

Submissions are processed in order received.

All fields are required.

Incomplete applications will be delayed.

RENEWAL
2025 NKC Class 2
Fixed Fee License
-Misc.-

NKC LICENSE #: _____

BUSINESS LICENSE RENEWAL APPLICATION

BUSINESS NAME: _____

BUSINESS OWNER/PARENT CORP NAME: _____

BUSINESS EMAIL: _____ **BUSINESS PHONE:** _____

LICENSE CONTACT NAME: _____ **CONTACT PHONE:** _____

LICENSE & RENEWAL EMAIL: _____

BUSINESS PHYSICAL ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

FEDERAL EMPLOYEE IDENTIFICATION (FEIN) # OR SOCIAL SECURITY (SSN) #: _____

NUMBER OF EMPLOYEES WORKING IN NKC: _____ **MO SALES TAX ID # (if applicable):** _____

TYPE OF BUSINESS/NCIS CODE: _____

BUSINESS CLASS 2 – FIXED FEE RATES: (SEE SCHEDULE ON NEXT PAGE)

**** TYPE OF FIXED FEE ****(SEE FEE SCHEDULE): _____

(A) FIXED FEE AMOUNT (SEE FEE SCHEDULE): ----->\$ _____

(B) ADDITIONAL DAYS/# UNITS (SEE SCHEDULE): ----->\$ _____

(C) LICENSE FEE BY MARCH 1st, (A+B) ----->\$ _____

(D) RENEWALS AFTER MARCH 1st ADD 10% PENALTY (C times 10%): \$ _____

(E) ADDITIONAL 2% PENALTY EACH MONTH AFTER MARCH 31st: \$ _____

(C X 2% X number of months after March 31st including current month)

PAY THIS AMOUNT (C + D + E):-----> \$ _____

**MAKE CHECK PAYABLE TO:
 AND MAIL WITH COMPLETED APPLICATION TO:**

CITY OF NORTH KANSAS CITY
 ATTN: BUSINESS LICENSES
 2010 HOWELL STREET
 NORTH KANSAS CITY, MO 64116

Or Email to: licensing@nkc.org – an invoice for payment will be emailed once processed.

For further assistance, please contact City Hall at (816) 274-6000 or email nkcbusinesslicense@nkc.org.

Missouri House Bill 1549... The signer of this application for this business affirms that this business complies with all rules and regulations of HB 1549 and does not employ illegal immigrants.

Signer of this application affirms that all information given in this application is true and correct to their best knowledge.

Date: _____ **Signature of Applicant:** _____

Certificate of Insurance

City of North Kansas City Code requires a **Certificate of Insurance** showing proof of worker's compensation insurance coverage AND liability insurance coverage, with the **City of North Kansas City, Missouri named as certificate holder**. However, if your company is to do business with the City of North Kansas City Missouri directly, the City will need to be listed as additional insured with regards to the liability insurance coverage. This certificate **must** be on file prior to issuance of the business license. Certificates can be emailed to licensing@nkc.org or mailed to: City of North Kansas City, Attn: Business Licensing, 2010 Howell St., North Kansas City, MO, 64116.

If the contractor is exempt from workers' compensation, a **notarized** Affidavit of Exemption for Workers' Compensation Insurance form is required.

Missouri Department of Labor and Industrial Relations Division of Workers' Compensation

Affidavit of Exemption for Workers' Compensation Insurance link:

https://labor.mo.gov/sites/labor/files/pubs_forms/WC-134-AI.pdf

Missouri House Bill 1549

Illegal Aliens and Immigration Status Verification requires that any business that knowingly employs an illegal alien will result in the suspension of a company's applicable local licenses, permits, or exemptions.

Signature on the application is required to attest to compliance to this bill.

Important Numbers

City Hall (Business License)

Phone Number (816) 274-6000

nkcbusinesslicense@nkc.org

Code Compliance (Permits)

Phone Number (816) 274-6006

permits@nkc.org

Fixed Fee License Codes

TYPE: Billiard or pool tables

Per table, per year: **\$15**

TYPE: Electrical coin-operated amusement devices

Per table, per year: **\$15**

TYPE: Carnival

Per day: **\$100**

- Liability insurance \$1,000,000/\$2,000,000/\$500,000 is required.

TYPE: Circus, Menagerie, or Rodeo

First day: **\$250**

Each succeeding day thereafter: **\$200**