

Submissions are processed in order received.

**All fields are required.**

Incomplete applications will be delayed.

**\*RENEWAL\***  
**2025 NKC Class 2**  
**Fixed Fee License**  
**-Storage Warehouse or**  
**Non-Revenue Generating-**

NKC LICENSE #: \_\_\_\_\_

**BUSINESS LICENSE RENEWAL APPLICATION**

**BUSINESS NAME:** \_\_\_\_\_

**BUSINESS OWNER/PARENT CORP NAME:** \_\_\_\_\_

**BUSINESS EMAIL:** \_\_\_\_\_ **BUSINESS PHONE:** \_\_\_\_\_

**LICENSE CONTACT NAME:** \_\_\_\_\_ **CONTACT PHONE:** \_\_\_\_\_

**LICENSE & RENEWAL EMAIL:** \_\_\_\_\_

**BUSINESS PHYSICAL ADDRESS:** \_\_\_\_\_

**BUSINESS MAILING ADDRESS:** \_\_\_\_\_

**FEDERAL EMPLOYEE IDENTIFICATION (FEIN) # OR SOCIAL SECURITY (SSN) #:** \_\_\_\_\_

**TOTAL NUMBER OF EMPLOYEES WORKING IN NKC:** \_\_\_\_\_

**TYPE OF CONTRACTING WORK / NCIS CODE:** \_\_\_\_\_

**DOCUMENTS NEEDED:**

Clay County Business Personal Property Registration (if new business in Clay Co) or Prior Year Paid Tax Receipt attached \_\_\_\_\_

Previous Year Real Estate Property Tax Receipt attached (unless you rent) \_\_\_\_\_

**BUSINESS CLASS 2 – FIXED FEE RATES: (SEE SCHEDULE ON PAGE 2)**

(A) **(circle one)** NON-REVENUE GENERATING LOCATION or STORAGE WAREHOUSE: **\$200.00**

(B) SQUARE FOOTAGE -----> \_\_\_\_\_ sq feet

(C) CALCULATION (Sq Ft / 1,000 x \$0.65): ----->\$ \_\_\_\_\_

(D) LICENSE FEE BY MARCH 1st, (A+C) ----->\$ \_\_\_\_\_

(E) RENEWALS AFTER MARCH 1st ADD 10% PENALTY (D times 10%): \$ \_\_\_\_\_

(F) ADDITIONAL 2% PENALTY EACH MONTH AFTER MARCH 31st:

(D X 2% X number of months after March 31st including current month) \$ \_\_\_\_\_

PAY THIS AMOUNT (D + E + F): ----->\$ \_\_\_\_\_

**MAKE CHECK PAYABLE TO:**

**CITY OF NORTH KANSAS CITY**

**AND MAIL WITH COMPLETED APPLICATION TO:**

ATTN: BUSINESS LICENSES  
 2010 HOWELL STREET  
 NORTH KANSAS CITY, MO 64116

**Or EMAIL to: [licensing@nkc.org](mailto:licensing@nkc.org) – an invoice for payment will be emailed once processed.**

For further assistance, please contact City Hall at (816) 274-6000 or email [nkcbusinesslicense@nkc.org](mailto:nkcbusinesslicense@nkc.org).

**Missouri House Bill 1549...** The signer of this application for this business affirms that this business complies with all rules and regulations of HB 1549 and does not employ illegal immigrants.

**The signer of this application affirms that all information given in this application is true and correct to their best knowledge.**

**Date:** \_\_\_\_\_ **Signature of Applicant:** \_\_\_\_\_

## **Fixed Fee License Codes**

- **Storage Warehouse/Non-Revenue Generating Location**

Per location, per year: **\$200**

- Plus, sixty-five cents (\$0.65) per one thousand square feet of floor space or fraction thereof.
- Please specify square footage online B of application.

*Definitions:*

A Storage Warehouse is a building in which merchandise is stored in quantities, not for sale, but kept for a reasonable period until wanted by the owner.

A Non-Revenue Generating Location has no storage or sales but does conduct business within NKC.