sup>, 2021

VIA EMAIL

Erin McKinney  
Clark & Enersen - Architect  
2020 Baltimore Avenue, Suite 300  
Kansas City, MO 64018

RE: Macken Park Baseball Field Renovation – Building Expansion Project  
Overhead Doors

Dear Erin,

Please see the deduct pricing below for changing the three (3) coiling doors to 8' tall sectional doors as requested.

**Detail Breakdown:**

|   |               |
|---|---------------|
| 1. Coiling doors to sectional doors                 | - \$ 6,891.00 |
| 2. Allowable Subcontractor Markup (5% X \$6,891.00) | - \$ 344.55   |
| 3. Bonds/Insurance (2.0% X \$7,235.55)              | - \$ 144.71   |

**TOTAL: - \$ 7,380.26**

The quote is included for reference. This work will require 0 additional calendar days to be added to the substantial completion date. Please issue a change order for the above. Feel free to contact me with any questions 816-225-8532.

Sincerely,

Corey O'Neill  
Project Manager

The Genuine. The Original.



Overhead Door Company of Kansas City  
A DH PACE Company

General Office and Showroom  
1901 E. 119th Street  
Olathe, KS 66061  
913-648-3667 • 816-221-0072

Blue Springs Showroom  
718 N.W. 7 Highway  
Blue Springs, MO 64014  
816-224-1020

No. Kansas City Showroom  
1121 Clay  
No. Kansas City, MO 64116  
816-221-0036

OverheadDoorKansasCity.com

## CHANGE ORDER REQUEST #1

Overhead Doors • Entry Doors • Automatic Door Systems • Dock Equipment • Preventive Maintenance

| BUYER (and billing address if different from site): |              |        |    |      | PROJECT (site address): |                                       |                   |        |    |      |  |
|---|--------------|--------|----|------|-------------------------|---------------------------------------|-------------------|--------|----|------|--|
| Customer:   | MEGAKC       |        |    |      | Project:                | MACKEN PARK BASEBALL FIELD RENOVATION |                   |        |    |      |  |
| Address:  | 1491 IRON ST |        |    |      | Address:                | 1002 CLARK FERGUSON DRIVE             |                   |        |    |      |  |
| City:   | KANSAS CITY  | State: | MO | Zip: | 64116                   | City:                                 | NORTH KANSAS CITY | State: | MO | Zip: |  |

|               |              |        |                  |               |              |         |                      |
|---------------|--------------|--------|------------------|---------------|--------------|---------|----------------------|
| Submitted By: | Jeff Stipe   | Title: | Commercial Sales | Phone:        | 816-509-7961 | E-Mail: | Jeff.stipe@dhpac.com |
| Submitted To: | ERIC BACHMAN |        | Proposal Date:   | June 18, 2021 |              |         |                      |

### SCOPE OF WORK:

## CHANGE ORDER REQUEST #1

Overhead Door will furnish and install Qty (2) 10' 2" X 8' 1" and Qty (1) 8' 2" X 8' 1" Model 592 Series Overhead Sectional Doors In lieu of Model 625 Series Coiling Doors.

### Doors to include the following features:

- Color (White)
- Low Headroom Track-12" of minimum headroom needed
- 2" Galvanized Track
- Leaf bumpers
- Solid Steel Shaft
- Weather Seals
- Inside Slide Lock
- Wind Loaded 20.9/-23.8 PSF

\*\*\* Door(s) as specified in this proposal will meet or exceed the Kansas City area wind load requirement for a basic wind speed of 90 (mph) as required by Section 1609 of the 2006 IBC.\*\*\*

### SELL PRICE:

**TOTAL AMOUNT: \$7,668.00**

**DEDUCT FOR (3) COILING DOORS: \$14,649.00**

**NET CREDIT: -\$6891.00**

### OPTIONS AND SPECIAL NOTES:

- All opening & structural preparation, including framing and finishes, and field painting by others.
- Proposal is subject to mutually agreeable contract terms.
- All openings to be field verified prior to ordering.

### CLARIFICATIONS:

- No tax included, OHD assumes project is tax exempt.
- The customer will be responsible for all required building permits and fees.

The Genuine. The Original.



Overhead Door Company of Kansas City  
A DH PACE Company

**General Office and Showroom**  
1901 E. 119th Street  
Olathe, KS 66061  
913-648-3667 • 816-221-0072

**Blue Springs Showroom**  
718 N.W. 7 Highway  
Blue Springs, MO 64014  
816-224-1020

**No. Kansas City Showroom**  
1121 Clay  
No. Kansas City, MO 64116  
816-221-0036

OverheadDoorKansasCity.com

- If during installation, hidden or flawed structures are encountered, additional charges may apply.
  - Work to be completed during standard working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday.
  - If customer requires safety training prior to installation, customer must inform OHD or extra charges will apply.
  - OHD will shut down opening completely during installation.
  - OHD offers 1 year warranty on all parts and labor from the date of installation (no warranty offered for existing material).
  - Material and freight costs are anticipated to rise at unpredictable rates over the next several months. This quotation is based on current pricing from our suppliers and includes surcharges levied by the steel industry. Final pricing will be determined at the time the order is released for fabrication, if not accepted within date range noted below.
  - OHD not responsible for painting and/or staining existing or new product/s.
- Please note: **OHD strongly recommends a yearly preventive maintenance (PM)** on all sectional doors, rolling steel doors, high speed doors and loading dock equipment (at a minimum) **and a yearly FDDT (fire door drop test)**. Yearly PM's decrease costly downtime and increase operational efficiency and reliability of your investment. For pricing of a program, please contact your local sales rep for an onsite evaluation and OHD will customize a program that fits your facilities needs.

The proposal described herein, including all price(s) quoted, is made conditionally upon Buyer's continued credit status and must be accepted by Buyer as made by Seller. To accept this Proposal, Buyer must date, sign and return the original copy hereof to Seller within 30 days after the date hereof. Unless expressly disclosed and stated, the amount of any sales and use tax is not included in this proposal.

Buyer acknowledges and agrees that each and all of the terms and conditions on Attachment A (**TERMS AND CONDITIONS**) are a part of this Proposal and that upon Buyer's acceptance of this Proposal shall constitute a valid and binding contract between the parties and all prior proposals, discussions and agreements respecting the subject matter hereof are cancelled. **DEPOSIT ON SPECIAL ORDER ITEMS IS NON-REFUNDABLE.**

**BUYER ACCEPTANCE**

\_\_\_\_\_  
TYPE OR PRINT NAME OF BUYER

\_\_\_\_\_  
SIGNATURE of:  Owner  Partner  Officer (indicate which)

ACCEPTANCE DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(MM / DD / YYYY)



## Attachment A: TERMS AND CONDITIONS

**Terms.** The products ("Products") described in this contract and the labor necessary to install the Products ("Labor") are herein collectively referred to as the "Work".

**Condition Precedent.** Buyer and Seller agree that if, following Buyer's acceptance hereof, a contract is to be executed by them, Seller's performance hereunder shall be subject to the condition precedent that the terms and conditions of such contract are acceptable to Seller.

**Scope of Work.** Seller agrees to perform for Buyer the Work at the Project. Buyer acknowledges and agrees that: (i) the prices quoted by Seller for the Products are based upon plans, specifications, verbal information or sketches as indicated herein and the addenda hereto; and (ii) that the Work contemplated under this Proposal is fully and correctly described herein.

Unless included in the description of and prices quoted for Products, glass, glazing, painting and electrical wiring is excluded under this Proposal and will be provided only upon receipt of a supplemental order signed by Buyer.

**Proposal Price.** Conditional upon Seller's prior approval of Buyer's credit, Buyer will pay Seller the unpaid balance for performance of the Work within 30 days of the date of Seller's invoice. If performance of the Work extends over 30 days, Buyer agrees to pay Seller progress payments under Seller's regular billing terms and if Products have been delivered to the Project or stored in a mutually agreed location, Buyer agrees to pay an amount not to exceed 90% of the Proposal Price in payment of the cost of such Products.

If payment of any sum is not made when and as due under this Proposal, Buyer shall pay interest on such delinquent sums at the rate of 1.50% per month or, the highest contract rate allowed under applicable law.

If following Buyer's default Seller refers this account to an attorney for collection, Buyer agrees to pay all attorneys' fees incurred by Seller whether or not a lawsuit for collection is instituted, and all other costs of collection and litigation.

**Contract Time.** Installation dates are estimates only and Seller cannot guarantee commencement of Work or completion thereof on any given date. Completion dates cannot be given until Seller has been furnished with complete approved drawings and any additional information it may request. Seller shall not be liable for total or partial failure to complete or for any delay in delivering Products or Labor under this Proposal. Seller shall not be liable in any event for any special or consequential damages on account of failure or delay in performance regardless of cause.

**Work Performance.** Performance of the Work will be made by Seller in a prompt manner but Seller cannot be responsible for damage or delay due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, strikes, war, unavailability of material or other cause beyond the reasonable control of Seller.

If Products are installed before a finished floor is completed, warranty is limited and Seller assumes no responsibility for fitting the Product to the floor. An additional charge may be made to Buyer for returning to the Project for adjustments to the Product.

Seller assumes no responsibilities for failure of installation of the Product due to structural deficiencies in an existing building. Buyer shall prepare the Project for installation in accordance with requirements of Seller.

If special work, requiring additional material and labor is required to meet conditions other than those specifically described in this Proposal, Buyer agrees to pay an additional charge therefore.

Seller shall be allowed uninterrupted and exclusive access to the Project during performance of the Work.

No Product may be returned without Seller's prior written approval. All Product returned is subject to a minimum of 25% restocking fee.

**Cancellation.** In the event Buyer cancels this Proposal after the Seller has commenced Work, Buyer shall forfeit the amount of the down payment given to Seller at the time of the execution of this Proposal, and in addition, shall pay to the Seller such proportion of the total Proposal Price as the amount of Work bears to the total amount of Work agreed upon to be furnished under this Proposal, plus a sum equal to 25% of the total Proposal Price as liquidated damages, which amount is to be paid within 30 days from the date of such cancellation.

In the event of Buyer's insolvency this Proposal shall be cancelled and Seller shall have no further obligations to Buyer hereunder.

**Insurance.** Seller shall carry workmen's compensation and public liability insurance to cover the Work. Seller shall not be liable to indemnify, hold harmless or protect in any way the Buyer, or any other party involved in the Work, whether an employee of Seller or Buyer or any third party, except to the extent of the workmen's compensation and public liability insurance maintained by Seller.

Buyer shall keep the Project adequately insured against any loss to Seller by reason of damage to Seller's Product or Work or Seller's vehicles, equipment and tools by vandalism, fire, water, windstorm and any other occurrence during the course of Work.

**Alterations.** Any alterations or modifications initiated by Buyer must be agreed upon between the parties and the price fixed by them before work on such alteration or modification shall commence. Payment for such alteration or modification shall be made at the time of the completion of the Work.

**Permits and Licenses.** Buyer shall be responsible for securing the necessary permits and licenses for the Work at Buyer's own cost and expense.

**Warranties.** Seller warrants the Product sold to be free from defects in material and workmanship under normal and intended use and service. This warranty extends only to the Buyer and expires one year after the date of delivery or installation of the Product by Seller.

Parts and labor for service work are warranted for the following periods: All replacement parts 90 days; labor-service 30 days. Seller's sole obligation is limited to repairing or replacing any parts which shall be determined by Seller to be defective and is conditioned upon Buyer giving notice of any such defect to Seller within the warranty period. If Seller concludes that repair or replacement is necessary, Seller will commence work within a reasonable time after the decision to repair or replace is made.

This warranty does not apply to any Product which has been altered or repaired by any person not authorized by the Seller or which has been subjected to misuse, neglect or accident.

Seller assumes no liability for incidental or consequential damages. Warranties implied by law are limited to duration to one year period described above.

Wood Products will be guaranteed only if properly protected within 10 days of delivery or installation by Seller with a prime and finish coat of manufacturer's recommended paint.

No warranty will be honored unless the Proposal Price has been paid in full, including any applicable service charges.

**Modification of Proposal.** Any modification of this Proposal or additional obligation assumed by either party in connection with this Proposal shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

**Governing Law.** It is agreed that this Proposal shall be governed by, construed and enforced in accordance with the laws of the state in which the Project is located.

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# CHANGE ORDER

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**Project Change Order Number:** 1

**Project Name:** Parks Maintenance Building Addition

**Department:** Community Development Department

**Contractor:** MegaKC

**Date:** July 6, 2021

**Description of Change:** The maintenance building addition was originally to have three coiling doors for vehicle entry. Due to height constraints to accommodate the Park Department's Kubota, only one would function efficiently. It therefore is recommended to change all three to sectional doors. See attached documentation.

**Method of Costing:** Lump Sum

**Cost of Change:** This change order will result in reduction of the contract price in the amount of \$7,380.26

**Time Extension:** None

**Approved By:** \_\_\_\_\_  
Bryant DeLong, Mayor

**Date:** \_\_\_\_\_

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Review of the North Kansas City Destination Developers Community Improvement District FY 2021-2022 Budget

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RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: "No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed annual budget to the governing body for review."

Legal counsel for the Community Improvement District (CID) has submitted the proposed FY 2021-2022 annual budget for the North Kansas City Destination Developers Community Improvement District for Council review.

Staff has no comments on the submitted budget. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment.

**NORTH KANSAS CITY DESTINATION DEVELOPERS  
COMMUNITY IMPROVEMENT DISTRICT**

FYE 9/30/2022 Budget

**BUDGET MESSAGE:**

The North Kansas City Destination Developers Community Improvement District was established by the City Council of North Kansas City, Missouri on October 18, 2017 and imposes a 1.00% sales and use tax. The collection of CID Sales Tax revenue commenced on January 1, 2020 and will terminate after 23 years.

|  | <u>FYE 9/30/2022*</u><br>(proposed) |           | <u>FYE 9/30/2021*</u><br>(as amended) |           | <u>FYE 9/30/2020</u><br>(actual) |
|--|-------------------------------------|-----------|---------------------------------------|-----------|----------------------------------|
| <b>FUNDS AVAILABLE:</b>  |                                     |           |                                       |           |                                  |
| - Cash on Hand (Beginning of Fiscal Year)                              | \$ 26,824.87                        | \$        | 29,004.34                             | \$        | -                                |
| <b>ESTIMATED REVENUE:</b>  |                                     |           |                                       |           |                                  |
| - 1% CID Sales Tax (commenced 1/1/2020)                                | \$ 26,000.00                        | \$        | 26,000.00                             | \$        | 10,374.94                        |
| - Interest   | \$ 8.00                             | \$        | 8.00                                  | \$        | 7.40                             |
| - Developer Advances   | \$ 0                                | \$        | -                                     | \$        | 18,622.00                        |
| <b>TOTAL ESTIMATED FUNDS AVAILABLE &amp; REVENUE:</b>                  | <b>\$ 52,832.87</b>                 | <b>\$</b> | <b>55,012.34</b>                      | <b>\$</b> | <b>29,004.34</b>                 |
| <b>ESTIMATED EXPENDITURES:</b>   |                                     |           |                                       |           |                                  |
| - Transfer TIF EATs to Special Allocation Fund (50% of CID Revenues)** | \$ 13,000.00                        | \$        | 18,187.47                             | \$        | -                                |
| - Administrative Fees  | \$ -                                | \$        | -                                     | \$        | -                                |
| - Administrative Costs (e.g., legal fees, insurance)                   | \$ 5,000.00                         | \$        | 5,000.00                              | \$        | -                                |
| - Payment/Reimbursement of Developer Advances^                         | \$ 5,000.00                         | \$        | 5,000.00                              | \$        | -                                |
| <b>TOTAL ESTIMATED EXPENDITURES:</b>                                   | <b>\$ 23,000.00</b>                 | <b>\$</b> | <b>28,187.47</b>                      | <b>\$</b> | <b>-</b>                         |
| <b>FUNDS AVAILABLE:</b>  |                                     |           |                                       |           |                                  |
| - Cash on Hand End of Fiscal Year                                      | \$ 29,832.87                        | \$        | 26,824.87                             | \$        | 29,004.34                        |

\* Estimated Values

\*\* For FYE 9/30/2021, the amount of TIF EATs sent to the Special Allocation Fund include those collected for FYE 9/30/2020

^ The terms of the repayment of Developer Advances, including interest thereon, is addressed and governed by the Development Agreement between the City and Developer dated May 17, 2016, as amended.

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## MEMORANDUM



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**TO:** Mayor and City Council

**FROM:** Kim Nakahodo, Interim City Administrator

**DATE:** July 6, 2021

**RE:** Review of the 18<sup>th</sup> & Swift Community Improvement District  
FY 2021-2022 Budget

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RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: "No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed annual budget to the governing body for review."

Legal counsel for the Community Improvement District (CID) has submitted the proposed FY 2021-2022 annual budget for the 18th & Swift Community Improvement District for Council review.

This CID will be disbanded soon, since its original purpose has been subsumed by other arrangements, but it continues to exist as a legal entity at this moment. Until the CID has been officially dissolved, the entity must comply with all reporting requirements in the state statutes, including submitting a budget for the City Council's review.

Staff has no comments on the submitted budget. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment.

# 18<sup>TH</sup> & SWIFT COMMUNITY IMPROVEMENT DISTRICT

## FYE 2021 -2022 BUDGET

### BUDGET MESSAGE:

The 18<sup>th</sup> & Swift Community Improvement District was established by the City Council of North Kansas City, Missouri on September 15, 2020. The fiscal year runs from October 1 to September 30.

|   |           | <u>FYE 2021 – 2022</u> |
|---|-----------|------------------------|
| <b>FUNDS AVAILABLE:</b>   |           |                        |
| - Cash on Hand (Beginning of Fiscal Year)   | \$        | -0-                    |
| <b>ESTIMATED REVENUE:</b>   |           |                        |
| - Special Assessment  | \$        | -0-                    |
| - Interest Earned on District Bank Accounts   | \$        | -0-                    |
| <b>TOTAL ESTIMATED FUNDS AVAILABLE &amp; REVENUE</b>  | <b>\$</b> | <b>-0-</b>             |
| <b>ESTIMATED EXPENDITURES (PAID BY THE CITY OF NORTH KANSAS CITY, MISSOURI UNTIL PROJECT COMPLETED)</b> | <b>\$</b> | <b>-0-</b>             |
| - Administrative Fees   | \$        | -0-                    |
| - Administrative Costs (e.g., insurance)  | \$        | -0-                    |
| - Legal & Other Consultant fees   | \$        | -0-                    |
| - Audit   | \$        | -0-                    |
| - Design and Construction Costs of Project  | \$        | -0-                    |
| <b>TOTAL ESTIMATED EXPENDITURES:</b>  | <b>\$</b> | <b>-0-</b>             |
| <b>FUNDS AVAILABLE:</b>   |           |                        |
| - Cash on Hand End of Fiscal Year   | \$        | -0-                    |

**BILL NO. 7610**

**ORDINANCE NO. 9407**

**AN ORDINANCE AUTHORIZING PAYMENT FOR CERTAIN ACCOUNTS  
DUE AND PAYABLE BY THE CITY THROUGH JULY 2, 2021**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH KANSAS  
CITY, MISSOURI, AS FOLLOWS:**

**SECTION 1.** The City Council hereby authorizes payment from the funds of the City of North Kansas City, Missouri, the following sums:

|                              |               |
|------------------------------|---------------|
| A. General Fund              | 182,983.57    |
| B. Payroll Transfers         | 406,614.25    |
| C. Transportation Sales Tax  | 58,440.73     |
| D. Convention & Tourism      | 23,562.49     |
| E. Gaming Fund               | 28,284.43     |
| F. Community Center          | —             |
| G. Water Fund                | 103,047.83    |
| H. Sewerage System Fund      | 63,188.72     |
| I. Pension Fund              | —             |
| J. Northgate Capital Project | 237.00        |
| K. Health Fund               | —             |
| L. Communications Fund       | —             |
|                              | <hr/>         |
|                              | \$ 866,359.02 |
|                              | <hr/> <hr/>   |

**SECTION 2.** The City Clerk is hereby authorized and directed to draw checks on the City Treasury to pay the above payments.

