





# **CITY OF NORTH KANSAS CITY, MISSOURI REGULAR COUNCIL MEETING AND MOTION TO CLOSE PART OF THE MEETING**

**June 5, 2018  
7:00 p.m.**

- 1. Call to order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Comments from the Public**
  - a. (Please limit comments to five minutes)

## **Consent Agenda**

All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted by one motion of the council with no separate discussion. If separate discussion is desired on an item, from either the City Council or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.

- 5. Approval of Minutes for the Work Session of May 15, 2018** 
- 6. Approval of Minutes for the Regular Council Meeting of May 15, 2018** 
- 7. Appointment of Maria Mignogna to Parks Board – filling unexpired term of Heather Waterfield** 
- 8. Short-term Conditional Use Permit: Velo Garage and Tap House Event** 

The Velo Garage and Tap House is requesting a Short Term Conditional Use Permit for an event to be held Saturday, June 30, 2018 to close a portion of Swift directly in front of their building located at 1403 Swift. The closure will allow for special bike races to take place for children and adults. The road closure is expected to last from 12:00 p.m. until 4:30 p.m. The applicant is responsible for all traffic control.

**9. Short-term Conditional Use Permit: Fayette Street Block Party** 

Anessa DeLong is requesting a Short Term Conditional Use Permit for a block party, which will be held on Saturday, June 23, 2018. The event will last from 4:00 PM until 10:00 PM and consist of a block party for the residents on Fayette Street. The event will take place on Fayette Street between 23<sup>rd</sup> and 26<sup>th</sup> Avenues. The street will be blocked off with cones provided by the Public Works Department.

**10. Short-term Conditional Use Permit: Brewery Pup Crawl Event** 

The Brewery is requesting a Short Term Conditional Use Permit for an event to be held on June 9, 2018. The event will take place in the parking lot adjacent to their location at 1443 Swift. A tent will be placed in the parking lot and alcoholic beverages will be served. The applicant will work with the Liquor Control Director and the Public Works Department to secure the necessary Temporary Caterers License for the event. The applicant estimates an accumulation of 150 customers at the event which will include a live band and on-leash dogs. The Fire Department will be inspecting all tents prior to the event.

## **Regular Items**

**11. Award of Contract – Fire Department Strategic Plan (Resolution No. 18-033)** 

The FY 2018 City Budget contains \$26,000 for the conducting of a Strategic Planning process for the Fire Department. In its memo, staff reviews the proposals that were submitted for this work and recommends the proposal of the Center for Public Safety Excellence as lowest and best.

**12. Engagement of Consultant - Strategic Planning Session (Resolution No. 18-035)** 

The City last engaged in a strategic planning/goals setting process in February, 2016. The process resulted in goals, objectives and action steps which set the general direction for the City and have served to guide the work of the City staff since that time. It is advisable to conduct new such sessions every two years or so to update the City's goals and objectives. In its memo, City staff summarizes the solicitation process for consultants to conduct this year's session, and recommends engagement of Shockey Consulting. A resolution has been prepared accordingly.

**13. Engineering Services for Armour Road Redevelopment Area – Master Agreement Work Order Number 17 (Resolution No. 18-037)** 

Clarkson Construction remains on schedule to complete the ongoing infrastructure construction in the Armour Road Redevelopment Area in July, with the exception of work impacting the existing Burger King property at Armour Road and Taney Street. As staff is now working with the Burger King property owner on establishing a timeline for the transfer of the Burger King property, we feel it is timely to complete plans for this phase of work. Under this work order, Olsson will provide design, survey, engineering, construction inspection and testing services. Staff recommends approval of Work Order Number 17.

**14. Approval of Memorandum of Understanding with North Kansas City School District – School Resource Officer (Resolution No. 18-032)** 

The North Kansas City Police Department is moving forward with the plan to place an officer at the North Kansas City High School as a School Resource Officer (SRO). Before the City Council is a Memorandum of Understanding (MOU) that outlines the terms and conditions regarding what the City and the District have agreed to for this matter. The North Kansas City School Board is scheduled to approve the MOU at their regular meeting on June 12, 2018. The SRO will begin his duties at the beginning of the next school year. Staff recommends approval of the agreement.

