

**Request for Qualifications
Engineering Services
Armour Road/Highway 210 & Walker Road Intersection**

The City of North Kansas City is seeking Qualification Statements from engineering firms to provide engineering design services for improvements to the intersection of Armour Road/Highway 210 and Walker Road.

The City has previously completed a Traffic Impact Study related to its Armour Road Redevelopment Area development project located on the south side of Armour Road, east of Interstate 29/35. Traffic modeling completed for that project found a need for intersection improvements at Armour Road and Walker Road to reduce excessive queue lengths for eastbound left turns and southbound right turns. The final Traffic Impact Study and appendices are available upon request.

Scope of Services

The anticipated scope of services for the Preliminary Plans and Final Construction Documents is provided below. Once the City selects an engineering consultant and enters contract negotiations, the scope of services may change after receiving input by the selected consultant.

Services anticipated pursuant to this request for qualifications include:

- Topographical and boundary surveys to establish rights-of-way and necessary permanent and construction easements;
- Traffic modeling and/or study (if necessary);
- Preliminary plans and final construction documents for all public improvements necessary to complete improvements to Armour Road/Highway 210 and Walker Road consistent with MoDOT construction standards, including:
 - Right-of-way plans;
 - Utility relocation or extension as necessary;
 - Intersection design, including traffic signal plans;
 - Street lighting;
 - Accommodation for future bicycle facility extension;
 - Traffic control.
- Coordination with the Missouri Department of Transportation and other permitting agencies as necessary, including securing any necessary environmental permits;
- Bidding documents; and
- Construction inspection.

At a minimum, engineering firms shall include a project manager who is a registered Missouri professional engineer.

Submittal Requirements

Submittals shall include the following information:

A. Cover Letter: On firm letterhead, please identify the principal contact, providing the name, title, street address, email address, and telephone number. Qualification by corporations or limited liability companies must be executed in the corporate name by the President or Vice-President (or other officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant to the secretary. If the proposer is an out-of-state corporation, provide evidence of authority to conduct business in the State of Missouri.

B. Qualifications: Qualifications shall include the following information organized into these sections:

Project Team: Provide an organization chart of the proposed team for the project, including resumes for key personnel with their roles and responsibilities. At a minimum, identify the project manager and roadway designer to work on this project.

Project Experience/References: Provide information on at least three (3) similar projects completed in the last seven (7) years. For each project, describe the project by name, type, location, engineering and final construction costs, year completed, and owner's contact information. Project references should list contact name, telephone number, and email address.

Project Approach: Provide a description of work required to obtain permit approval from the Missouri Department of Transportation and complete final bidding documents, along with a proposed schedule for completion.

Additional Information: Provide additional relevant information that demonstrates the team's qualifications.

Submittals shall be no longer than 25 pages.

Interested firms or teams should submit one electronic copy of their submittal in pdf format and two printed copies of the submittal. The submittal must be clearly marked "RFQ – Armour/Walker Intersection" and received no later than 4:00pm on Monday, October 15, 2018. Submittals should be delivered to: Crystal Doss, City Clerk; City of North Kansas City; 2010 Howell Street; North Kansas City, MO 64116.

Evaluation & Selection

Qualifications of each consultant will be evaluated on the basis of the information submitted, along with an analysis of other available information. A selection committee will review the proposals to determine the most qualified submittals, based on the following criteria:

- Consultant's experience and performance on similar projects;
- Consultant's proposed project approach and schedule for completion;
- Recent references;
- Qualifications of team personnel; and
- Quality and completeness of the submittal.

Once the final selection is made, the City will negotiate terms and conditions of an agreement with the selected firm. The selected firm will be asked to provide the City with a proposal that includes a scope of work and a not to exceed cost for providing preliminary plans and final construction documents as well as the firm's hourly pay rates based on various classifications.

This RFQ is an invitation by the City for interested firms to submit their qualifications to perform the anticipated scope of services, which may be subject to subsequent discussions and negotiations. It is not a request for a competitive bid. Submittal of qualifications does not create any right in or expectation to a contract with the City. The City reserves the right to reject any and all proposals.

Reservation of Rights

The City reserves the right to waive any informality or to reject any or all submittals.

Questions/Information Requests/Intent to Respond

To ask a question regarding the RFQ, request a copy of the June 2016 Traffic Impact Study, or register your intent to respond to this RFP, contact Community Development Director Sara Copeland via email at scopeland@nkc.org. All firms expressing interest will be notified of any additional information or addendums issued for this RFQ.