**PASSED this 6th day of July, 2021**

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*Mayor*

**APPROVED this 6th day of July, 2021**

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*Mayor*

**ATTEST:**

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*City Clerk*





## PAYMENT ORDINANCE DETAIL FOR JULY 2, 2021

|                           | VISA WIRE           | CHECK/DRAFT          | TOTAL                |
|---------------------------|---------------------|----------------------|----------------------|
| GENERAL FUND              | \$ 19,615.14        | 163,368.43           | 182,983.57           |
| PARKS & RECREATION        | 10,587.58           | 16,621.51            | 27,209.09            |
| LIBRARY                   | 2,023.81            | 13,402.93            | 15,426.74            |
| TRANSPORTATION            | 4,459.56            | 53,981.17            | 58,440.73            |
| CONVENTION & TOURISM      | 1,149.15            | 22,413.34            | 23,562.49            |
| GAMING FUND               | 89.04               | 28,195.39            | 28,284.43            |
| NORTHGATE CAPITAL PROJECT | -                   | 237.00               | 237.00               |
| HEALTH FUND               | -                   | —                    | —                    |
| WATER                     | 2,173.14            | 100,874.69           | 103,047.83           |
| SEWER                     | 1,660.97            | 61,527.75            | 63,188.72            |
| COMMUNITY CENTER          | -                   | 0.00                 | —                    |
| COMMUNICATIONS FUND       | -                   | 0.00                 | —                    |
| PENSION                   | -                   | —                    | —                    |
| <b>REPORT SUB-TOTAL</b>   | <b>\$ 41,758.39</b> | <b>\$ 460,622.21</b> | <b>\$ 502,380.60</b> |

**PAYROLL TRANSFERS THROUGH JULY 2, 2021** 406,614.25

**Total Payments** **\$ 908,994.85**

Less Parks & Library (42,635.83)

**ORDINANCE TOTAL** **\$ 866,359.02**



North Kansas City, MO

# Journal Entry Register

Packet: GLPKT11179 - May 2021 Visa Import

| Journal:                    | 8290                         | Controlling Fund:         | 99                  | Posting Date: | 6/25/2021  | Accrual Date:       |  | Added Date:      | 6/24/2021 |
|-----------------------------|------------------------------|---------------------------|---------------------|---------------|------------|---------------------|--|------------------|-----------|
| Description:                | May 2021 Visa Import         |                           |                     |               |            | JE Type:            |  | Adjusting Entry: | N         |
| Account                     | Account Name                 | Description               | Project Account Key | IFT           | Amount     |                     |  |                  |           |
| <a href="#">99-1001</a>     | CONSOLIDATED CASH            | MAY 2021 VISA PAYMENT     |                     |               | -41,758.39 |                     |  |                  |           |
|                             | <b>Cash Type:</b> Bank Draft | <b>Number:</b> DFT0002485 |                     |               |            | <b>Check Stock:</b> |  |                  |           |
| <a href="#">20-540-7050</a> | UNIFORMS                     | Shoe Carnival 0334        |                     |               | 129.96     |                     |  |                  |           |
| <a href="#">20-540-7190</a> | OTHER MAINTENANCE            | Lowes 02767               |                     |               | 34.96      |                     |  |                  |           |
| <a href="#">20-540-7110</a> | BUILDING MAINTENANCE         | McGuire Lock Safe Llc     |                     |               | 20.00      |                     |  |                  |           |
| <a href="#">20-540-7190</a> | OTHER MAINTENANCE            | Westlake Hardware 078     |                     |               | 15.58      |                     |  |                  |           |
| <a href="#">20-540-7120</a> | EQUIPMENT MAINTENANCE        | Westlake Hardware 011     |                     |               | 50.00      |                     |  |                  |           |
| <a href="#">20-540-7120</a> | EQUIPMENT MAINTENANCE        | The Home Depot 3008       |                     |               | 99.85      |                     |  |                  |           |
| <a href="#">20-540-7190</a> | OTHER MAINTENANCE            | The Mop Bucket            |                     |               | 759.35     |                     |  |                  |           |
| <a href="#">20-540-7190</a> | OTHER MAINTENANCE            | Lowes 02767               |                     |               | 835.10     |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | Parkville Animal Wellnes  |                     |               | 10.00      |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | A N Hdwe                  |                     |               | 15.99      |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | The Mop Bucket            |                     |               | 178.81     |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | Target 00013888           |                     |               | 102.84     |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | Parkville Animal Wellnes  |                     |               | 12.50      |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | Parkville Animal Wellnes  |                     |               | 187.66     |                     |  |                  |           |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | Parkville Animal Wellnes  |                     |               | 217.74     |                     |  |                  |           |
| <a href="#">10-525-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 23.98      |                     |  |                  |           |
| <a href="#">10-525-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 4.90       |                     |  |                  |           |
| <a href="#">10-515-7050</a> | UNIFORMS                     | Galls                     |                     |               | 296.64     |                     |  |                  |           |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE          | Arc Auto                  |                     |               | 225.00     |                     |  |                  |           |
| <a href="#">10-515-5426</a> | TRAINING/TRAVEL APPOINTED    | Fbi National Academy Asso |                     |               | 175.00     |                     |  |                  |           |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE          | Northtowne Lincoln Mercur |                     |               | 165.22     |                     |  |                  |           |
| <a href="#">10-515-7025</a> | CANINE UNIT EXPENSE          | Eagle Animal Hospital     |                     |               | 271.75     |                     |  |                  |           |
| <a href="#">10-505-6220</a> | DUES & MEMBERSHIPS           | Aia Products Dues         |                     |               | 84.99      |                     |  |                  |           |
| <a href="#">10-505-6090</a> | PROFESSIONAL SERVICES        | The Ups Store 5398        |                     |               | 2.68       |                     |  |                  |           |
| <a href="#">10-515-7028</a> | TACTICAL/AMMUNITION          | Save A Lot 60048          |                     |               | 11.36      |                     |  |                  |           |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES               | Defensive Edge Training   |                     |               | 229.65     |                     |  |                  |           |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES               | Streichers Mo             |                     |               | 49.74      |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-533-5470</a> | EMPLOYEE RECRUITMENT         | Jobtarget                 |                     |               | 149.00     |                     |  |                  |           |
| <a href="#">10-533-5470</a> | EMPLOYEE RECRUITMENT         | Jobtarget                 |                     |               | 149.00     |                     |  |                  |           |
| <a href="#">10-533-5470</a> | EMPLOYEE RECRUITMENT         | Jobtarget                 |                     |               | 149.00     |                     |  |                  |           |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                 | Amzn Mktp Us              |                     |               | 31.98      |                     |  |                  |           |
| <a href="#">10-526-6220</a> | DUES & MEMBERSHIPS           | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-515-7050</a> | UNIFORMS                     | Galls                     |                     |               | 355.48     |                     |  |                  |           |
| <a href="#">10-505-6220</a> | DUES & MEMBERSHIPS           | Moccfao                   |                     |               | 25.00      |                     |  |                  |           |
| <a href="#">10-505-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 25.95      |                     |  |                  |           |
| <a href="#">10-505-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 40.00      |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | Missouri Municipal League |                     |               | 846.00     |                     |  |                  |           |
| <a href="#">10-505-5427</a> | TRAINING & TRAVEL - ELECTED  | Missouri Municipal League |                     |               | 850.00     |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | Missouri Municipal League |                     |               | 423.00     |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | Northland Regional Chamb  |                     |               | 25.00      |                     |  |                  |           |
| <a href="#">10-515-6395</a> | OTHER SERVICES               | Fedex                     |                     |               | 41.10      |                     |  |                  |           |
| <a href="#">10-505-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 36.80      |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-505-5427</a> | TRAINING & TRAVEL - ELECTED  | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-505-5427</a> | TRAINING & TRAVEL - ELECTED  | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | North Kansas City Busi    |                     |               | 22.00      |                     |  |                  |           |
| <a href="#">10-533-7390</a> | CONTINGENCIES                | Hy Vee Dotcom Wdm 6002    |                     |               | 64.36      |                     |  |                  |           |
| <a href="#">10-505-7001</a> | OFFICE SUPPLIES              | Amzn Mktp Us              |                     |               | 8.60       |                     |  |                  |           |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE         | Lowes 02767               |                     |               | 48.65      |                     |  |                  |           |

## Journal Entry Register

Packet: GLPKT11179 - May 2021 Visa Import

| Account                     | Account Name               | Description               | Project Account Key | IFT | Amount  |
|-----------------------------|----------------------------|---------------------------|---------------------|-----|---------|
| <a href="#">22-580-7090</a> | OTHER SUPPLIES             | Sign Craft Inc            |                     |     | 160.00  |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 10.99   |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Nuts And Bolts            |                     |     | 17.50   |
| <a href="#">22-580-7120</a> | EQUIPMENT MAINTENANCE      | Northland Feed            |                     |     | 83.97   |
| <a href="#">22-580-7120</a> | EQUIPMENT MAINTENANCE      | Aaa Lawnmower Sales Ser   |                     |     | 8.13    |
| <a href="#">22-580-7090</a> | OTHER SUPPLIES             | Sams Club 8207            |                     |     | 162.16  |
| <a href="#">22-580-7183</a> | STREET REPAIR MATERIALS    | McConnell And Associates  |                     |     | 202.92  |
| <a href="#">10-521-7140</a> | VEHICLE MAINTENANCE        | Heartland Tires tread Kc  |                     |     | 364.45  |
| <a href="#">10-521-7140</a> | VEHICLE MAINTENANCE        | American Equipment Co     |                     |     | 724.42  |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE  | Siteone Landscape Supply  |                     |     | 140.80  |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE  | Siteone Landscape Supply  |                     |     | 8.33    |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE  | Siteone Landscape Supply  |                     |     | 60.30   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 10.98   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 163.96  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 150.09  |
| <a href="#">10-521-7120</a> | EQUIPMENT MAINTENANCE      | Kearney Lawn              |                     |     | 14.90   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 32.87   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 6.08    |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 10.38   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Westlake Hardware 078     |                     |     | 28.00   |
| <a href="#">10-510-7014</a> | QUARTERS MAINTENANCE       | The Mop Bucket            |                     |     | 22.65   |
| <a href="#">10-510-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 52.47   |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 70.20   |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 47.70   |
| <a href="#">10-515-7018</a> | INVESTIGATIVE OPERATIONS   | Topcon Solutions Inc      |                     |     | 105.95  |
| <a href="#">10-510-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 85.95   |
| <a href="#">21-550-7320</a> | CHILDREN'S PROGRAMS        | Amazon Com 2l6j16mu2      |                     |     | 25.68   |
| <a href="#">21-550-7320</a> | CHILDREN'S PROGRAMS        | Amzn Mktp Us              |                     |     | 25.45   |
| <a href="#">10-515-7050</a> | UNIFORMS                   | Galls                     |                     |     | 190.64  |
| <a href="#">10-515-7020</a> | DETENTION SUPPLIES         | Qt 153                    |                     |     | 0.99    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Redhead Lakeside Grill    |                     |     | 31.87   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Lodge Of Four Seasons     |                     |     | 14.58   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Lodge Of Four Seasons     |                     |     | 17.04   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Backwater Jacks           |                     |     | 35.10   |
| <a href="#">10-515-7050</a> | UNIFORMS                   | Galls                     |                     |     | 124.99  |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES        | Amzn Mktp Us              |                     |     | 26.78   |
| <a href="#">61-570-7110</a> | BUILDING MAINTENANCE       | Amzn Mktp Us              |                     |     | 133.90  |
| <a href="#">61-570-7140</a> | VEHICLE MAINTENANCE        | Kevin's Car Wash          |                     |     | 16.00   |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES        | Amzn Mktp Us              |                     |     | 54.99   |
| <a href="#">22-580-7210</a> | MINOR EQUIPMENT            | Lowes 02767               |                     |     | 213.86  |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 108.88  |
| <a href="#">22-580-7050</a> | UNIFORMS                   | Hd Supply White Cap 125   |                     |     | 45.39   |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Oreilly Auto Parts 143    |                     |     | -103.21 |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Oreilly Auto Parts 143    |                     |     | 94.93   |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Oreilly Auto Parts 143    |                     |     | 103.21  |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Oreilly Auto Parts 1661   |                     |     | 220.82  |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES             | Paypal                    |                     |     | 84.80   |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES             | Sp Bag A Nut Ammo Up      |                     |     | 542.57  |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES             | Qualification Targets Inc |                     |     | 280.61  |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES             | The Home Depot 3019       |                     |     | 199.00  |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Truck Works North         |                     |     | 85.00   |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 47.70   |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES             | Paypal                    |                     |     | -84.80  |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 87.88   |
| <a href="#">22-580-7050</a> | UNIFORMS                   | Chucks Boots Inc          |                     |     | 150.00  |
| <a href="#">22-580-7050</a> | UNIFORMS                   | Hd Supply White Cap 125   |                     |     | 71.62   |
| <a href="#">22-580-7210</a> | MINOR EQUIPMENT            | Foley Equipment           |                     |     | 338.90  |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Donut King                |                     |     | 52.23   |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Scimecas Online Retail M  |                     |     | 118.49  |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Tst Hawaiian Brothers     |                     |     | 71.75   |
| <a href="#">10-515-7050</a> | UNIFORMS                   | Galls                     |                     |     | 71.60   |

Journal Entry Register

Packet: GLPKT11179 - May 2021 Visa Import

| Account                     | Account Name                  | Description               | Project Account Key | IFT | Amount   |
|-----------------------------|-------------------------------|---------------------------|---------------------|-----|----------|
| <a href="#">10-515-7120</a> | EQUIPMENT MAINTENANCE         | Keller Fire And Safety    |                     |     | 209.30   |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Cvs pharmacy 08543        |                     |     | 7.62     |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Amzn Mktp Us              |                     |     | 53.86    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Donut King                |                     |     | 26.12    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Amazon Com 2r9ou8f41 Amzn |                     |     | 36.25    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Disaster Mngmnt Sys       |                     |     | 302.52   |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Disaster Mngmnt Sys       |                     |     | 201.35   |
| <a href="#">10-510-6090</a> | PROFESSIONAL SERVICES         | Homedepot Com             |                     |     | 860.79   |
| <a href="#">10-510-6090</a> | PROFESSIONAL SERVICES         | Craigslist Org            |                     |     | 35.00    |
| <a href="#">10-515-7050</a> | UNIFORMS                      | Galls                     |                     |     | 35.99    |
| <a href="#">10-515-7050</a> | UNIFORMS                      | Galls                     |                     |     | 72.00    |
| <a href="#">10-515-7050</a> | UNIFORMS                      | Galls                     |                     |     | 72.00    |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE           | Advance Auto Parts 7562   |                     |     | 11.99    |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE           | Cvs pharmacy 08543        |                     |     | 14.49    |
| <a href="#">10-515-7050</a> | UNIFORMS                      | Galls                     |                     |     | 13.90    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED     | Safe Kids Worldwide       |                     |     | 60.00    |
| <a href="#">21-550-6455</a> | AUTOMATION SERVICES           | Newmind Group             |                     |     | 216.00   |
| <a href="#">21-550-6347</a> | ADVERTISING - NOT EMPLOYME... | Lifestyle Publications    |                     |     | 525.00   |
| <a href="#">21-550-6455</a> | AUTOMATION SERVICES           | Eig                       |                     |     | 90.25    |
| <a href="#">21-550-7310</a> | LIBRARY SUPPLIES              | Discountmugs Com          |                     |     | 625.68   |
| <a href="#">21-550-7360</a> | CATALOGING & PROCESSING       | Labelvalue Com            |                     |     | 292.35   |
| <a href="#">21-550-6455</a> | AUTOMATION SERVICES           | Directnic Llc             |                     |     | 37.36    |
| <a href="#">21-550-7360</a> | CATALOGING & PROCESSING       | Amzn Mktp Us              |                     |     | 43.99    |
| <a href="#">21-550-7090</a> | OTHER SUPPLIES                | Amzn Mktp Us              |                     |     | 25.98    |
| <a href="#">21-550-7001</a> | OFFICE SUPPLIES               | Amzn Mktp Us              |                     |     | 69.99    |
| <a href="#">21-550-6455</a> | AUTOMATION SERVICES           | Directnic Llc             |                     |     | 20.18    |
| <a href="#">21-550-7001</a> | OFFICE SUPPLIES               | Amzn Mktp Us              |                     |     | 25.90    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Cvs pharmacy 08543        |                     |     | 4.39     |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Little Store Cafe         |                     |     | 472.50   |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Target 00013888           |                     |     | 90.87    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Little Store Cafe         |                     |     | 143.75   |
| <a href="#">24-524-6090</a> | PROFESSIONAL SERVICES         | Ultrapom Event Rental     |                     |     | 75.11    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Hy Vee Blue Springs 1033  |                     |     | 20.00    |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES                | Walmart Com Ay            |                     |     | 29.90    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Walmart Com Ay            |                     |     | 179.67   |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Samsclub 8207             |                     |     | 154.41   |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES                | Epic Sports               |                     |     | 103.96   |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES                | Midwest Sports            |                     |     | 149.70   |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Dollartree                |                     |     | 20.00    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Little Store Cafe         |                     |     | 125.00   |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Hy Vee Blue Springs 1033  |                     |     | 23.97    |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED     | Overstock Com Core        |                     |     | 238.74   |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE          | Lowes 02767               |                     |     | 81.00    |
| <a href="#">60-560-7050</a> | UNIFORMS                      | Feldmans Farm And Home    |                     |     | 99.98    |
| <a href="#">60-560-7190</a> | MAINTENANCE OTHER             | Lowes 02767               |                     |     | 65.48    |
| <a href="#">60-560-7090</a> | OTHER SUPPLIES                | Lowes 02767               |                     |     | 115.86   |
| <a href="#">60-560-7190</a> | MAINTENANCE OTHER             | Commercial Industria      |                     |     | 147.95   |
| <a href="#">60-560-7110</a> | PLANT MAINTENANCE             | Lowes 02767               |                     |     | 160.15   |
| <a href="#">60-560-7110</a> | PLANT MAINTENANCE             | Lowes 02767               |                     |     | 61.76    |
| <a href="#">60-560-7060</a> | LABORATORY SUPPLIES           | Hach Company              |                     |     | 537.95   |
| <a href="#">60-560-7110</a> | PLANT MAINTENANCE             | Leisure World Pool H      |                     |     | 202.50   |
| <a href="#">20-540-6620</a> | SPECIAL PARK EVENTS           | Swank Motion Pictures In  |                     |     | 450.00   |
| <a href="#">20-540-6620</a> | SPECIAL PARK EVENTS           | Price Chopper 415         |                     |     | 48.99    |
| <a href="#">20-540-6620</a> | SPECIAL PARK EVENTS           | Hy Vee Kansas City 1321   |                     |     | 62.10    |
| <a href="#">20-540-7110</a> | BUILDING MAINTENANCE          | Amzn Mktp Us              |                     |     | 24.89    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Hy Vee Kansas City 1321   |                     |     | 75.00    |
| <a href="#">24-524-6090</a> | PROFESSIONAL SERVICES         | Totalevent                |                     |     | 1,074.04 |
| <a href="#">20-540-7110</a> | BUILDING MAINTENANCE          | Att tv Now                |                     |     | 69.99    |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                  | Amzn Mktp Us              |                     |     | 51.14    |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES                | Issuu                     |                     |     | 19.00    |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED     | Zoom Us 888 799 9666      |                     |     | 14.99    |

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| Account                     | Account Name               | Description               | Project Account Key | IFT | Amount   |
|-----------------------------|----------------------------|---------------------------|---------------------|-----|----------|
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED  | North Kansas City Busi    |                     |     | 44.00    |
| <a href="#">20-540-7110</a> | BUILDING MAINTENANCE       | Netflix Com               |                     |     | 13.99    |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED  | Sq ipma Hr Kansas         |                     |     | 175.00   |
| <a href="#">20-540-6630</a> | SENIOR TRIPS               | Smokin Guns Bbq           |                     |     | 570.10   |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED  | Lowes 02767               |                     |     | 69.94    |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED  | Ball Power Equipment Ll   |                     |     | 4,868.26 |
| <a href="#">60-560-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 65.78    |
| <a href="#">60-560-7050</a> | UNIFORMS                   | E Edwards Work Wear Kan   |                     |     | 148.50   |
| <a href="#">10-3060</a>     | CRUMMETT BEAUTIFICATION    | Paypal                    |                     |     | 475.00   |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES             | In the Soap Bubble        |                     |     | 296.55   |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Foley Equipment           |                     |     | 111.50   |
| <a href="#">22-580-7183</a> | STREET REPAIR MATERIALS    | Lowes 02767               |                     |     | 333.08   |
| <a href="#">22-580-7023</a> | SAFETY SUPPLIES            | Hd Supply White Cap 125   |                     |     | 53.66    |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Cvs pharmacy 08543        |                     |     | 10.29    |
| <a href="#">22-580-6020</a> | DUES & MEMBERSHIPS         | Mo Dmv                    |                     |     | 42.25    |
| <a href="#">22-580-7183</a> | STREET REPAIR MATERIALS    | The Work Zone             |                     |     | 59.91    |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE        | Oreilly Auto Parts 1661   |                     |     | 43.71    |
| <a href="#">22-580-7183</a> | STREET REPAIR MATERIALS    | The Work Zone             |                     |     | 122.10   |
| <a href="#">22-580-7185</a> | STREET SIGN REPLACEMENT    | Vance Brothers Kc Hot Mx  |                     |     | 79.50    |
| <a href="#">10-506-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 139.95   |
| <a href="#">10-506-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | -115.03  |
| <a href="#">10-506-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 122.45   |
| <a href="#">10-506-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 25.98    |
| <a href="#">10-506-6220</a> | DUES & MEMBERSHIPS         | Venmo                     |                     |     | 82.40    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Landshark      |                     |     | 19.00    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.00    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.00    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Redhead Lakeside Grill    |                     |     | 17.00    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritaville Resort     |                     |     | 460.84   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.00    |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Chill Coffe    |                     |     | 3.50     |
| <a href="#">10-515-5426</a> | TRAINING/TRAVEL APPOINTED  | Mid West Tactical         |                     |     | 625.00   |
| <a href="#">22-580-6020</a> | DUES & MEMBERSHIPS         | Mo Dmv                    |                     |     | 15.75    |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | McGuire Lock Safe Llc     |                     |     | 8.00     |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Harbor Freight Tools 388  |                     |     | 138.91   |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 56.90    |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 43.14    |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE       | The Home Depot 3008       |                     |     | 25.28    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Fire Ice Grill            |                     |     | 24.54    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Whole Hog Springfield     |                     |     | 19.73    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Burger King 3475          |                     |     | 9.18     |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Ljs 31269                 |                     |     | 15.43    |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Oasis Hotel And Conv C    |                     |     | 258.92   |
| <a href="#">10-510-7050</a> | UNIFORMS                   | Amzn Mktp Us              |                     |     | 138.11   |
| <a href="#">10-510-7050</a> | UNIFORMS                   | Amazon Com ef25z1bh3      |                     |     | 79.95    |
| <a href="#">10-510-7050</a> | UNIFORMS                   | Amzn Mktp Us              |                     |     | 109.99   |
| <a href="#">10-510-7050</a> | UNIFORMS                   | Amzn Mktp Us              |                     |     | 65.97    |
| <a href="#">10-510-7014</a> | QUARTERS MAINTENANCE       | A N Hdwe                  |                     |     | 33.92    |
| <a href="#">10-510-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 17.79    |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Amzn Mktp Us              | 6551                |     | -337.73  |
| <a href="#">10-533-6115</a> | SOFTWARE MAINT & SERVICE   | Zoom Us 888 799 9666      |                     |     | 140.06   |
| <a href="#">10-510-7210</a> | MINOR EQUIPMENT            | Amazon Com 2r9uo4ao0 Amzn |                     |     | 258.00   |
| <a href="#">10-510-7210</a> | MINOR EQUIPMENT            | Amazon Com 2r4rv3hc0 Amzn |                     |     | 395.00   |
| <a href="#">10-510-7210</a> | MINOR EQUIPMENT            | Amazon Com 2r1xk1wp1      |                     |     | 395.00   |
| <a href="#">10-515-7001</a> | OFFICE SUPPLIES            | Cvs pharmacy 08543        |                     |     | 34.48    |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 52.70    |
| <a href="#">10-515-7020</a> | DETENTION SUPPLIES         | Qt 228                    |                     |     | 5.08     |
| <a href="#">10-525-6220</a> | DUES & MEMBERSHIPS         | North Kansas City Busi    |                     |     | 22.00    |
| <a href="#">10-510-7140</a> | VEHICLE MAINTENANCE        | Advance Auto Parts 7562   |                     |     | 83.97    |
| <a href="#">60-560-7090</a> | OTHER SUPPLIES             | Lowes 02767               |                     |     | 59.82    |
| <a href="#">60-560-7050</a> | UNIFORMS                   | Grass Pad Barry Road      |                     |     | 129.81   |