**15. Award of Contract – HVAC Maintenance (Resolution No. 18-029)** 

Every three years, the City bids out work for on-call HVAC maintenance. In his memo, the Public Works Director reviews proposals received for this work, and recommends award of contract to Carrier Corporation.

**16. Approval of Contract with Center for Patient Safety (Resolution No. 18-031)** 

In his memo, the Fire Chief requests Council approval of an agreement with the Center for Patient Safety that is designed to help maintain a culture in which errors are learned from and measures may be taken to prevent similar errors from occurring in the future. The Center for Public Safety would be retained to survey Fire Department members, analyze the results, and provide analysis that will help the department make effective changes in this area if shown to be necessary. There is no fee for the services, but a contract with the Center for Patient Safety is necessary to obtain this service. Staff recommends approval of the contract with the Center for Patient Safety.

**17. KC Communities for All Ages Agreement (Resolution No. 18-030)** 

On Tuesday, May 15, 2018, Cathy Boyer-Shesol from the Mid-America Regional Council and Tina Uridge from Clay County Senior Services presented the KC Communities for All Ages program to the City Council during a work session. After the presentation, the City Council directed staff to draft a resolution to enter into an agreement for technical assistance for the KC Communities for All Ages program with the Mid-America Regional Council and the Clay County Senior Services. Staff recommends approval.

**18. Planning Sustainable Places Grant Application Support – Bicycle Master Plan (Resolution No. 18-036)** 

The Mid America Regional Council's (MARC) Planning Sustainable Places (PSP) program helps fund local projects that are transportation-focused and support sustainable redevelopment, environmental stewardship, and public engagement. The PSP program is funded with federal transportation funds and so requires a local match of at least 20 percent of the total project cost. In her memo, the Community Development Director proposes to submit an application for the preparation of a bicycle master plan for North Kansas City. A resolution supporting an application and committing matching funds in FY 2019 has been prepared for Council consideration.

**19. Resolution – Supporting a KCATA Funding Application for a Regional Wayfinding Plan (Resolution No. 18-038)** 

The Mid America Regional Council's (MARC) Planning Sustainable Places (PSP) program helps fund local projects that are transportation-focused and support sustainable redevelopment, environmental stewardship, and public engagement. In her memo, the Community Development Director describes an application by the Kansas City Area Transportation Authority (KCATA) for a regional wayfinding plan. The City's financial contribution for this application would be \$1,000. A resolution of support has been prepared for Council consideration.

**20. Budget Resolution – Emergency Replacement of HVAC Unit at Fire Station One (Resolution No. 18-034)** 



The Finance Manager Land has been reviewing the City's mid-year budget performance for anomalies. During the course of her review, she noticed that last November, the City needed to replace a six-ton rooftop unit at Fire Station One because the existing unit failed unexpectedly. The emergency replacement of the

rooftop unit was unanticipated and not budgeted. The payment in the amount of \$8,143 was charged to the General Fund Buildings and Grounds *Building Maintenance* line item. Before the Council is a budget amendment resolution that appropriates the amount spent for this item in the *Building Improvements* line item in the Capital Outlay section of the Fire Department budget.

**21. Approving Accounts Due and Payable by the City through June 1, 2018. {Bill No. 7294 (Ordinance No. 9091)}**



**22. Staff Comments**

- Upcoming City Items of Note 
- YMCA Financial Report – April 2018 

**23. Councilmember Comments**

**24. Mayor's Comments**

**25. Consideration of a request to hold and recess into an executive session, as requested by the City Administrator, to be held on this date, on a real estate matter pursuant to Missouri Revised Statutes § 610.021 (2)**

**26. Adjournment**

Copies of ordinances referred to above are available for inspection prior to the meeting in the office of the City Clerk.

**Note: Meetings of the City Council are being broadcast live and recorded.**