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| Account                     | Account Name               | Description               | Project Account Key | IFT | Amount |
|-----------------------------|----------------------------|---------------------------|---------------------|-----|--------|
| <a href="#">60-560-7005</a> | CHEMICALS                  | Grass Pad Barry Road      |                     |     | 377.60 |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 52.70  |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE        | Goodyear Auto Svs Ct 4352 |                     |     | 52.70  |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Amazon Com 6t09979z3 Amzn | 6551                |     | 269.98 |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Officemax Depot 6306      | 6551                |     | 33.98  |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Amzn Mktp Us              | 6551                |     | 47.96  |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Amzn Mktp Us              | 6551                |     | 30.89  |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY     | Amzn Mktp Us              | 6551                |     | 43.96  |
| <a href="#">10-515-7120</a> | EQUIPMENT MAINTENANCE      | Dyes Appliance            |                     |     | 75.94  |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Jeffersons                |                     |     | 38.00  |
| <a href="#">10-526-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 110.46 |
| <a href="#">10-526-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 11.40  |
| <a href="#">10-526-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 26.22  |
| <a href="#">10-526-7001</a> | OFFICE SUPPLIES            | Amzn Mktp Us              |                     |     | 39.99  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Missouri State Web        |                     |     | 50.00  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | McDonalds F39196          |                     |     | 6.22   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Landshark      |                     |     | 17.71  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.18  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.18  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Redhead Lakeside Grill    |                     |     | 17.09  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Chill Coffe    |                     |     | 3.50   |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritvl Jb Boathse     |                     |     | 20.18  |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE | Margaritaville Resort     |                     |     | 576.05 |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Little Store Cafe         |                     |     | 120.00 |
| <a href="#">10-515-7001</a> | OFFICE SUPPLIES            | Officemax Officedept 6874 |                     |     | 95.28  |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Michaels 9490             |                     |     | 59.97  |
| <a href="#">10-515-7001</a> | OFFICE SUPPLIES            | Officemax Officedept 6874 |                     |     | 147.96 |
| <a href="#">10-515-7001</a> | OFFICE SUPPLIES            | Costco Whse 1268          |                     |     | 64.06  |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Tst Hawg Jaw Que Brew     |                     |     | 60.15  |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Little Store Cafe         |                     |     | 47.93  |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS           | Hobby Lobby 0022          |                     |     | 47.87  |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES        | Midland Scientific Inc    |                     |     | 227.90 |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES        | Midland Scientific Inc    |                     |     | 487.89 |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES        | Midland Scientific Inc    |                     |     | 113.51 |
| <a href="#">61-570-5426</a> | TRAINING/TRAVEL APPOINTED  | Suncoast Learning Systems |                     |     | 600.00 |
| <a href="#">10-515-7020</a> | DETENTION SUPPLIES         | Qt 153                    |                     |     | 5.48   |
| <a href="#">10-521-7140</a> | VEHICLE MAINTENANCE        | Hanna Rubber Co           |                     |     | 36.00  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Key Refrigeration Spy 6   |                     |     | 40.64  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 8.78   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | The Home Depot 3008       |                     |     | 17.96  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Carter Waters             |                     |     | 441.82 |
| <a href="#">10-521-7001</a> | OFFICE SUPPLIES            | Commercial Industria      |                     |     | 142.70 |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Carter Waters             |                     |     | 102.90 |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | The Home Depot 3008       |                     |     | 24.97  |
| <a href="#">10-521-7023</a> | SAFETY SUPPLIES            | Day Star Corporation      |                     |     | 69.36  |
| <a href="#">10-521-7140</a> | VEHICLE MAINTENANCE        | Westfall Gmc Truck Ld     |                     |     | 71.45  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Winsupply Kansas City     |                     |     | 24.27  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Sherwin Williams 707282   |                     |     | 85.39  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Key Refrigeration Spy 6   |                     |     | 15.60  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | Lowes 02767               |                     |     | 30.48  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | The Home Depot 3008       |                     |     | 45.35  |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | A N Hdwe                  |                     |     | 4.99   |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE       | A N Hdwe                  |                     |     | 6.99   |
| <a href="#">10-510-7014</a> | QUARTERS MAINTENANCE       | Sp Firedeptcoffee Co      |                     |     | 179.98 |
| <a href="#">10-510-7014</a> | QUARTERS MAINTENANCE       | Kevin's Car Wash          |                     |     | 39.99  |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Natl Board On Fire        |                     |     | 17.50  |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED  | Natl Board On Fire        |                     |     | 17.50  |
| <a href="#">10-510-7050</a> | UNIFORMS                   | Galls                     |                     |     | 26.09  |
| <a href="#">10-521-7006</a> | CUSTODIAL SUPPLIES         | Leisure World Pool H      |                     |     | 42.00  |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE  | Lowes 02767               |                     |     | 44.96  |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE  | Grass Pad Barry Road      |                     |     | 104.22 |

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| Account                     | Account Name              | Description             | Project Account Key | IFT | Amount     |
|-----------------------------|---------------------------|-------------------------|---------------------|-----|------------|
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE      | Lowes 02767             |                     |     | 205.84     |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE | Lowes 02767             |                     |     | 22.94      |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE | The Home Depot 3008     |                     |     | 44.92      |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE | Lowes 02767             |                     |     | 187.20     |
| <a href="#">10-521-6220</a> | DUES & MEMBERSHIPS        | Mo Dmv                  |                     |     | 42.25      |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE      | A N Hdwe                |                     |     | 11.97      |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE      | Lowes 02767             |                     |     | 10.44      |
| <a href="#">22-580-6020</a> | DUES & MEMBERSHIPS        | Mo Dmv                  |                     |     | 42.25      |
| <a href="#">22-580-7050</a> | UNIFORMS                  | Feldmans Farm And Home  |                     |     | 290.94     |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE       | T M Mobile Service Inc  |                     |     | 353.48     |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE       | Oreilly Auto Parts 1661 |                     |     | 61.93      |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE       | Oreilly Auto Parts 1661 |                     |     | 459.38     |
| <a href="#">10-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -19,615.14 |
| <a href="#">20-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -10,587.58 |
| <a href="#">21-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -2,023.81  |
| <a href="#">22-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -4,459.56  |
| <a href="#">24-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -1,149.15  |
| <a href="#">25-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -89.04     |
| <a href="#">60-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -2,173.14  |
| <a href="#">61-1001</a>     | CASH                      | May 2021Visa Import     |                     | Y   | -1,660.97  |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 89.04      |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 1,149.15   |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 1,660.97   |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 2,023.81   |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 2,173.14   |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 4,459.56   |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 10,587.58  |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | May 2021Visa Import     |                     | Y   | 19,615.14  |

## Account Summary

| Account                     | Account Name                 | Debits   | Credits   | Amount     |
|-----------------------------|------------------------------|----------|-----------|------------|
| <a href="#">10-1001</a>     | CASH                         | 0.00     | 19,615.14 | -19,615.14 |
| <a href="#">10-3020</a>     | JUDICIAL EDUCATION RESERVE   | 1,390.04 | 0.00      | 1,390.04   |
| <a href="#">10-3060</a>     | CRUMMETT BEAUTIFICATION      | 475.00   | 0.00      | 475.00     |
| <a href="#">10-505-5426</a> | TRAINING/TRAVEL APPOINTED    | 1,360.00 | 0.00      | 1,360.00   |
| <a href="#">10-505-5427</a> | TRAINING & TRAVEL - ELECTED  | 894.00   | 0.00      | 894.00     |
| <a href="#">10-505-6090</a> | PROFESSIONAL SERVICES        | 2.68     | 0.00      | 2.68       |
| <a href="#">10-505-6220</a> | DUES & MEMBERSHIPS           | 109.99   | 0.00      | 109.99     |
| <a href="#">10-505-7001</a> | OFFICE SUPPLIES              | 111.35   | 0.00      | 111.35     |
| <a href="#">10-506-6220</a> | DUES & MEMBERSHIPS           | 82.40    | 0.00      | 82.40      |
| <a href="#">10-506-7001</a> | OFFICE SUPPLIES              | 288.38   | 115.03    | 173.35     |
| <a href="#">10-510-5426</a> | TRAINING/TRAVEL APPOINTED    | 1,292.99 | 0.00      | 1,292.99   |
| <a href="#">10-510-6090</a> | PROFESSIONAL SERVICES        | 895.79   | 0.00      | 895.79     |
| <a href="#">10-510-7014</a> | QUARTERS MAINTENANCE         | 276.54   | 0.00      | 276.54     |
| <a href="#">10-510-7050</a> | UNIFORMS                     | 420.11   | 0.00      | 420.11     |
| <a href="#">10-510-7140</a> | VEHICLE MAINTENANCE          | 240.18   | 0.00      | 240.18     |
| <a href="#">10-510-7210</a> | MINOR EQUIPMENT              | 1,048.00 | 0.00      | 1,048.00   |
| <a href="#">10-515-5426</a> | TRAINING/TRAVEL APPOINTED    | 800.00   | 0.00      | 800.00     |
| <a href="#">10-515-6050</a> | PUBLIC RELATIONS             | 373.92   | 0.00      | 373.92     |
| <a href="#">10-515-6395</a> | OTHER SERVICES               | 41.10    | 0.00      | 41.10      |
| <a href="#">10-515-7001</a> | OFFICE SUPPLIES              | 341.78   | 0.00      | 341.78     |
| <a href="#">10-515-7018</a> | INVESTIGATIVE OPERATIONS     | 105.95   | 0.00      | 105.95     |
| <a href="#">10-515-7020</a> | DETENTION SUPPLIES           | 11.55    | 0.00      | 11.55      |
| <a href="#">10-515-7022</a> | RANGE SUPPLIES               | 1,386.37 | 84.80     | 1,301.57   |
| <a href="#">10-515-7025</a> | CANINE UNIT EXPENSE          | 271.75   | 0.00      | 271.75     |
| <a href="#">10-515-7026</a> | ANIMAL CONTROL EXPENSE       | 725.54   | 0.00      | 725.54     |
| <a href="#">10-515-7028</a> | TACTICAL/AMMUNITION          | 11.36    | 0.00      | 11.36      |
| <a href="#">10-515-7050</a> | UNIFORMS                     | 1,233.24 | 0.00      | 1,233.24   |
| <a href="#">10-515-7120</a> | EQUIPMENT MAINTENANCE        | 285.24   | 0.00      | 285.24     |
| <a href="#">10-515-7140</a> | VEHICLE MAINTENANCE          | 825.40   | 0.00      | 825.40     |
| <a href="#">10-521-6220</a> | DUES & MEMBERSHIPS           | 42.25    | 0.00      | 42.25      |
| <a href="#">10-521-7001</a> | OFFICE SUPPLIES              | 142.70   | 0.00      | 142.70     |
| <a href="#">10-521-7006</a> | CUSTODIAL SUPPLIES           | 42.00    | 0.00      | 42.00      |
| <a href="#">10-521-7023</a> | SAFETY SUPPLIES              | 69.36    | 0.00      | 69.36      |
| <a href="#">10-521-7110</a> | BUILDING MAINTENANCE         | 1,480.75 | 0.00      | 1,480.75   |
| <a href="#">10-521-7120</a> | EQUIPMENT MAINTENANCE        | 14.90    | 0.00      | 14.90      |
| <a href="#">10-521-7140</a> | VEHICLE MAINTENANCE          | 1,196.32 | 0.00      | 1,196.32   |
| <a href="#">10-521-7160</a> | PUBLIC SPACES MAINTENANCE    | 613.67   | 0.00      | 613.67     |
| <a href="#">10-525-6220</a> | DUES & MEMBERSHIPS           | 22.00    | 0.00      | 22.00      |
| <a href="#">10-525-7001</a> | OFFICE SUPPLIES              | 28.88    | 0.00      | 28.88      |
| <a href="#">10-526-6220</a> | DUES & MEMBERSHIPS           | 22.00    | 0.00      | 22.00      |
| <a href="#">10-526-7001</a> | OFFICE SUPPLIES              | 188.07   | 0.00      | 188.07     |
| <a href="#">10-533-5470</a> | EMPLOYEE RECRUITMENT         | 447.00   | 0.00      | 447.00     |
| <a href="#">10-533-6115</a> | SOFTWARE MAINT & SERVICE     | 140.06   | 0.00      | 140.06     |
| <a href="#">10-533-7390</a> | CONTINGENCIES                | 64.36    | 0.00      | 64.36      |
| <a href="#">20-1001</a>     | CASH                         | 0.00     | 10,587.58 | -10,587.58 |
| <a href="#">20-540-5426</a> | TRAINING/TRAVEL APPOINTED    | 5,410.93 | 0.00      | 5,410.93   |
| <a href="#">20-540-6620</a> | SPECIAL PARK EVENTS          | 561.09   | 0.00      | 561.09     |
| <a href="#">20-540-6630</a> | SENIOR TRIPS                 | 1,962.78 | 0.00      | 1,962.78   |
| <a href="#">20-540-7050</a> | UNIFORMS                     | 129.96   | 0.00      | 129.96     |
| <a href="#">20-540-7090</a> | OTHER SUPPLIES               | 599.11   | 0.00      | 599.11     |
| <a href="#">20-540-7110</a> | BUILDING MAINTENANCE         | 128.87   | 0.00      | 128.87     |
| <a href="#">20-540-7120</a> | EQUIPMENT MAINTENANCE        | 149.85   | 0.00      | 149.85     |
| <a href="#">20-540-7190</a> | OTHER MAINTENANCE            | 1,644.99 | 0.00      | 1,644.99   |
| <a href="#">21-1001</a>     | CASH                         | 0.00     | 2,023.81  | -2,023.81  |
| <a href="#">21-550-6347</a> | ADVERTISING - NOT EMPLOYMENT | 525.00   | 0.00      | 525.00     |
| <a href="#">21-550-6455</a> | AUTOMATION SERVICES          | 363.79   | 0.00      | 363.79     |
| <a href="#">21-550-7001</a> | OFFICE SUPPLIES              | 95.89    | 0.00      | 95.89      |
| <a href="#">21-550-7090</a> | OTHER SUPPLIES               | 25.98    | 0.00      | 25.98      |
| <a href="#">21-550-7310</a> | LIBRARY SUPPLIES             | 625.68   | 0.00      | 625.68     |



Journal Entry Register

Packet: GLPKT11179 - May 2021 Visa Import

| Account                     | Account Name              | Debits    | Credits   | Amount     |
|-----------------------------|---------------------------|-----------|-----------|------------|
| <a href="#">21-550-7320</a> | CHILDREN'S PROGRAMS       | 51.13     | 0.00      | 51.13      |
| <a href="#">21-550-7360</a> | CATALOGING & PROCESSING   | 336.34    | 0.00      | 336.34     |
| <a href="#">22-1001</a>     | CASH                      | 0.00      | 4,459.56  | -4,459.56  |
| <a href="#">22-580-6020</a> | DUES & MEMBERSHIPS        | 100.25    | 0.00      | 100.25     |
| <a href="#">22-580-7023</a> | SAFETY SUPPLIES           | 53.66     | 0.00      | 53.66      |
| <a href="#">22-580-7050</a> | UNIFORMS                  | 557.95    | 0.00      | 557.95     |
| <a href="#">22-580-7090</a> | OTHER SUPPLIES            | 322.16    | 0.00      | 322.16     |
| <a href="#">22-580-7110</a> | BUILDING MAINTENANCE      | 626.43    | 0.00      | 626.43     |
| <a href="#">22-580-7120</a> | EQUIPMENT MAINTENANCE     | 92.10     | 0.00      | 92.10      |
| <a href="#">22-580-7140</a> | VEHICLE MAINTENANCE       | 1,459.95  | 103.21    | 1,356.74   |
| <a href="#">22-580-7183</a> | STREET REPAIR MATERIALS   | 718.01    | 0.00      | 718.01     |
| <a href="#">22-580-7185</a> | STREET SIGN REPLACEMENT   | 79.50     | 0.00      | 79.50      |
| <a href="#">22-580-7210</a> | MINOR EQUIPMENT           | 552.76    | 0.00      | 552.76     |
| <a href="#">24-1001</a>     | CASH                      | 0.00      | 1,149.15  | -1,149.15  |
| <a href="#">24-524-6090</a> | PROFESSIONAL SERVICES     | 1,149.15  | 0.00      | 1,149.15   |
| <a href="#">25-1001</a>     | CASH                      | 0.00      | 89.04     | -89.04     |
| <a href="#">25-535-8760</a> | INFORMATION TECHNOLOGY    | 426.77    | 337.73    | 89.04      |
| <a href="#">60-1001</a>     | CASH                      | 0.00      | 2,173.14  | -2,173.14  |
| <a href="#">60-560-7005</a> | CHEMICALS                 | 377.60    | 0.00      | 377.60     |
| <a href="#">60-560-7050</a> | UNIFORMS                  | 378.29    | 0.00      | 378.29     |
| <a href="#">60-560-7060</a> | LABORATORY SUPPLIES       | 537.95    | 0.00      | 537.95     |
| <a href="#">60-560-7090</a> | OTHER SUPPLIES            | 175.68    | 0.00      | 175.68     |
| <a href="#">60-560-7110</a> | PLANT MAINTENANCE         | 424.41    | 0.00      | 424.41     |
| <a href="#">60-560-7140</a> | VEHICLE MAINTENANCE       | 65.78     | 0.00      | 65.78      |
| <a href="#">60-560-7190</a> | MAINTENANCE OTHER         | 213.43    | 0.00      | 213.43     |
| <a href="#">61-1001</a>     | CASH                      | 0.00      | 1,660.97  | -1,660.97  |
| <a href="#">61-570-5426</a> | TRAINING/TRAVEL APPOINTED | 600.00    | 0.00      | 600.00     |
| <a href="#">61-570-7060</a> | LABORATORY SUPPLIES       | 911.07    | 0.00      | 911.07     |
| <a href="#">61-570-7110</a> | BUILDING MAINTENANCE      | 133.90    | 0.00      | 133.90     |
| <a href="#">61-570-7140</a> | VEHICLE MAINTENANCE       | 16.00     | 0.00      | 16.00      |
| <a href="#">99-1001</a>     | CONSOLIDATED CASH         | 0.00      | 41,758.39 | -41,758.39 |
| <a href="#">99-2999</a>     | DUE TO OTHER FUNDS        | 41,758.39 | 0.00      | 41,758.39  |

Journal Summary

|                |            |
|----------------|------------|
| Journal Count: | 1          |
| Entry Count:   | 323        |
| Debits:        | 84,157.55  |
| Credits:       | -84,157.55 |

Project Account Summary

| Account Key                                | Debits        | Credits       | Amount       |
|--|---------------|---------------|--------------|
| 6551                                       | 426.77        | 337.73        | 89.04        |
| <b>Total Project Account Distribution:</b> | <b>426.77</b> | <b>337.73</b> | <b>89.04</b> |



# Expense Approval Report

## By Segment (Select Below)

Payment Dates 6/16/2021 - 7/7/2021

| Vendor Name                | Payable Number            | Post Date  | Description (Item)         | Account Number | Amount   |
|----------------------------|---------------------------|------------|----------------------------|----------------|----------|
| JENNIFER JOINER            | 666228                    | 05/16/2021 | DEPOSIT REFUND FOR SHELTE  | 20-4661        | 50.00    |
| ANTHONY BOLOGNA            | 20-0101                   | 05/28/2021 | 20-21 MMACJA Conference    | 10-3020        | 1,012.93 |
| STEVEN R FULLER            | 20-0102                   | 05/28/2021 | MMACJA Conference          | 10-3020        | 231.00   |
| REBECCA A TAYLOR           | 20-0103                   | 05/28/2021 | MACA Conference            | 10-3020        | 190.40   |
| Raschelle Perry            | 20-0104                   | 05/28/2021 | MSU Outreach               | 10-3020        | 198.57   |
| JOSEPH LANCE               | 666548                    | 06/10/2021 | FESTIVAL SHELTER DEPOSIT R | 20-4661        | 100.00   |
| MISSOURI DEPT OF REVENUE   | COURT AUTOMATION MARCH    | 06/14/2021 | COURT AUTOMATION MARCH     | 10-2103        | 462.00   |
| MISSOURI DEPT OF REVENUE   | CRIME VICTIM MARCH 2021   | 06/14/2021 | CRIME VICTIM MARCH 2021    | 10-2410        | 896.36   |
| CLAY COUNTY TREASURER      | DOMESTIC VIOLENCE MARCH   | 06/14/2021 | DOMESTIC VIOLENCE MARCH    | 10-2415        | 488.00   |
| MISSOURI STATE TREASURER   | PEACE OFFICER MARCH 2021  | 06/14/2021 | PEACE OFFICER MARCH 2021   | 10-2418        | 125.00   |
| MISSOURI SHERIFF'S RETIREM | SHERIFF'S FUND MARCH 2021 | 06/14/2021 | SHERIFF'S FUND MARCH 2021  | 10-2412        | 363.00   |
| ROCKY JOHNSTON             | 190082279                 | 06/17/2021 | BOND RETURN 190082279      | 10-2430        | 835.00   |
| PARTICK ROMINE             | 190082279                 | 06/17/2021 | RESTITION #190082279       | 10-4710        | 165.00   |
| BADGER ORDINANCE           | 3593                      | 06/17/2021 | OVERPAYMENT OF BUSINESS    | 10-2430        | 307.52   |
| BADGER ORDINANCE LLC       | 5221                      | 06/17/2021 | OVERPAYMENT OF BUS LICEN   | 10-2430        | 8.01     |
| MISSOURI DEPT OF REVENUE   | COURT AUTOMATION APRIL 2  | 06/17/2021 | COURT AUTOMATION APRIL 2   | 10-2103        | 287.00   |
| MISSOURI DEPT OF REVENUE   | COURT AUTOMATION MAY 20   | 06/17/2021 | COURT AUTOMATION MAY 20    | 10-2103        | 161.00   |
| MISSOURI DEPT OF REVENUE   | CRIME VICTIM APRIL 2021   | 06/17/2021 | CRIME VICTIM APRIL 2021    | 10-2410        | 515.73   |
| MISSOURI DEPT OF REVENUE   | CRIME VICTIM MAY 2021     | 06/17/2021 | CRIME VICTIM MAY 2021      | 10-2410        | 278.07   |
| CLAY COUNTY TREASURER      | DOMESTIC VIOLENCE APRIL 2 | 06/17/2021 | DOMESTIC VIOLENCE APRIL 2  | 10-2415        | 282.00   |
| CLAY COUNTY TREASURER      | DOMESTIC VIOLENCE MAY 20  | 06/17/2021 | DOMESTIC VIOLENCE MAY 20   | 10-2415        | 156.00   |
| MISSOURI STATE TREASURER   | PEACE OFFICER APRIL 2021  | 06/17/2021 | PEACE OFFICER APRIL 2021   | 10-2418        | 74.00    |
| MISSOURI STATE TREASURER   | PEACE OFFICER MAY 2021    | 06/17/2021 | PEACE OFFICER MAY 2021     | 10-2418        | 39.00    |
| MISSOURI SHERIFF'S RETIREM | SHERIFF'S FUND APRIL 2021 | 06/17/2021 | SHERIFF'S FUND             | 10-2412        | 207.00   |
| MISSOURI SHERIFF'S RETIREM | SHERIFF'S FUND MAY 2021   | 06/17/2021 | SHERIFF'S FUND MAY 2021    | 10-2412        | 117.00   |
| AMY MORRIS                 | 666103                    | 06/19/2021 | DEPOSIT REFUND FOR SHELTE  | 20-4661        | 50.00    |
| CONNIE ROBERTS             | 666439                    | 06/20/2021 | REFUND FOR SHELTER #4      | 20-4661        | 150.00   |
| REGINA JACOB               | 666555                    | 06/20/2021 | DEPOSIT REFUND FOR SHELTE  | 20-4661        | 50.00    |
| CITY OF NORTH KANSAS CITY  | INV0001463                | 06/22/2021 | FLEX DC                    | 10-2266        | 333.33   |
| CITY OF NORTH KANSAS CITY  | INV0001463                | 06/22/2021 | FLEX MEDICAL               | 10-2267        | 965.51   |
| CITY OF NORTH KANSAS CITY  | INV0001463                | 06/22/2021 | FLEX MEDICAL               | 20-2267        | 218.75   |
| CITY OF NORTH KANSAS CITY  | INV0001463                | 06/22/2021 | FLEX MEDICAL               | 22-2267        | 41.67    |
| CITY OF NORTH KANSAS CITY  | INV0001463                | 06/22/2021 | FLEX MEDICAL               | 60-2267        | 104.17   |
| USBANK - INSTITUTIONAL T   | INV0001464                | 06/22/2021 | P&F PENSION POLICE-EE      | 10-2251        | 2,486.91 |
| USBANK - INSTITUTIONAL T   | INV0001464                | 06/22/2021 | P&F PENSION FIRE-EE        | 10-2251        | 4,293.76 |
| I.A.F.F. LOCAL 42          | INV0001465                | 06/22/2021 | PR DEDUCT                  | 10-2268        | 4,617.36 |
| I.A.F.F. LOCAL 42 PAC      | INV0001466                | 06/22/2021 | IAFF, LOCAL 42, PAC        | 10-2268        | 83.00    |
| WEST CENTRAL MO REG LOD    | INV0001467                | 06/22/2021 | PR DEDUCTS                 | 10-2268        | 1,315.11 |
| NKC FIRE FIGHTERS COMMUN   | INV0001468                | 06/22/2021 | N.K.C. FIRE DEPT POP FUND  | 10-2265        | 600.00   |
| UNITED WAY OF GREATER KA   | INV0001469                | 06/22/2021 | PR DEDUCTS                 | 10-2260        | 20.00    |
| CONTINENTAL AMERICAN INS   | INV0001470                | 06/22/2021 | CI PREMIUM                 | 10-2257        | 246.90   |
| CONTINENTAL AMERICAN INS   | INV0001470                | 06/22/2021 | CI PREMIUM                 | 20-2257        | 14.19    |
| CONTINENTAL AMERICAN INS   | INV0001470                | 06/22/2021 | CI PREMIUM                 | 22-2257        | 35.40    |
| DAVID G A BECKER           | 190082846                 | 06/24/2021 | 190082846 THERESA D PAGE   | 10-3020        | 200.00   |
| RENEE YACH                 | 190089287                 | 06/24/2021 | BOND RETURN                | 10-2430        | 200.00   |
| DESTINEES STRIPLIN         | 666641                    | 06/26/2021 | DEPOSIT REUND FOR SHELTER  | 20-4661        | 50.00    |
| Patricia Levine            | 666640                    | 06/27/2021 | DEPOSIT REFUND FOR SHELTE  | 20-4661        | 50.00    |
| JASMINE VARELA             | 666642                    | 06/27/2021 | DEPOSIT REFUND FOR SHELTE  | 20-4661        | 50.00    |

**23,725.65**

**Department: 505 - ADMINISTRATION**

|                           |            |            |                              |             |        |
|---------------------------|------------|------------|------------------------------|-------------|--------|
| VERIZON WIRELESS SVCS LLC | 9881940111 | 06/13/2021 | 5/14-6/13/21 Services Acct # | 10-505-6735 | 241.33 |
| NECCO COFFEE INC          | 131363     | 06/29/2021 | COFFEE                       | 10-505-7001 | 154.45 |
| NATIONAL LEAGUE OF CITIES | 174961     | 06/29/2021 | DIRECTOR MEMBERSHIP DUE      | 10-505-6220 | 849.00 |

## Expense Approval Report

Payment Dates: 6/16/2021 - 7/7/2021

| Vendor Name   | Payable Number            | Post Date  | Description (Item)                 | Account Number | Amount           |
|---|---------------------------|------------|------------------------------------|----------------|------------------|
| Hub International Midwest Li                        | 2308137                   | 06/29/2021 | PUBLIC OFFICIALS BOND -- CIT       | 10-505-6030    | 100.00           |
| <b>Department 505 - ADMINISTRATION Total:</b>       |                           |            |                                    |                | <b>1,344.78</b>  |
| <b>Department: 506 - MUNICIPAL COURT</b>            |                           |            |                                    |                |                  |
| UNISOURCE DOCUMENT PRO                              | 2850481 - MC              | 06/14/2021 | MONTHLY COPY CHARGES               | 10-506-6110    | 25.27            |
| OFFICE DEPOT INC                                    | 171095230001, 16550568100 | 06/17/2021 | COURT OFFICE DEPOT INV # 1         | 10-506-7001    | 103.39           |
| OFFICE DEPOT INC                                    | 171095230001, 16550568100 | 06/17/2021 | COURT OFFICE DEPOT INV # 1         | 10-506-7001    | 20.88            |
| OFFICE DEPOT INC                                    | 171095230001, 16550568100 | 06/17/2021 | COURT OFFICE DEPOT INV # 1         | 10-506-7001    | 8.90             |
| OFFICE DEPOT INC                                    | 171095230001, 16550568100 | 06/17/2021 | COURT OFFICE DEPOT INV # 1         | 10-506-7001    | 522.60           |
| TYLER TECHNOLOGIES INC                              | 130-121214                | 06/30/2021 | Brazos eCitation Maintenance       | 10-506-6115    | 493.96           |
| <b>Department 506 - MUNICIPAL COURT Total:</b>      |                           |            |                                    |                | <b>1,175.00</b>  |
| <b>Department: 507 - ECONOMIC DEVELOPMENT</b>       |                           |            |                                    |                |                  |
| BRYAN CAVE LEIGHTON PAISN                           | 11027924                  | 06/29/2021 | LEGAL WORK -- 18TH AND SW          | 10-507-6090    | 4,957.45         |
| BRYAN CAVE LEIGHTON PAISN                           | 11028521                  | 06/29/2021 | LEGAL WORK -- ARRA -- GROC         | 10-507-6090    | 177.75           |
| BRYAN CAVE LEIGHTON PAISN                           | 11034841                  | 06/29/2021 | LEGAL WORK -- ARRA -- GROC         | 10-507-6090    | 276.50           |
| BRYAN CAVE LEIGHTON PAISN                           | 11034843                  | 06/30/2021 | LEGAL WORK -- 18TH & SWIFT         | 10-507-6090    | 8,630.75         |
| <b>Department 507 - ECONOMIC DEVELOPMENT Total:</b> |                           |            |                                    |                | <b>14,042.45</b> |
| <b>Department: 510 - FIRE</b>                       |                           |            |                                    |                |                  |
| Office Essentials Inc                               | CIV1534616                | 06/11/2021 | Dishwasher Tabs for station 2      | 10-510-7014    | 9.42             |
| Office Essentials Inc                               | CIV1534806                | 06/11/2021 | Bottled Water for vehicles         | 10-510-7014    | 45.90            |
| Office Essentials Inc                               | CIX1533809                | 06/11/2021 | Laundry Detergent, Paper tow       | 10-510-7014    | 172.27           |
| VERIZON WIRELESS SVCS LLC                           | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #       | 10-510-6735    | 6.77             |
| VERIZON WIRELESS SVCS LLC                           | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #       | 10-510-7125    | 504.71           |
| MEDASSURE HEARTLAND LLC                             | 131153                    | 06/14/2021 | Monthly bio- hazard waste re       | 10-510-7011    | 41.20            |
| OFFICE DEPOT INC                                    | 178041173001              | 06/14/2021 | Dry Eraser, notepads, 4x6 not      | 10-510-7001    | 102.73           |
| MCKESSON MEDICAL-SURGIC                             | 18218170                  | 06/14/2021 | Adensine SYR                       | 10-510-7011    | 289.38           |
| AP Triton Consulting, LLC                           | 2021-115                  | 06/14/2021 | GEMT Cost Report Preparatio        | 10-510-6090    | 13,241.77        |
| UNISOURCE DOCUMENT PRO                              | 2850481 - FD              | 06/14/2021 | MONTHLY OCPY CHARGES               | 10-510-7001    | 101.68           |
| STRYKER SALES CORP                                  | 3411786                   | 06/14/2021 | Ambulance lift maintenance R       | 10-510-7120    | 1,294.00         |
| STRYKER SALES CORP                                  | 3411787                   | 06/14/2021 | Onsite preventative maintena       | 10-510-7120    | 1,800.00         |
| STRYKER SALES CORP                                  | 3411788                   | 06/14/2021 | Lucas Onsite Prevent Mainten       | 10-510-7120    | 7,116.00         |
| DAY-STAR CORPORATION                                | 579084-001                | 06/14/2021 | Equipment Tags "out of Servic      | 10-510-7014    | 168.57           |
| ADVANCED DATA PROCESSIN                             | 601006                    | 06/14/2021 | May Ambulance Collections          | 10-510-6305    | 1,971.12         |
| Meatball Dreams LLC                                 | 6082021                   | 06/14/2021 | Box Lunches PHTLS training         | 10-510-5426    | 137.50           |
| Meatball Dreams LLC                                 | 6102021                   | 06/14/2021 | Box Lunches PHTLS training         | 10-510-5426    | 121.00           |
| OFFICE DEPOT INC                                    | 178066501001              | 06/17/2021 | Dry Eraser, notepads, 4x6 not      | 10-510-7001    | 17.81            |
| GALLS LLC   | BC1314138                 | 06/17/2021 | Tactical Prof Short Sleeve, Chi    | 10-510-7050    | 878.52           |
| Office Essentials Inc                               | CIV1541036                | 06/17/2021 | Purell Soap refill Santizer refill | 10-510-7014    | 178.23           |
| BLUE CROSS BLUE SHIELD OF                           | 6/21/21 PCA               | 06/21/2021 | PCA Invoices                       | 10-510-5310    | 115.97           |
| MCKESSON MEDICAL-SURGIC                             | 58871373                  | 06/22/2021 | Ondansetron                        | 10-510-7011    | 74.36            |
| National Association of Emerg                       | 12107465041000            | 06/22/2021 | 19 course tests for the9th edi     | 10-510-5426    | 285.00           |
| DAY-STAR CORPORATION                                | 579896                    | 06/22/2021 | Flavoring for water PKGs           | 10-510-7014    | 114.00           |
| Office Essentials Inc                               | CIV1542453                | 06/22/2021 | Laundry Detergent, Scotch pa       | 10-510-7014    | 291.14           |
| USBANK - INSTITUTIONAL T                            | INV0001464                | 06/22/2021 | P&F PENSION FIRE-ER                | 10-510-5220    | 9,557.07         |
| MCKESSON MEDICAL-SURGIC                             | 1591922                   | 06/23/2021 | Cust Ref NALOX Q2 st5887137        | 10-510-7011    | -60.00           |
| MCKESSON MEDICAL-SURGIC                             | 1591922                   | 06/23/2021 | Cust Ref AMPSTR NALOX Q1           | 10-510-7011    | -60.00           |
| MCKESSON MEDICAL-SURGIC                             | 1591922                   | 06/23/2021 | Cust Ref AMPSTR NALOX Q3           | 10-510-7011    | -60.00           |
| MCKESSON MEDICAL-SURGIC                             | 1591922                   | 06/23/2021 | Cust Ref AMPSTR NALOX Q2           | 10-510-7011    | -60.00           |
| GALLS LLC   | BC1380086                 | 06/25/2021 | Polos, Job Shirts, Pants x 6 set   | 10-510-7050    | 1,753.71         |
| BLUE CROSS BLUE SHIELD OF                           | 06/28/21                  | 06/28/2021 | PCA Invoice for 6/28/21            | 10-510-5310    | 138.38           |
| VOYAGER FLEET SYSTEMS, INC                          | INV0001474                | 06/28/2021 | SERVICE THRU 02/24/2020 AC         | 10-510-7075    | 2,762.79         |
| CENTRAL JACKSON CO FPD                              | TC21-104                  | 06/30/2021 | Paramedic Tuition for 4 emplo      | 10-510-5426    | 3,400.00         |
| <b>Department 510 - FIRE Total:</b>                 |                           |            |                                    |                | <b>46,451.00</b> |
| <b>Department: 515 - POLICE</b>                     |                           |            |                                    |                |                  |
| VERIZON WIRELESS SVCS LLC                           | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #       | 10-515-6060    | 512.39           |
| VERIZON WIRELESS SVCS LLC                           | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #       | 10-515-6735    | 532.66           |
| VERIZON WIRELESS SVCS LLC                           | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #       | 10-515-7018    | 40.01            |
| UNISOURCE DOCUMENT PRO                              | 2850481 - PD              | 06/14/2021 | MONTHLY COPY CHARGES               | 10-515-6110    | 86.53            |
| TIFFIN METAL PRODUCTS                               | 043666                    | 06/16/2021 | PROPERTY ROOM REFRIGERA            | 10-515-8750    | 8,254.00         |
| BOARD OF POLICE COMMISSI                            | 10749                     | 06/21/2021 | ETAC 2021 ANNUAL FEE               | 10-515-6060    | 5,000.00         |

Expense Approval Report

Payment Dates: 6/16/2021 - 7/7/2021

| Vendor Name                           | Payable Number              | Post Date  | Description (Item)         | Account Number | Amount           |
|---------------------------------------|-----------------------------|------------|----------------------------|----------------|------------------|
| SOLI'S PRINTING INC                   | 171797                      | 06/21/2021 | EVIDENCE LABELS            | 10-515-7018    | 148.00           |
| EVERLASTING SIGN COMPANY              | 18090                       | 06/21/2021 | LICENSE PLATES UNIT 602    | 10-515-7140    | 60.00            |
| 911 CUSTOM LLC                        | 46262                       | 06/21/2021 | CURCUIT BREAKER            | 10-515-7140    | 43.27            |
| THE MEDICAL LAUNDRY SERVI             | 615254, 615409, 615611, 615 | 06/21/2021 | LAUNDRY                    | 10-515-7020    | 34.80            |
| THE MEDICAL LAUNDRY SERVI             | 615254, 615409, 615611, 615 | 06/21/2021 | LAUNDRY                    | 10-515-7020    | 48.72            |
| THE MEDICAL LAUNDRY SERVI             | 615254, 615409, 615611, 615 | 06/21/2021 | JAIL LAUNDRY 04-28-05-19   | 10-515-7020    | 34.80            |
| THE MEDICAL LAUNDRY SERVI             | 615254, 615409, 615611, 615 | 06/21/2021 | LAUNDRY                    | 10-515-7020    | 34.80            |
| CLAY COUNTY SHERIFF DEPT              | INV0001462                  | 06/21/2021 | INMATE HOUSING STEWARD     | 10-515-7020    | 273.00           |
| Bob Barker Co Inc                     | INV1624736                  | 06/21/2021 | SHOE COVERS                | 10-515-7020    | 289.13           |
| USBANK - INSTITUTIONAL T              | INV0001464                  | 06/22/2021 | P&F PENSION POLICE-ER      | 10-515-5220    | 5,535.34         |
| NECCO COFFEE INC                      | 132074                      | 06/25/2021 | COFFEE                     | 10-515-6395    | 142.23           |
| REJIS COMMISSION                      | 463187                      | 06/25/2021 | REJIS JUNE 2021            | 10-515-6060    | 946.58           |
| JASON B HODGDON                       | 6746                        | 06/25/2021 | BIO DECON JAIL (BLOOD)     | 10-515-7020    | 95.00            |
| BLUE CROSS BLUE SHIELD OF             | 06/28/21                    | 06/28/2021 | PCA Invoice for 6/28/21    | 10-515-5310    | 517.68           |
| VOYAGER FLEET SYSTEMS, INC            | INV0001474                  | 06/28/2021 | SERVICE THRU 02/24/2020 AC | 10-515-7075    | 4,459.77         |
| <b>Department 515 - POLICE Total:</b> |                             |            |                            |                | <b>27,088.71</b> |

Department: 521 - BUILDINGS & GROUNDS

|  |              |            |                                |             |                  |
|--|--------------|------------|--------------------------------|-------------|------------------|
| HI-GENE'S JANITORIAL SVC IN                            | 70840        | 06/11/2021 | monthly custodial CH & PD      | 10-521-6330 | 2,356.15         |
| HI-GENE'S JANITORIAL SVC IN                            | 70841        | 06/11/2021 | monthly custodial CH & PD      | 10-521-6330 | 720.00           |
| SHRED-IT US JV LLC                                     | 8182123691   | 06/11/2021 | monthly shred services for CH  | 10-521-6057 | 31.96            |
| VERIZON WIRELESS SVCS LLC                              | 9881940111   | 06/13/2021 | 5/14-6/13/21 Services Acct #   | 10-521-6735 | 81.36            |
| UNISOURCE DOCUMENT PRO                                 | 2850481 - MS | 06/14/2021 | MONTHLY COPY CHARGES           | 10-521-7001 | 39.45            |
| UniFirst Corporation #229                              | 2891293      | 06/15/2021 | bi-weekly mat service          | 10-521-7110 | 55.15            |
| COMMERCIAL LAWN CARE IN                                | 3030         | 06/18/2021 | Mowing Public Spaces           | 10-521-7160 | 905.00           |
| COMMERCIAL LAWN CARE IN                                | 3061         | 06/18/2021 | Mowing Public Spaces           | 10-521-7160 | 930.54           |
| COMMERCIAL LAWN CARE IN                                | 3071         | 06/18/2021 | Mowing Public Spaces           | 10-521-7160 | 1,150.00         |
| Daniel R Letcher                                       | 01-21-21147  | 06/28/2021 | Elevator Inspections           | 10-521-7110 | 73.33            |
| Daniel R Letcher                                       | 01-2121148   | 06/28/2021 | Elevator Inspections           | 10-521-7110 | 73.33            |
| Daniel R Letcher                                       | 01-21--21149 | 06/28/2021 | Elevator Inspections           | 10-521-7110 | 73.33            |
| MCGUIRE LOCK & SAFE LLC                                | 141748       | 06/28/2021 | Keys                           | 10-521-7110 | 118.00           |
| REDLINE AUTOMATIC FIRE                                 | 3125         | 06/28/2021 | Annual sprinkler and extinguis | 10-521-7110 | 2,845.00         |
| World Fuel Services Inc                                | 4326914      | 06/28/2021 | Diesell Fuel                   | 10-521-7075 | 2,179.67         |
| VOYAGER FLEET SYSTEMS, INC                             | INV0001474   | 06/28/2021 | SERVICE THRU 02/24/2020 AC     | 10-521-7075 | 806.63           |
| <b>Department 521 - BUILDINGS &amp; GROUNDS Total:</b> |              |            |                                |             | <b>12,438.90</b> |

Department: 524 - CONVENTION & TOURISM

|   |            |            |                               |             |                  |
|---|------------|------------|-------------------------------|-------------|------------------|
| Phillip J Antkowicz                                     | 06122021   | 06/08/2021 | 2 HR STEEL PAN PERFORMAN      | 24-524-6090 | 200.00           |
| JEFFREY CROUCH  | 2101       | 06/10/2021 | SOUND OF MAY/JUNE SUMM        | 24-524-6090 | 1,600.00         |
| Chloe Koch  | 103        | 06/14/2021 | ARTS IN THE PARKING STAFFI    | 24-524-6090 | 96.00            |
| Gregory K Callahan                                      | INV0001461 | 06/17/2021 | ARTIST CURATION FOR ARTS      | 24-524-6090 | 900.00           |
| KANSAS FENCING INC                                      | 26613      | 06/22/2021 | Fencing for Arts in the Park  | 24-524-6090 | 3,013.01         |
| VICTORIA RESSLER - PETTY CA                             | 06/16/2021 | 06/23/2021 | A&N Hardware - Arts in the P  | 24-524-6090 | 19.33            |
| VICTORIA RESSLER - PETTY CA                             | 06/16/2021 | 06/23/2021 | Deputy Linard #4536 - AITP A  | 24-524-6090 | 35.00            |
| SHANIECE RENEE REEVES                                   | 06172021   | 06/30/2021 | NKBC MEMBERS DIRECTORY        | 24-524-6090 | 50.00            |
| Star Signs LLC  | 5676-3     | 06/30/2021 | 2019 Wayfinding - replacing P | 24-524-8770 | 16,500.00        |
| <b>Department 524 - CONVENTION &amp; TOURISM Total:</b> |            |            |                               |             | <b>22,413.34</b> |

Department: 525 - PUBLIC WORKS ADMIN

|   |              |            |                              |             |               |
|---|--------------|------------|------------------------------|-------------|---------------|
| VERIZON WIRELESS SVCS LLC                         | 9881940111   | 06/13/2021 | 5/14-6/13/21 Services Acct # | 10-525-6735 | 117.04        |
| UNISOURCE DOCUMENT PRO                            | 2850481 - PW | 06/14/2021 | MONTHLY COPY CHARGES         | 10-525-7120 | 92.57         |
| DREXEL TECHNOLOGIES, INC                          | 45706        | 06/28/2021 | Printer Meter Billing        | 10-525-6110 | 28.16         |
| VOYAGER FLEET SYSTEMS, INC                        | INV0001474   | 06/28/2021 | SERVICE THRU 02/24/2020 AC   | 10-525-7075 | 138.21        |
| <b>Department 525 - PUBLIC WORKS ADMIN Total:</b> |              |            |                              |             | <b>375.98</b> |

Department: 526 - COMMUNITY DEVELOPMENT

|                            |               |            |                              |             |        |
|----------------------------|---------------|------------|------------------------------|-------------|--------|
| SPRINT SPECTRUM LP         | 243089816-162 | 06/10/2021 | SERVICES 5-7 TO 6-6 ACCT.#24 | 10-526-6735 | 99.98  |
| VERIZON WIRELESS SVCS LLC  | 9881940111    | 06/13/2021 | 5/14-6/13/21 Services Acct # | 10-526-6735 | 323.56 |
| UNISOURCE DOCUMENT PRO     | 2850481 - CD  | 06/14/2021 | MONTHLY COPY CHARGES         | 10-526-7001 | 37.53  |
| CYPRESS MEDIA, LLC         | 20688/41626   | 06/17/2021 | RFQ CONSTRUCTION MGR AT      | 10-526-6347 | 265.92 |
| VOYAGER FLEET SYSTEMS, INC | INV0001474    | 06/28/2021 | SERVICE THRU 02/24/2020 AC   | 10-526-7075 | 98.54  |
| NECCO COFFEE INC           | 131726        | 06/30/2021 | Necco 6/18/21                | 10-526-7001 | 47.10  |

## Expense Approval Report

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| Vendor Name  | Payable Number    | Post Date  | Description (Item)              | Account Number | Amount           |
|--|-------------------|------------|---------------------------------|----------------|------------------|
| CYPRESS MEDIA, LLC                                   | 82652             | 06/30/2021 | 06/16/21 Public Notice for 7/   | 10-526-6347    | 232.68           |
| <b>Department 526 - COMMUNITY DEVELOPMENT Total:</b> |                   |            |                                 |                | <b>1,105.31</b>  |
| <b>Department: 533 - INTERDEPARTMENTAL</b>           |                   |            |                                 |                |                  |
| MELINDA HULL   | 1517555           | 05/06/2021 | Reimbursement for plumbing      | 10-533-7390    | 89.00            |
| Evergy   | 06/09/21          | 06/08/2021 | Services 5/8/21 to 6/8/21 Var   | 10-533-6710    | 11,577.56        |
| WINDSTREAM CORPORATION                               | 73841978          | 06/08/2021 | 5/8/21 TO 6/8/21 SERVICES A     | 10-533-6730    | 555.93           |
| Charter Communications Hold                          | 0123652061021     | 06/10/2021 | 6/10-7/9/21 Services Acct #8    | 10-533-6337    | 51.06            |
| Charter Communications Hold                          | 0123652061021     | 06/10/2021 | 6/10-7/9/21 Services Acct #8    | 10-533-6337    | 119.14           |
| Evergy   | 06/10/21          | 06/10/2021 | Services 5/10 to 6/9 2 Various  | 10-533-6710    | 973.04           |
| Evergy   | 6/11/21           | 06/11/2021 | Services 5/11 to 6/10 Various   | 10-533-6710    | 683.66           |
| VERIZON WIRELESS SVCS LLC                            | 9881940111        | 06/13/2021 | THOMAS BARZEE - NEW PHO         | 10-533-7120    | 549.99           |
| VERIZON WIRELESS SVCS LLC                            | 9881940111        | 06/13/2021 | DON HANSEN - NEW PHONE          | 10-533-7120    | 122.48           |
| UNISOURCE DOCUMENT PRO                               | 2850481 - CH      | 06/14/2021 | MONTHLY COPY CHARGES            | 10-533-7003    | 254.91           |
| JIM'S DISPOSAL SERVICE LLC                           | 55011             | 06/17/2021 | solid waste services for city a | 10-533-6750    | 20,503.56        |
| AT&T   | 6-19-21           | 06/19/2021 | Service From 6/19-7/18/20 Ac    | 10-533-6730    | 376.84           |
| SPIRE MISSOURI INC                                   | 0062521           | 06/25/2021 | Various Accounts Paid           | 10-533-6720    | 157.71           |
| MCI  | 74085997          | 06/25/2021 | Services thru 6/25/21 Corpor    | 10-533-6730    | 369.95           |
| THOMAS HOPPE   | INV0001475        | 06/28/2021 | BLOCK PARTY REIMBURSEME         | 10-533-7390    | 200.00           |
| <b>Department 533 - INTERDEPARTMENTAL Total:</b>     |                   |            |                                 |                | <b>36,584.83</b> |
| <b>Department: 535 - GAMING</b>                      |                   |            |                                 |                |                  |
| VERIZON WIRELESS SVCS LLC                            | 9881940111        | 06/13/2021 | NEW AMB COMMUNICATION           | 25-535-8750    | 1,554.27         |
| 911 CUSTOM LLC                                       | 45003             | 06/21/2021 | VEHICLE CHANGEOVER              | 25-535-8750    | 3,041.90         |
| CARRIER CORPORATION                                  | 90128445          | 06/24/2021 | FD HVAC Heat pumps              | 25-535-8730    | 1,365.92         |
| CARRIER CORPORATION                                  | 90128447          | 06/24/2021 | FD HVAC Heat pumps              | 25-535-8730    | 1,115.00         |
| Wilson & Company                                     | 98456             | 06/28/2021 | Howell Street Pump Stat         | 25-535-6040    | 1,564.80         |
| BRYAN CAVE LEIGHTON PAISN                            | 11028516          | 06/29/2021 | LEGAL WORK -- I-35 & ARMO       | 25-535-8700    | 98.75            |
| BRYAN CAVE LEIGHTON PAISN                            | 11028519          | 06/29/2021 | LEGAL WORK -- ARRA -- CDM       | 25-535-8700    | 296.25           |
| BRYAN CAVE LEIGHTON PAISN                            | 11028520          | 06/29/2021 | LEGAL WORK -- ARRA -- FINA      | 25-535-8700    | 79.00            |
| BRYAN CAVE LEIGHTON PAISN                            | 11028524          | 06/29/2021 | LEGAL WORK -- ARRA -- CDM       | 25-535-8700    | 533.25           |
| BRYAN CAVE LEIGHTON PAISN                            | 11035063          | 06/29/2021 | LEGAL WORK -- I-35 & ARMO       | 25-535-8700    | 98.75            |
| BRYAN CAVE LEIGHTON PAISN                            | 11035064          | 06/29/2021 | LEGAL WORK -- I-35 & ARMO       | 25-535-8700    | 197.50           |
| OLSSON ASSOCIATES                                    | 384174-1          | 06/29/2021 | CLAY PARKING LOT                | 25-535-8770    | 920.00           |
| OLSSON ASSOCIATES                                    | 389745            | 06/29/2021 | ALTA SURVEY -- CLAY PARKING     | 25-535-8770    | 3,680.00         |
| THOMSON AFFINITY TITLE LLC                           | C4889             | 06/30/2021 | TITLE REPORTS -- BURLINGTO      | 25-535-8770    | 13,650.00        |
| <b>Department 535 - GAMING Total:</b>                |                   |            |                                 |                | <b>28,195.39</b> |
| <b>Department: 536 - NORTHGATE</b>                   |                   |            |                                 |                |                  |
| BRYAN CAVE LEIGHTON PAISN                            | 11034842          | 06/29/2021 | LEGAL WORK - NORTHGATE --       | 44-536-6030    | 79.00            |
| BRYAN CAVE LEIGHTON PAISN                            | 11034844          | 06/29/2021 | LEGAL WORK -- SUPER BLOCK       | 44-536-6090    | 158.00           |
| <b>Department 536 - NORTHGATE Total:</b>             |                   |            |                                 |                | <b>237.00</b>    |
| <b>Department: 540 - PARKS &amp; RECREATION</b>      |                   |            |                                 |                |                  |
| Codi Meier   | 21-0106           | 04/16/2021 | 4/13-4/16/21 MPRA Annual C      | 20-540-5426    | 21.00            |
| Evergy   | 06/09/21          | 06/08/2021 | Services 5/8/21 to 6/8/21 Var   | 20-540-6710    | 3,701.02         |
| WINDSTREAM CORPORATION                               | 73841978          | 06/08/2021 | 5/8/21 TO 6/8/21 SERVICES A     | 20-540-6730    | 30.21            |
| Evergy   | 06/10/21          | 06/10/2021 | Services 5/10 to 6/9 2 Various  | 20-540-6710    | 66.96            |
| Evergy   | 6/11/21           | 06/11/2021 | Services 5/11 to 6/10 Various   | 20-540-6710    | 18.18            |
| MEGA INDUSTRIES CORP                                 | 729 MACK-20210531 | 06/11/2021 | MACKEN PARK BASEBALL FIEL       | 20-540-8720    | 4,465.00         |
| VERIZON WIRELESS SVCS LLC                            | 9881940111        | 06/13/2021 | 5/14-6/13/21 Services Acct #    | 20-540-6735    | 255.67           |
| UNISOURCE DOCUMENT PRO                               | 2850481 - PR      | 06/14/2021 | MONTHLY COPY CHARGES            | 20-540-7001    | 82.87            |
| Evergy   | 06/16/2021        | 06/15/2021 | 5/16-6/15/21 Services Acct #    | 20-540-6710    | 149.96           |
| IMANI CAMEILLE COLEMAN                               | 100               | 06/16/2021 | 6/2,6/5,6/7,6/9,6/14,6/16 TB    | 20-540-7090    | 292.50           |
| AT&T   | 6-19-21           | 06/19/2021 | Service From 6/19-7/18/20 Ac    | 20-540-6730    | 175.72           |
| ANGEL WASHINGTON-EL                                  | 001               | 06/23/2021 | Supplies for Braided Girls Sum  | 20-540-7090    | 300.00           |
| VICTORIA RESSLER - PETTY CA                          | 06/16/2021        | 06/23/2021 | Save-A-Lot - Staff Training     | 20-540-5426    | 22.63            |
| VICTORIA RESSLER - PETTY CA                          | 06/16/2021        | 06/23/2021 | Clay County Health Dept - Poo   | 20-540-5426    | 150.00           |
| VICTORIA RESSLER - PETTY CA                          | 06/16/2021        | 06/23/2021 | CVS - Pam's Retirement          | 20-540-7090    | 4.79             |
| VICTORIA RESSLER - PETTY CA                          | 06/16/2021        | 06/23/2021 | Marcia Hansen - Event Materi    | 20-540-7090    | 11.00            |
| SPIRE MISSOURI INC                                   | 0062521           | 06/25/2021 | Various Accounts Paid 5/25 to   | 20-540-6720    | 72.03            |
| BLUE CROSS BLUE SHIELD OF                            | 06/28/21          | 06/28/2021 | PCA Invoice for 6/28/21         | 20-540-5310    | 105.91           |
| COMMERCIAL LAWN CARE IN                              | 3062              | 06/28/2021 | Spray Herbicide with Fertilizer | 20-540-7190    | 2,722.89         |

## Expense Approval Report

Payment Dates: 6/16/2021 - 7/7/2021

| Vendor Name   | Payable Number            | Post Date  | Description (Item)              | Account Number | Amount           |
|---|---------------------------|------------|---------------------------------|----------------|------------------|
| The Clark Enersen Partners                            | 323--002-21, 1            | 06/28/2021 | shelter 2 engineering services  | 20-540-7190    | 500.00           |
| COMMERCIAL AQUATIC SVCS                               | 40549-1                   | 06/28/2021 | (1) T pump cord and labor for   | 20-540-7190    | 393.07           |
| SIGN-CRAFT INC  | 4819                      | 06/28/2021 | Digital Print Sign for Dagg Par | 20-540-7190    | 416.00           |
| IDENTITY MARKETING GROUP                              | 728592                    | 06/28/2021 | Cooling Towels for Marketing    | 20-540-7006    | 1,593.57         |
| SHRED-IT US JV LLC                                    | 8182137231                | 06/28/2021 | Monthly Shredding Fee           | 20-540-7110    | 10.31            |
| VOYAGER FLEET SYSTEMS, INC                            | INV0001474                | 06/28/2021 | SERVICE THRU 02/24/2020 AC      | 20-540-7075    | 277.28           |
| <b>Department 540 - PARKS &amp; RECREATION Total:</b> |                           |            |                                 |                | <b>15,838.57</b> |
| <b>Department: 550 - LIBRARY</b>                      |                           |            |                                 |                |                  |
| Joy J Hood  | JH0621                    | 05/10/2021 | ADULT PROGRAM                   | 21-550-7325    | 228.00           |
| Evergy  | 06/09/21                  | 06/08/2021 | Services 5/8/21 to 6/8/21 Var   | 21-550-6710    | 6,715.48         |
| AT&T  | 6-19-21                   | 06/19/2021 | Service From 6/19-7/18/20 Ac    | 21-550-6730    | 175.71           |
| Christine M Duer                                      | 0519CD                    | 06/28/2021 | ADULT PROGRAM                   | 21-550-7325    | 120.00           |
| Joy J Hood  | 0721JH                    | 06/28/2021 | ADULT PROGRAM                   | 21-550-7325    | 114.00           |
| Daniel R Letcher                                      | 1-21-21150                | 06/28/2021 | BUILD MAINT                     | 21-550-7110    | 110.00           |
| Blackstone Audio Inc.                                 | 1226330                   | 06/28/2021 | AUDIOVISUAL                     | 21-550-7340    | 148.50           |
| Blackstone Audio Inc.                                 | 1227061                   | 06/28/2021 | AUDIOVISUAL                     | 21-550-7340    | 201.67           |
| Blackstone Audio Inc.                                 | 1227430                   | 06/28/2021 | AUDIOVISUAL                     | 21-550-7340    | 34.94            |
| COPY CARD CONTROL SYSTE                               | 126304                    | 06/28/2021 | MAINT AGREEMENT                 | 21-550-6110    | 44.18            |
| CENTER POINT INC                                      | 1853359                   | 06/28/2021 | BOOKS                           | 21-550-7370    | 406.86           |
| ELECTRONIC TECHNOLOGY IN                              | 20317                     | 06/28/2021 | AUTOMATION SERVICES             | 21-550-6455    | 720.00           |
| SUMNERONE INC   | 2882442                   | 06/28/2021 | MAINT AGREEMENT                 | 21-550-6110    | 40.65            |
| SCHOLASTIC INC  | 30644922                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 18.00            |
| MIDWEST TAPE LLC                                      | 500534377                 | 06/28/2021 | AUDIOVISUAL                     | 21-550-7340    | 44.23            |
| MIDWEST TAPE LLC                                      | 500561569                 | 06/28/2021 | AUDIOVISUAL                     | 21-550-7340    | 19.49            |
| INGRAM LIBRARY SERVICES                               | 53194133                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 803.67           |
| INGRAM LIBRARY SERVICES                               | 53254959                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 280.97           |
| INGRAM LIBRARY SERVICES                               | 53287831                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 777.05           |
| INGRAM LIBRARY SERVICES                               | 53350358                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 211.25           |
| INGRAM LIBRARY SERVICES                               | 53429129                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 562.29           |
| INGRAM LIBRARY SERVICES                               | 53429130                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 329.00           |
| NEXTPAGE INC  | 58384-1                   | 06/28/2021 | ADVERTOSONG                     | 21-550-6347    | 485.60           |
| DE LAGE LANDEN FINANCIAL                              | 72694620                  | 06/28/2021 | SERVICES                        | 21-550-6355    | 97.00            |
| CENGAGE LEARNING INC                                  | 74420776                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 40.30            |
| CENGAGE LEARNING INC                                  | 74464650                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 68.57            |
| CENGAGE LEARNING INC                                  | 74465321                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 64.37            |
| CENGAGE LEARNING INC                                  | 74465511                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 114.75           |
| CENGAGE LEARNING INC                                  | 74465907                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 34.98            |
| CENGAGE LEARNING INC                                  | 74516561                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 221.56           |
| CENGAGE LEARNING INC                                  | 74552486                  | 06/28/2021 | BOOKS                           | 21-550-7370    | 101.39           |
| SHRED-IT US JV LLC                                    | 8182231738                | 06/28/2021 | SERVICES                        | 21-550-6355    | 68.47            |
| <b>Department 550 - LIBRARY Total:</b>                |                           |            |                                 |                | <b>13,402.93</b> |
| <b>Department: 560 - WATER</b>                        |                           |            |                                 |                |                  |
| TYLER TECHNOLOGIES INC                                | 025-335541                | 06/01/2021 | CIS/CRM Utility Billing Online  | 60-560-6345    | 40.00            |
| Evergy  | 06/09/21                  | 06/08/2021 | Services 5/8/21 to 6/8/21 Var   | 60-560-6710    | 18,638.48        |
| WINDSTREAM CORPORATION                                | 73841978                  | 06/08/2021 | 5/8/21 TO 6/8/21 SERVICES A     | 60-560-6730    | 48.34            |
| MISSISSIPPI LIME CO                                   | 1553822, 1553818, 1553811 | 06/10/2021 | lime for water plant 3 loads    | 60-560-7005    | 16,236.85        |
| Evergy  | 6/11/21                   | 06/11/2021 | Services 5/11 to 6/10 Various   | 60-560-6710    | 1,172.57         |
| VERIZON WIRELESS SVCS LLC                             | 9881940111                | 06/13/2021 | 5/14-6/13/21 Services Acct #    | 60-560-6735    | 509.47           |
| VERIZON WIRELESS SVCS LLC                             | 9881940111                | 06/13/2021 | ANGEL VEGA-CORTEZ - NEW P       | 60-560-7210    | 76.24            |
| MISSOURI ONE CALL SYSTEM I                            | 1050248                   | 06/15/2021 | May 2021 MoOne Call Fees        | 60-560-6090    | 147.50           |
| KANSAS CITY WINWATER WO                               | 281048                    | 06/15/2021 | water valve replacement part    | 60-560-8770    | 2,742.44         |
| PRAXAIR DISTRIBUTORS INC                              | 64167181                  | 06/15/2021 | CO2 for water plant             | 60-560-7005    | 4,613.32         |
| Evergy  | 06/17/2021                | 06/16/2021 | 5/17-6/16/21 Services 4 Accts   | 60-560-6710    | 72.91            |
| RL YATES ELECTRIC CO INC                              | 3220                      | 06/18/2021 | Plant Maintenance               | 60-560-8730    | 1,221.12         |
| CARUS CORP  | SLS10092636               | 06/18/2021 | Phosphate PO4 for water plan    | 60-560-7005    | 6,368.61         |
| KC WATER SERVICE DEPT                                 | W007-22                   | 06/18/2021 | Monthly lab services for May    | 60-560-6740    | 231.00           |
| BURNS & MCDONNELL ENGR                                | 101403-40                 | 06/21/2021 | WATER PLANT REPAIRS             | 60-560-8730    | 18,150.10        |
| KANSAS CITY WINWATER WO                               | 281451 01                 | 06/21/2021 | water valve replacement part    | 60-560-8770    | 700.17           |
| MUSSELMAN & HALL CONTRA                               | 35084                     | 06/21/2021 | Water Main Break Repairs        | 60-560-8770    | 5,690.80         |
| SPIRE MISSOURI INC                                    | 0062521                   | 06/25/2021 | Various Accounts Paid 5/25 to   | 60-560-6720    | 172.12           |

Expense Approval Report

Payment Dates: 6/16/2021 - 7/7/2021

| Vendor Name                          | Payable Number | Post Date  | Description (Item)            | Account Number | Amount            |
|--------------------------------------|----------------|------------|-------------------------------|----------------|-------------------|
| MCI                                  | 74085997       | 06/25/2021 | Services thru 6/25/21 Corpor  | 60-560-6730    | 73.76             |
| Daniel R Letcher                     | 01-21-21147    | 06/28/2021 | Elevator Inspections          | 60-560-7190    | 36.67             |
| Daniel R Letcher                     | 01-2121148     | 06/28/2021 | Elevator Inspections          | 60-560-7190    | 36.67             |
| Daniel R Letcher                     | 01-21--21149   | 06/28/2021 | Elevator Inspections          | 60-560-7190    | 36.67             |
| HAWKINS INC                          | 4963271        | 06/28/2021 | PO4                           | 60-560-7005    | 1,192.56          |
| VOYAGER FLEET SYSTEMS, INC           | INV0001474     | 06/28/2021 | SERVICE THRU 02/24/2020 AC    | 60-560-7075    | 847.40            |
| MO DEPT OF NATURAL RESOU             | 44622105211    | 06/29/2021 | 2021 Annual Primary Fee PW    | 60-560-6420    | 9,876.75          |
| Gerald C Charlton                    | C!_NKC 2021-6  | 06/29/2021 | water plant rehab, engineerin | 60-560-8730    | 11,838.00         |
| <b>Department 560 - WATER Total:</b> |                |            |                               |                | <b>100,770.52</b> |

Department: 570 - WATER POLLUTION CONTROL

|  |               |            |                                |             |                  |
|--|---------------|------------|--------------------------------|-------------|------------------|
| TYLER TECHNOLOGIES INC                                 | 025-335541    | 06/01/2021 | CIS/CRM Utility Billing Online | 61-570-6345 | 40.00            |
| Evergy   | 06/09/21      | 06/08/2021 | Various Accts Pd See Attached  | 61-570-6710 | 6,491.19         |
| WINDSTREAM CORPORATION                                 | 73841978      | 06/08/2021 | 5/8/21 TO 6/8/21 SERVICES A    | 61-570-6730 | 18.13            |
| VERIZON WIRELESS SVCS LLC                              | 9881940111    | 06/13/2021 | 5/14-6/13/21 Services Acct #   | 61-570-6735 | 40.68            |
| UNISOURCE DOCUMENT PRO                                 | 2850481 - WPC | 06/14/2021 | MONTHLY COPY CHARGES           | 61-570-7001 | 15.00            |
| Evergy   | 6/14/21       | 06/14/2021 | Services 5/11 to 6/10 Acct. 90 | 61-570-6710 | 1,226.87         |
| LETTTS, VAN KIRK & ASSOCIATE                           | 15590         | 06/15/2021 | Remove pump #3 from 26th A     | 61-570-8770 | 16,921.43        |
| Evergy   | 06/17/2021    | 06/16/2021 | 5/17-6/16/21 Services 4 Accts  | 61-570-6710 | 832.94           |
| Evergy   | 06/18/2021    | 06/16/2021 | 5/17-6/16/21 Services Acct #   | 61-570-6710 | 587.90           |
| CYPRESS MEDIA, LLC                                     | 20688/40892   | 06/17/2021 | SIGNIFICANT VIOLATORS          | 61-570-6090 | 210.52           |
| KEYSTONE LABORATORIES INC                              | 1E00069       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 160.50           |
| KEYSTONE LABORATORIES INC                              | 1E00070       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 348.50           |
| KEYSTONE LABORATORIES INC                              | 1E00682       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 114.00           |
| KEYSTONE LABORATORIES INC                              | 1E01785       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 345.00           |
| KEYSTONE LABORATORIES INC                              | 1E02239       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 2,697.25         |
| KEYSTONE LABORATORIES INC                              | 1E02475       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 345.00           |
| KEYSTONE LABORATORIES INC                              | 1E02476       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 105.00           |
| KEYSTONE LABORATORIES INC                              | 1E03448       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 105.00           |
| KEYSTONE LABORATORIES INC                              | 1E03663       | 06/18/2021 | Lab Analysis                   | 61-570-6430 | 345.00           |
| AT&T   | 6-19-21       | 06/19/2021 | Service From 6/19-7/18/20 Ac   | 61-570-6730 | 87.86            |
| MUSSELMAN & HALL CONTRA                                | 35079         | 06/21/2021 | Emergency Sewer Repair         | 61-570-8770 | 1,800.28         |
| MUSSELMAN & HALL CONTRA                                | 35081         | 06/21/2021 | Storm Sewer Work               | 61-570-8770 | 27,326.80        |
| Below Ground Surface Inc                               | 4278          | 06/21/2021 | Repair monitoring well         | 61-570-8770 | 1,090.00         |
| SPIRE MISSOURI INC                                     | 0062521       | 06/25/2021 | Various Accounts Paid 5/25 to  | 61-570-6720 | 61.80            |
| MCI  | 74085997      | 06/25/2021 | Services thru 6/25/21 Corpor   | 61-570-6730 | 73.76            |
| VOYAGER FLEET SYSTEMS, INC                             | INV0001474    | 06/28/2021 | SERVICE THRU 02/24/2020 AC     | 61-570-7075 | 137.34           |
| <b>Department 570 - WATER POLLUTION CONTROL Total:</b> |               |            |                                |             | <b>61,527.75</b> |

Department: 580 - TRANSPORTATION

|   |            |            |                                |             |                  |
|---|------------|------------|--------------------------------|-------------|------------------|
| Evergy  | 06/09/21   | 06/08/2021 | Services 5/8/21 to 6/8/21 Var  | 22-580-6710 | 1,532.53         |
| WINDSTREAM CORPORATION                        | 73841978   | 06/08/2021 | 5/8/21 TO 6/8/21 SERVICES A    | 22-580-6730 | 12.09            |
| Evergy  | 6/11/21    | 06/11/2021 | Services 5/11 to 6/10 Various  | 22-580-6710 | 97.11            |
| VERIZON WIRELESS SVCS LLC                     | 9881940111 | 06/13/2021 | 5/14-6/13/21 Services Acct #   | 22-580-6735 | 447.48           |
| CUSTOM TREE CARE INC                          | 19888      | 06/15/2021 | tree trimming, removals, grin  | 22-580-7181 | 5,325.00         |
| CUSTOM TREE CARE INC                          | 19889      | 06/15/2021 | tree trimming, removals, grin  | 22-580-7181 | 9,530.00         |
| MUSSELMAN & HALL CONTRA                       | 35082      | 06/15/2021 | concrete repairs               | 22-580-8770 | 4,439.40         |
| MUSSELMAN & HALL CONTRA                       | 35083      | 06/15/2021 | concrete repairs               | 22-580-8770 | 2,696.83         |
| MUSSELMAN & HALL CONTRA                       | 35086      | 06/15/2021 | Curbs, sidewalks, catch basins | 22-580-8770 | 5,555.00         |
| ROAD RUNNER SAFETY SVCS, I                    | 00011765   | 06/18/2021 | Traffic Control                | 22-580-7181 | 912.00           |
| ROAD RUNNER SAFETY SVCS, I                    | 00011766   | 06/18/2021 | Traffic Control                | 22-580-7181 | 426.00           |
| CUSTOM LIGHTING SERVICES                      | 76-1200207 | 06/18/2021 | Streetlight Maintenance        | 22-580-7184 | 271.42           |
| MUSSELMAN & HALL CONTRA                       | 35078      | 06/21/2021 | Northgate Village Alleys       | 22-580-8770 | 20,251.37        |
| MUSSELMAN & HALL CONTRA                       | 35085      | 06/21/2021 | Curbs, sidewalks, catch basins | 22-580-8770 | 1,182.00         |
| SPIRE MISSOURI INC                            | 0062521    | 06/25/2021 | Various Accounts Paid 5/25 to  | 22-580-6720 | 159.37           |
| MCI   | 74085997   | 06/25/2021 | Services thru 6/25/21 Corpor   | 22-580-6730 | 73.76            |
| VOYAGER FLEET SYSTEMS, INC                    | INV0001474 | 06/28/2021 | SERVICE THRU 02/24/2020 AC     | 22-580-7075 | 992.74           |
| <b>Department 580 - TRANSPORTATION Total:</b> |            |            |                                |             | <b>53,904.10</b> |

**Grand Total: 460,622.21**

## Report Summary

## Fund Summary

| Fund                         | Payment Amount    |
|------------------------------|-------------------|
| 10 - GENERAL FUND            | 163,368.43        |
| 20 - PARKS & RECREATION      | 16,621.51         |
| 21 - LIBRARY                 | 13,402.93         |
| 22 - TRANSPORTATION          | 53,981.17         |
| 24 - CONVENTION & TOURISM    | 22,413.34         |
| 25 - GAMING                  | 28,195.39         |
| 44 - NORTHGATE PROJECT       | 237.00            |
| 60 - WATER FUND              | 100,874.69        |
| 61 - WATER POLLUTION CONTROL | 61,527.75         |
| <b>Grand Total:</b>          | <b>460,622.21</b> |

## Account Summary

| Account Number | Account Name            | Payment Amount |
|----------------|-------------------------|----------------|
| 10-2103        | Show Me Court Fee       | 910.00         |
| 10-2251        | FIRE & POLICE PENSION   | 6,780.67       |
| 10-2257        | CRITICAL HEALTH INS     | 246.90         |
| 10-2260        | UNITED FUND             | 20.00          |
| 10-2265        | COKE PLAN               | 600.00         |
| 10-2266        | DEPENDENT CARE          | 333.33         |
| 10-2267        | MEDICAL REIMBURSEM      | 965.51         |
| 10-2268        | UNION DUES              | 6,015.47       |
| 10-2410        | CRIME VICTIMS COMP P    | 1,690.16       |
| 10-2412        | SHERRIFF'S & INMATE'S   | 687.00         |
| 10-2415        | SAFEHAVEN COURT FEES    | 926.00         |
| 10-2418        | POST OFFICER TRAINING   | 238.00         |
| 10-2430        | CLEARING                | 1,350.53       |
| 10-3020        | JUDICIAL EDUCATION RE   | 1,832.90       |
| 10-4710        | MUNICIPAL COURT FINE    | 165.00         |
| 10-505-6030    | OTHER LEGAL COSTS       | 100.00         |
| 10-505-6220    | DUES & MEMBERSHIPS      | 849.00         |
| 10-505-6735    | PAGERS & CELL PHONES    | 241.33         |
| 10-505-7001    | OFFICE SUPPLIES         | 154.45         |
| 10-506-6110    | MAINTENANCE AGREEM      | 25.27          |
| 10-506-6115    | SOFTWARE MAINT & SE     | 493.96         |
| 10-506-7001    | OFFICE SUPPLIES         | 655.77         |
| 10-507-6090    | PROFESSIONAL SERVICE    | 14,042.45      |
| 10-510-5220    | PENSION EXPENSE         | 9,557.07       |
| 10-510-5310    | HEALTH, DENTAL & LIFE I | 254.35         |
| 10-510-5426    | TRAINING/TRAVEL APPO    | 3,943.50       |
| 10-510-6090    | PROFESSIONAL SERVICE    | 13,241.77      |
| 10-510-6305    | AMBULANCE BILLING C     | 1,971.12       |
| 10-510-6735    | PAGERS & CELL PHONES    | 6.77           |
| 10-510-7001    | OFFICE SUPPLIES         | 222.22         |
| 10-510-7011    | FIRST AID SUPPLIES      | 164.94         |
| 10-510-7014    | QUARTERS MAINTENAN      | 979.53         |
| 10-510-7050    | UNIFORMS                | 2,632.23       |
| 10-510-7075    | GASOLINE                | 2,762.79       |
| 10-510-7120    | EQUIPMENT MAINTENA      | 10,210.00      |
| 10-510-7125    | SOFTWARE MAINT & SE     | 504.71         |
| 10-515-5220    | PENSION EXPENSE         | 5,535.34       |
| 10-515-5310    | HEALTH, DENTAL & LIFE I | 517.68         |
| 10-515-6060    | COMPUTER OPERATION      | 6,458.97       |
| 10-515-6110    | MAINTENANCE AGREEM      | 86.53          |
| 10-515-6395    | OTHER SERVICES          | 142.23         |
| 10-515-6735    | PAGERS & CELL PHONES    | 532.66         |
| 10-515-7018    | INVESTIGATIVE OPERATI   | 188.01         |
| 10-515-7020    | DETENTION SUPPLIES      | 810.25         |



## Account Summary

| Account Number | Account Name            | Payment Amount |
|----------------|-------------------------|----------------|
| 10-515-7075    | GASOLINE                | 4,459.77       |
| 10-515-7140    | VEHICLE MAINTENANCE     | 103.27         |
| 10-515-8750    | EQUIPMENT               | 8,254.00       |
| 10-521-6057    | RECYCLING SERVICES      | 31.96          |
| 10-521-6330    | CUSTODIAL SERVICES      | 3,076.15       |
| 10-521-6735    | PAGERS & CELL PHONES    | 81.36          |
| 10-521-7001    | OFFICE SUPPLIES         | 39.45          |
| 10-521-7075    | GASOLINE                | 2,986.30       |
| 10-521-7110    | BUILDING MAINTENANC     | 3,238.14       |
| 10-521-7160    | PUBLIC SPACES MAINTEN   | 2,985.54       |
| 10-525-6110    | MAINTENANCE AGREEM      | 28.16          |
| 10-525-6735    | PAGERS & CELL PHONES    | 117.04         |
| 10-525-7075    | GASOLINE                | 138.21         |
| 10-525-7120    | EQUIPMENT MAINTENA      | 92.57          |
| 10-526-6347    | ADVERTISING             | 498.60         |
| 10-526-6735    | PAGERS & CELL PHONES    | 423.54         |
| 10-526-7001    | OFFICE SUPPLIES         | 84.63          |
| 10-526-7075    | GASOLINE                | 98.54          |
| 10-533-6337    | CABLE SERVICE           | 170.20         |
| 10-533-6710    | ELECTRICITY             | 13,234.26      |
| 10-533-6720    | GAS                     | 157.71         |
| 10-533-6730    | TELEPHONE               | 1,302.72       |
| 10-533-6750    | TRASH COLLECTION        | 20,503.56      |
| 10-533-7003    | COPY MACHINE SUPPLIE    | 254.91         |
| 10-533-7120    | MINOR EQUIPMENT         | 672.47         |
| 10-533-7390    | CONTINGENCIES           | 289.00         |
| 20-2257        | CRITICAL HEALTH INS     | 14.19          |
| 20-2267        | MEDICAL REIMBURSEM      | 218.75         |
| 20-4661        | FACILITY USE FEES       | 550.00         |
| 20-540-5310    | HEALTH, DENTAL & LIFE I | 105.91         |
| 20-540-5426    | TRAINING/TRAVEL APPO    | 193.63         |
| 20-540-6710    | ELECTRICITY             | 3,936.12       |
| 20-540-6720    | GAS                     | 72.03          |
| 20-540-6730    | TELEPHONE               | 205.93         |
| 20-540-6735    | PAGERS & CELL PHONES    | 255.67         |
| 20-540-7001    | OFFICE SUPPLIES         | 82.87          |
| 20-540-7006    | BUSINESS FORMS          | 1,593.57       |
| 20-540-7075    | GASOLINE                | 277.28         |
| 20-540-7090    | OTHER SUPPLIES          | 608.29         |
| 20-540-7110    | BUILDING MAINTENANC     | 10.31          |
| 20-540-7190    | OTHER MAINTENANCE       | 4,031.96       |
| 20-540-8720    | BUILDINGS               | 4,465.00       |
| 21-550-6110    | MAINTENANCE AGREEM      | 84.83          |
| 21-550-6347    | ADVERTISING - NOT EM    | 485.60         |
| 21-550-6355    | OTHER SERVICES          | 165.47         |
| 21-550-6455    | AUTOMATION SERVICES     | 720.00         |
| 21-550-6710    | ELECTRICITY             | 6,715.48       |
| 21-550-6730    | TELEPHONE               | 175.71         |
| 21-550-7110    | BUILDING MAINTENANC     | 110.00         |
| 21-550-7325    | ADULT PROGRAMMING       | 462.00         |
| 21-550-7340    | AUDIOVISUAL             | 448.83         |
| 21-550-7370    | BOOKS                   | 4,035.01       |
| 22-2257        | CRITICAL HEALTH INS     | 35.40          |
| 22-2267        | MEDICAL REIMBURSEM      | 41.67          |
| 22-580-6710    | ELECTRICITY             | 1,629.64       |
| 22-580-6720    | GAS                     | 159.37         |
| 22-580-6730    | TELEPHONE               | 85.85          |
| 22-580-6735    | PAGERS & CELL PHONES    | 447.48         |

**Account Summary**

| <b>Account Number</b> | <b>Account Name</b>   | <b>Payment Amount</b> |
|-----------------------|-----------------------|-----------------------|
| 22-580-7075           | GASOLINE              | 992.74                |
| 22-580-7181           | TREE MAINTENANCE      | 16,193.00             |
| 22-580-7184           | TRAFFIC SIGNAL/STREET | 271.42                |
| 22-580-8770           | INFRASTRUCTURE        | 34,124.60             |
| 24-524-6090           | PROFESSIONAL SERVICE  | 5,913.34              |
| 24-524-8770           | INFRASTRUCTURE        | 16,500.00             |
| 25-535-6040           | DESIGNING & ENGINEER  | 1,564.80              |
| 25-535-8700           | LAND ACQUISITION      | 1,303.50              |
| 25-535-8730           | BUILDING IMPROVEME    | 2,480.92              |
| 25-535-8750           | EQUIPMENT             | 4,596.17              |
| 25-535-8770           | INFRASTRUCTURE        | 18,250.00             |
| 44-536-6030           | OTHER LEGAL FEES      | 79.00                 |
| 44-536-6090           | PROFESSIONAL SERVICE  | 158.00                |
| 60-2267               | MEDICAL REIMBURSEM    | 104.17                |
| 60-560-6090           | PROFESSIONAL SERVICE  | 147.50                |
| 60-560-6345           | BANK FEES             | 40.00                 |
| 60-560-6420           | WATER PRIMACY FEES    | 9,876.75              |
| 60-560-6710           | ELECTRICITY           | 19,883.96             |
| 60-560-6720           | GAS                   | 172.12                |
| 60-560-6730           | TELEPHONE             | 122.10                |
| 60-560-6735           | PAGERS & CELL PHONES  | 509.47                |
| 60-560-6740           | NKC UTILITY FEES      | 231.00                |
| 60-560-7005           | CHEMICALS             | 28,411.34             |
| 60-560-7075           | GASOLINE              | 847.40                |
| 60-560-7190           | MAINTENANCE OTHER     | 110.01                |
| 60-560-7210           | MINOR EQUIPMENT       | 76.24                 |
| 60-560-8730           | BUILDING IMPROVEME    | 31,209.22             |
| 60-560-8770           | INFRASTRUCTURE        | 9,133.41              |
| 61-570-6090           | PROFESSIONAL SERVICE  | 210.52                |
| 61-570-6345           | BANK FEES             | 40.00                 |
| 61-570-6430           | LABORATORY FEES       | 4,565.25              |
| 61-570-6710           | ELECTRICITY           | 9,138.90              |
| 61-570-6720           | GAS                   | 61.80                 |
| 61-570-6730           | TELEPHONE             | 179.75                |
| 61-570-6735           | PAGERS & CELL PHONES  | 40.68                 |
| 61-570-7001           | OFFICE SUPPLIES       | 15.00                 |
| 61-570-7075           | GASOLINE              | 137.34                |
| 61-570-8770           | INFRASTRUCTURE        | 47,138.51             |
|                       | <b>Grand Total:</b>   | <b>460,622.21</b>     |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| **None**                   | 283,166.88            |
| 1712                       | 1,221.12              |
| 1831                       | 3,041.90              |
| 1901                       | 13,873.23             |
| 2551                       | 29,988.10             |
| 2612                       | 16,921.43             |
| 2741                       | 8,254.00              |
| 2752                       | 2,480.92              |
| 290                        | 4,465.00              |
| 5251                       | 1,554.27              |
| 5891                       | 9,133.41              |
| 5941                       | 29,127.08             |
| 6001                       | 13,650.00             |
| 6921                       | 16,500.00             |
| 7651                       | 1,303.50              |
| 835                        | 4,600.00              |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| 9491                       | 20,251.37             |
| 9601                       | 1,090.00              |
| <b>Grand Total:</b>        | <u>460,622.21</u>     |

## **Upcoming City Items of Note**

Dates Below Are Subject to Change

Items in red are Parks & Recreation Events

Items in blue are special City Council Meetings

|                      |  |
|----------------------|--|
| June 25, 2021        | A Night Out with Movie in the Park – Macken Park – 6:00 PM               |
| July 5, 2021         | City Hall, Library, Parks & Recreation Closed – Independence Day         |
| July 9, 2021         | Friday Night Concert – Macken Park Festival Shelter – 7:00 PM            |
| July 23, 2021        | Movie in the Park – Macken Park Festival Shelter – Dusk                  |
| August 13, 2021      | Friday Night Concert – Macken Park Festival Shelter – 7:00 PM            |
| August 28, 2021      | Movie in the Park – Macken Park Festival Shelter – Dusk                  |
| September 6, 2021    | City Hall, Library and Parks & Recreation Closed – Labor Day             |
| September 10, 2021   | Friday Night Concert – Macken Park Festival Shelter – 7:00 PM            |
| September 18, 2021   | City-wide Garage Sale  |
| September 25, 2021   | Drive-in at the Park – Macken Park – Dusk                                |
| October 9, 2021      | Howl-O-Ween – Waggin' Trail Park – 1:00 PM                               |
| October 23, 2021     | Spooktacular – Macken Park Festival Shelter – 11:00 AM                   |
| November 2, 2021     | Election Day   |
| November 19, 2021    | Mistletowne Market – Parks & Recreation Center – 12:00 PM                |
| November 19, 2021    | Mayor's Tree Lighting – City Hall – 6:00 PM                              |
| November 20, 2021    | Mistletowne Market – Parks & Recreation Center – 10:00 AM                |
| November 21, 2021    | Mistletowne Market – Parks & Recreation Center – 12:00 PM                |
| November 22, 2021    | Feel the Warmth – Parks & Recreation                                     |
| November 25-26, 2021 | City Hall, Library and Parks & Recreation Center Closed – Thanksgiving   |
| December 11, 2021    | Holiday Wonderland – Parks & Recreation Center – 11:00 AM                |
| December 24, 2021    | City Hall, Library and Parks & Recreation Center Closed – Christmas      |
| December 31, 2021    | City Hall, Library and Parks & Recreation Center Closed – New Year's Day |

**Status of City Projects and Purchases – July, 2021**

Items in Black Type: Ongoing

Items in Red Type: Completed

**ADMINISTRATION**

- **Business Licensing Software (FY 2019) \$35,000**

Currently the business licensing renewal, tracking and reporting process is handled through the Incode Accounting Software. EnerGov is used by the Community Development department for permitting purposes and is compatible with the Incode software. EnerGov offers on-line payment and renewal options that would be more customer friendly for the business community. In addition, this new software has better reporting functions.

*Responsibility:* Nick Hawkins

*Status:* In progress. Online license applications are live with online renewals expected to be ready for the 2022 business license cycle.

**BUILDINGS AND GROUNDS**

- **City Hall “Face Lift” Items \$50,000**

The City Hall “Face Lift” is a multi-year approach to cleaning, neatening, refurbishing and upgrading the appearance of City Hall. Items include the most basic and simple tasks from simple clean-up and repairs such as painting, replacing ceiling tiles, plantings and interior signage, to consideration of larger and longer-term projects including carpet replacement, exterior signage replacement and other potential remodeling. The expenditure in FY 2021 will focus on replacing the rusting second story east windows, coating the faux stone façade to cover the weather and rust stains, and refurbishing the City Council dais.

*Responsibility:* Kim Nakahodo

*Status:* The new windows have been installed. In the next few weeks, the faux stone façade will be painted. The dais refurbishing project was postponed by the City Council.

- **Replace Rooftop HVAC Unit – Police Dept. First Floor** **\$45,000**

The Police Department HVAC rooftop unit that serves the first floor needs to be replaced. This unit has an energy recovery system installed in 2006 but has since been tripping more often and the unit requires outdated and non-compliant R-22 refrigerant.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Replace Two HVAC Heat Pumps - Fire Station 1** **\$35,000**

Fire Station 1 has two rooftop HVAC Heat Pumps serving the training area that need to be replaced. They were manufactured in 2003, and require outdated and non-compliant R-22 refrigerant, and repairs have been needed several times over the past few years.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Replace Rooftop HVAC Unit – Police Dept. Basement** **\$45,000**

The Police Department HVAC rooftop unit that serves the workout room, locker rooms and the bathrooms located in the basement needs to be replaced. This unit had major condensing coil problems with vibration issues that caused the freon to leak from the coil tubing. The rooftop unit's energy recovery system has been disabled because of frequent failures, and the parts are no longer available.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Replace Two Small Xmark Mowers** **\$35,000**

These mowers are used for mowing on islands and hard to mow areas that the large mowers cannot reach. For greater efficiency and reliability, it is time to replace two of the older mowers.

*Responsibility: Pat Hawver*

*Status: Completed*

- **Replace F350 4x4 Truck** **\$50,000**

The current truck is a 2004 diesel with over 60,000 miles on it, has an oil leak from the engine seal, transmission issues, and is rusting. This vehicle is used daily, and is used for plowing and salting roads. The new vehicle would have a gasoline engine.

*Responsibility: Pat Hawver*

*Status: Completed.*

## **COMMUNITY DEVELOPMENT**

- **Interactive Viewboard** **\$6,000**

This expenditure is to purchase an interactive flat panel screen for enabling electronic plan review. Electronic plan review is quickly becoming the norm in Community Development and current technology in the Department lacks the functionality needed for this.

*Responsibility: Sara Copeland*

*Status: No action as yet.*

- **Burlington Corridor Complete Street Phase I** **\$8,375,763**

In 2016, the City Council adopted the Burlington Corridor Complete Street Plan, which was partially funded by a Planning Sustainable Places grant from Mid-America Regional Council. This plan, building on the 2009 Burlington Corridor Study, recommends a variety of improvements to Burlington to make it a more attractive, green and complete street, with improved pedestrian and bicycle facilities to complement the existing vehicle lanes. Implementation of this plan is planned over a multi-year period. Phase I includes improvements primarily on the east side of the corridor.

*Responsibility:* Sara Copeland

*Status:* MoDOT authorized the City to begin acquisition of necessary easements. Staff is working with the appraiser on next steps. The engineer has started work on the water line replacement design approved by the City Council on June 1, 2021.

- **ARRA – Phase 2B Improvements (FY 2020) \$250,000**

As part of the redevelopment of the existing Burger King parcel, the City needs to make final infrastructure improvements that will impact that property, including construction of the median on Taney Street, a water line extension, completion of the right turn lane taper, driveway removal, sidewalk extension, and landscaping.

*Responsibility:* Sara Copeland

*Status:* Complete.

- **Gateway Signage \$224,000**

The City Council adopted a Signage Master Plan in 2016 that established a design for new gateway signage and locations for new signage at major entrances into the city. The goal of new gateway signage is to increase the visibility of North Kansas City.

*Responsibility:* Sara Copeland

*Status:* No action as yet.

- **Wayfinding Signage \$61,380**

FY 2023: \$119,700

The branding study conducted in 2013-14 found that North Kansas City has poor visibility, even to residents of the Kansas City metro area. The City Council adopted a plan for wayfinding signage in 2017. Installing new wayfinding signage will assist visitors in finding key destinations and public parking.

*Responsibility:* Sara Copeland



*Status: Installation of the first phase of signage was completed in March.*

- **Armour Road Complete Street Phase 2** **\$83,000**

Phase I of improvements to Armour Road pursuant to the adopted Armour Road Complete Street Plan included the addition of bike lanes between Fayette and Ozark and improvements to the intersection at Armour and Iron. This project will continue the Plan objectives to shorten pedestrian street crossing distances and extend the downtown character further east. Called for in this phase is improving the Armour & Howell intersection with landscaping and irrigation, sidewalk replacement, ADA facilities, and aesthetic amenities.

*Responsibility: Sara Copeland*

*Status: The City Council directed that the improvements at Howell Street intersection be included with other adjustments this year. The engineer for this project has submitted plans for staff review.*

- **Walker Intersection Improvements** **\$149,000**

This project is for geometric improvements to the Armour Road and Walker Road intersection. This project includes realigning turn lanes and adding eastbound left turn lane queuing capacity. These improvements address an existing lane utilization issue at this intersection and queuing that impacts the NKC Hospital entrance.

*Responsibility: Sara Copeland*

*Status: The City Council decided not to move forward with this project.*

- **Downtown Streetscape Improvements** **\$3,000,000**

Update to the downtown streetscape on Armour between Buchanan and Fayette and on Swift from 18<sup>th</sup> to 21<sup>st</sup> Avenue. Improvements include replacement of sidewalk pavers, landscaping, irrigation, street trees, existing lighting and installation of other amenities. The existing streetscape elements, including pavers and street trees, are reaching the end of their life expectancies and the existing irrigation lines have required extensive ongoing maintenance to keep them in working order.

*Responsibility: Sara Copeland*

*Status: The City has entered into a contract with MegaKC to act as the Construction Manager at Risk for this project. Staff has had a project kick-off meeting with MegaKC and construction is planned to begin late summer.*

• **Hillside Litigation** **\$30,000**

The City is in the middle of litigation involving the desired acquisition of property in the vicinity of the City's water reservoir and counterclaims by the owner of the property. This amount is budgeted for continuing costs to litigate and acquire the property.

*Responsibility: Tom Barzee*

*Status: Competing claims are currently being litigated. The court has entered a preliminary injunction in favor of the City and against the landowner regarding the City's access to its water reservoir. The City's claim is to ensure the City has access to and can properly secure the water reservoir. The property owner has filed a multi-count counterclaim against the City claiming, among other things, trespass and inverse condemnation by the City of its property. The City's insurance carrier has declined coverage of the counterclaim against the City. The property owner also claims that the City's grubbing and levee protection ordinance is illegal, asserting that it believes the ordinance improperly forbids it from clearing the property of vegetation. This case was delayed by more than a year due to the 11 property owner's bankruptcy. This case has been continued, with no date currently set for trial.*

• **I-29 Shared Use Path** **\$115,000**

This is for engagement and engineering work for a shared-use path connecting Diamond Parkway to 14<sup>th</sup> Avenue as recommended by the Bicycle Master Plan Project. It involves identifying a route, developing community consensus and support, and completing a design. The estimated cost also includes acquisition of easements and/or right-of-way.

*Responsibility: Sara Copeland*

*Status: Staff has selected a consultant to work with on this project and is working with that consultant on preparing a scope of work prior to bringing a contract before the City Council for approval.*

- **Armour East-West Connection (under I-29) Study** **\$40,000**

The Bicycle Master Plan identifies improvements to Armour Road/MO-210 under the I-35 overpass as a high priority to provide an east-west connection for people walking and biking. This study would provide engagement and engineering work to establish required improvements, including coordination with MoDOT.

*Responsibility:* Sara Copeland

*Status:* MARC awarded the City a \$30,000 Planning Sustainable Places grant to support the next step engineering and engagement work for this project. The City approved the grant agreement with MARC on October 20, 2020 and City staff worked with MARC to select a contractor for this project. Initial community engagement will begin in July.

## **FIRE**

- **Hoses** **\$7,000**

This is for replacement fire hose for sections that have failed in accordance with NFPA 1962 care, use, inspection and service testing guidelines. This is an ongoing cost.

*Responsibility:* Dave Hargis

*Status:* Complete

- **Rescue Strut System** **\$8,000**

Rescue struts can be used as cribbing and stabilizers for many rescue situations, including MVA's, structure collapse, entrapments and many other emergency situations. This system is to be placed on Truck 904.

*Responsibility:* Dave Hargis

*Status:* Complete

- **Battery Operated Rescue Equipment** **\$17,000**

When responding to different types of fires and rescue situations, quick action sometimes makes the difference in accessing patients or fires. These battery-operated pieces of equipment are deployed faster and easier than hydraulic equipment

*Responsibility:* Dave Hargis

*Status:* Ordered

- **Security Cameras for Fire Stations** **\$6,000**

Currently Fire Station #1 has security cameras that do not record and provide very limited coverage of the entrances but not of the parking areas. There have been numerous break-ins and attempted break-ins to employee vehicles and the station while crews were on a call. Station #2 has no cameras or security devices at all. This purchase would allow for new cameras at both stations that could be monitored and would record events.

*Responsibility:* Dave Hargis

*Status:* Complete

- **Training Facility** **\$20,000**

This project would be for the exploratory phase of a training facility in the Paseo Industrial District near the Water Pollution Control/Animal Control facility. The Fire Department does not have a suitable apparatus and fire training site available within the city limits. It is proposed to study the feasibility of constructing such a facility in the City limits. If deemed feasible, construction would come in a later year.

*Responsibility:* Dave Hargis

*Status:* RFQ is in the City Counselor's hands for review.

- **Fire Inspector Vehicle** **\$32,000**

The current Fire Inspectors vehicle is 10 years old and was a hand-down from the codes department. In the course of the fire inspectors' job they must haul tools, training props and evidence from fires. The purchase of a small truck would be better suited than an SUV. This configuration will allow loose equipment, tools, and bunker gear to be secured in the bed yet remaining accessible creating a safer and healthier environment for the inspector.

*Responsibility: Dave Hargis*

*Status: This has been delivered.*

- **Ambulance** **\$285,000**

This purchase would allow the department to have two newer more efficient front-line ambulances operating daily. Our current reserve ambulance is 2007 model and is at the end of its useful life. It would be replaced with a 2013 model reducing repair and maintenance costs and providing a better customer experience.

*Responsibility: Dave Hargis*

*Status: Anticipated delivery date is July 15, 2021.*

- **Personal Protective Equipment** **\$34,100**

This expenditure is for replacement of firefighter personal protective equipment, often called bunker gear. This equipment is rotated on a seven-year schedule, staggered among sets of fire personnel.

*Responsibility: Dave Hargis*

*Status: Complete.*

**INTERDEPARTMENTAL**

- **Website Redesign** **\$50,000**

The City’s website was redesigned in 2015. At the time, the site delivered everything that the City requested. However, in 2020 it will be five years old and in need of a refresh. According to recent data, significantly more people are accessing the web on mobile devices, so a new site design is needed with a focus on mobile design. It should also incorporate other systems that are currently manual processes – such as textcaster and other social network notifications.

*Responsibility:* Kim Nakahodo

*Status:* The City Council has awarded the website provider contract and the City’s Communications Team met with the vendor, Granicus, to develop the overall look and feel of the website. The new website will take approximately 10 months to complete.

**PARKS & RECREATION**

- **Renovation to Diamond #1 (FY 2020)** **\$1,125,406**

At its work session of July 16, 2019, the City Council indicated its approval of a project to renovate Baseball Diamond #1 at Macken Park, in a maximum amount of \$1,125,406. This field has been used by North Kansas City High School for over six decades. Outside of NKCHS Baseball, Diamond #1 is rented and used by the North Kansas City [Baseball] Association, Ban Johnson, Men’s Senior Baseball League and other organizations for practice and league games. Contemplated is an agreement whereby the City would perform the project and pay for the entire cost and be repaid up to a 50% share by the North Kansas City School District over a ten-year period.

*Responsibility:* Eric Berlin

*Status:* The project is under construction.

- **Wheel Park Trail - Macken Park** **\$131,000**

Wheel Park Trail has multiple areas on the trail that have cracks and broken material that deem the trail to be unsafe. This request will be a complete new 2” asphalt overlay with a (4) coat acrylic coating surface and backfill trail.

*Responsibility:* Victoria Ressler

*Status:* Plan to go out for bid in July 2021.

## **POLICE**

- **Personal Body Armor** **\$14,000**

The Department’s Body Armor is currently on a five-year replacement cycle due to the manufacturer’s warranty. This expenditure allows for the replacement of Body Armor for fourteen officers. Through a grant from the U.S. Department of Justice, 50% of total cost will be recouped following the initial expenditure.

*Responsibility:* Kevin Freeman

*Status:* Complete.

- **TASER Payment** **\$16,000**

In FY 2018 the Department entered into a five-year contract to replace the department’s phased out X-26 TASER with 40 of the new X-2 TASERs as well as a maintenance agreement for the new units. This is the third year of payment on the contract.

*Responsibility:* Kevin Freeman

*Status:* Complete

- **Covert Radar Recorder** **\$5,000**

The addition of a second covert radar recorder and an upgrade to the software package will allow for us to utilize this equipment at simultaneous locations, prepare and present user-friendly reports.

*Responsibility:* Kevin Freeman

*Status:* Purchased and delivered.

- **Badge Replacement** **\$8,000**

Re-design and replace the current police badges. The design of the badges currently being worn are over 40 years old and are very generic. A fresh badge, unique to North Kansas City, is a way to instill pride in the department and the uniform we wear.

*Responsibility:* Kevin Freeman

*Status:* Project complete.

- **Replace Property Room Refrigerator** **\$14,000**

This piece of equipment is currently 13 years old and has failed twice in recent years. Failure of this refrigerator can make perishable evidence unusable as evidence in courtroom proceedings.

*Responsibility:* Kevin Freeman

*Status:* Complete.

- **Police Vehicles** **\$120,000**

In 2011, the City established a replacement calendar to maintain a reliable fleet of police vehicles and keep maintenance costs within proposed yearly budgets. This calendar plans for the replacement of the vehicles with the highest mileage every two to three years. This project continues along that replacement schedule and provides for the replacement of three frontline police interceptors.

*Responsibility:* Kevin Freeman



*Status: Vehicles have been delivered and are in the changeover process.*

- **K9 Replacement** **\$45,000**

Both of the City's current K-9 units are nearing the end of their useful working life, Ty is 10 years old and Stryker is nine. It is time for the city to plan for the potential retirement of one or both K9's in the coming fiscal year. This project anticipates the purchase and training of two new K9's as well as the training of two new handlers. We do anticipate replacing K9 Ty and his handler during this fiscal year. If K9 Stryker continues to meet expectations in his performance we will delay his replacement into a subsequent fiscal year.

*Responsibility: Kevin Freeman*

*Status: A K9 vendor has been identified and we are in the process of acquiring one K9 and training from our selected vendor. The Budget assumed the purchase and training of two K9s; the department will request the second K9 funding be moved to FY 2022.*

- **Police Radio Replacement** **\$350,000**

The existing police hand-held and in-car radios are over ten years old and determined to be no longer serviceable by the manufacturer. When a radio breaks our only option is to replace it. The new radios will maintain compliance with the MARRS system and include mandated encryption programming.

*Responsibility: Kevin Freeman*

*Status: Project completed*

- **Firearms Replacement** **\$35,400**

Continue with the replacement schedule adopted in 2011 that will replace all department-issue .40 caliber Glock handguns with a 9mm Glock handgun, replace EO Tech rifle sights, and purchase a rifle platform for the School Resource Officer.

*Responsibility: Kevin Freeman*

*Status: Handguns transition is complete, awaiting action on the rifle platform for the School Resource Officer.*

## **TRANSPORTATION**

- **Curb/Sidewalk/Drainage Improvements** **\$280,000**

This project is to perform miscellaneous curb, sidewalk and storm water facility repairs throughout the City, including catch basin repairs, grade adjustments and new installations.

*Responsibility: Anthony Sands*

*Status: Ongoing.*

- **Northgate Alley Repairs** **\$250,000**

FY 2022: \$250,000

The concrete alleys within the Northgate area that were built beginning in 2003 do not drain well. Pockets of standing water hold salt during the winter, which has deteriorated concrete in several areas. Installation of slot drains and extension of storm sewers will improve the situation. The City previously adopted a three-year program at \$50,000 each year, but it has become evident that that level of funding will not be sufficient to achieve the necessary results in a timely manner. The Transportation Fund does not have the capacity to fund this level of repair, so it is budgeted to have the Gaming Fund do so over a two-year period.

*Responsibility: Anthony Sands*

*Status: Project is in progress. The first seven priority sub-projects have been completed.*

- **Streetscape Grant Program** **\$16,000**

This program created in 2007 gives local business owners in commercial and industrial districts an incentive to improve landscaping within the right-of-way alongside their businesses through dollar-for-dollar matching grants of up to \$5,000. Improvements installed are maintained by the property owners.

*Responsibility: Anthony Sands*

*Status: Project Completed.*

- **Annual Tree Planting and Replacement Program** **\$30,000**

The City has an annual tree planting program. Each year dozens of new trees are planted as infill from areas where trees have been removed or in areas along the street right of way that can benefit from shade. In 2021, it is planned to replace approximately 40 trees that were removed as part of the City’s Emerald Ash Borer Management Program.

*Responsibility: Anthony Sands*

*Status: Ongoing. Fall tree plantings will begin in October.*

## **WATER**

- **Water Treatment Plant Rehabilitation** **\$15,316,745**

FY 2021 will see a major upgrade of the water treatment plant. The rehabilitation includes a new electrical system, mechanical upgrades to meet current codes and improve air quality, rehabilitation of the supply wells, structural modifications, process upgrades to correct a hydraulic bottleneck, replacement of corroded equipment, replacement of leaking valves, and modernization of plant controls. Also included are renovations to improve the laboratory, offices, and restrooms. These improvements will extend the useful life of the facility for more than 40 years. The amount budgeted includes an amount for the Owner’s Project Representative who will be overseeing and monitoring the work of the contractor for the project.

*Responsibility: Anthony Sands*

*Status: On September 15, 2020, the City Council approved a contract with MegaKC Corporation in the amount of \$13,754,251 for construction of improvements to the Water Treatment Plant and supply wells. Construction is in progress.*

- **Replace 2006 F250 Truck with F350** **\$60,000**

The current F250 truck is a 2006 with mechanical and electrical issues and is at F250 and the salt is too heavy for the suspension. This vehicle is used in the winter months for plowing and salting roads and would be replaced by a F350 with snowplow gear and safety lighting.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Sunny Hills Water Meter** **\$35,000**

There is currently no meter on the discharge side of the pumps at Sunny Hills, therefore, staff cannot accurately measure the water flow from this station. An 8” meter would be installed at the Sunny Hills Water Pump Station which pumps water from the reservoir to the Vernon Pump Station.

*Responsibility: Anthony Sands*

*Status: Project is in progress.*

- **Maintenance Shop Floor Drain** **\$35,000**

After the upgrades complete in FY 19/20, it was found that the floor drains do not properly drain, permitting standing water. Mixed with food wastes and cleaning water, this contributes to pooling and smelly conditions. Saw-cutting the concrete floors, removing the existing damaged pipes, and installing new PVC pipe throughout the maintenance building would be required for restoration.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Fire Hydrants and Appurtenances** **\$20,000**

This is for the purchase of ten fire hydrants and associated repair kits and extensions to have in stock. Current practice is to order them as needed when a problem develops, which leads to delays in addressing immediate issues.

*Responsibility: Pat Hawver*

*Status: Completed.*

- **Stormwater Main Video Investigation - PID (FY 2020) \$ 50,000**

In FY 2019, the high level of the Missouri River created hydrostatic pressure issues in the Paseo Industrial District (PID) that caused the ground to shift and road cave-ins to occur at several locations in the PID. Levee District contract staff has suggested that the City perform a video investigation of the stormwater lines in the Paseo Industrial District to determine if damage to stormwater lines throughout the PID has occurred that could cause similar problems in the future.

*Responsibility: Pat Hawver*

*Status: Complete.*

- **Redevelop Landfill Monitoring Wells \$ 30,000**

In 1987, the City closed and capped a sewage treatment sludge landfill it operated. Since then, the site has been monitored to determine if the site is discharging contaminants into the waters of Missouri. The required measures for the five-year extension of the State operating permit to be taken include redevelopment of existing monitoring wells to adequately monitor the site (the existing monitoring wells are showing their age because they were installed in 1996 and were anticipated to be monitored for 20 years); rebuilding of the monitoring wells and continuation of submittal of quarterly results; drilling and installation of two new monitoring wells upgradient from the site; performance of a hydrogeologic site characterization to establish groundwater gradients; and provision of elevations of the top of monitoring wells. This project has been rolled over from the prior year because of the high river level that prevented it from being performed.

*Responsibility: Anthony Sands*

*Status: Complete.*

- **SCADA Additions** **\$ 40,000**

FY 2022: \$40,000

The installation of additional Supervisory Control and Data Acquisition (SCADA) equipment at the Linn-Jasper and Howell Pump Stations will include an auto-dialer to add additional input and output on the motor control center. This will provide connections to the computers that monitor stormwater levels at the pump site and allow staff to start and stop pumps to avoid electrical spikes.

*Responsibility:* Anthony Sands

*Status:* In Progress. Contractors MicroComm and Yates Electric are in the final stages of the SCADA upgrades.

- **Bedford Pump Station Chain Hoist** **\$25,000**

This project is to replace the existing 2.5-ton capacity manual chain hoist with an upgraded motorized 5-ton capacity hoist. This hoist is used to remove and reinstall sewage pumps from the basement of the Bedford Lift Station. The existing hoist is manually operated with a lifting capacity of 2.5 tons. The pump motor weighs over 2.5 tons and pump companies have recommended installing a hoist with a minimum four-ton capacity.

*Responsibility:* Anthony Sands

*Status:* Project is in progress.

- **Bedford Pump Station Headworks** **\$ 50,000**

Sewer gases have eroded the concrete around the floor hatch, foundation, doors, and walls of the Bedford Sanitary Sewer Pump Station to the point where the structure is deteriorating. The floor hatch is especially bad, as the steel framing is deteriorating and making for an unsafe worksite. This project is to repair/replace doors, the access hatch and concrete flooring at the Bedford Lift Station headworks area.

*Responsibility:* Anthony Sands

*Status:* Ongoing. Concrete contractor to evaluate feasibility of repairs to the concrete structure.

- **Replace Fencing** **\$ 18,000**

This project is to replace approximately 560 feet of rusted, overgrown fencing on the east side of the WPC Building. Through the past two years, portions of fencing around the WPC property have needed to be replaced due to overgrown vegetation, rust, and vandalism. This year is no different, with approximately 560 feet of fencing needing to be replaced. Fencing is a security issue given that the fence is located adjacent to the railroad where the homeless and vandals have easy access.

*Responsibility: Anthony Sands*

*Status: Completed.*

- **Dredge Hillside Levee Creek - Ozark Street Culvert** **\$10,000**

FY 2023: \$11,000

An agreement between the City and Levee District in the 1970's required the City to dredge sediment underneath the culvert every two years to assure the flow in the creek is not obstructed.

*Responsibility: Pat Hawver*

*Status: Completed.*

- **Laboratory Renovations** **\$100,000**

The WPC laboratory was partially renovated over 27 years ago, and a major renovation is warranted to include, but not limited to: replacement of light fixtures, replacement of ceiling tiles, installation of new vinyl flooring, and installation of new cabinets with chemical resistant tops.

*Responsibility: Anthony Sands*

*Status: In progress. On-call architecture firm Gould-Evans is assisting in creating a project scope.*

- **Construct Roof Hatches for Pump Stations** **\$60,000**

Some of the storm pump stations were constructed without roof hatches that makes it necessary to construct a roof hatch to remove a pump with a crane during emergency pump repair situations. This project would allow for the construction of two roof hatches at approximately \$30,000 per station.

*Responsibility: Anthony Sands*

*Status: Completed.*



## Minutes of the North Kansas City, Missouri Regular City Council Meeting of July 6, 2021

The City Council met in regular session on Tuesday, July 6, 2021, at the City Council Chambers located at 2010 Howell Street, North Kansas City, MO 64116/

The following were present:

Mayor: Bryant DeLong  
Councilmembers: Wesley Graves  
Anthony Saper  
Jesse Smith  
Lisa Tull  
Zachary Clevenger  
Adam Roberts  
Amie Clarke  
Ana Pellumbi

Staff Present: Kim Nakahodo, Interim City Administrator  
Jim Bagley, Patrol Commander  
Greg Hook, Battalion Chief  
Sara Copeland, Community Development Director  
Anthony Sands, Public Works Director  
Casey Campbell, Human Resources Manager  
Nick Hawkins, Finance Manager  
Stephen Roberts, IT Manager  
Tom Barzee, City Counselor  
Crystal Doss, City Clerk  
Michael Gentry, Administrative Intern

Mayor DeLong called the meeting to order at 7:00 p.m.

The roll was called. The following councilmembers were present: Jesse Smith, Zachary Clevenger, Adam Roberts, Amie Clarke, Ana Pellumbi, Wesley Graves, Anthony Saper, Lisa Tull.

The meeting opened with the Pledge of Allegiance.

C. Saper asked that Item #9 Reappointment of Rebecca Welbern to the Hospital Board of Trustees be moved off the consent agenda. C. Saper moved to approve the agenda as amended, seconded by C. Smith. The roll was called, and the vote was as follows: C. Smith, yes – C.

Roll Call

Opening

Approval of Agenda

Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Gabriella Flores, NKC Equity and Inclusion Commission, stated the EIC held a public Work Session. She stated she would like to go back to the meeting of 6/15 regarding the NKC United Initiative. She stated she would like to restate that the purpose of the initiative was about creating safe spaces for community members and partnering and collaborating with our local businesses. Want to work toward creating a welcoming community for everyone. She then made a request regarding diversity and inclusion training for Council and staff. She stated this kind of training must be ongoing and is a long-term commitment. She urged the Council to go out with a Request for Proposal for this training and look at a Training the Trainer program.

Comments from the Public

Mindy Hart Davis, 21<sup>st</sup> Avenue, thanked everyone in the room, especially the Mayor and Council, for the problem-solving, solution-focused mindset they are using to work through the hard conversations. It is encouraging that everyone is working together.

The Consent Agenda contained the following items:

Consent Agenda

Approval of Work Session Minutes of June 15, 2021

Approval of Regular Council Meeting Minutes from June 15, 2021

Appointment of Bart German to the North Kansas City Library Board

Appointment of Timothy "Nick" Dean to the North Kansas City Library Board

City-Sponsored Tourism Grant Program Grant: RiverNorth – Spring Pint Path After Event Form

C. Smith moved to approve the Consent Agenda as presented, seconded by C. Pellumbi. The roll was called, and the vote was as follows: C. Smith, yes– C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Reappointment of Rebecca Welbern to the Hospital Board of Trustees. This item was removed from the Consent Agenda. Discussion ensued. C. Graves moved to approve the reappointment, seconded by C.

Reappointment of Rebecca Welbern to

Clevenger. The roll was called and the vote was as follows: C. Smith, no – C. Clevenger, yes – C. Roberts, no – C. Clarke, no – C. Pellumbi, yes – C. Graves, yes – C. Saper, no – C. Tull, no. Motion failed, 3-5.

the Hospital Board of Trustees

Blue Cross/Blue Shield Maximum Refund Discussion. Interim City Administrator Nakahodo stated that the City has been notified that we have received a Blue Cross Blue Shield Maximum Refund program reimbursement for the calendar year 2020 in the amount of \$248,029. In the past, the Maximum Refund funds received were returned to the City's General Fund. As the Maximum Refund amount reflects funds collected by both the City and the employee, staff would like to recommend that this year the refund be split proportionally between the City and employees. Staff recommends that the employee portion of the refund be applied to the employee contribution of the August 2021 insurance payment as a 'health holiday'. The 'health holiday' refund payment would fully cover participating employees' health insurance copays, allowing employees to retain more of their net pay for both paychecks in August. The balance of the Maximum Refund plan reimbursement would be remitted to the originating fund for future health insurance plan premiums. Staff seeks the City Council's thoughts on this proposed use of the Maximum Refund program reimbursement for the calendar year 2020. Discussion ensued. Council consensus was to use the funds to provide a 'health holiday' for the employees during the month of August.

Blue Cross/Blue Shield Maximum Refund Discussion

RiverNorth Grant Funding Usage Change Request. Interim City Administrator Nakahodo stated that at its May 18, 2021, Regular Meeting, the City Council approved RiverNorth's Pre-Event Application Form for grant funding from April to September 2021. RiverNorth would like to request that a portion of the grant funding be utilized to provide shuttle service for RiverNorth businesses on the weekends. As this use of the grant funding was not mentioned in the Pre-Event Application Form, RiverNorth would like the City Council to consider this new request of the grant funding before implementing the new shuttle service. Discussion ensued. Joe Gauer, RiverNorth, answered Councilmember's questions. C. Smith moved to approve this request, seconded by C. Roberts. The roll was called and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried 8-0.

RiverNorth Grant Funding Usage Change Request

Consideration of an Ordinance Adopting and Approving a License Agreement By and Between the City of North Kansas City, Missouri, and

Ordinance No. 9406 – Temporary License

4Sight Group, LLC d/b/a 4 Sight Construction Group for the Temporary Use of Certain Real Property Owned by the City of North Kansas City, Missouri During Construction of the Gallery Lofts Apartment Building {Bill No. 7609 (Ordinance No. 9406)}. Interim City Administrator Nakahodo asked City Counselor Tom Barzee to present this item to Council. Mr. Barzee stated that the general contractor for Gallery Lofts Investor Partner, LP – 4Sight Construction Group, LLC – has requested a license agreement with the City to accommodate the construction of the new Gallery Lofts apartment complex at 1007 Armour Road. The contractor is requesting temporary access to the City-owned property adjacent to the construction site. C. Clarke moved that Bill No. 7609 be placed on first reading, seconded by C. Smith. The roll was called and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, abstain. Motion carried 7-0-1. Bill No. 7609 was read. C. Clarke moved that Bill No. 7609 be placed on second and final reading and passed as Ordinance No. 9406, seconded by C. Smith. The roll was called and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, abstain. Motion carried 7-0-1. Bill No. 7609 was read. Thereupon Mayor DeLong declared the motion carried and the Bill duly passed. Said Bill was then numbered 9401, was signed and approved by the Mayor and attested by the City Clerk.

Agreement – 4Sight Construction Group, LLC

Consideration of a Resolution Amending the City’s Personnel Manual to Provide for City Residents to Receive Preference in Hiring if They are Equally Qualified with Non-Resident Candidates (Resolution No. 21-053). Interim City Administrator Nakahodo stated that Councilmember Graves has requested that the City’s Personnel Manual be amended to provide that, all things being equal, if there are multiple applicants for a City position, then preference shall be given to a resident of the City. Addition of this section will not require the hiring of an individual not deemed to be qualified or suitable for a City position, and the City Administrator or their designee shall be the sole determiner as to the qualifications of any applicant for a City position other than specifically excepted in the City Code. A resolution adding this language has been prepared for City Council consideration. Discussion ensued. Item died due to lack of a motion.

Resolution No. 21-053 – Establishing a Resident Preference in City Hiring

Elected Officials Training Discussion. Interim City Administrator Nakahodo stated that Councilmember Clarke and Mayor DeLong have requested that the City Council discuss sensitivity training for elected officials. Staff has prepared a memo outlining the training City staff

Elected Officials Training Discussion

undergo and what training is available through the Mid-America Regional Council. Discussion ensued. Consensus was for staff to review options available and bring this back to the Council at a later date.

Juneteenth Federal Holiday. Interim City Administrator Nakahodo stated that on June 17, 2021, President Biden signed into law a bill to make Juneteenth, or June 19, a federal holiday celebrating the end of slavery in the United States. Juneteenth commemorates June 19, 1865, when Union soldiers brought the news of freedom to enslaved Black people in Galveston, Texas – two months after the Confederacy had surrendered and approximately 2-1/2 years after the Emancipation Proclamation freed slaves. Staff is requesting Council direction if the City should observe the new Juneteenth Federal holiday. C. Pellumbi moved to approve June 19<sup>th</sup> be observed as a new Juneteenth Federal holiday for the City of North Kansas City, seconded by C. Roberts. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried 8-0.

Juneteenth Federal  
Holiday

Consideration of a Resolution Amending Rules for the Neighborhood Block Party Grant Program (Resolution No. 21-054). Interim City Administrator Nakahodo stated that on June 19, 2018, via Resolution 18-042, attached, the City Council established a grant program to assist and encourage neighborhoods in North Kansas City in hosting block parties. At its meeting of June 15, 2021, the City Council discussed changes to the originally adopted rules. Now before the Council for approval is a resolution offering amended rules for the Neighborhood Block Party Grant Program. Staff recommends approval. Discussion ensued. C. Roberts moved to approve Resolution No. 21-054, seconded by C. Clarke. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Resolution No. 21-054  
– Block Party

Consideration of a Resolution Amending the General Fund Budget for Fiscal Year 2020-2021 in the Amount of \$2,000 for the Equity and Inclusion Committee (Resolution No. 21-052). Mayor DeLong stated he was requesting that the Equity and Inclusion Committee be given a \$2,000 budget for community outreach and program expenses. The mission of the North Kansas City Equity and Inclusion Committee is to uphold community values while promoting community involvement for all residents, especially those from historically underrepresented

Resolution No. 21-052  
– Budget Amendment  
– Equity and Inclusion  
Committee

communities. Before the City Council is a budget amendment resolution for the requested amount of \$2,000. Staff recommends approval. C. Roberts moved to approve Resolution No. 21-052, seconded by C. Smith. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Consideration of a Resolution Adopting and Amending the American Rescue Plan Fund Budget for Fiscal Year 2020-2021 in the Amount of \$461,180.93 for Eligible Uses Related to the COVID-19 Pandemic (Resolution No. 21-055). Interim City Administrator Nakahodo asked Finance Manager Nick Hawkins to present this item to Council. Mr. Hawkins stated that the City is anticipating receiving \$922,361.85 in federal funds through two equal disbursements to address the COVID-19 pandemic and recovery efforts associated with the pandemic. As a non-entitlement unit, the City will be receiving these funds from the State of Missouri. Staff is recommending the establishment of a separate fund to track eligible uses covered through the American Rescue Plan Act of 2021. The attached resolution creates a new fund to track eligible uses, which will be determined by the Governing Body at a later date. C. Clarke moved to approve Resolution No. 21-055, seconded by C. Roberts. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Park Maintenance Building Addition Change Order #1. At its meeting of April 7, 2021, the City Council approved a contract with MegaKC to construct a Parks Maintenance Building addition. The maintenance building addition was originally to have three coiling doors for vehicle entry. Due to height constraints to accommodate the Park Department's Kubota, only one would function efficiently. It therefore is recommended to change all three to sectional doors. This change order results in a cost savings to the project of \$7,380.26. Staff recommends approval of the change order. C. Smith moved to approve the change order, seconded by C. Clarke. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Review of North Kansas City Destination Developers Community Improvement District FY 2021-2022 Budget. Consideration of 32<sup>nd</sup> Avenue Crosswalk Improvements. Interim City Administrator

Resolution No. 21-055  
– Budget Amendment  
– Establishing the  
American Rescue Plan  
Fund

Park Maintenance  
Building Addition  
Change Order #1

Review of North  
Kansas City Destination  
Developers Community

Nakahodo stated RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: "No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed annual budget to the governing body for review." Legal counsel for the CID has submitted the proposed FY 2021-2022 annual budget for the North Kansas City Destination Developers Community Improvement District for Council review. Staff has no comments to recommend. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment. The City Council has no comment regarding the budget.

Improvement District  
FY 2021-2022 Budget

Review of 18<sup>th</sup> & Swift Community Improvement District Budget. Interim City Administrator Nakahodo stated that RSMo 67.1471.2, which speaks to the administration of community improvement districts, provides: "No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board [of the community improvement district] shall submit to the governing body of the city a proposed annual budget to the governing body for review." Legal counsel for the CID has submitted the proposed FY 2021-2022 annual budget for the 18<sup>th</sup> & Swift Community Improvement District for Council review. (This CID will be disbanded soon, since its original purpose has been subsumed by other arrangements, but it continues to exist as a legal entity at this moment.) Staff has no comments to recommend. Staff recommends the governing body communicate to the CID Board that it has reviewed the proposed budget and has no comment. The City Council has no comment regarding this budget.

Review of 18<sup>th</sup> & Swift  
Community  
Improvement District  
Budget

Consideration of an Ordinance Authorizing Payment for Certain Accounts Due and Payable by the City Through July 2, 2021 {Bill No. 7610 (Ordinance No. 9407)}. C. Clarke moved that Bill No. 7610 be placed on first reading, seconded by C. Smith. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0. Bill No. 7610 was read. C. Clarke moved that Bill No. 7610 be placed on second and final reading and passed as Ordinance No. 9407, seconded by C. Smith. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0. Bill No. 7610 was read. Thereupon Mayor DeLong declared the motion carried and the

Ordinance No. 9407 –  
Approving Accounts  
Due and Payable by  
the City Through July  
2, 2021

Bill duly passed. Said Bill was then numbered 9407, was signed and approved by the Mayor and attested by the City Clerk.

Interim City Administrator Nakahodo stated that the Upcoming City Items of Note and the Quarterly Status of City Projects and Purchases Report were in the agenda packet for review.

Staff Comments

C. Smith welcomed Kim Nakahodo to her new role. He thanked Public Works for distributing sidewalk chalk around town.

Councilmembers'  
Comments

C. Clevenger welcomed the new board appointees to the Library Board. He stated he volunteered for the Arts in the Park event and for the first time ever received a Thank You note for his efforts. C. Clevenger thanked Tina from the YMCA for her presentation at the Work Session. He stated he was in agreement with the need for sensitivity training for the Council.

C. Roberts congratulated Ms. Nakahodo in her new role as Interim City Administrator. He also stated it was National Fried Chicken Day.

C. Clarke stated Ms. Nakahodo is doing a great job in her new role. She thanked the community for their comments at the start of the meeting. C. Clarke stated she was very open to the sensitivity training and stated she was glad the Council voted for the City to recognize Juneteenth as a holiday.

C. Pellumbi also welcomed Ms. Nakahodo to her new role. She thanked Ms. Flores for her comments. C. Pellumbi stated that she is reaching out to anyone in Ward IV who is interested in serving on the Equity and Inclusion Board.

C. Graves stated conversion therapy continues to be legal in 30 states and is legal in North Kansas City. He stated that this therapy should not be allowed in North Kansas City. Mayor DeLong stated he had started the process of banning this therapy at some point last year and an ordinance will be brought to the Council in the near future.

C. Saper stated that the Equity and Inclusion Committee had a well-attended open work session. The Committee will be having some Town Hall meetings and he encourages everyone to attend.

C. Tull thanked Public Works Director Anthony Sands for his work on the alley. She said the alley looked great and is now draining properly.



C. Tull also thanked Public Works for Chalktopia. C. Tull stated that Arts in the Park was wonderful and the retirement party for Eric Berlin was in beautiful in the Parks and Recreation Center. She thanked Human Resource Manager Casey Campbell for her input on sensitivity training.

Mayor DeLong stated that the City is eager for residents to apply for jobs at the City. He also congratulated Ms. Nakahodo on her appointment as Interim City Administrator, as well as Bart German and Nick Dean to the North Kansas City Library Board.

Mayor's Comments

Consideration of a Request to Hold and Recess Into an Executive Session as Requested by the City Counselor, to be Held on this Date on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2). C. Clevenger moved to go into Executive Session at 8:15 PM, seconded by C. Smith. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Executive Session

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Executive Session

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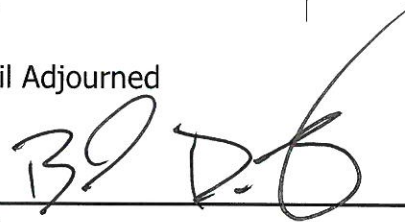
Consideration of a Request to Hold and Recess Into an Executive Session as Requested by the Interim City Administrator, to be Held on this Date on a Real Estate Matter Pursuant to Missouri Revised Statutes §610.021(2). C. Clevenger moved to go into Executive Session at 8:15 PM, seconded by C. Clarke. The roll was called, and the vote was as follows: C. Smith, yes – C. Clevenger, yes – C. Roberts, yes – C. Clarke, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes – C. Tull, yes. Motion carried, 8-0.

Executive Session

C. Graves moved to go back into Regular Session and adjourn at 10:35 PM, seconded by C. Pellumbi. The roll was called, and the vote was as follows: C. Clevenger, yes – C. Roberts, yes – C. Pellumbi, yes – C. Graves, yes – C. Saper, yes. Motion carried, 5-0.


Adjournment

Council Adjourned



\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk

Approved this 20<sup>th</sup> Day of July 2021